

ORANGE UNIFIED SCHOOL DISTRICT

TEACHER ON SPECIAL ASSIGNMENT – CAREER READINESS AND INCLUSIVE PRACTICES

DEFINITION

The main duty of the Teacher on Special Assignment (TOSA) Career Readiness and Inclusive Practices is to work directly with classroom career technical education teachers and P21 Specialists to ensure a high quality CTE program. This will include modeling hands-on lessons that include integration of strategies to support access to CTE pathways for students with disabilities and English learners. The TOSA Career Readiness and Inclusive Practices will also share the responsibility with other department TOSAs in the facilitation and implementation of inclusive practices in the secondary school setting.

DISTINGUISHING CHARACTERISTICS

This position classification requires knowledge of the Career Technical Education Model Curriculum Standards and Framework, inclusive practices, and instructional coaching practices. Expertise of the current trends in instructional pedagogy is also key. This position is unique in the requirement of not only expertise in CTE pathways, but also expertise in the area of special education. 75% of this position is support of CTE pathways, while the other 25% is support of inclusive practices in core content areas. The TOSA will collaborate with district administrators, principals, and teachers to provide expanded learning opportunities for students to develop 21st Century skills, which focus on high demand, high wage, or high skill occupations. This position classification performs light work involving sitting a portion of the time, but does require walking and standing for extended periods. Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

ESSENTIAL DUTIES

- Provide modeling, feedback, and instructional support for classroom teachers on implementation of CTE Model Curriculum Standards and Inclusive Practices
- Work with community partners, CTE teachers, and P21 Specialists in developing internships, externships, field trips and industry presentations for CTE courses
- Assist with the full implementation of state standards and district adopted instructional materials
- Analyze collected achievement data, identify patterns and needs, and plan staff development that is responsive to the data related to improving the achievement of students
- Serves as a liaison among administration, school sites, county and regional CTE networks, stakeholders, parents and students
- Facilitates student/staff participation in various local, regional and national competitions for CTE
- Assists with the research, review, and preparation of grant applications and pilot CTE programs and projects
- Assist with the organization and serve as a member of the District CTE Advisory Committee and county consortia groups (CTEp)
- Confer with and collaborate with District personnel in the development of continued innovative programs pertaining to CTE programs/services and inclusive practices
- Research regional and local labor market demands
- Build and develop industry partnership

QUALIFICATIONS

Knowledge of:

- The essential elements of a high quality CTE program;

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- State standards and curriculum frameworks;
- Research based instructional practices;
- Organization, planning, and program evaluation strategies, techniques, and procedures;
- Curriculum and instruction, and design and delivery systems specific to English Learners and Students with Disabilities;
- Inclusive practices, including co-teaching models;
- Trends, current theories, techniques and methodologies of CTE.

Ability to:

- Communicate effectively in oral and written form, utilizing a simplistic communication mode in ensuring understandable and thorough communication;
- Establish and maintain cooperative and effective working relationships with others;
- Organize, evaluate and analyze data and plan actions based on the data collected;
- Maintain a positive growth mindset;
- Display the use of good judgment in making decisions;
- Train and provide work direction to others;
- Build the skillset of others;
- Meet schedules and time lines.

EXPERIENCE AND EDUCATION

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. A typical way to obtain the required knowledge and skill would be:

Experience:

Minimum of five years of successful teaching.

Education:

Master's degree or equivalent preferred. Depth of training in implementing best instructional practices.

OTHER REQUIREMENTS

Certification Requirement

Valid California Designated Subjects Teaching Credential and Education Specialist Instruction Credential; BCLAD or CLAD.

Appearance, grooming and personality, which establishes a desirable example for pupils and peers. Ability to meet District standards for physical and mental health.

License Requirement

Possession of a valid California Motor Vehicle Operator's License.

Condition of Employment

Insurability by the District's liability insurance carrier.