ORANGE UNIFIED SCHOOL DISTRICT
Facilities and Planning Department
Outside Facilities Use Division
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July 8, 2021

MEMO TO ALL OUTSIDE USER GROUPS AND POTENTIAL APPLICANTS

Subject: COVID-19 Protocols, Face Coverings, and Use of Indoor Facilities by Outside Groups

In March 2020, Orange Unified School District closed school facilities for in-person instruction following the “Stay at Home” orders put in place due to the COVID-19 pandemic. This decision also included the removal of access to our Facilities Use system to all outside groups. Although we have since allowed outdoor user groups, such as youth sports organizations, to operate outdoors due to lifted restrictions in Spring 2021, we have not yet permitted organizations to book indoor spaces due to ongoing limitations and health concerns.

I am happy to announce that, as of July 12, we will be reopening our Facilities Use booking system to outside user groups to book indoor spaces. To book a space, please go to https://www.maintenancelogin.com/UFP/HomeFacilityUseSystem.aspx?CID=69 and follow the directions.

Any outside user group wishing to use indoor spaces must follow all applicable Center for Disease Control, California Department of Public Health, and Orange County Public Health Department guidance for indoor spaces on school campuses (which includes a mandate for face coverings in all indoor locations, regardless of vaccination status). The COVID-19 addendum is attached to this memo for further clarification. It includes links to each public health department’s website as well as guidance and information regarding face coverings, social distancing, and healthy operation of events. Kindly note that the submittal of a signed COVID-19 addendum is mandatory for ALL indoor facilities use contracts.

We look forward to seeing our local churches, youth groups, and other organizations — absent from our sites for over a year — utilize our indoor school campus and District office locations!

Scott Harvey
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Orange Unified School District