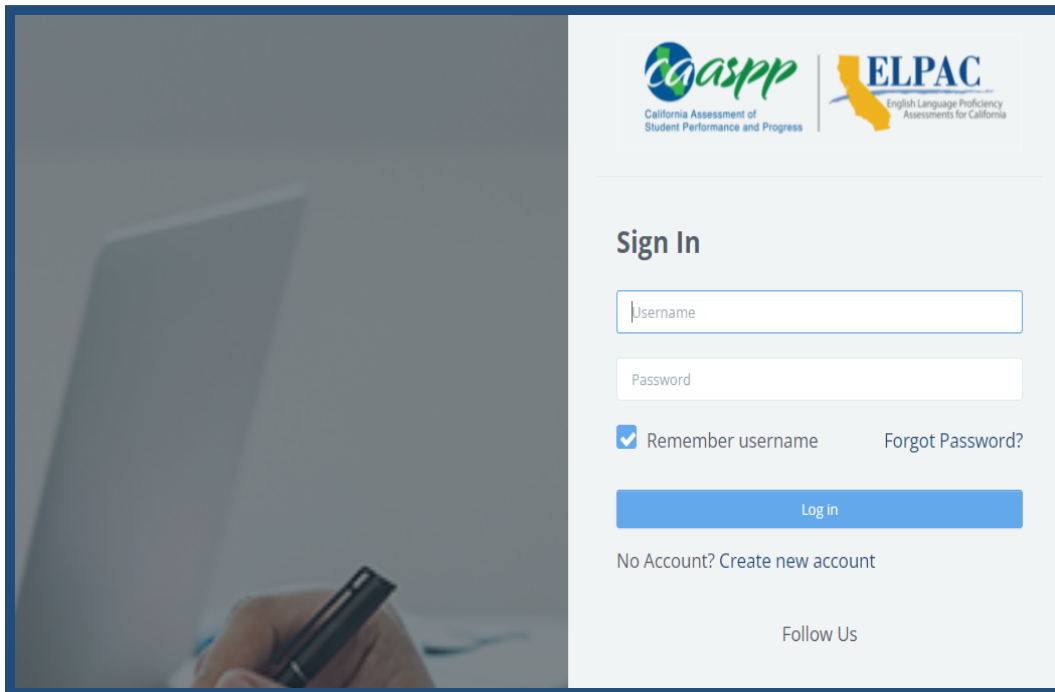


Individual User Account Directions

- Access the Moodle Training Site. [HERE](#)
- Select [Create new account] under the Log in button.
- Create a username and password and provide the required information.
- Select the [Create my new account] button.
- Moodle will send a confirmation email to the email address you provided.
- Activate the account by selecting the link provided in the confirmation email.

A screenshot of a Moodle login page. The page has a light blue header with the COASPP logo (California Assessment of Student Performance and Progress) and the ELPAC logo (English Language Proficiency Assessments for California). Below the logos is a 'Sign In' section. It contains a 'Username' input field, a 'Password' input field, a 'Remember username' checkbox (checked), and a 'Forgot Password?' link. A blue 'Log in' button is below these fields. At the bottom of the sign-in section, there is a link that says 'No Account? Create new account'. At the very bottom of the page, there is a 'Follow Us' link. The background of the page is a blurred image of a person's hand holding a pen over a laptop.

Course Log in Directions

Once a user has created an individual account:

- Select the appropriate program from the Course Categories list on the home page.
- Select the California Alternate Assessments course. Each course requires an enrollment key unique to each LEA.
- Enter the enrollment key when requested.

CAA Moodle Process

Instructions for accessing the California Alternate Assessments (CAAs) training.

1. Select a course that matches your assessment

- California Alternate Assessments (CAAs) Training

2. Select a course that matches your CAA or CAASPP role

- CAASPP Test Administrator Training: For any person administering the CAASPP.

3. Enter Moodle Enrollment Key

- Use the enrollment key from the LEA coordinator.
 - CS362E2486D

4. Complete the course

- California Alternate Assessment (CAA) Test Examiner Tutorial course
 - One section unlocks the next.
 - Sections must be completed in order.
 - Entire course does not need to be completed in one sitting.
 - Receive certificate upon completion. (Emailed to address in account profile.)
 - Must be completed prior to giving any tests.
 - Send the completed form to cbaroldi@orangeusd.org

AVAILABLE NOW -to receive a Certificate of Completion in Science, test examiners must complete the General and CAA for Science sections by December 2021.

AVAILABLE DEC/JAN - to receive a Certificate of Completion in ELA/Mathematics, test examiners must complete the General and ELA/Mathematics sections.

If you are administering both the CAA for Science and CAA for ELA/Mathematics, you must complete both content area tutorials. You will receive two certificates.

Questions? Need support?

Call the Student Assessment and Educational Measurement Department:

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