The Invitation to Bid (ITB) is modified as set forth in this Addendum. The original ITB Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the ITB. Respondent shall take this Addendum into consideration when preparing and submitting its Offer.

This page of Addendum No. 1 must be duly executed and submitted with any offer to OUSD.

Full Legal Name of Offeror: ________________________________

Address: _______________________________________________

Name of Person Duly Authorized to Execute this Offer: _______________________

Duly Authorized Signature: _________________________________________

Title: ________________________________________________________
GENERAL SCOPE OF JANITORIAL SERVICES

The District anticipates awarding the contract in April and the start of the service will be May 1, 2021. Upon execution of the contract, the District will provide an Onboarding Meeting with site visits to ensure a seamless transition for this contract. This shall include proper fingerprinting clearance prior to the start of the contract. The contractor is responsible for providing adequate staffing for the entire term of the contract. The janitorial services shall include, but not be limited to, routine janitorial maintenance for all District sites. The District will provide all required materials, equipment, tools, supplies, and start up training. The Contractor(s) will keep the District informed of materials needing to be replenished as well as services on District tools. The Contractor(s) will perform all cleaning in a manner so as not to disrupt normal business functions as determined by the District. The District requires all contracted staff to wear company provided uniforms for identification purposes.

In response to the questions received, the following supplemental information is provided relating to the Invitation to Bid 2021-844.

Q1. We would also like to request a copy of the existing service contract in place along with a copy of the most recent invoice. A. Attached in Exhibit A is the existing service contract and recent invoice.

Q2. Who is your current provider for janitorial services? A. Our current provider for “day” service is GMI, and “night” service The Green Team.

Q3. How long have you been with this provider? A. Since August 2020.

Q4. How happy are you with your current provider on a scale of 1-5 (1-not at all, 5-extremely happy)? A. The District does not disclose such information as it is irrelevant to the ITB.

Q5. Can you please clarify that the ‘weekly day service’ is performed one time per day, five days per week or one time per week. Are the schools still in need of service during ‘District’ holiday closures? A. Weekly day service is performed Monday thru Friday from 9AM-5:30PM. Holiday schedules may vary due to District operational need.

Q6. Who currently provides the janitorial services for the day and night services? A. See answer to Q2.

Q7. What is your historical annual spend on these services? A. The spend for “day” service with GMI from August 2020 thru January 2021 is $390,084.37. The spend for “night” service with Green Team from August 2020 thru January 2021 is $238,021.02

Q8. Please provide the employee count per building for current services, separated by day and night shifts. A. Outside of District staff, each Elementary & Middle School has 1 “day” shift contracted employee, each High School has 2 “day” shift contracted employee. All other Special Programs and District Sites has 1 “day” shift contracted employee. The night shift is typically 1 contracted employee based on the needs of the District.

Q9. Please provide current employee rates and schedules per building (NO NAMES) A. Employee rates are irrelevant to this ITB, and subject to a public records request. Schedules
for District employees per building are determined by each site administrator. The District is requesting for services during the specified time in the ITB.

Q10. Please provide the prior 2 years material purchase list A. The material purchase list is irrelevant to this ITB. During the “day” shift all materials will be supplied to the contractor. During the “night” shift the contractor must provide their own CDC approved chemicals/cleaning supplies and equipment to complete all tasks listed in the ITB.

Q11. Will awarded contractor have access to storing evening supplies separate from district supplies? A. No.

Q12. Are there any requirements for contractor to provide floor washing or floor waxing? A. The District will provide floor cleaning supplies for “day” shift and floor waxing will not be a task for the contractor. The contractor shall provide the CDC recommended cleaning supplies for the “night” shift for floor cleaning, floor waxing will not be a task for the contractor.

a. If so, please provide the percentage of hard flooring vs. carpet The District estimates 30% hard flooring and 70% carpet throughout all District sites.

Q13. Please confirm that contractor is to supply chemicals and equipment for evening services. A. Correct, the contractor is to supply CDC approved chemicals and equipment for evening services.

Q14. Please clarify the fingerprinting process. Will this be submitted by the district or the contractor? A. Contractor.

Q15. Please provide the square footage for the Child Development Center A. Attached in Exhibit B is the revised square footage for each school type.

Q16. Please provide the square footage for the District Warehouse/ Transportation building. A. See answer to Q15.

Q17. Consider changing pricing structure to per person per day. What if 3 of the 27 schools do not need help? Suggest a cost per person per day. A. The District anticipates all schools will need help during school “day” hours as noted, and the “nightly” service will be as-needed.

Q18. Please consider us using existing equipment and supplies to save cost. A. The District will not allow non-District employees to operate equipment or supplies unsupervised, thus, only the “nightly” service requires the contractor to provide their own equipment and supplies.

Q19. What is the current entry wage rate for in house staff? Benefits? A. See answer to Q9.

Q20. Are we to interpret weekly ‘day’ service as five times per week? A. Yes.

Q21. Is this as needed service currently outsourced? A. Yes, see answer to Q2.

Q22. How far in advance will we be contacted for this service? A. The District anticipates awarding the contract in April for services to begin May 1st. After the contract is executed, the awarded vendor for as needed “Night” service will be notified no later than 10AM PST for the same day shift. See Item 2.0 As needed “Night” Service.
Q23. Can you please include the carpeting and tiling in the answers provided on March 17th? A. See Answer to Q12a.

Q24. What is the size of the Special program facility at 2345 E. Palmyra and District Warehouse/ Transportation at 726 W. Collins Avenue please? I only see the TBD (To Be Determined), right? A. See answer to Q.15.

Q25. At page 23, do I need to have the affidavit for this page? A. No.

Q26. Is this bid for the resident bidder for the business entity only? My company is not located in the State of California. I did not find anything about preferences for the resident bidder. My business holds the national certification for us to bid anywhere in the US. A. No, this bid is not specified for a resident bidder. However, services are to be performed at the listed sites and the Contractor must be able to perform all work per Item 1.0 and 2.0 listed in the ITB.

Q27. Is the expectation for both day and night service to be an 8 hour shift per staff member provided? A. Please see section 1.2 of Item 1.0 Weekly “Day” Service, and 1.2 of Item 2.0 As needed “Night” Service.

Q28. We will base labor off 5 days service per week? Will there always be a need for service 5 days per week? Will some weeks require staff for less than 5 days per week? A. The District anticipates a need for “day” service 5 days a need, and as needed “night” service.

Q29. How many day porters should we anticipate per school? Since the schools vary in size, would there be an approximate sq. ft. allocation to reference per day porter (i.e 1 day porter per 50,000 sq. ft)? A. See answer to Q8.

Q30. What is the scope of work/responsibility of the in-house custodian on site? How many in-house custodians are on site per school? How many hours per day do the in-house custodians work? A. The District custodians have the same task list provided in the ITB. The District typically employs 2 custodians per Elementary School, 3.5 custodians per Middle School, and 7 custodians per High School. All remaining District sites employs no more than 2 custodians. All full-time shifts are 8 hours per day, 40 hours per week, Monday – Friday.

Q31. Does the scope of work remain the same on a daily basis? A. Yes.

Q32. Is the best address for proposal submission 726 W. Collins Ave. Orange, California 92867? A. Yes.

Q33. Should we assume union labor? Is there a prevailing wage? A. No.

Q34. Do we need to include benefits for staff? A. The Contractors must submit pricing that is fully inclusive of costs associated with performing all activities required.

Q35. Is there an opportunity to revise pricing as minimum wage increases or the scope of work changes/increases/decreases? A. No.

Q36. Is there a plan in the future to outsource all regularly scheduled full time janitorial services currently provided by in-house custodians? A. No.
Q37. Have you had this service in the past? If so, who was the vendor, what was the cost per school and what did the contract look like? A. See answer to Q1 and Q2.

Q38. How much notice is provided for day service schedules? A. Upon execution of the contract.

Q39. Is there a consideration to regularly schedule night service or will the awarded provider only be alerted at 10am on the same day? A. There will not be a consideration to regularly scheduled night service, the awarded vendor will only be alerted at 10am on the same day.

Q40. Please provide carpet/LVT/VCT floor ratios? A. See answer to Q12a.

Q41. Is the intention for us to include floorwork in price per school? A. Please refer to the tasks outlined in Item 1.0 and 2.0.

Q42. Is the school using a hybrid (part online at home and part in person on campus) format? Are all schools fully occupied Mon-Fri? If not, what is the occupancy per school? What is the weekly school schedule per school for teachers and students? A. Each school currently has a different hybrid model, and occupancy varies weekly depending on student attendance.

Q43. Do students move in-between classrooms over the course of the day? A. Yes.

Q44. Pg 8: 1.1, please specify the materials (type and brand) the district will provide? Is this chemicals and/or equipment? A. The District follows all CDC recommended materials and does utilize the Solsta Waxie cleaning product line, and Kimberly-Clark paper goods.

Q45. Is the awarded provider required to provide ALL equipment needed for night service (including any heavy floor equipment)? A. See answer to Q18.

Q46. Is Orange Unified School District providing consumable supplies? A. Yes.

Q47. What type of background check is required for the staff? A. Employees who may have contact with District students must complete background checks with the California Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI).

Q48. What is errors and omissions coverage? A. Errors and omissions coverage/Professional Liability will not be applicable on this agreement.

Q49. Is it correct to understand that the Weekly "Day" Service is supplemental to your current custodial staff AND that we may be requested to provide sub custodians in addition to the supplemental staff? A. Yes, weekly “day” service is supplemental to our current custodial staff. As needed “night” service is to provide sub custodians when services are required.

Q50. If pricing for Weekly "Day" Service reflects a specific number of employees but the district requests additional employees to be placed, is it safe to assume that the contractor is billing for additional requests of labor? A. Yes.
CONTRACT AGREEMENT

THIS AGREEMENT, made 10/22/2020, between GMI BUILDING SERVICES, INC., a California Corporation, hereinafter referred to as "GMI" and Orange Unified School District, hereinafter referred to as "Customer" or "Owner."

NOW THEREFORE, in consideration of the mutual promises herein contained, the parties hereto agree as follows:

1. SERVICES - GMI will provide janitorial services to Owner or its agent located at 1401 N. Handy Street, Orange, CA 92867; as per specifications, Janitorial "Exhibit A". GMI may perform the services by any reasonable means and shall not be responsible for delays in performance beyond its control.

2. PRICE - Owner agrees to pay GMI for the services, the sum of: PLEASE REFER TO JANITORIAL EXHIBIT "B"

3. PAYMENT TERMS - For services rendered and equipment furnished, Customer will be pre-billed monthly on the first of the month for that month's services. All billable supplies furnished to customer will be invoiced weekly after delivery. All invoices are due thirty (30) days from invoice date, and become past due after thirty (30) days. All amounts past due will be subject to a one and one-half percent (1 1/2%) late charge per month, or partial month, past due. GMI reserves the right to terminate this Agreement immediately upon default by Customer in the payment of any monies due. If a dispute arises regarding the enforcement of this contract, the prevailing party shall be entitled to reimbursement for reasonable attorney's fees. If Owner's account is referred to an agency or attorney for collection, attorney's fees and costs of collection shall be recoverable by GMI.

If this Agreement is terminated by either party for any reason, GMI agrees to return all keys provided to GMI by Customer, if applicable, within twenty-four (24) hours after completion of the last day of service. Customer agrees to pay all outstanding invoices due and owing to GMI immediately upon return of keys to Customer, if applicable, or within forty-eight (48) business hours from the last day of service.

4. PERSONNEL CHANGES - Upon request by Customer, GMI will remove from service any of the employees assigned to the premises for improper conduct or failure to perform assigned duties, or for any other reason as deemed appropriate. Customer acknowledges that GMI, at times, may transfer employees to and from Customer's site in the course of the contract. GMI will inform Customer of permanent changes of personnel and give the Customer the option to retain seasoned personnel on Customer's site if Customer agrees to incur increased billing rate resulting from an employee's wage increase.

5. CLEANING SUPPLIES AND EQUIPMENT - GMI will not furnish all cleaning supplies and equipment necessary to perform the services stipulated in the specifications. OUSD will furnish all cleaning supplies and equipment necessary to perform the services stipulated in the specifications. GMI will not be responsible for restroom or building supplies (toilet paper, soap, hand towels, Kleenex tissue, seat covers, deodorants or air fresheners, sanitary supplies, plastic liners, ESD floor finish, clean room accessories i.e. wipes, gowns etc.), unless Owner pays for such supplies per "customer billed supplies list."

6. CHANGE IN WORK PERFORMED/ADJUSTMENT CLAUSE - The price mentioned in item two is based upon the service areas and frequency of services in the attached specifications. Should the present designated space to be cleaned be altered so as to increase the difficulty or the time requirement for performing our services, or should the space be extended, this contract will be raised to conform with the adjusted condition. The cost of cleaning an unusual accumulation of litter or dirt resulting from abnormal circumstances beyond our control (such as construction, renovation, fire or act of God), which leads to additional expenditure of labor upon mutual agreement of both parties, will be charged in addition to this contract.

7. EXTRAORDINARY COST CHANGES - If any extraordinary event affects GMI's costs, upon notice to Owner the parties agree to negotiate a reasonable adjustment. Such events shall include armed hostilities, riots, strikes, picketing, boycott, acts of God, national financial or economic disturbances, epidemics, State mandated increases in Workmen's Compensation or Liability Insurance rates, State or Federal increases in minimum wage or payroll tax rates, and other events not reasonably foreseeable or against which GMI reasonably cannot protect itself.

Initial
8. **HOLIDAYS** - GMI is not obligated to perform services on the following holidays, unless so stipulated in the cleaning specifications, Exhibit A: New Year’s Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, and Christmas Day. Services on holidays, when requested, shall be charged on an over-time basis. A holiday falling on a Saturday shall be observed on the Friday falling on a Sunday. A holiday falling on a Sunday shall be observed on the following Monday.

9. **INDEMNIFICATION**
   
   A. GMI shall indemnify, defend and hold harmless Owner from loss, liability, cost, or expense (including reasonable attorneys’ fees) for bodily injury, death and property damage (hereinafter referred to as “claim(s)”) but only to the extent same are caused by negligence, misconduct or other fault of GMI, its agents and employees which arise out of work performed under this Agreement. The foregoing provision shall only benefit Owner if Owner notifies GMI in writing of such claim within 5 days of same being reported to Owner or its representative.

   B. GMI shall not be liable for delay, loss or damage caused by warfare, riots, strikes, boycotts, criminal acts, acts or omissions of others, fire, water damage, natural calamity, or causes beyond GMI’s reasonable control.

   C. If GMI is required to clean or wax floors when being used by employees, customers, tenants, or business visitors, Owner shall, notwithstanding GMI’s negligence and to the fullest extent permitted by law, indemnify, defend and hold harmless GMI from claims for injury and death resulting therefrom.

   D. GMI shall not be liable for disposal of documents or valuable items, other than office furnishings, left on floors next to or on top of trash cans, and Owner shall indemnify and hold harmless GMI from claims for such disposal.

   E. Owner shall indemnify, defend and hold harmless GMI from claims for injuries to GMI’s employees and others resulting from the condition of Owner’s premises or equipment but only to the extent same are not caused by GMI’s fault.

   F. It is expressly understood and agreed that under no circumstances will GMI be responsible for the theft or other loss of customer’s property not directly attributable to GMI employee thefts. Thefts or loss of property at site shall be reported to GMI within twenty-four (24) hours of discovery by client in order to give GMI the opportunity to assist in investigation process. In the event of allegation of GMI employee thefts, customer waives all right of recovery unless GMI is notified of such allegations within twenty-four (24) hours of discovery, client fully cooperates with GMI in the investigation of the facts, client presents formal charges or GMI employee admits guilt; and a conviction is obtained. In no event shall GMI’s liability for GMI employee thefts or negligence exceed the limits of its crime policy or liability policy.

10. **INSURANCE AND TAXES** - GMI agrees to maintain in effect, during the term hereof, insurance for Worker’s Compensation with statutory limits, and personal injury and property damage with $1,000,000 combined single limit liability per occurrence. GMI shall furnish to Owner, on request, a Certificate of Insurance evidencing such coverage and name customer as additionally insured and specifying that thirty- (30) days prior notice of cancellation will be sent to Owner. GMI shall be responsible for paying all payroll-based taxes affecting its employees.

11. **CONFORMANCE WITH LEGAL OBLIGATIONS** - Owner agrees to keep its facilities in a safe condition and in conformance with Federal, State and local laws, ordinances and regulations, and agrees to indemnify, defend and hold harmless GMI from loss and liability (including reasonable attorneys’ fees) caused by Owner’s failure to do so.

12. **INDEPENDENT CONTRACTOR** - GMI is an independent contractor and all persons employed to furnish services hereunder are employees of GMI and not of Owner. The Customer hereby expressly covenants and agrees, which covenant and agreement is of the essence of the Contract, that at no time during the term of this Contract or for a period of one (1) year immediately following the termination thereof, (whether such termination is voluntary or involuntary) will he for himself or on behalf of any other person, partnership, company or corporation offer to engage, either directly or indirectly, or by implication, or agree to engage, any employee or previous employee of GMI or its affiliated companies, unless in his capacity as an employee of GMI, to perform any services enumerated in this Contract. In the event of any breach of the foregoing covenant, Customer agrees GMI shall be entitled to recover liquidated damages in the sum of three (3) times the average monthly contract price submitted to customer prior to breach.
13. TERM & TERMINATION - A. This Agreement shall be in effect on, commencing September 08, 2020, and shall continue thereafter for successive periods of twelve months unless the terms and conditions hereof are renegotiated at the request of either party.

B. If Owner is dissatisfied with the quality of the services, Owner must inform GMI in writing of the specific areas of dissatisfaction setting out in detail the deficiencies that must be addressed, and if GMI shall fail to correct the deficiencies within five days, Owner may then terminate this agreement by thirty days written notice. The aforementioned notice of termination to GMI must be in the form of a registered letter to Mr. Larry Abrams, President, only.

14. BINDING - This Agreement shall insure to and bind the successors, assignees, agents and representatives of the parties.

15. ENTIRE AGREEMENT - This Agreement contains the entire agreement between the parties. All prior negotiations between the parties are merged in this Agreement, and there are no understandings or agreements other than those incorporated herein. This Agreement may not be modified except by written instrument signed by both parties. In the event of conflict between any of the foregoing provisions of this Agreement and the attached specifications, the former shall be controlling.

16. SQUARE FOOTAGE REPORTING INFORMATION - Due to frequent changes in the occupied square footage a monthly square footage verification form will be sent to confirm that information on file is correct. On this form we ask that you verify that the current square footage figures are correct or that you indicated additions or deletions, specifically stating the location and square footage adjustments. As square footage adjustments directly affect accurate billing we ask that this form be returned promptly each month. All adjustments will take effect upon receipt of notification of change, otherwise all figures will be enforced as accurate.

17. NOTICES - Notices, requests, demands and other communications hereunder shall be in writing and delivered or mailed with postage prepaid, or at any other address which may be given by either party to the other in the manner provided above.

TO OWNER AT:
Orange Unified School District
1401 N. Handy Street
Orange, CA 92867

TO CONTRACTOR AT:
GMI Building Services, Inc.
8001 Vickers St.
San Diego, CA 92111

By

[Signature]
David A. Rivera
Assistant Superintendent
Business Services

By

[Signature]
GMI Building Services, Inc. Corporate Office
Exhibit B
September 16, 2020

Cost Summary
For
Orange Unified School District

1. Day Porters/Disinfecting Surfaces
   Elementary Schools $4,805.13 per school/month
   Middle Schools $9,293.93 per school/month
   High Schools $27,243.59 per school/month

   *Hourly Bill Rate for the Contract is $26.06 (All GMI personnel will be Live Scanned)

2. Pressure Washing Service $55.00 per hour

3. Maintenance/Handyman Services $42.00 per hour

4. Carpet Cleaning $0.19-$0.25 per sq ft
   (Depending on condition and amount of square footage)

5. Floor Care $0.45-$0.60 per sq ft
   (Depending on type of flooring and condition)

6. Electrostatic & 360 Disinfecting/Application $0.10 per sq ft

   *All rates included equipment and supplies

ADDITIONAL SERVICE PRICING
Additional temporary labor hours: $35.00 an hour*
   *Minimum service charge is $250.00

*All bid prices are valid for 30 days.

"Different by Design"
17805 Sky Park Circle, Suite D, Irvine, CA 92614
Phone (949) 769-2676 Fax (949) 769-6774
www.gmiweb.com

Initials
CRIMINAL RECORDS CHECK
FINGERPRINTING CERTIFICATION

To the Governing Board of the Orange Unified School District:

Daniel Mesa / GMI Building Services

I, ____________________________________________________________, acknowledge and certify as follows:

(Name of Contractor)

1. I have carefully read and understand the Notice to Contractors Regarding Criminal Record Checks ("Notice") (Education Code section 45125.1) required by the passage of AB 1610, 1812, and 2102.

2. Due to the nature of the work to be performed, my employees and volunteers may have contact with students of the District.

3. My employees and volunteers who may have contact with District students must complete background checks with the California Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI).

4. None of the employees or volunteers who will be performing the work has been convicted of a violent or serious felony as defined in the Notice and in Penal Code sections 667.5 and 1192.7. This determination was made by a background check through the DOJ and the FBI.

I declare under penalty of perjury that the foregoing is true and correct.

Executed at ___________________________, California, on __________/24/2020

GMI Building Services

Business Name (if applicable)

Daniel Mesa

Printed Name of Authorized Signer

Branch Operation Manager

Title of Authorized Signer

Daniel Mesa

Authorized Signature

Address

8001 Vickers Street

San Diego, Ca, 92111

City, State, Zip

909-660-2449

Telephone

Dmesa@gmiweb.com

E-Mail Address

Revised: September 2018
NOTICE TO CONTRACTORS REGARDING CRIMINAL RECORDS CHECK

EDUCATION CODE SECTION 45125.1
Education Code Section 45125.1 provides if the employees of any entity that has a contract with a school district may have any contact with pupils, those employees shall submit or have submitted their fingerprints in a manner authorized by the Department of Justice together with a fee determined by the Department of Justice to be sufficient to reimburse the Department for its costs incurred in processing the application.

The Department of Justice shall ascertain whether the individual whose fingerprints were submitted to it has been arrested or convicted of any crime insofar as that fact can be ascertained from information available to the Department. When the Department of Justice ascertains that an individual whose fingerprints were submitted to it has a pending criminal proceeding for a violent felony listed in Penal Code Section 1192.7(c), or has been convicted of such a felony, the Department shall notify the employer designated by the individual of the criminal information pertaining to the individual. The notification shall be delivered by telephone and shall be confirmed in writing and delivered to the employer by first-class mail.

PENAL CODE SECTION 667.5(c)
Penal Code Section 667.5(c) lists the following "violent" felonies: murder; voluntary manslaughter; mayhem; rape; sodomy by force; oral copulation by force; lewd acts on a child under the age of 14 years; any felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant inflicts great bodily injury on another; any robbery perpetrated in an inhabited dwelling; arson; penetration of a person's genital or anal openings by foreign or unknown objects against the victim's will; attempted murder; explosion or attempt to explode or ignite a destructive device or explosive with the intent to commit murder; kidnapping; continuous sexual abuse of a child; and carjacking.

PENAL CODE SECTION 1192.7
Penal Code Section 1192.7 lists the following "serious" felonies: murder; voluntary manslaughter; mayhem; rape; sodomy by force; oral copulation by force; a lewd or lascivious act on a child under the age of 14 years; any felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally inflicts great bodily injury on another, or in which the defendant personally uses a firearm; attempted murder; assault with intent to commit rape or robbery; assault with a deadly weapon on a peace officer; assault by a life prisoner on a noninmate; assault with a deadly weapon by an inmate; arson; exploding a destructive device with intent to injure or to murder, or explosion causing great bodily injury or mayhem; burglary of an inhabited dwelling; robbery or bank robbery; kidnapping; holding of a hostage by a person confined in a state prison; attempt to commit a felony punishable by death or imprisonment in the state prison for life; any felony in which the defendant personally uses a dangerous or deadly weapon; selling or furnishing specified controlled substances to a minor; penetration of genital or anal openings by foreign objects against the victim's will; grand theft involving a firearm; carjacking; and a conspiracy to commit specified controlled substances offenses.

The contractor shall not permit an employee to come in contact with pupils until BOTH the Department of Justice and the Federal Bureau of Investigation have ascertained that the employee has not been convicted of a violent or serious felony. The contractor shall certify in writing to the governing board of the school district that none of its employees who may come in contact with pupils have been convicted of a violent or serious felony.
CRIMINAL RECORDS CHECK  
EMPLOYEE / VOLUNTEER LIST  
(INsert NAMES OF EMPLOYEES WHO MAY COME IN CONTACT WITH PUPILS)  
Use additional copies of page as needed  

Name of Contractor:  
GMI Building Services  

<table>
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<th>Name of Employee or Volunteer</th>
<th>Position</th>
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<tr>
<td>Maria Marcelino</td>
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<tr>
<td>Branden Akinyele</td>
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<td>Lilliana Ramirez</td>
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<td>Miguel Sanchez</td>
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<td>Glen Chambers</td>
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<tr>
<td>Gabriel Bejerano</td>
<td>Day Porter/Janitorial</td>
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IMPORTANT! Changes to the criminal status of anyone listed on this form must be reported immediately.
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<td>REVISED AMT: $150,000.00</td>
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</tbody>
</table>

Any financial rebates, refunds, inducements, or incentives issued by vendor in connection with purchase order shall accrue directly to school district and not to any employee. If school district determines that vendor promised or provided any such incentive to a school district employee, school district, in its sole discretion, may terminate any existing or future orders from vendor and/or take other appropriate action. If you have any questions regarding the above, please contact Purchasing at (714) 628-4440

BY ___________  AUTHORIZED DISTRICT REPRESENTATIVE
# Orange Unified School District

**Address:**
1401 North Handy Street, Orange, CA 92867-4434

**Phone:** 714.628.4030

**Purchase Order Details:**
- **Number:** 210264 04
- **Date:** 02/16/21
- **Vendor:** Green Team Maintenance and Janitorial Services LLC
  - **Address:** PO Box 1582, Fontana, CA 92334

**Shipment Details:**
- **To:** Maintenance & Operations
  - **Address:** 726 W Collins Ave, Orange, CA 92867
- **Fax:** -223

**Correspondence:**
All correspondence regarding this purchase order should be directed to the Purchasing Department unless otherwise specified.

**Order Details:**
- **Quantity:**
  - 1 LOT
  - 1 LOT
  - 1 LOT

**Description:**
- **Change Order No. 3:**
  - **Description:** To increase purchase order 210264
  - **Original Amount:** $150,000.00
  - **C/O No. 3:** $88,000.00
  - **Revised Amount:** $238,021.02
- **Change Order to Add New COVID Budget:**
  - **Description:**
  - **Line 1 to Add:**
  - **Line 2 to Add:**

**Unit Price:**
- **Lot:**
  - 0.00
  - 88021.02
  - 88021.02
  - 88021.02

**Extension:**
- **Lot:**
  - 0.00
  - 88,021.02
  - 88,021.02
  - 88,021.02

**Subtotal:**
- **Tax:** 0.00
- **P.O. Total:** 238,021.02

**Signature:**
- **Author: Kathleen Aminiego
  - Authorized District Representative**

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**ORANGE UNIFIED SCHOOL DISTRICT**  
1401 NORTH HANDY STREET  ORANGE, CA 92867-4434  
ADDRESS ALL INVOICES IN DUPLICATE TO ACCOUNTS PAYABLE  
TELEPHONE: 714.626.4030

**SHIP TO:**  
MAINTENANCE & OPERATIONS  
726 W COLLINS AVE  
ORANGE CA 92867

**FAX**

**VENDOR:**  
GREEN TEAM MAINTENANCE AND  
116232 JANITORIAL SERVICES LLC  
PO BOX 1582  
FONTANA CA 92334

**PURCHASE ORDER**  
NUMBER: 210264 04  
02/16/21  
This number must appear on all invoices, delivery slips, and packages.

**PLEASE ENTER ORDER AS FOLLOWS:**  
1. THIS PURCHASE ORDER IS SUBJECT TO ALL TERMS AND CONDITIONS STATED INCLUDING THE ADDITIONAL TERMS AND CONDITIONS ATTACHED HERETO.  
2. THE TERMS AND CONDITIONS OF THE DISTRICT'S PURCHASE ORDER SHALL GOVERN IN THE EVENT OF ANY CONFLICT WITH ANY OTHER TERMS OR CONDITIONS IN ANY SELLER'S PROPOSAL, QUOTE, ACCEPTANCE OR ACKNOWLEDGEMENT UNLESS SUCH OTHER TERMS ARE ACCEPTED IN ADVANCE AND IN WRITING BY AN AUTHORIZED DISTRICT REPRESENTATIVE.  
3. UNLESS OTHERWISE STATED, MERCHANDISE MUST BE SHIPPED F.O.B. DISTRICT SPECIFIED SHIP TO LOCATION (F.O.B. DESTINATION).  
4. SELLER ACCEPTS THE DISTRICT'S FAXED PURCHASE ORDER AS THE ORIGINAL PURCHASE ORDER DOCUMENT, AS THE PURCHASE ORDER WILL NOT BE MAILED.

**DELIVERY IS TO BE COMPLETED BY:**

<table>
<thead>
<tr>
<th>QUANTITY</th>
<th>UNIT</th>
<th>DESCRIPTION</th>
<th>UNIT PRICE</th>
<th>EXTENSION</th>
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**BY**  
AUTHORIZED DISTRICT REPRESENTATIVE
### Terms:
Net 30 Days

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Unit of Measure</th>
<th>Price</th>
<th>Amount</th>
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<tr>
<td>El Modena High School (Day)</td>
<td>2.00</td>
<td>Unit</td>
<td>3,744.00</td>
<td>7,488.00</td>
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<td>Porter/Disinfecting Service</td>
<td>1.00</td>
<td>Unit</td>
<td>(208.00)</td>
<td>(208.00)</td>
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<tr>
<td>Quantity Two (2) Employees</td>
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<tr>
<td>Credit for 2/19</td>
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<tr>
<td>Replaces Invoice 232351</td>
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Sub-Total: 7,280.00
Sales Tax: 
TOTAL: $7,280.00
Invoice

Invoice #
OUSD-222-3

Date
2/22/2021

Phone #
909-503-5332

Due Date
Net 30

Bill To
Orange Unified School District
1401 N Handy St, Orange
CA 92867

Facility Address
La Veta Elementary School
2800 E. La Veta Ave.
Orange, California 92869

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>QUANTITY</th>
<th>RATE</th>
<th>AMOUNT</th>
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<tr>
<td>Cleaning and Disinfecting high touch points around the facility using the Clorox® Total 360™ Electrostatic Sprayer.</td>
<td>28,133</td>
<td>0.06</td>
<td>1,687.98</td>
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Total $1,687.98

Please include the invoice number on your check.
Make checks payable to Green Team Maintenance and Janitorial Services LLC.
P.O. BOX 1582 FONTANA CA 92334
THANK YOU FOR YOUR BUSINESS.
<table>
<thead>
<tr>
<th>SCHOOL TYPE</th>
<th>SCHOOL NAME</th>
<th>ADDRESS</th>
<th>CITY</th>
<th>ZIP</th>
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<tbody>
<tr>
<td>Elementary</td>
<td>Anaheim Hills</td>
<td>6450 E Serrano Ave</td>
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<tr>
<td>Elementary</td>
<td>California K-5</td>
<td>1080 N California St</td>
<td>Orange</td>
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<td>Elementary</td>
<td>Cambridge</td>
<td>425 N Cambridge St</td>
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<td>33,492</td>
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<td>Elementary</td>
<td>Canyon Rim</td>
<td>1090 S The Highlands Dr</td>
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<td>32,176</td>
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<tr>
<td>Elementary</td>
<td>Chapman Hills</td>
<td>170 N Aspen St</td>
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<td>Elementary</td>
<td>Crescent</td>
<td>5001 E. Gerda Dr</td>
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END OF ADDENDUM NO. 1