

ORANGE UNIFIED SCHOOL DISTRICT INSTRUCTIONAL SPECIALIST SECONDARY COMMON CORE

The District Common Core Secondary Instructional Specialist, under the supervision of the Director of K-12 Curriculum & Instruction, will lead district efforts to facilitate the transition to and the implementation of the Common Core Standards for Mathematics, English Language Arts and Literacy in History/Social Studies, Science and Technical Subjects.

DISTINGUISHING CHARACTERISTICS

This position classification requires expertise in the field of reading/language arts, mathematics, or English language development. Direct experience in teaching in one or more of these areas is required to perform programmatic analyses using widely prescribed instructional principles and concepts. This position requires an understanding of the full impact to the transition in the California Common Core State Standards (CCSS) including instructional shifts, current policy decisions, and the latest curriculum and assessment releases nationwide.

- Research, find, and create appropriate curriculum aligned with the Common Core State Standards (CCSS) in Mathematics Language Arts, Literacy in History/Social Studies, Science and Technical Subjects
- Assist in the revision of all secondary course outlines and assessments to the CCSS in English Language Arts, Mathematics, History/Social Studies and Science.
- Plan, design and execute professional development (PD) sessions that prepare teachers, instructional specialists, principals, and district members for the CCSS including curriculum, assessments, and technology.
- Creatively think through how to design a technology infrastructure (or redesign our current system) that aligns with the demands of the CCSS.
- Work closely with the Educational Services Division to carefully plan and present the CCSS shift in a way that both communicates the urgency as well as provides excitement and interest focusing on teacher ownership of the initiative.
- Work in collaboration with other teachers, instructional specialists or principals, as needed
- Perform other related duties as required and assigned

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assist school site teachers and administrators with the implementation of the Common Core Standards via the district's transition plan to the Common Core
- Demonstrate exemplary literacy and math instruction for teachers through the following practices: coaching, modeling lessons, collaborative lesson planning, facilitating lesson study, and providing small and large group professional development.
- Experience in Common Core Instructional Strategies such as questioning techniques, communication objectives, response frames, purposeful grouping, active engagement and other research based strategies to increase level of instruction.
- Experience with or Understanding of Units of Study and Curriculum Maps to reflect the requirements of the Common Core Standards. In addition, help make recommendations regarding the purchase of instructional materials, as needed.
- Assist in the analysis of formative and summative assessment practices to ensure their effectiveness in monitoring achievement of the Common Core Standards.

- Plan and facilitate summer and on-going training for teachers and administrators on the implementation of the Common Core Standards and Smarter Balanced Assessments
- Assist the instructional specialists, building principals and district in creating and implementing a district Plan based on the Common Core State Standards of Language Arts and Mathematics
- Assist in any revision or updates to the 7-12 District Assessments
- Attend Instructional Specialist Training and Professional Development

Required knowledge, skills & abilities:

- Demonstrated commitment to students and learning; experience in working with adult learners
- Demonstrated knowledge of curriculum development and program design as related to Response to Instruction/Intervention and the Collaboration Cycle of Effective Instruction
- In-depth experience in best-practices such as Thinking Maps and GLAD Strategies that positively impact instruction and learning pedagogy
- Strong experience in performance assessment
- Excellent communication, presentation and interpersonal skills with demonstrated ability to write clearly and persuasively
- Excellent organization, time management and follow-up skills; high sense of urgency; demonstrated ability to successfully handle multiple projects concurrently; ability to work as a team
- Strong community-building skills; experience in mentoring or coaching teachers
- Computer and Internet search skills
- Highly adaptable, able to be effective and maintain composure in fast pace environment

Qualifications

Minimum educational level:

- Bachelor's Degree required; Master's Degree in Education required

Experience required:

- Seven (7) years teaching experience, preferably all years in a secondary instructional settings
- At least two (2) years of secondary coaching experience in working with teachers and principals