AGENDA

ORANGE UNIFIED SCHOOL DISTRICT
RETIREMENT BOARD OF AUTHORITY MEETING
SEPTEMBER 26, 2012
1:30 PM – 2:30 PM

Orange Unified School District
Conference Room E
1401 North Handy Street
Orange, CA 92867
(714) 997-6100

I. CALL TO ORDER

II. ROLL CALL

RETIREMENT BOARD OF AUTHORITY (the “Board”) MEMBERS
Superintendent Michael Christensen
Assistant Superintendent of Business Services/CBO Joe Sorrera
Associated Superintendent of Business Services, Orange County Office of Education Wendy Benkert

PROGRAM COORDINATOR
Senior Vice President Gail Beal
Account Manager Roslyn Washington
Senior Service Representative Kimberly Gleeson

CONSULTANTS
Morgan Stanley Smith Barney Cary Allison
Benefit Trust Company Scott Rankin

GUESTS
Executive Secretary, Business Services Diane Tippets

OTHER
None

III. APPROVAL OF AGENDA

The Retirement Board of Authority retains the right to change the order in which agenda items are discussed. Subject to review by the Retirement Board, the agenda is to be approved as presented. Items may be deleted or added for discussion only according to G.C. Section 54954.2.

PUBLIC COMMENTS:
BOARD CONSIDERATION:

Keenan & Associates
License No. 0451271
IV. APPROVAL OF MINUTES

The Retirement Board of Authority will review the minutes from the previous meeting, May 16, 2012 for any adjustments and adoption.

PUBLIC COMMENTS:
BOARD CONSIDERATION:

V. INVESTMENTS

PORTFOLIO REVIEW

Morgan Stanley Smith Barney (MSSB) will review the overall performance of the Orange Unified School District Retirement Health Benefits Trust (the “Trust”) portfolio.

PUBLIC COMMENTS:
BOARD CONSIDERATION:

MARKET OVERVIEW

Morgan Stanley Smith Barney (MSSB) will provide an overview of the actions of the global capital markets since the last Retirement Board of Authority meeting.

PUBLIC COMMENTS:
BOARD CONSIDERATION:

VII. ADMINISTRATION

ANNUAL REPORTING ON THE STATUS OF THE TRUST

California Government Code 53216.4 requires an annual reporting of the funds held in the Trust to beneficiaries and potential beneficiaries. The current annual reporting will reflect the status of the District’s OPEB Investment Trust for fiscal year ending June 30, 2012.

PUBLIC COMMENTS:
BOARD CONSIDERATION:

DISBURSEMENTS

The Retirement Board of Authority members will acknowledge any reimbursement withdrawals and all reasonable expenses associated with the management and operation of the Trust.

PUBLIC COMMENTS:
BOARD CONSIDERATIONS

STATUS OF UPDATES TO THE COMPREHENSIVE COMPLIANCE PLAN, INCLUDING THE SUBSTANTIVE PLAN

Updating the “Substantive Plan” is a dynamic process that requires an annual review to incorporate modifications to program provisions or changes to cost arrangements. The Retirement Board of Authority will review the protocols and timelines for current updates to the “Substantive Plan”.

PUBLIC COMMENTS:
BOARD CONSIDERATION:
VIII. INFORMATION REPORTS

RETIREMENT BOARD OF AUTHORITY COMMENTS

Each Board member may report about various matters involving the Retirement Board of Authority. There will be no Retirement Board discussion except to ask questions or refer matters to staff, and no action will be taken unless listed on a subsequent agenda.

PROGRAM COORDINATOR/CONSULTANT COMMENTS

The Program Coordinator and Consultants will report to the Retirement Board about various matters involving the Retirement Board of Authority. There will be no Retirement Board of Authority discussion except to ask questions, and no action will be taken unless listed on a subsequent agenda.

VISITORS COMMENTS

The public may address the Retirement Board of Authority on any matter pertaining to the Retirement Board that is not on the agenda. The Chair reserves the right to limit the time of presentations by individual or topic.

IX. DATE, TIME AND AGENDA ITEMS FOR NEXT MEETING

The Agenda Items for the next meeting will be the same as for this meeting. Members and visitors may suggest additional items for consideration at the next Retirement Board of Authority meeting.

X. ADJOURNMENT

Americans with Disabilities Act The Orange Unified School District Retirement Board of Authority conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Orange Unified School District Retirement Board of Authority meeting, shall be made to: Mr. Joe Sorrera, Asst. Superintendent Business Services/CBO, Orange Unified School District, 1401 North Handy Street, Orange, CA 92867.