

## ORANGE UNIFIED SCHOOL DISTRICT

### MAINTENANCE SPECIALIST/ROOFING

#### **DEFINITION**

Under general supervision - performs a variety of maintenance duties on various repair work orders pertaining to roofing problems. Performs numerous specialized, skilled tasks and does related work as required.

#### Representative Duties

Identifies roof leaks and takes corrective action. Repairs and replaces a variety of roof coverings such as composition shingles, cement tile, composition, felt, cap sheets, asphalt and flashing of varying types. Applies materials need to effect repair. Performs simple carpenter as needed for roofing repairs. Sets up scaffolding, hoists, lifts and derricks for lifting heavy material and equipment to the roof. Cleans roof of foreign material including drains, downspouts and vents. Performs preventative maintenance on roofs. Loads and unloads vehicles with materials and equipment and drives vehicles to and from job sites. Most work is performed outside on the roofs of the district's buildings. Performs other duties as directed.

#### Organizational Responsibilities

Positions in this class report to the Maintenance Manager and may work alone or in a small crew.

#### QUALIFICATIONS GUIDE

##### Training and Experience - Equivalent to:

Two years of journeyman level experience.

##### Knowledge and Abilities

**Knowledge of:** the standard practices, methods, materials, and equipment used in roofing and finishing work including small hand tools, small power tools, pressure sprayers with hot asphalt, dollies, carts, vehicles and motorized lifts. Ability to understand and follow oral and written instructions. Ability to perform simple carpentry work. Ability to perform heavy manual labor. Ability to work from riggings and scaffolds. Knowledge of current practices, processes, materials and tools of the roofing trade. Plans, estimates, and schedules work for reroofing and prepares accurate reports as needed. Ability to work cooperatively with others. Ability to work independently; safe working methods and procedures.

##### Licenses

A valid California Motor Vehicle Class C Operator's License.

#### PHYSICAL DEMANDS AND WORKING CONDITIONS

##### Heavy Work:

Positions in this class perform work which involves the frequent lifting, pushing and /or pulling of objects which may approximate 90 pounds and may occasionally weigh up to 10 pounds and must be able to carry this weight for distances up to 100 feet.

ORANGE UNIFIED SCHOOL DISTRICT

**MAINTENANCE SPECIALIST/ROOFING**

Mobility:

Positions in this class require the mobility to stand, stoop, reach and bend;

Positions in this class require mobility of arms to reach and dexterity of hands to grasp and manipulate small objects.

Positions in this class require the ability to hear normal conversational instructions at distances of up to 10 feet.

Other Conditions:

Incumbents may be required to climb, up and down, fixed and movable ladders, scaffolding and ramps.

Incumbents may be required to work with harsh or toxic substances;

Incumbents may be required to work around foul odors;

Incumbents may be required to be on call for emergencies.

Board Approved: October, 1995