

ORANGE UNIFIED SCHOOL DISTRICT

Coordinator, 21st Century Innovation & Instructional Design

DEFINITION

Under the general direction of the Administrative Director of Curriculum and Instruction this position is responsible for providing District-wide services and leadership in the area of 21st Century teaching and learning, including the implementation of digital literacy and the Smarter Balanced Assessment Consortium (SBAC). The Coordinator will lead district efforts to facilitate the transition to and the implementation of the Next Generation Science Standards (NGSS), Literacy in History/Social Studies Standards and the oversight of the instructional design of programs such as *Advancement Via Individual Determination (AVID)*, *Gifted and Talented Education (GATE)* and *Visual and Performing Arts (VAPA)*.

DISTINGUISHING CHARACTERISTICS

Innovation is the spark of insight that leads one to investigate an issue or phenomenon. This insight is usually shaped by an observation, data, creativity or a new idea. Innovation in the 21st century is driven by a commitment to excellence and continuous improvement that is reflective and data-based; most of which is driven by curiosity, risk-taking and experimentation. The focal point of this position is to facilitate brain-based learning theories and research with best practices to support in the design of a model that reflects a 21st century student who is college and career ready; and can successfully promote practices that ensure students collaborate, communicate effectively and utilize inquiry based strategies to apply academic content to real-life situations. This position requires the ability to analyze issues, utilize technology, articulate educational research, and offer alternative solutions for complex tasks.

Essential Duties and Responsibilities

- Participate in the development of the District instructional goals, research, assessment instruments and instructional techniques.
- Assist school site teachers and administrators with the implementation of instructional strategies to increase student achievement.
- Demonstrate exemplary innovative instruction for teachers through the following practices: coaching, modeling lessons, collaborative lesson design, and providing small and large group professional development using technology tools and best practices.
- Understanding of District adopted instructional strategies such as questioning techniques, communication objectives, response frames, purposeful grouping, and active engagement.
- Oversee the completion of all AVID Secondary Certification reports.
- Assist all AVID Secondary teachers with the facilitation of AVID's 11 Essentials and WICOR Strategies.
- Assist with the implementation/facilitation of GATE Program monitoring, including annual district-wide screening.
- Assist with the monitoring and evaluation of the Elementary Visual & Performing Arts Program.
- Assist in the analysis of formative and summative assessment practices to ensure their effectiveness in monitoring achievement of state standards.

- Assist in revisions and updates of the Local Assessments such as DIBELS, SRI, SMI and other formative assessments used in the classroom to inform instruction.
- Plan and facilitate summer and on-going trainings for teachers, administrators, parents, and community stakeholders on the implementation of the standards with emphasis on the NGSS, WICOR strategies, and the integration of the arts within all core disciplines.
- Assist with the facilitation of highlighting the exceptional, innovative programs, activities, and accomplishments of OUSD students and staff with the media and surrounding community stakeholders.

QUALIFICATION REQUIREMENTS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

KNOWLEDGE AND ABILITIES

- Comprehensive knowledge of applicable state and federal laws, regulations, and compliance requirements governing the assessment and evaluation of instructional programs and curricular methods.
- Ability to communicate orally and in writing sufficient to express ideas, thoughts, and instructions clearly to students, community, and staff.
- Demonstrated knowledge of curriculum development and program design as related to Response to Instruction/Intervention and the Collaboration Cycle of Effective Instruction.
- In-depth experience in best practices that positively impact instruction and learning pedagogy.
- Excellent organization, time management and follow-up skills; high sense of urgency; demonstrated ability to successfully handle multiple projects concurrently; ability to work as a team.
- Ability to analyze complex situations and prepare response alternatives for consideration by decision-making groups.
- Ability to effectively evaluate technological tools and educational software to identify fit for purpose.

EDUCATION and/or EXPERIENCE

- Three years of successful certificated teaching experience with background in educational research, curriculum, or instruction.
- Valid California teaching credential.
- California Administrative Services or other related Services credential.
- Possession of a valid California driver's license.

PHYSICAL DEMANDS:

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is occasionally required to walk.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- The noise level in the work environment is usually moderate.
- The employee may travel to school sites and to trainings as necessary.

(Revised 02/29/16)