**Z Pass**

**How does it work?**
Students scan their bus pass when they enter or exit the bus. The information is then instantly and securely available to the parents. Notifications can also be sent directly to the parents’ computer or cell phone via text message.

Learn more and sign up at [www.zpassplus.com](http://www.zpassplus.com).

**Important:** *WAIT UNTIL AT LEAST ONE WEEK AFTER PURCHASING A BUS PASS TO CREATE A ZPass+ ACCOUNT*

**Signing Up with Z Pass Plus**

NOTE: You must use a desktop or laptop to register your child. The system does not support entries from mobile devices.

Navigate to the Z Pass Plus home screen ([www.zpassplus.com](http://www.zpassplus.com)).

Click on the blue “Sign Up Today” button.

**Step 1: Student Information**
1. Enter your student’s first name.
2. Enter your student’s last name. Enter both exactly as they appear on the bus pass.
3. Enter the RFDI number (barcode # on the back of the bus pass).
4. Click “add.”
5. Verify the student information.
6. Add any additional students.
7. Once all students are added and verified, click “Continue Sign Up.”

**Step 2: Account Information**
1. Enter your email address.
2. Enter a password and confirm.
3. Enter your first name, last name, and address.
4. Enter your phone number and other applicable fields.
5. Be sure time zone is “Pacific Time.”
6. Once all required fields are filled out, click “Review Information.”

**Step 3: Review Information**
1. Review all information including address, phone number, and students are correct.
2. Click “Create Account” if everything is accurate.

**Step 4: Email Confirmation**
1. In order to activate your account, you must confirm your email address. The system will send an email with a confirmation link. Click the link to activate your account.