

## **Prospect - Title I School-Level Parent and Family Engagement Policy**

Prospect has developed a written Title I parent and family engagement policy with input from Title I parents. This is done through parent surveys and partnership meetings. It has distributed the policy to parents and family members of Title I students. The policy is delivered via email and paper copies sent home in the Communication Folder. The policy describes the means for carrying out the following Title I parent and family engagement requirements [20 USC 6318 Section 1118(c)-(g) inclusive].

### **Involvement of Parents in the Title I Program**

To involve parents and family members in the Title I program at [School Name], the following practices have been established:

The school convenes an annual meeting to inform parents and family members of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.

*The Title I requirements are shared at Prospect's Back to School Night.]*

The school offers a flexible number of meetings such as meetings in the morning or evening and may provide, with Title I funds, transportation and childcare, as such services relate to parent involvement.

*Meetings involving parents are offered both in the morning and evening. Childcare is often offered to facilitate parent meetings.*

The school involves parents in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parent and family engagement policy and joint development of the school-wide program plan.

*Parent input is gathered during ELAC, SSC, PSA meetings. Parent input is also gathered through a Title I survey disseminated at the beginning and end of the year. Additionally, the District LCAP survey is used to gather school specific information.*

The school provides parents of Title I students with timely information about Title I programs.

*Prospect shares information at meetings involving parents such as the PSA, ELAC, and SSC. Prospect also shares information via communication apps and School Messenger phone calls and emails.*

The school provides parents of Title I students with a description and explanation of the curriculum in use at the school, the assessments used to measure student progress, and the achievement of the challenging State academic standards.

*Prospect provides parents of Title I students with an explanation of curriculum, assessments, and proficiency levels at parent meeting such as parent/teacher conferences, PSA, ELAC, SSC, and BTSN*

If requested by parents, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children. If the school-wide plan is not satisfactory to the parents of participating children, parents may submit comments on the plan when submitted to the LEA.

*Prospect hold parent/teacher conferences each fall, and parents may request to meet with the teachers at any point in the school year.*

### **School-Parent Compact**

*Prospect* distributes to parents of Title I students a school-parent compact. The compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It describes specific ways the school and families will partner to help children achieve the State's high academic standards. It addresses the following legally required items, as well as other items suggested by parents of Title I students.

- The school's responsibility to provide high-quality curriculum and instruction
- The ways parents will be responsible for supporting their children's learning
- The importance of ongoing communication between parents and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents to volunteer and participate in their child's class; and opportunities to observe classroom activities

*The Prospect Elementary school-parent compact was developed by the SSC, with input given by ELAC parents. The school-parent compact is distributed to families during parent/teacher conferences in the fall. A digital copy can be found online on Prospect's Website.*

### **Building Capacity for Involvement**

*Prospect* engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides parents with assistance in understanding the State's academic content standards, State and local assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve achievement of their children. *Prospect share information about student achievement with parents at Back-to-School Night, PSA, ELAC, and SSC meetings, and at parent/teacher conferences.*

The school provides parents with materials and training to help parents work with their children to improve their children's achievement.  
*Prospect holds parent and family engagement classes throughout the year to facilitate family engagement in support of their child's academic achievement.*

The school educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of parent contributions, and in how to reach out, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

*Staff members receive professional development opportunities focuses on the value of parent contributions and working with families as equal partners.*

The school, to the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.

*Prospect holds parent education workshops on campus to families aware of off-campus opportunities to assist with participating in the education of their children.*

The school ensures that information related to school and parent programs, meetings, and other activities is sent to parents in a format and, to the extent practicable, in a language the parents can understand.

*Information is shared with parents in both English and Spanish.*

The school provides such other reasonable support for parental involvement activities as parents may request.

*Prospect solicits parent input for activities and implements what is feasible.*

### **Accessibility**

*Prospect, to the extent possible, provides opportunities for the informed participation of all parents and family members, including parents and family members with limited English proficiency, parents and family members with disabilities, and parents and family members of migratory students. Information and school reports are provided in a format and language that parents understand.*

*Parents are partners with Prospect Elementary are there are multiple opportunities for parents to be involved, including ELAC, SSC, and PSA. At such meetings written information is provided in both English and Spanish and oral interpretation services are provided.*

### **Jointly developed and approved by the School Site Council and ELAC:**

\_\_\_\_\_  
Signature of School Site Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of ELAC President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Principal

\_\_\_\_\_  
Date

Disseminated to parents via: \_\_\_\_\_

Date \_\_\_\_\_

Disseminated in \_\_\_ English \_\_\_ Spanish \_\_\_ Vietnamese