ORANGE UNIFIED SCHOOL DISTRICT

Board of Education – Regular Meeting
1401 N. Handy Street – Orange, CA 92867
Thursday, August 23, 2012
6:00 p.m. – Closed Session
7:00 p.m. – Open Session

AGENDA

(The complete agenda is available online at www.orangeusd.k12.ca.us/board/calendar.asp)

1. CALL MEETING TO ORDER

2. ESTABLISH QUORUM

3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

4. ADJOURN TO CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Consideration of litigation matters regarding ongoing Federal Case No. 11-01253 with District legal counsel

B. PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE
Government Code 54957

C. PUBLIC EMPLOYEE APPOINTMENT
Government Code 54957
Title: Administrative Director, Information and Education Technology
Title: Coordinator, Educational Technology
Title: Coordinator, Special Education-Learning Support Services

5. CALL TO ORDER – REGULAR SESSION

6. PLEDGE OF ALLEGIANCE

7. REPORT OF CLOSED SESSION DECISIONS

8. ADOPTION OF AGENDA

9. ANNOUNCEMENTS AND ACKNOWLEDGEMENTS

A. Superintendent's Report 1
B. Board President's Report 1
C. Board Recognition of Students, Staff and Community 1

10. APPROVAL OF MINUTES

None

11. PUBLIC COMMENT

Members of the audience may address the Board of Education on agenda items during consideration of that item and items not on the agenda that are within the Board's subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board should complete and submit a blue Public Comment card, available on the information table, prior to the meeting. Matters not on the agenda may neither be acted upon or discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item.

12. ACTION ITEMS

A. Human Resources: Proposed Board Policy Revisions – Second Reading 2-9
B. Educational Services: Proposed Board Policy Revisions – Second Reading 10-71
C. Board of Education: Proposed Revisions to Board Bylaws – Second Reading 72-82

13. INFORMATION/DISCUSSION ITEMS

A. Opening of Schools Report 83

14. CONSENT ITEMS

Consent items are acted upon by one motion. However, any such item can be considered separately at a Board member's request, in which case it will be acted upon following approval of the Consent Items.

BUSINESS SERVICES

A. Gifts 84-85
B. Purchase Orders List 86
C. Warrants List 87
D. Contract Services Report – Business Services 88-90
E. Extension of Joint Use Agreement between the City of Anaheim and the District for the Property Known as Imperial Park 91-92

HUMAN RESOURCES

F. Personnel Report 93-106

EDUCATIONAL SERVICES

G. Contract Services Report – Educational Services 107-110
H. Study Trips 111
I. Memorandum of Understanding: Beginning Teacher Support and Assessment (BTSA) for Private Schools 112
J. Memorandum of Understanding between Santa Ana Unified School District and the Orange Unified School District 113
K. Postponement of Expulsion Hearing: Case No. 11-12-25 114

15. PUBLIC COMMENT – Non-Agenda Items

(Please see No. 11 – Public Comment.)

16. OTHER BUSINESS (Board/Staff Conference and Comments)

17. ADJOURNMENT

Announcements and Acknowledgments

Item No. 9.A-C.

TOPIC: **ANNOUNCEMENTS & ACKNOWLEDGMENTS**

DESCRIPTION:

9.A. Superintendent's Report

9.B. Board President's Report

9.C. Board Member Recognition of Students, Staff, and Community

OUSD/Christensen
Board Agenda
August 23, 2012

ACTION ITEMS

TOPIC: **HUMAN RESOURCES: PROPOSED REVISIONS TO BOARD POLICIES – SECOND READING**

DESCRIPTION: The District's Board policies are reviewed and updated periodically. As new state and federal laws and regulations are enacted, affected policies must be revised or updated. At the July 26, 2012 meeting, the Board of Education received proposed revisions to particular Board Policies for a first reading. Tonight, these policies are being brought back for a second reading:

- BP 0410 Nondiscrimination in District Programs and Activities
- BP 4030 Nondiscrimination in Employment
- BP 4121 Temporary, Substitute Personnel (New)
- BP 4312.1 Contracts

FISCAL IMPACT: There is no fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education receive Human Resources' proposed Board Policy revisions for a second and final reading.

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

OUSD/Kissee
Board Agenda
August 23, 2012

Philosophy

Nondiscrimination in District Programs and Activities

The Board of Education is committed to affording equal rights and opportunities to all persons in public education. No person shall be subjected, in any program or activity conducted by the District, to unlawful discrimination on the basis of sex, ethnic group identification, race, national origin, religion, color, mental or physical disability, or any basis that is contained in the prohibition of hate crimes set forth in subdivision (a) of section 422.6 of the Penal Code, **or any basis contained in the prohibition of unlawful employment practices as set forth in subdivision (a) of section 12940 of the Government Code**. (see E 0410.) The Board shall promote programs which ensure that discriminatory practices are eliminated in all District activities.

District programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act.

The Superintendent or designee shall ensure that the District provides appropriate auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity, unless such provision would result in a fundamental alteration in the nature of a service, program or activity or would result in undue administrative or financial burdens.

Individuals with disabilities shall notify the Superintendent or principal if they have a disability that requires special assistance or services. Reasonable notification should be given prior to the school-sponsored service, program or activity.

The Superintendent or designee shall notify students, parents/guardians, employees, and employee organizations about the District's policy on discrimination and about related complaint procedures. This policy shall be posted in all schools and offices, including staff lounges and student government meeting rooms.

The District's nondiscrimination policy shall be published in the individual's primary language to the extent required by law.

Complaints alleging discrimination arising under this policy shall be processed by the District in accordance with the District's Uniform Complaint Procedure set forth in BP 1312.3 and AR 1312.3.

(Legal Reference next page)

Legal Reference:

EDUCATION CODE
200-262.4 Educational Equity, Prohibition of discrimination
48985 Notices to parents in language other than English
GOVERNMENT CODE
11135-11139 Unlawful discrimination
12900-12996 Fair Employment and Housing Act
54953.2 Open public meetings and the ADA
PENAL CODE
422.6 Interference with exercise of Civil Rights
CODE OF REGULATIONS, TITLE 2
7285.0 et seq. Regulations implementing Fair Employment and Housing Act
CODE OF REGULATIONS, TITLE 5
4900-4965 Nondiscrimination in elementary and secondary educational programs receiving state financial assistance
UNITED STATES CODE, TITLE 20
6312 Local education agency plans
1400 et seq. Individuals with Disabilities in Education Act
1681 et seq. Title IX, Education Act Amendments of 1972
2301 et seq. Carl D. Perkins Vocational and Applied Technology Act
UNITED STATES CODE, TITLE 29
794 Section 504 of the Vocational Rehabilitation Act of 1973
UNITED STATES CODE, TITLE 42
1981 Civil Rights Act of 1866
1983 Civil Rights Act of 1871
2000d-2000d-7 Title VI, Civil Rights Act of 1964
2000e-2000e-17 Title VII, Civil Rights Act of 1964
12101 et seq. Americans with Disabilities Act of 1990
CODE OF FEDERAL REGULATIONS, TITLE 28
35.101 et seq. Regulations implementing Americans with Disabilities Act
36.303 Auxiliary aids and services
CODE OF FEDERAL REGULATIONS, TITLE 34
100.1 et seq. Regulations implementing Title VI
104.1 et seq. Regulations implementing Section 504
106.1 et seq. Regulations implementing Title IX

ORANGE UNIFIED SCHOOL DISTRICT

Adopted: (7-88 11-92 7-96 6-04 9-05) **7-12**

Orange, California

All Personnel

Nondiscrimination in Employment

The Board of Education is committed to affording all persons the opportunity to seek, obtain, and hold employment within the District. No District employee or job applicant shall be subjected, at any District site and/or activity, to unlawful discrimination and/or harassment with respect to the District's job application procedure, or their employment, discharge, or terms, conditions, or privileges of employment on the basis of race, color, national origin, ethnic group identification or ancestry, religion, age over 40, marital status, physical or mental disability, medical condition, **genetic information,** sex (including pregnancy, childbirth and medical condition related thereto, and including gender as defined in Penal Code 422.56 **and Government Code 12940** (See E 4030)), sexual orientation, or the perception that the person has any of those characteristics or that the person is associated with a person who has, or is perceived to have, any of those characteristics. No District employee or job applicant shall be retaliated against, intimidated, threatened, or coerced for opposing an unlawful discrimination practice, or making a charge/complaint, testifying, assisting, or in any way participating in an investigation, proceeding, or hearing concerning allegations of unlawful discrimination.

Any District employee who engages in or participates in unlawful discrimination, or who aids, abets, incites, compels, assists, solicits, encourages, or coerces another to discriminate, is in violation of this policy and is subject to disciplinary action up to and including dismissal.

Any District employee who observes or has knowledge of an incident of unlawful discrimination or harassment shall report the incident to the principal, a District administrator or the Superintendent as soon as practical after the incident. Failure of a District employee to report discrimination or harassment may result in disciplinary action.

The Superintendent or designee shall regularly publicize, within the District and in the community, the District's nondiscrimination policy and the availability of complaint procedures. Such publication shall be included in each announcement, bulletin, or application form that is used in employee recruitment.

The Board designates the following position as Coordinator for Nondiscrimination in Employment:

Assistant Superintendent, Human Resources
1401 North Handy Street
Orange, CA 92867
714-628-5515

Other Remedies

An employee or applicant, in addition to filing a discrimination complaint with the District, may file a discrimination complaint with either the California Department of Fair Employment and Housing ("DFEH") or the Equal Employment Opportunity Commission ("EEOC"). The time limits for filing such complaints are as follows:

1. To file a valid complaint with the DFEH, the complainant must file his/her complaint within one year of the alleged discriminatory act(s), unless an exception exists pursuant to Government Code 12960.

2. To file a valid complaint with the EEOC, the complainant must file his/her complaint within 180 days of the alleged discriminatory act(s). To file a valid complaint with the EEOC after filing a complaint with the DFEH, the complainant must file the complaint within 300 days of the alleged discriminatory act(s) or within 30 days after the termination of proceedings by the DFEH, whichever is earlier.

Individuals wishing to file complaints with the DFEH and/or EEOC should contact the Nondiscrimination Coordinator for more information.

Legal Reference:
EDUCATION CODE
200-262.4 Educational Equity; Prohibition of discrimination
GOVERNMENT CODE
11135 et seq. Unlawful discrimination
12900-12996 Fair Employment and Housing Act
PENAL CODE
422.6 Interference with exercise of Civil Rights
422.56 Definitions
CODE OF REGULATIONS, TITLE 2
7285.0 et seq. Regulations implementing Fair Employment and Housing Act
UNITED STATES CODE, TITLE 20
1681 et seq. Title IX, Education Act Amendments of 1972
UNITED STATES CODE, SECTION 29
621 et seq. Age Discrimination in Employment Act of 1967
794 Section 504 of the Vocational Rehabilitation Act of 1973
UNITED STATES CODE, TITLE 42
1981 Civil Rights Act of 1866
1983 Civil Rights Act of 1871
2000d - 2000d-7 Title VI, Civil Rights Act of 1964
2000e - 2000e-17 Title VII, Civil Rights Act of 1964
2000h-2 - 2000h-6 Title IX, 1972 Education Act Amendments
12101 et seq. Americans with Disabilities Act of 1990
CODE OF FEDERAL REGULATIONS, TITLE 28
35.101 et seq. Regulations implementing Americans with Disabilities Act
CODE OF FEDERAL REGULATIONS, TITLE 34
100.1 et seq. Regulations implementing Title VI
104.1 et seq. Regulations implementing Section 504
106.1 et seq. Regulations implementing Title IX

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: (11-93 6-04 6-06 4-12) **7-12**

*****NEW*****

BP 4121(a)

Certificated Personnel

Temporary/Substitute Personnel

The District may employ substitute or temporary certificated personnel in accordance with law.

Suitable programs for training, assigning, orienting and evaluating the work of substitutes or temporary shall be provided by the certificated staff under the Superintendent's direction. (cf. 4313 - Classification/Assignment)

The Board of Education shall adopt and make public the rates of compensation for substitute certificated staff. (E.C. 44977, 45030)

Substitute teachers shall not participate in the health and welfare plans or other fringe benefits of the District.

The Superintendent or designee shall develop a pool of qualified substitute teachers for emergency situations. He/she shall provide public notice of the basic skills proficiency test requirements and the dates and locations of test administration. Individuals who are known to be qualified as substitutes in other respects shall be encouraged to take the state basic skills proficiency test at its earliest administration. (E.C. 44830)

(Legal Reference next page)

Legal Reference:

EDUCATION CODE

23919 Retirant employed as substitute teacher
44252.5 State basic skills assessment required for certificated personnel
44300 Emergency teaching or specialist permits
44830 Employment of certificated persons; requirements of proficiency in basic skills
44839.5 Employment of retirant
44914 Substitute and probationary employment in computation for classification as permanent employee
44916 Time of classification; statement of employment status
44917 Classification of substitute employees; temporary employment deemed probationary employment
44918 Substitute or temporary employee deemed probationary employee; reemployment rights
44919 Classification of temporary employees
44920 Employment of certain temporary employees; classifications
44921 Employment of temporary employees; reemployment rights (unified and high school Districts)
44953 Dismissal of substitute employees
44954 Release of temporary employees
44956, 44957 Rights of laid-off teachers to substitute positions
45030 Substitutes
45041 Computation of salary
45042 Alternative method of computation for less than one school year
45043 Compensation for employment beginning in the second year

CODE OF REGULATIONS, TITLE 5

5502 Filing of notice of physical examination for employment of retired person
5503 Physical examination for employment of retired persons

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: 7-12

Management, Supervisory and Confidential Personnel

Contracts

To attract qualified staff, the Board may employ certificated administrators and supervisors and senior management of the classified staff on a contract basis.

Pursuant to law, employee contracts shall be ratified by the Board during an open session of a regularly scheduled Board meeting and reflected in the Board's minutes. Copies of the contracts shall be available to the public upon request.

Pursuant to law, employee contracts shall include a provision specifying the legal maximum cash settlement that the employee may receive upon termination of the contract. ~~(Government Code 53260) (cf. 4313.1 - Load/Scheduling/Hours of Employment) (cf. 4313.2 - Promotion/ Demotion/ Reclassification) (cf. 4314 - Transfer/Reassignment)~~

Legal Reference:

EDUCATION CODE

35030	Title of deputy, associate or assistant superintendent for certain positions
35031	Term of Employment
44842	Automatic declining of employment
44843	Notice of employment (to county superintendent)
44929.20	Continuing contract; supervisory or administrative employees
44951	Continuation in position unless notified
45100.5	Senior management positions

GOVERNMENT CODE

53260-53264	Employment Contracts

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: (11-93 6-06) **7-12**

TOPIC: **EDUCATIONAL SERVICES: PROPOSED REVISIONS TO BOARD POLICIES– SECOND READING**

DESCRIPTION: The District's Board policies are reviewed and updated periodically. As new state and federal laws and regulations are enacted, affected policies must be revised or updated. At the July 26, 2012 meeting, the Board of Education received proposed revisions to particular Board Policies for a first reading. Tonight, these policies are being brought back for a second reading:

	• BP 1312.3	Uniform Complaint Procedures
BP 5116.1 APPROVED PENDING REVISIONS	• BP 5116.1	Interdistrict Open Enrollment
	• BP 5117	Interdistrict Attendance
	• BP 5118	Open Enrollment Act Transfers (New)
	• BP 5121	Grades/Evaluation of Student Achievement
	• BP 5125	Student Records
BP 5125.1 PULLED FOR FURTHER CONSIDERATION	• ~~BP 5125.1~~	~~Release of Directory Information~~
	• BP 5126	Awards for Achievement
	• BP 5131	Conduct
	• BP 5132.2	Bullying (New)
	• BP 5141.6	School Health Services (New)
	• BP 5145.3	Nondiscrimination/Harassment
	• BP 5145.6	Notifications Required by Law
	• BP 5145.7	Sexual Harassment
BP 5145.11 PULLED FOR FURTHER CONSIDERATION	• ~~BP 5145.11~~	~~Questioning and Apprehension~~
	• BP 6145	Extracurricular and Cocurricular Activities
	• BP 6159	Individualized Education Program
	• BP 6161.1	Selection & Evaluation of Instructional Materials
	• BP 6162.51	Standardized Testing & Reporting Program (New)
	• BP 6163.2	Animals at School (New)
	• BP 6173.1	Education for Foster Youth
	• BP 6178.1	Work Experience Education

FISCAL IMPACT: There is no fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education receive Educational Services' proposed Board Policy revisions for a second and final reading.

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

OUSD/Hansen
Board Agenda
August 23, 2012

Community Relations

Uniform Complaint Procedures

The Board of Education recognizes that the District ~~is primarily~~ **responsibility** ~~for~~ **to** comply~~ing~~ with applicable state and federal laws and regulations governing educational programs. The District shall investigate **any** complaints alleging failure to comply with such laws and/or alleging **unlawful** discrimination, and shall seek to resolve those complaints in accordance with the District's uniform complaint procedures ~~once a complaint has been filed~~. **(5 CCR 4620)**

The District shall ~~follow~~ **use the** uniform complaint procedures ~~when addressing~~ **to resolve any** complaints alleging unlawful discrimination **in district programs and activities based on** ~~against any protected group as identified under Education Code 200 and 220 and Government Code 11135, and other applicable state and federal laws including~~ **actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; the perception of one or more such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.** ~~actual or perceived sex, sexual orientation, gender, ethnic group identification, **actual** race, ancestry, national origin, religion, color, mental or physical disability, or age, on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics in any District program or activity that receives or benefits from state and federal financial assistance. (5 CCR 4610)~~

Uniform complaint procedures shall also be used ~~when~~ **to** address~~ing~~ **any** complaints alleging **the District's** failure to comply with state and/or federal laws in adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education ~~and career technical and technical~~ training programs, child care and development programs, child nutrition programs, ~~and~~ special education programs, **and the development and adoption of the school safety plan.**

~~Complaints related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, and teacher vacancies and misassignments shall be investigated pursuant to the District's Williams uniform complaint procedure. The Board encourages the early, informal resolution of complaints at the site level whenever possible.~~

~~The Board acknowledges and respects every individual's rights to privacy. Discrimination complaints shall be investigated in a manner that protects the confidentiality of the parties and the integrity of the process. This shall includes keeping the identity of the complainant confidential, appropriate and except to the extent necessary to carry out the investigation or proceedings, as determined by the Superintendent or designee on a case by case basis.~~

The Board prohibits **any form of** retaliation against any complainant in the complaint process.~~, including but not limited to a complainant's filing of a complaint or the reporting of instances of discrimination~~. ~~Such~~ **P**articipation **in the complaint process** shall not in any way affect the status, grades or work assignments of the complainant.

The Board encourages the early, informal resolution of complaints at the site level whenever possible.

The Board recognizes that a neutral mediator can often suggest a compromise that is agreeable to all parties in a dispute. In accordance with uniform complaint procedures, whenever all parties to a complaint agree to try resolving the problem through mediation, the Superintendent or designee shall initiate that process. The Superintendent or designee shall ensure that the results are consistent with state and federal laws and regulations.

~~A complaint once filed will follow in accordance with the grievance procedures stated in AR 1312.3(b).~~

In investigating complaints, the confidentiality of the parties involved and the integrity of the process shall be protected. As appropriate, the Superintendent or designee may keep the identity of a complainant confidential to the extent that the investigation of the complaint is not obstructed.

The district's Williams uniform complaint procedures, AR 1312.4, shall be used to investigate and resolve any complaint related to the following:

1. **Sufficiency of textbooks or instructional materials**
2. **Emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff**
3. **Teacher vacancies and misassignments**
4. **Deficiency in the district's provision of instruction and/or services to any student who, by the completion of grade 12, has not passed one or both parts of the high school exit examination**

Legal Reference:
EDUCATION CODE
200-262.4 Prohibition of discrimination
8200-8498 Child care and development programs
8500-8538 Adult basic education
18100-18203 School libraries
32289 School safety plan, uniform complaint procedure
35186 Williams uniform complaint procedure
41500-41513 Categorical education block grants
48985 Notices in language other than English
49060-49079 Student records
49490-49590 Child nutrition programs
52160-52178 Bilingual education programs
52300-52490 Career-technical education
52500-52616.24 Adult schools
52800-52870 School-based coordinated programs
54000-54028 Economic impact aid programs
54100-54145 Miller-Unruh Basic Reading Act
54400-54425 Compensatory education programs
54440-54445 Migrant education
54460-54529 Compensatory education programs
56000-56867 Special education programs
59000-59300 Special schools and centers
64000-64001 Consolidated application process
GOVERNMENT CODE
11135 Nondiscrimination in programs or activities funded by state
12900-12996 Fair Employment and Housing Act
CODE OF REGULATIONS, TITLE 5
3080 Application of section
4600-4687 Uniform complaint procedures
4900-4965 Nondiscrimination in elementary and secondary education programs
PENAL CODE
422.6 Interference with constitutional right or privilege
UNITED STATES CODE, TITLE 20
6301-6577 Title I basic programs
6601-6777 Title II preparing and recruiting high quality teachers and principals
6801-6871 Title III language instruction for limited English proficient and immigrant students
7101-7184 Safe and Drug-Free Schools and Communities Act
7201-7283g Title V promoting informed parental choice and innovative programs
7301-7372 Title V rural and low-income school programs

~~UNITED STATES CODE, TITLE 29~~
~~794 Section 504~~

~~UNITED STATES CODE, TITLE 42~~
~~2000d-200d-7 Title VI, Civil Rights Act of 1964~~
~~6101 The Age Discrimination Act~~
~~1210 American with Disability Act~~

~~CODE OF FEDERAL REGULATIONS, TITLE 28~~
~~35.106 Regulation implementing the Americans with Disabilities Act~~

~~CODE OF FEDERAL REGULATIONS, TITLE 34~~
~~100.1 et seq. Regulations implementing Title VI~~
~~100.6(d)~~
~~104.8 Regulations implementing Section 504~~
~~106.1 Regulations implementing Title IX~~
~~106.9~~
~~110.25 Regulations implementing Age Discrimination Act~~

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: (9-93 6-04 10-05 9-09 4-12) **7-12**

Students

IntraDistrict Open Enrollment

The Board of Education desires to provide enrollment options that meet the diverse needs and interests of District students **and parents/guardians**. The Superintendent or designee shall establish procedures for the selection and transfer of students among District schools in accordance with law, Board policy and administrative regulation.

The parents/guardians of any student who resides within District boundaries may apply to enroll their child in any District school, regardless of the location of residence within the District. (Education Code 35160.5)

The Board shall annually review this policy. **(Education Code 35160.5, 48940)**

Enrollment Priorities

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

~~Priority for attendance outside a student's attendance area shall be given as follows:~~

The Superintendent or designee shall grant priority to any district student to attend another district school, including a charter school, outside of his/her attendance area as follows:

1. **Priority may be given to siblings of student already in attendance at that school**
2. **Priority shall be given to students whose parent/guardian is assigned to that school as his /her primary place of employment**
3. **If a District school receiving Title I funds is identified for program improvement, corrective action or restructuring, all students enrolled in that school shall be provided an option to transfer to another District school or charter school**
4. **Any student enrolled in a district school that has been identified on the state's Open Enrollment List. (Education Code 48354)**
5. **Students of parent/guardian who submit applications to the District during the designated open enrollment period**
6. **Any student enrolled in a district school designated by the California Department of Education as "persistently dangerous." (20 USDC 7912; 5 CCR 11992)**
7. **Any student who is a victim of a violent crime while on school grounds (20 USC 7912)**
8. **Upon a finding that special circumstances exist that might be harmful or dangerous to**

9. the student in the current attendance area. Special circumstances, include, but are not limited to, threats of bodily harm or threats to the emotional stability of the student. Any such student may transfer to a district school that is at capacity and otherwise closed to transfers.

To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)

a. A written statement from a representative of an appropriate state or local agency, such as a law enforcement official, social worker, or a properly licensed or registered professional, such as a psychiatrist, psychologist, or marriage and family therapist

b. A court order, including a temporary restraining order and injunction

Application and Selection Process

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law, applications for intradistrict open enrollment shall be submitted during the first two weeks of March, of the school year preceding the school year for which the transfer is requested

The Superintendent or designee shall calculate each school's capacity in a nonarbitrary manner using student enrollment and available space

~~1. If a District school receiving Title I funds is identified for program improvement, corrective action or restructuring, all students enrolled in that school shall be provided an option to transfer to another District school or charter school.~~

1. If while on school grounds a student becomes the victim of a violent criminal offense, he/she shall be provided an option to transfer to another district school or charter school.
2. If a student attends a school designated by the California Department of Education as "persistently dangerous," he/she shall be provided an option to transfer to another district school or charter school.
3. The Superintendent or designee may approve a student's transfer to a District school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student. To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)

   a. A written statement from a representative of an appropriate state or local agency, including but not limited to a law enforcement official or social worker, or a properly licensed or registered professional, including, but not limited to, a psychiatrist, psychologist or marriage and family therapist.

b. A court order, including a temporary restraining order and injunction.

~~5. Priority may be given to siblings of students already in attendance in that school.~~

~~6. Priority shall be given to students whose parent/guardian is assigned to that school as his/her primary place of employment~~.

For all other applications for enrollment outside a student's school attendance area, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever a school receives admission requests that are in excess of the school's capacity.

Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students.

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

Transportation

Except as required by 20 USC 6316, for transfers out of Title I program improvement schools, the District shall not be obligated to provide transportation for students who attend school outside their attendance area. However, upon request, the Superintendent or designee may authorize transportation contingent upon available space and funds.

Legal Reference:
EDUCATION CODE
35160.5 District policies; rules and regulations
35291 Rules
35351 Assignment of students to particular schools
48980 Notice at beginning of term
UNITED STATES CODE, TITLE 20
6316 Transfers from program improvement schools
7912 Transfers from persistently dangerous schools
CODE OF FEDERAL REGULATIONS, TITLE 34
200.36 Dissemination of information
200.37 Notice of program improvement status, option to transfer
200.39 Program improvement, transfer option
200.42 Corrective action, transfer option
200.43 Restructuring, transfer option
200.44 Public school choice, program improvement schools
200.48 Transportation funding for public school choice

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: (7-88 4-94 9-97 6-07 **2-09**) **7-12**

Students

Interdistrict Attendance

The Board of Education recognizes that students who reside in one District may choose to attend school in another District and that such choices are made for a variety of reasons.

Interdistrict Attendance Permits

Upon request by students' parents/guardians, the Superintendent or designee may approve interdistrict attendance permits with other districts on a case-by-case basis to meet individual student needs.

The Superintendent or designee shall ensure that interdistrict permits specify the terms and conditions agreed to by both districts for the granting, denial, or revocation of the permit as well as the standards for reapplication.

The Superintendent or designee may deny **the granting of an** ~~applications for~~ interdistrict transfers **permit** because of overcrowding within District schools or limited District resources.

The Superintendent or designee may limit the number of student transfers out of the district to a school district of choice based on the percentages of average daily attendance specified in Education Code 48307.

In addition, transfers out of the district may be limited during a fiscal year when the County Superintendent of Schools has given the district a negative budget certification or when the County Superintendent has determined that the district will not meet the state's standards and criteria for fiscal stability in the subsequent fiscal year exclusively as a result of student transfers from this district to a school district of choice. (Education Code 48307)

For students who wish to transfer into the District, the interdistrict attendance permit shall not excee a term of one year and shall stipulate the terms and conditions under which interdistrict attendance shall be permitted or denied.

Legal Reference

EDUCATION CODE
41020 Annual district audits
46600-46611 Interdistrict attendance agreements
48204 Residency requirements for school attendance
48300-48315~~6~~ Student attendance alternatives, **school district of choice program**
48350-48361 Open Enrollment Act
48915 Expulsion; particular circumstances
48915.1 Expelled individuals: enrollment in another District
48918 Rules governing expulsion procedures
48980 Notice at beginning of term
52317 ROP, enrollment of students, interdistrict attendance
~~GOVERNMENT CODE~~
~~6250-6270 Public Records Act~~

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: (7-88 4-94 9-97 6-07) **7-12**

Students

Open Enrollment Act Transfers

The Board of Education desires to offer enrollment options in order to provide children with opportunities for academic achievement that meet their diverse needs. Such options shall also be provided to children who reside within another district's boundaries in accordance with law, Board policy, and administrative regulation.

Whenever a student is attending a district school on the Open Enrollment List as identified by the Superintendent of Public Instruction, he/she may transfer to another school within or outside of the district, as long as the school to which he/she is transferring has a higher Academic Performance Index. (Education Code 48354, 48356)

A parent/guardian whose child is attending a district school on the Open Enrollment List and who wishes to have his/her child attend another school within the district shall apply for enrollment using BP/AR 5116.1 - Intradistrict Open Enrollment.

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law, the Board hereby waives the January 1 deadline in Education Code 48354 for all applications for transfer from nonresident parents/guardians of children attending a school on the Open Enrollment List in another district. Transfer applications shall be submitted during the first two weeks of March of the preceding school year for which the transfer is requested.

The District may deny a transfer out of or into the district upon a determination by the District that the transfer would negatively impact a court-ordered or voluntary desegregation plan in accordance with Education Code 48355.

Standards for Rejection of Transfer Applications

Pursuant to Education Code 48356, the Board has adopted the following standards for acceptance and rejection of transfer applications submitted by a parent/guardian of a student attending a school in another district on the Open Enrollment List. The Superintendent or designee shall apply these standards in accordance with Board policy and administrative regulation and shall ensure that the standards are applied uniformly and consistently.

As applicable, the Superintendent or designee may deny a transfer application under any of the following circumstances:

1. **Upon a determination that approval of the transfer application would negatively impact the capacity of a program, class, grade level, or school building, including:**

   a. **The class or grade level exceeding the District's limits pursuant to the state Class Size Reduction Program**

   b. **The site, classroom, or program exceeding the maximum student-teacher ratio specified in the district's collective bargaining agreement**

   c. **The site or classroom exceeding the physical capacity of the facility pursuant to the district's facilities master plan or other facility planning document**

   d. **The class or grade level exceeding capacity pursuant items #a-#c above in subsequent years as the student advances to other grade levels at the school**

2. **Upon a determination that approval of the transfer application would have an adverse financial impact on the district, including:**

   a. **The hiring of additional certificated or classified staff**

   b. **The operation of additional classrooms or instructional facilities**

   c. **Expenses incurred by the district that would not be covered by the apportionment of funds received from the state resulting in a reduction of the resources available to resident students**

Appeal Process for Denials of Transfer Applications

A parent/guardian may appeal the district's denial of a transfer application to the Board by filing a written request of appeal with the Superintendent's designee, the Director of Student and Community Services, within 10 days of the receipt of the written notification of denial.

Legal Reference:
EDUCATION CODE
200 Prohibition of discrimination
35160.5 District policies, rules, and regulations
46600-46611 Interdistrict attendance agreements
48200 Compulsory attendance
48204 Residency requirements for school attendance
48300-48316 Student attendance alternatives, school district of choice program
48350-48361 Open Enrollment Act
48915 Expulsion; particular circumstances
48915.1 Expelled individuals: enrollment in another district
52317 Regional Occupational Center/Program, enrollment of students, interdistrict attendance
FAMILY CODE
6500-6552 Caregivers
UNITED STATES CODE, TITLE 20
6316 Transfers from program improvement schools
CODE OF REGULATIONS, TITLE 5
4700-4703 Open Enrollment Act
CODE OF FEDERAL REGULATIONS, TITLE 34
200.36 Dissemination of information
200.37 Notice of program improvement status, option to transfer
200.39 Program improvement, transfer option
200.42 Corrective action, transfer option
200.43 Restructuring, transfer option
200.44 Public school choice, program improvement schools

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: 7-12

Students

Grades/Evaluation of Student Achievement

The Board of Education believes that grades serve a valuable instructional purpose by helping students and parents/guardians identify the student's areas of strength and those areas needing improvement. Parents/ guardians and students have the right to earn course grades that represent an accurate evaluation of the student's achievement. ~~(cf. 6146.4 - Differential Graduation and Competency Standards for Individuals with Exceptional Needs)~~

~~Teachers shall evaluate a student's work in relation to standards which apply to all students in his/her grade level not in relation to the work of other students in one particular class~~. The Superintendent or designee shall establish ~~and regularly evaluate~~ a uniform grading system **based on standards that apply to all students in that course and grade level.** ~~,and~~ **P**rincipals **and teachers** shall ensure that student grades conform to this system. Teachers shall inform students and parents/ guardians how student achievement will be evaluated in the classroom.

A teacher shall base a student's grades ~~should be based~~ on impartial, consistent observation of the quality of the student's work and his/her mastery of course content and ~~objectives~~ **District standards**. Students shall have the opportunity to demonstrate this mastery through a variety of channels such as classroom participation, homework, tests and portfolios. ~~The Board recognizes that portfolios may be especially useful in assessing how skills, knowledge and thought processes have been combined from a number of different subject areas. Portfolios are to be used solely for educational purposes and are not to be forwarded by the school to any other agency~~. ~~(cf. 6030 - Integrated Academic and Vocational Instruction)~~

The teacher of each course shall determine the student's grade. The grade assigned by the teacher shall not be changed by the Board or the Superintendent except as provided by law, Board policy, or administrative regulation. (Education Code 49066)

Students in grades K-3 shall receive progress reports/report cards rather than letter grades.

When reporting student grades to parents/guardians, teachers may add narrative descriptions, observational notes and/or samples of classroom work in order to better describe student progress in specific skills and subcategories of achievement.

Behavior, effort and attendance shall be reported in separate evaluations, not in the student's academic grade. ~~(cf. 5113 - Absences and Excuses) (cf. 5123 - Promotion/Acceleration/Retention) (cf. 5124 - Communication with Parents/Guardians) (cf. 5125.3 - Challenging Student Records) (cf. 6154 - Homework/Make-up Work)~~

A report card for a student with a disability may contain information about his/her disability, including whether that student received special education or related services, provided that the report card informs parents/guardians about their child's progress or level of achievement in specific classes, course content, or curriculum. However, transcripts that may be used to inform postsecondary institutions or prospective employers of the student's academic achievements shall not contain information disclosing the student's disability.

~~Unexcused Absences~~ **Effect of Absences on Grades**

If a student misses class without an excuse and does not subsequently turn in homework, take a test or fulfill another class requirement which he/she missed, the teacher may lower the student's grade for nonperformance.

The Board desires to emphasize the importance of school attendance. ~~Therefore, students with excessive unexcused absences~~ **The Board believes that** ten (10) **unexcused** absences per ~~semester~~ **grading period constitute excessive unexcused absences. Students with excessive unexcused absences** may receive a failing grade and ~~may~~ not receive credit for the class(es).

Grade Point Average

The Superintendent or designee shall determine the methodology to be used in calculating students' grade point averages (GPA), including the courses to be included within the GPA and whether extra grade weighting shall be applied to Advanced Placement, honors, and/or concurrent postsecondary courses.

Legal Reference:
EDUCATION CODE
~~48070 Promotion and retention~~
~~48431.6 Required systematic review~~
~~49066 Grades; finalization; physical education class~~
~~49067 Regulations regarding pupil's achievement~~
~~Johnson v. Santa Monica-Malibu Unified School District Board of Education (App. 2 Dist.1986)224 Cal.Rptr. 885-179 C.A.3rd 593~~
~~UNITED STATES CODE, TITLE 20~~
~~6101-6251School to Work Opportunities Act of 1994~~
41505-41508 Pupil Retention Block Grant
48070 Promotion and retention
48205 Excused absences
48800-48802 Enrollment of gifted students in community college
48904-48904.3 Withholding grades, diplomas, or transcripts
49066 Grades; finalization; physical education class
49067 Mandated regulations regarding student's achievement

49069.5 Students in foster care, grades and credits
51242 Exemption from physical education based on participation in interscholastic athletics
76000-76002 Enrollment in community college
CODE OF REGULATIONS, TITLE 5
10060 Criteria for reporting physical education achievement, high schools
30008 Definition of high school grade point average for student aid eligibility
UNITED STATES CODE, TITLE 20
1232g Family Education Rights and Privacy Act (FERPA)
6101-6251 School-to-Work Opportunities Act of 1994
CODE OF FEDERAL REGULATIONS, TITLE 34
99.1-99.67 Family Educational Rights and Privacy Act

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: (7-88 4-94 7-96 6-07) **7-12**

Students

Student Records

The Board of Education recognizes the importance of keeping accurate, comprehensive student records as required by law. ~~Procedures for maintaining the confidentiality of student records shall be consistent with state and federal law.~~ **The Superintendent or designee shall ensure that the district's administrative regulation and school site procedures for maintaining the confidentiality of student records are consistent with state and federal law.**

The Superintendent or designee shall establish regulations governing the identification, description and security of student records, as well as timely access for authorized persons. These regulations shall ensure parental rights to review, inspect, and copy student records and shall protect the student and the student's family from invasion of privacy.

The Superintendent or designee shall designate a certificated employee to serve as custodian of records, with responsibility for student records at the District level. At each school, the principal or a certificated designee shall act as custodian of records for students enrolled at that school. The custodian of records shall be responsible for implementing Board policy and administrative regulation regarding student records. (5 CCR 431)

Legal Reference:
EDUCATION CODE
48201 Student records for transfer students who have been suspended/expelled
48904-48904.3 Withholding grades, diplomas, or transcripts of pupils causing property damage or injury; transfer of pupils to new school Districts; notice to rescind decision to withhold
48918 Rules governing expulsion procedures
49060-49079 Pupil records
49091.14 Parental review of curriculum
51747 Independent study programs
56050 Surrogate parents
56055 Foster parents
CODE OF CIVIL PROCEDURE
1985.3 Subpoena duces tecum
FAMILY CODE
3025 Access to records by noncustodial parents
GOVERNMENT CODE
6252-6260 Inspection of public records
HEALTH AND SAFETY CODE
120440 Immunizations; disclosure of information
WELFARE AND INSTITUTIONS CODE
681 Truancy petitions
16010 Health and education records of a minor
CODE OF REGULATIONS, TITLE 5
430-438 Individual student records
16020-16027 Destruction of records of school districts
UNITED STATES CODE, TITLE 20
1232g Family Educational Rights and Privacy Act
CODE OF FEDERAL REGULATIONS, TITLE 34
99.1-99.67 Family Educational Rights and Privacy
300.501 Opportunity to examine records for parents of student with disability

ORANGE UNIFIED SCHOOL DISTRICT
Adopted: (7-88 4-94 8-03 6-07) **7-12** Orange, California

Students

Release of Directory Information

The Board of Education recognizes the importance of maintaining the confidentiality of directory information and therefore authorizes the release of such information only in accordance with the law, ~~and~~ Board policy~~,~~ **and administrative regulation.**

Under no circumstances shall directory information be disclosed to a private profit-making entity, **except for representatives of the news media and** ~~other than~~ employers or prospective employers. Private schools and colleges may be given the names and addresses of 12th grade students and students no longer enrolled provided they use this information only for the purposes directly related to the institution's academic or professional goals.

Representatives from the military shall have access to ~~directory information unless a parent or student communicates in writing their desire to opt out of this release~~ **a student's name, address, and telephone number, unless the parent/guardian has specified that the information not be released in accordance with law and administrative regulation. (20 USC 7908; 10 USC 503; Education Code 49603)**

The Superintendent or designee may limit or deny the release of specific directory information to any public or private nonprofit organization based on his/her determination of the best interest of the student.

Legal Reference:
EDUCATION CODE
49061 Definitions
49063 Notification of parents of their rights
49073 Release of directory information
49073.5 Directory information; military representatives; telephone numbers
49603 Public high schools; military recruiting
UNITED STATES CODE, TITLE 10
503 Military recruiter access to directory information
UNITED STATES CODE, TITLE 20
1232g Family Educational Rights and Privacy Act
7908 Armed forces recruiter access to students and student recruiting information
CODE OF FEDERAL REGULATIONS, TITLE 34
99.1-99.67 Family Educational Rights and Privacy

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: (4-94 9-03 **6-07) 7-12**

Students

Awards for Achievement

The Board of Education **encourages excellence as a goal for all students and** wishes to ~~give~~ publicly **recognize** ~~recognition to those~~ students ~~of the District who have displayed unique or~~ **for** exemplary achievements in academic, **athletic,** extracurricular or community service activities. ~~Recognition of these accomplishments underscores the Board's commitment to foster excellence as a goal for all students.~~

District/School Awards

Student awards may ~~The recognition may, depending upon the circumstances and at the discretion of the Board,~~ include verbal recognition, a certificate, ~~of recognition,~~ a letter or Board resolution, public ceremony, **trophy, gift, plaque, or cash gift.** ~~or a sum of money.~~

The Superintendent or designee **shall** ~~is directed to~~ develop **criteria for the selection of student award recipients.** ~~procedures for the implementation of a commendation program and to assign appropriate staff to carry out the Board's intent.~~

~~Individual awards in excess of $200 must be expressly approved by the Board. (E.C. 44015)~~

~~The professional staff is authorized to review and approve, or reject, proposed trophies, prizes, scholarships or other awards from non-school donors. The following criteria shall apply:~~

~~1. The proposed award must be considered free from motives of personal or corporate gain and publicity.~~

~~2. The criteria for making the award must be under the control of the professional staff, or acceptable to the staff.~~

~~3. The purposes, either implied or explicit, of the proposed award must be consistent with the schools' goals.~~

Biliteracy Award

The district shall present the State Seal of Biliteracy to each graduating high school student who has attained a high level of proficiency in speaking, reading, and writing in one or more languages in addition to English. (Education Code 51460-51464)

In order to affirm the value of bilingualism and encourage students' enrollment in world language programs, the Superintendent or designee may present awards at appropriate grade levels to recognize the pursuit and/or attainment of grade-level proficiency in one or more languages in addition to English.

Legal Reference:
EDUCATION CODE
220 Nondiscrimination
35160 Authority of Governing Boards commencing January 1, 1976
35310-35319 Scholarship and loan funds
44015 Awards to employees and pupils
51243-51245 Credit for private school foreign language instruction
51460-51464 State Seal of Biliteracy
52164.1 Assessment of English language skills of English learners
CODE OF REGULATIONS, TITLE 5
1632 Credit for private school foreign language instruction
11510-11516 California English Language Development Test

ORANGE UNIFIED SCHOOL DISTRICT
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Adopted: (7-88 4-94 6-07) **7-12**

Students

Conduct

The Board of Education believes that all students have the right to be educated in a positive learning environment free from disruptions. Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program while on school grounds, while going to or coming from school, while at school activities, and while on District transportation.

Conduct is considered appropriate when students are diligent in study, careful with school property, courteous, and respectful toward their teachers, other staff, students, and volunteers.

The Superintendent or designee shall ensure that each school ~~site~~ develops standards of conduct and discipline consistent with District policies and administrative regulations. Students and parents/guardians shall be notified of District and school rules related to conduct.

Prohibited student conduct includes, but is not limited to:

~~1.~~ Conduct that endangers students, staff, or others, **including but not limited to, physical violence, possession of a firearm or other weapon, and terrorist threats**

~~2. Conduct that disrupts the orderly classroom or school environment.~~

2. Discrimination, harassment, intimidation, or bullying of students or staff, including sexual harassment, hate-motivated behavior, cyberbullying, hazing or initiation activity, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause violence, bodily harm, or substantial disruption

~~3. Harassment of students or staff, such as bullying, including cyberbullying, intimidation, hazing or initiation activity, ridicule, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause bodily harm or emotional suffering, in accordance with the section entitled "Bullying/Cyberbullying" below.~~

~~"Cyberbullying" includes the transmission of communications, posting of harassing messages, direct threats, social cruelty, or other harmful texts, sounds, or images on the Internet, social networking sites, or other digital technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking~~

~~into another person's electronic account and assuming that person's identity in order to damage that person's reputation or friendships.~~

3. Conduct that disrupts the orderly classroom or school environment

4. Willful defiance of staff's authority

~~4. Damage to or theft of property belonging to students, staff, or the District.~~

~~5. Possession or use of a laser pointer, unless used for a valid instructional or other school related purpose, including employment.~~

~~Prior to bringing a laser pointer on school premises, students shall first obtain permission from the principal or designee. The principal or designee shall determine whether the requested use of the laser pointer is for a valid instructional or other school-related purpose.~~

5. **Damage to or theft of property belonging to students, staff, or the district**

The district shall not be responsible for students' personal belongings which are brought on campus or to a school activity and are lost, stolen, or damaged.

~~6.~~ **Obscene acts or u**se of profane, vulgar, or abusive language.

~~7. Plagiarism or dishonesty in school work or on tests.~~
Possession, use, or being under the influence of tobacco, alcohol, or other prohibited drugs

~~8. Inappropriate attire.~~

~~9. Tardiness or unexcused absence from school.~~

~~10. Failure to remain on school premises in accordance with school rules.~~

~~11. Possession, use, or being under the influence of tobacco, alcohol, or other prohibited drug in violation of school rules~~

8. **Possession or use of a laser pointer, unless for a valid instructional or other school-related purpose (Penal Code 417.27)**

Prior to bringing a laser pointer on school premises for a valid instructional or school-related purpose, a student shall obtain permission from the principal or designee.

9. **Use of a cellular/digital telephone, pager, or other mobile communications device during instructional time**

Such devices shall be turned off in class, except when being used for a valid instructional or other school-related purpose as determined by the teacher or other district employee, and at any other time directed by a district employee. Any device with camera, video, or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person.

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to purposes related to the student's health. (Education Code 48901.5)

10. **Plagiarism or dishonesty on school work or tests**

11. **Inappropriate attire**

12. **Tardiness or unexcused absence from school**

13. **Failure to remain on school premises in accordance with school rules**

Employees are expected to provide appropriate supervision to enforce standards of conduct and, if they observe or receive a report of a violation of these standards, to immediately intervene or call for assistance. If an employee believes a matter has not been resolved, he/she shall refer the matter to his/her supervisor or administrator for further investigation.

When a school official suspects that a search of a student or his/her belongings will turn up evidence of the student's violation of the law or school rules, such a search shall be conducted in accordance with BP/AR 5145.12 - Search and Seizure.

When a student uses any prohibited device, or uses a permitted device in any unethical or illegal activity, a district employee may confiscate the device. The employee shall store the item in a secure manner until an appropriate time.

Students who violate District or school rules and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, **referral to a student success team or counseling services**, or denial of participation in extracurricular or cocurricular activities or other privileges in accordance with Board policy and administrative regulation. The Superintendent or designee shall notify local law enforcement as appropriate.

~~Students also may be subject to discipline for any off-campus conduct during nonschool hours which poses a threat or danger to the safety of students, staff, or District property, or substantially disrupts the educational program of the District or any other District in accordance with law, Board policy, or administrative regulation.~~

Students also may be subject to discipline, in accordance with law, Board policy, or administrative regulation, for any off-campus conduct during nonschool hours which poses a threat or danger to the safety of students, staff, or district property, or substantially disrupts school activities.

Possession/Use of Cellular Phones and Other Mobile Communications Devices

~~No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to health-related purposes. (Education Code 48901.5)~~

~~Students may possess or use on school campus personal electronic signaling devices including, but not limited to, pagers and cellular/digital telephones, as well as other mobile communications devices including, but not limited to, digital media players, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, and laptop computers, provided that such devices do not disrupt the educational program or school activity and are not used for illegal or unethical activities such as cheating on assignments or tests.~~

~~In accordance with the Board's policy and administrative regulation on search and seizure, a school official may search a student's mobile communications device, including, but not limited to, reviewing messages or viewing pictures.~~

~~Students shall not use mobile communications devices, even in hands-free mode, while driving on school grounds or to or from a school-related activity.~~

~~**Bullying/Cyberbullying**~~

~~The Board desires to prevent bullying by establishing a positive, collaborative school climate and clear rules for student conduct. The District may provide students instruction, in the classroom or other educational settings, that promotes communication, social skills, and assertiveness skills and educates students about appropriate online behavior and strategies to prevent and respond to bullying and cyberbulling. This instruction may involve parents/guardians, staff, and community members.~~

~~School staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies. Parents/guardians and students also may be provided with similar information.~~

~~Students may submit a verbal or written complaint of conduct they consider to be bullying to a teacher or administrator and may also request that their name be kept in confidence. The Superintendent or designee may establish other processes for students to submit anonymous reports of bullying. Complaints of bullying or harassment shall be investigated and resolved in accordance with site level grievance procedures specified in AR 5145.7 - Sexual Harassment.~~

~~When a student is suspected of or reported to be using electronic or digital communications to engage in cyberbullying against other students or staff or to threaten District property, the investigation shall include documentation of the activity, identification of the source, and a determination of the impact or potential impact on school activity or school attendance.~~

~~Students shall be encouraged to save and print any messages sent to them that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated.~~

~~Any student who engages in cyberbullying using District owned equipment, on school premises, or off campus in a manner that impacts a school activity or school attendance shall be subject to discipline in accordance with District policies and regulations. If the student is using a social networking site or service that has terms of use that prohibit posting of harmful material, the Superintendent or designee also may file a complaint with the Internet site or service to have the material removed.~~

Legal Reference:
EDUCATION CODE
200-262.4 Prohibition of discrimination
~~32261-Bullying~~
32280-32289 Comprehensive safety plan
35181 ~~Governing board policy on responsibilities of students~~ **Governing board authority to set policy on responsibilities of students**
35291-35291.5 Rules
44807 Duty concerning conduct of students
48900-48925 Suspension or expulsion~~, especially:~~ (especially: 48908 Duties of Students)
~~48908 Duties of students~~
51512 Prohibition use of electronic listening or recording device in classroom without permission
CIVIL CODE
1714.1 Liability of parents and guardians for willful misconduct of minor
PENAL CODE
288.2 Harmful matter with intent to seduce
313 Harmful matter
417.25-417.27 Laser scope
647 Use of camera or other instrument to invade person's privacy; misdemeanor
653.2 Electronic communication devices, threats to safety
VEHICLE CODE
~~23124 Use of cellular phones provisional license holders~~
23123-23124 Prohibitions against use of electronic devices while driving
CODE OF REGULATIONS, TITLE 5
300-307 Duties of students
UNITED STATES CODE, TITLE 42
2000h-2000h6 Title IX, 1972 Education Act Amendments

ORANGE UNIFIED SCHOOL DISTRICT
Adopted: (7-88 4-94 6-07 5-09) **7-12** Orange, California

Students

Bullying

The Board of Education recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel.

Cyberbullying includes the transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

Strategies for bullying prevention and intervention shall be developed with involvement of key stakeholders in accordance with law, Board policy, and administrative regulation governing the development of comprehensive safety plans and shall be incorporated into such plans.

Bullying Prevention

To the extent possible, district and school strategies shall focus on prevention of bullying by establishing clear rules for student conduct and strategies to establish a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for perpetrators of bullying.

The district may provide students with instruction, in the classroom or other educational settings, that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

School staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies.

Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, or cafeterias.

Intervention

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. School staff who witness bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1) In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

As appropriate, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators. He/she also may involve school counselors, mental health counselors, and/or law enforcement.

Complaints and Investigation

Students may submit to a teacher or administrator a verbal or written complaint of conduct they consider to be bullying. Complaints of bullying shall be investigated and resolved in accordance with site-level grievance procedures specified in AR 5145.7 - Sexual Harassment.

When a student is reported to be engaging in bullying off campus, the Superintendent or designee shall investigate and document the activity and shall identify specific facts or circumstances that explain the impact or potential impact on school activity, school attendance, or the targeted student's educational performance.

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages sent to them that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated.

If the student is using a social networking site or service that has terms of use that prohibit posting of harmful material, the Superintendent or designee also may file a complaint with the Internet site or service to have the material removed.

Discipline

Any student who engages in bullying on school premises, or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, shall be subject to discipline, which may include suspension or expulsion, in accordance with district policies and regulations.

Legal Reference:
EDUCATION CODE
200-262.4 Prohibition of discrimination
32282 Comprehensive safety plan
35181 Governing board policy on responsibilities of students
35291-35291.5 Rules
48900-48925 Suspension or expulsion
48985 Translation of notices
PENAL CODE
647 Use of camera or other instrument to invade person's privacy; misdemeanor
647.7 Use of camera or other instrument to invade person's privacy; punishment
653.2 Electronic communication devices, threats to safety
UNITED STATES CODE, TITLE 47
254 Universal service discounts (e-rate)
COURT DECISIONS
J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094
Lavine v. Blaine School District, (2002) 279 F.3d 719

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: 7-12

Students

School Health Services

The Board of Education recognizes that good physical and mental health is critical to a student's ability to learn and believes that all students should have access to comprehensive health services.

The Board and the Superintendent or designee shall collaborate with local and state agencies and health care providers to assess the health needs of students in district schools and the community. Based on the results of this needs assessment and the availability of resources, the Superintendent or designee shall recommend for Board approval the types of health services to be provided by the district.

The Board may prioritize school health services to schools with the greatest need, including schools with medically underserved populations, a high percentage of low-income and uninsured children and youth, large numbers of English learners, Academic Performance Index rankings in deciles 1-3, and/or a shortage of health professionals in the community.

School health services shall be provided or supervised by a licensed health care professional. The Board may employ or contract with health care professionals or partner with community health centers to provide the services.

If a school nurse is employed by the school or district, he/she shall be involved in planning and implementing the school health services as appropriate.

The Superintendent or designee shall coordinate the provision of school health services with other student wellness initiatives, including health education, nutrition and physical fitness programs, and other activities designed to create a healthy school environment. The Superintendent or designee shall encourage joint planning and regular communications among health services staff, district administrators, teachers, counselors, other staff, and parents/guardians.

Consent and Confidentiality

The Superintendent or designee shall obtain written parent/guardian consent prior to providing services to a student, except when the student is authorized to consent to the service pursuant to Family Code 6920-6929, Health and Safety Code 124260, or other applicable law.

The Superintendent or designee shall maintain the confidentiality of student health records in accordance with law.

Payment/Reimbursement for Services

The district shall serve as a Medi-Cal provider to the extent feasible, comply with all related legal requirements, and seek reimbursement of costs to the extent allowed by law.

To further encourage student access to health care services, the Superintendent or designee shall develop and implement outreach strategies to increase enrollment of eligible students from low- to moderate-income families in affordable, comprehensive state or federal health coverage programs and local health initiatives. Such strategies may include, but not be limited to, providing information about the Medi-Cal program on the application for free and reduced-price meals in accordance with law and providing students and parents/guardians with information about the low-cost Healthy Families insurance program.

Program Evaluation

In order to continuously improve school health services, the Board shall evaluate the effectiveness of such services and the extent to which they continue to meet student needs.

Legal Reference:
EDUCATION CODE
8800-8807 Healthy Start support services for children
49073-49079 Privacy of student records
49423.5 Specialized physical health care services
49557.2-49558 Eligibility for free and reduced-price meals; sharing information with Medi-Cal
FAMILY CODE
6920-6929 Consent by minor for medical treatment
GOVERNMENT CODE
95020 Individualized family service plan
HEALTH AND SAFETY CODE
104830-104865 School-based application of fluoride or other tooth decay-inhibiting agent
121020 HIV/AIDS testing and treatment; parental consent for minor under age 12
123110 Minor's right to access health records
123115 Limitation on parent/guardian access to minor's health records
123800-123995 California Children's Services Act
124025-124110 Child Health and Disability Prevention Program
124172-124174.6 Public School Health Center Support Program
124260 Mental health services; consent by minors age 12 and older
130300-130317 Health Insurance Portability and Accountability Act (HIPAA)
WELFARE AND INSTITUTIONS CODE
14059.5 Definition of "medically necessary"
14100.2 Confidentiality of Medi-Cal information
14115 Medi-Cal claims process
14124.90 Third-party health coverage
14132.06 Covered benefits; health services provided by local educational agencies
14132.47 Administrative claiming process and targeted case management
CODE OF REGULATIONS, TITLE 10
2699.6500-2699.6905 Healthy Families Program
CODE OF REGULATIONS, TITLE 17

2951 Testing standards for hearing tests
6800-6874 Child Health and Disability Prevention Program
CODE OF REGULATIONS, TITLE 22
51009 Confidentiality
51050-51192 Definitions of Medi-Cal providers and services
51200 Requirements for providers
51231.2 Wheelchair van requirements
51270 Local educational agency provider; conditions for participation
51304 Limitations on specified benefits
51309 Psychology, physical therapy, occupational therapy, speech pathology, audiological services
51323 Medical transportation services
51351 Targeted case management services
51360 Local educational agency; types of services
51491 Local educational agency eligibility for payment
51535.5 Reimbursement to local educational agency providers
UNITED STATES CODE, TITLE 20
1232g Family Educational and Privacy Rights Act (FERPA)
UNITED STATES CODE, TITLE 42
1320c-9 Prohibition against disclosure of records
1397aa-1397jj State Children's Health Insurance Program
CODE OF FEDERAL REGULATIONS, TITLE 42
431.300 Use and disclosure of information on Medicaid applicants and recipients
CODE OF FEDERAL REGULATIONS, TITLE 45
164.500-164.534 Health Insurance Portability and Accountability Act (HIPAA)

ORANGE UNIFIED SCHOOL DISTRICT
Adopted: 7-12 **Orange**, California

Students

Nondiscrimination/Harassment

The Board of Education ~~is committed to affording equal rights and opportunities for all students in public education.~~ **desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services, and activities. The Board prohibits, at any District school or school activity,** ~~No student shall be subjected, in any program or activity conducted by the District, to~~ unlawful discrimination, ~~and/or~~ harassment**, intimidation, and bullying of any student based** on the ~~basis of a person's~~ **student's** actual **race, ancestry** ~~or perceived sex, gender, sexual orientation, ethnic group identification, race~~, national origin, **ethic group identification** ~~ancestry color~~, mental or physical disability, religion, age, **marital or parental status, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.**

Prohibited discrimination, harassment, intimidation, or bullying includes physical, verbal, nonverbal, or written conduct based on one of the categories listed above that is so severe and pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

The Board also prohibits any form of retaliation against any student who files a complaint or report regarding an incident of discrimination, harassment, intimidation, or bullying.

The Superintendent or designee shall provide age-appropriate training and information to students, parents/guardians, and employees regarding discrimination, harassment, intimidation, and bullying, including, but not limited to, the district's nondiscrimination policy, what constitutes prohibited behavior, how to report incidents, and to whom such reports should be made.

In providing instruction, guidance, supervision, or other services to district students, employees and volunteers shall carefully guard against segregating or stereotyping students.

~~The Board of Education shall ensure equal opportunities for all students in admission and access to educational programs and activities, classes and courses, guidance and counseling programs, athletic programs, physical education activities, extracurricular activities and student clubs, testing procedures, vocational education and other activities. Nothing herein shall be construed to prohibit the use of prerequisites that have been demonstrated to be essential to success in a given program, course, or extracurricular activity. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision.~~

~~The District may provide male and female students with separate sexual health and HIV/AIDS prevention classes in order to protect student modesty. In addition, students may be grouped by ability during physical education when assessed by objective standards of individual performance without regard to sex as long as all students are involved in the same physical activity or conceptual learning experience.~~

~~The Board prohibits intimidation or harassment of any student by any employee, student or other person in the District. Staff shall be alert and immediately responsive to student conduct which may interfere with another student's ability to participate in or benefit from school services, activities or privileges.~~

~~Students who harass other students or District personnel, or who create an intimidating or hostile environment, shall be subject to appropriate discipline, up to and including expulsion. An employee who permits or engages in harassment may be subject to disciplinary action, up to and including dismissal.~~

~~Any student who feels that he/she is being harassed or who observes an incident of harassment should immediately contact the principal or designee. The Board of Education designates the following compliance officer to receive and investigate complaints, and inquiries regarding implementation of the nondiscrimination policies, and ensure District compliance with law:~~

~~Assistant Superintendent, Educational Services~~
~~1401 N. Handy Street~~
~~Orange, CA 92867~~
~~714-628-4466~~

~~If a situation involving harassment is not promptly remedied by the principal or designee, a complaint alleging discrimination/harassment can be filed with the District's Compliance Officer in accordance with the Uniform Complaint Procedures set forth at BP 1312.3 and AR 1312.3.~~

The principal or designee shall develop a plan to provide students with appropriate accommodations when necessary for their protection from threatened or potentially harassing or discriminatory behavior.

Students who engage in discrimination, harassment, intimidation, bullying, or retaliation in violation of law, Board policy, or administrative regulation shall be subject to appropriate discipline, up to and including counseling, suspension, and/or expulsion. Any employee who permits or engages in prohibited discrimination, harassment, intimidation, bullying, or retaliation shall be subject to disciplinary action, up to and including dismissal.

Grievance Procedures

The following position is designated Coordinator for Nondiscrimination to handle complaints regarding discrimination, harassment, intimidation, or bullying, and to answer inquiries regarding the district's nondiscrimination policies:

Assistant Superintendent, Educational Services
1401 N. Handy Street
Orange, CA 92867
714-628-4466

Any student who feels that he/she has been subjected to discrimination, harassment, intimidation, or bullying should immediately contact the Coordinator, the principal, or any other staff member. In addition, any student who observes any such incident should report the incident to the Coordinator or principal, whether or not the victim files a complaint.

Any school employee who observes an incident of discrimination, harassment, intimidation, or bullying shall report the incident to the Coordinator or principal, whether or not the victim files a complaint.

In addition, the employee shall immediately intervene when safe to do so. (Education Code 234.1)

Upon receiving a complaint of discrimination, harassment, intimidation, or bullying, the Coordinator or designee shall immediately investigate the complaint in accordance with the site-level grievance procedures specified in AR 5145.7 - Sexual Harassment.

Within 30 days of receiving the district's report, the complainant may appeal to the Superintendent if he/she disagrees with the resolution of the complaint.

~~This policy shall be posted in all schools and offices including student government meeting rooms. The District's nondiscrimination policy shall be published in the individual's primary language to the extent required by law.~~

The Superintendent or designee shall ensure that the student handbook clearly describes the district's nondiscrimination policy, procedures for filing a complaint regarding discrimination, harassment, intimidation, or bullying, and the resources that are available to students who feel that they have been the victim of any such behavior. The district's policy shall also be posted on the district web site or any other location that is easily accessible to students.

When required pursuant to Education Code 48985, complaint forms shall be translated into the student's primary language.

Legal Reference:

EDUCATION CODE
200-262.4 Prohibition of discrimination
48900.3 Suspension or expulsion for act of hate violence
48900.4 Suspension or expulsion for threats, or harassment, or intimidation
48904 Liability of parent/guardian for willful student misconduct
48907 Student exercise of free expression
48950 Freedom of speech
48985 Translation of notices
49020-49023 Athletic programs
51006-51007 Equitable access to technological education programs
51500 Prohibited instruction or activity
51501 Prohibited means of instruction
60044 Prohibited instructional materials

CIVIL CODE
1714.1 Liability of parents/guardians for willful misconduct of minor

PENAL CODE
422.55 Definition of hate crimes
422.6 Prohibition of hate crimes

CODE OF REGULATIONS, TITLE 5
4600 – 4687 Uniform Complaint Procedures
4900 et seq. Nondiscrimination in Elementary and Secondary Educational Programs ~~Receiving State or Federal Financial Assistance~~

UNITED STATES CODE, TITLE 20
1681 - **1688** Title IX, Education Act Amendments of 1972

UNITED STATES CODE, TITLE 29
794 Section 504 of the Rehabilitation Act of 1973

UNITED STATES CODE, TITLE 42
2000d-200d-7 Title VI, Civil Rights Act of 1964**, as amended**
2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964
~~6101 The Age Discrimination Act~~
~~1210 Americans with Disability Act~~
~~12131 Title II, Americans with Disabilities Act of 1990, as amended~~

~~CODE OF FEDERAL REGULATIONS, TITLE 28~~
~~35.106 Regulation implementing of the Americans with Disabilities Act~~

CODE OF FEDERAL REGULATIONS, TITLE 34
~~100.1 et seq. Regulations implementing Title VI~~
100.3 Prohibition of discrimination on the basis of race, color or national origin
~~100.6(d)~~
~~104.4 Prohibition of discrimination on the basis of disability~~
104.7 Designation of responsible employee for Section 504
~~104.8 Regulations implementing Section 504~~
106.8 Designation of responsible employee for Title IX

~~106.1 Regulations implementing Title IX~~
106.9 Notification of nondiscrimination on basis of sex
106.31 Prohibition of discrimination on the basis of sex
~~106.9~~
~~110.10 Prohibition of discrimination on the basis of age~~
~~110.25 Regulations implementing Age Discrimination Act~~

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: (7-88 4-94 7-96 6-04 6-07) **7-12**

Students

Notifications Required by Law

The Board of Education recognizes that notifications required by law are a part of the communication essential between the home and the school. The Superintendent or designee shall send students and parents/ guardians all notifications required by law, including notifications about legal rights**, and any other notifications he/she believes will promote parental understanding and involvement.**

The Superintendent or designee shall determine the primary language of each student enrolled in the District. When 15 percent or more of students enrolled in a school speak a single primary language other than English, all notices and reports sent to the parents/guardians of these students shall also be written in the primary language and may be answered by the parent/guardian in either language. (E.C. 48985, 52164, 52164.1) (cf. 6174 - Education for Students of Limited English Proficiency)

Whenever a teacher learns that a student's parent/guardian is for any reason unable to understand the District's printed notifications, the principal or designee may assist the parent/guardian in establishing other appropriate means of communication.

Legal Reference:
EDUCATION CODE
~~40 Prohibited sex discrimination~~
221.5 Prohibited sex discrimination
231.5 Sexual harassment policy
262.3 Appeals; information re availability of civil remedies
310 Structured English Immersion Program
17288 Students: school buildings
17612 Notification of pesticide use
32221.5 Insurance for athletic team members
32243 Childhood lead poisoning prevention act
32255-32255.6 Right to refuse harmful or destructive use of animals
32390 Fingerprint program; contracts; funding; consent of parent/guardian; mailing of documents containing fingerprints to parent/guardian
35178.4 Notice of accreditation status
35183 School dress codes; uniforms
35186 Complaints concerning deficiencies in instructional materials and facilities
35256 School accountability report card
35291 Rules
37616 Consultation
35291.5 Rules and procedures on school discipline
37616 Consultation
~~39141.8 Pupils; school buildings~~
39831.5 School bus rider rules and information

44808.5 Permission to leave school grounds
46010.1 Notice to pupils in grades 7 to 12 and parent and guardian; excuse of pupil to obtain confidential medical services without consent of parent
46010.5 Immunization
46014 Regulations regarding absences for religious purposes
46600-46611 Interdistrict attendance agreements especially:
46601 Failure to approve interDistrict attendance
48000 Minimum age of admission
48070.5 Promotion or retention of students
48205 Absence for personal reasons
48206.3 Pupils with temporary disabilities; individual instruction; definitions; computing average daily attendance
48207 Pupils with temporary disabilities in hospitals outside of school District; compliance with residency requirements
48208 Presence of pupils with temporary disabilities in qualifying hospitals; notice by parent/guardian; commencement of individualized instruction
~~48209.9 Application deadline; notice of acceptance or rejection~~
48213 Notice to parent or guardian
48216 Immunization
48260.5 Notice to parent re truancy
48263 Referral to SARB or probation department
48432.5 Involuntary transfers of pupils
48637.1 Notice of intended assignment
48900.1 Attendance of suspended child's parent or guardian for portion of school day
48904 Liability of parent/guardian for willful pupil misconduct; withholding of grades, diploma and transcripts; voluntary work program
48904.3 Withholding grades, diplomas or transcripts
48906 Notification of release of pupil to peace officer
48911 Notification in case of suspension
48912 Closed sessions/ consideration of suspension
48915.1 Expelled individuals: enrollment in another district
48915.5 Notice of intent to conduct pre-expulsion assessment
48916 Readmission procedures
48918 Rules governing expulsion procedures
48980 Required notification at beginning of term~~; rights or responsibilities; individualized instruction; nutrition; fingerprinting; sexual harassment~~
48981 Time and means of notification
48982 Signature; return to school; effect of signature
48983 Contents of notice
48984 Activities prohibited unless notice given
48985 Notices to parents in language other than English
48987 Child abuse information
49063 Notification of parents of their rights
49067 Regulations regarding pupil's achievement
49068 Transfer of permanent enrollment and scholarship record

49069 Absolute right to access
49070 Challenging content of records
49073 Release of directory information
49076 Access to student records
49077 Access to information concerning a student in compliance with court order; notice to parents and pupil
49091.14 Prospectus
49302 Parental consent
49332 Notifications of parent/guardian; retention of object by school personnel; release
49403Cooperation in control of communicable disease and immunization of pupils
49423Administration of prescribed medication for pupil
49451Physical examinations: parent's refusal to consent
49452.5Screening for scoliosis
49452.7 Information on type 2 diabetes
49452.8 Oral health assessment
49455 Vision appraisal
49456 Report to parent
49470 Medical and hospital services for athletic program
49471 Medical and hospital service not provided or available
49472 Medical and hospital services for pupils
49473 Distribution of printed matter regarding medical and hospital services
49480 Continuing medication regimen for non-episodic conditions; required notice to school employees
49510-49520 Duff-Moscone Family Nutrition Education and Services Act of 1970
51229 Course of study for grades 7-12
51201.5 Instruction on AIDS and AIDS prevention
51216 Pupil proficiency; assessment; conference to further pupil's progress; instruction in basic skill for pupil not demonstrating sufficient progress
51240 Excuse from health instruction and family life and sex education due to religious beliefs
51513 Personal beliefs
~~51550 Sex education courses~~
~~51820 Venereal disease instruction; written notification to parent; inspection of instructional material; consensual pupil participation~~
52053.5 Focus school identification
52164 Census
52164.1 Census-taking methods; determination of primary language; inspection of instructional material; consensual pupil participation
52173 Consultation with parents or guardians; notice to parents or guardians; withdrawal of pupil from program
54444.2 Migrant education programs; parent involvement
56000-56885 Special education, especially
56301 Child-find system
56321 Special education; proposed assessment plan
56321.5 Right to electronically record meetings
56329 Written notice of right to findings; independent assessment

56341 Individualized education program team
56341.1 Development of individualized education program; right to audio record meeting
56341.5 Individualized education program team meetings
56343.5 IEP meetings
56346 Parental notice and consent to special education program
56366 Nonpublic, nonsectarian schools; contracts
56380 Notice of right to request IEP review
56500.3 Dispute resolution; mediation
56501 Due process hearing procedure
56502 Requests for due process hearings; informal meeting; notice to parties; availability of services within geographical area
56504 Examination of school records
56506 Due process rights
56507 State hearing; use of attorney
58501 Alternative schools: notice required prior to establishment
HEALTH AND SAFETY CODE
1596.857 Right to enter child care facility
124085 Certificate of receipt; health screening and evaluation services; waiver by parent/guardian
120325-120380 Immunizations
124100 School Districts and private schools; information to parents or guardians of kindergarten children; withholding of average daily attendance funds
120440 Sharing immunization information
PENAL CODE
626.1- **626.11** Summary of law pertaining to crimes on school grounds
627 – **627.10 Summary of law pertaining to access to school premises;** Hearing request following denial or revocation of registration
WELFARE AND INSTITUTIONS CODE
18976.5 Parental notice; right of refusal to participate
CODE OF REGULATIONS, TITLE 5
863 Standardized Testing and Reporting Program
3052 Behavioral intervention
3831 General standards (Gifted and Talented Program)
~~4306—Reclassification~~
~~4308 Parent notification~~
4622 Notice requirements and recipients
4631 ~~Appeal rights and procedures~~ **Responsibilities of the local agency**
11523 Notice of proficiency examinations (HS)
18066 Policies and procedures absences for child care
UNITED STATES CODE, TITLE 20
1221, 1232g, Family Educational and Privacy Rights Act of 1974
1231g, 1681 et seq., Title IX, ~~Education Amendments of 1972~~ **discrimination based on sex or blindness**
1415 Procedural safeguards
6311 State plans
6312 Local education agency plans

6316 Academic assessment and local education agency school improvement
6318 Parental involvement
7908 Armed forces recruiter access to students
UNITED STATES CODE, TITLE 29
721, 761, Section 504, Rehabilitation Act of 1973
UNITED STATES CODE, TITLE 42
2000c et seq., Title VI, Civil Rights Act of 1964
CODE OF FEDERAL REGULATIONS, TITLE 34
99.7 Student records, annual notification
99.30 Prior consent
99.34 **Student records,** ~~D~~disclosure to other educational agencies
104.36 Procedural safeguards
106.8 Notification re Title IX coordinator
106.9 Notification of nondiscrimination on basis of sex
~~200.34 How does an LEA involve parents?~~
300.322 Parent participation
300.502 Independent educational evaluation
300.503 Prior written notice
300.504 Procedural safeguards notice
300.508 Due process complaint
300.530 Discipline procedures
CODE OF FEDERAL REGULATIONS, TITLE 40
763.84 Asbestos inspections, response actions and post-response actions
763.93 Management plans

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: (7-88 4-94 7-96 **6-07) 7-12**

Students

Sexual Harassment

The Board of Education is committed to maintaining ~~a learning environment that is free of harassment.~~ **a safe school environment that is free from harassment and discrimination**. The Board prohibits ~~the unlawful~~ sexual harassment of ~~any~~ students **at school or at school-related activities. The Board also prohibits retaliatory behavior or action against any person who files a complaint, testifies, or otherwise participates in District complaint processes.** ~~by any employee, student, or other person at school or at any school-related activity.~~

Instruction/Information

The Superintendent or designee shall ensure that **all District** students receive age-appropriate **instruction and** information related to sexual harassment. ~~Students shall be assured that they need not endure any form of sexual conduct or communication, including harassment because of sexual orientation. They shall further be assured that they need not endure, for any reason, any harassment which impairs the educational environment or a student's emotional well being at school. (cf. 5131.5 - Vandalism, Theft and Graffiti) (cf. 5137 - Positive School Climate) (cf. 5141.41 - Child Abuse Prevention Programs) (cf. 5145.3 - Nondiscrimination/Harassment)~~ **Such instruction and information shall include:**

1. **What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same sex and could involve sexual violence.**

2. **A clear message that students do not have to endure sexual harassment.**

3. **Encouragement to report observed instances of sexual harassment, even where the victim of the harassment has not complained.**

4. **Information about the District's procedure for investigating complaints and the person(s) to whom a report of sexual harassment should be made.**

5. **Information about the rights of students and parents/guardians to file a criminal complaint, as applicable.**

Complaint Process

The Superintendent or designee shall ensure that any complaints regarding sexual harassment are immediately investigated in accordance with administrative regulation. When the Superintendent or designee has determined that harassment has occurred, he/she shall take prompt, appropriate action to end the harassment and to address its effects on the victim.

Disciplinary Actions

Any student who engages in the sexual harassment **or sexual violence at school or at a school sponsored or school-related activity is in violation of this policy and shall be** ~~of anyone be~~ subject to disciplinary action. ~~For students in grades K-3, this disciplinary action shall depend on the maturity of the students and the circumstances involved.~~ For students in grades 4 through 12, the disciplinary action may include suspension and/or expulsion~~.~~**, provided that, in imposing such discipline, the entire circumstances of the incident(s) shall be taken into account.**

Confidentiality and Record-Keeping

~~Any employee who engages in, permits or fails to report sexual harassment may be subject to disciplinary action up to and including dismissal. In addition, criminal or civil charges may be brought against the alleged harasser; sexual harassment also may be considered a violation of laws relating to child abuse. (cf. 4118 – Suspension/Disciplinary Action) (cf. 4218 – Dismissal/ Suspension/Disciplinary Action) (cf. 5141.3 – Child Abuse Reporting Procedures)~~

~~Students shall be informed that they should immediately contact a staff member if they feel they are being harassed.. Within 24 hours, staff shall report complaints of sexual harassment to the principal or designee or to another District administrator. Staff shall similarly report any such incidents they may observe, even if the harassed student has not complained.~~

~~The principal or designee shall immediately investigate any report of the sexual harassment of a student. Upon verifying that sexual harassment occurred, he/she shall ensure that appropriate action is promptly taken to end the harassment, address its effects on the person subjected to the harassment and prevent any further instances of the harassment. In addition, the student may file a formal complaint with the Superintendent or designee in accordance with the District's uniform complaint procedures or student grievance procedure. (cf. 1312.1 – Complaints Concerning School Personnel) (cf. 1312.3 – Uniform Complaint Procedures) (cf. 5145.5 – Student Grievance Procedure)~~

~~The District prohibits retaliatory behavior against any complainant or any participant in the complaint process. Information related to a complaint of sexual harassment shall be confidential to the extent possible, and individuals involved in the investigation of such a complaint shall not discuss related information outside the investigation process.~~

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action (5 CCR 4964)

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address, and prevent repetitive harassing behavior in the schools.

Legal Reference:
CIVIL CODE
51.9 Liability for sexual harassment; business, service and professional relationships
1714.1 Liability of parents/guardians for willful misconduct of minor
EDUCATION CODE
200-24 Prohibition of discrimination on the basis of sex, especially
212.5 Sexual harassment
212.6 Sexual harassment policy
230 Particular practices prohibited
48900.2 Additional grounds for suspension or expulsion; sexual harassment
48904 Liability of parent/guardian for willful student misconduct
48980 Notice at beginning
GOVERNMENT CODE
12950.1 Sexual harassment training
CODE OF REGULATIONS, TITLE 5
4600-4687 Uniform complaint procedures
4900-4965 Nondiscrimination in elementary and secondary education programs
UNITED STATES CODE, TITLE 20
1681-1688 Title IX, 1972 Education Act Amendments
UNITED STATES CODE, TITLE 42
~~2000d & 2000e et seq. Title VI & Title VII, Civil Rights Act of 1964 as amended~~
1983 Civil action for deprivation of rights
2000d-2000d-7 Title VI, Civil Rights Act of 1964
2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended
CODE OF FEDERAL REGULATIONS, TITLE 34
106.1-106.71 Nondiscrimination on the basis of sex in education programs

ORANGE UNIFIED SCHOOL DISTRICT
Adopted: (7-88 4-94 9-97 6-07) **7-12** Orange, California

Students

Questioning and Apprehension **by Law Enforcement**

~~Law enforcement officers have the right to interview students on school premises, as suspects or witnesses. When such an interview is requested, the principal or designee shall ascertain the officer's identify, official capacity and the authority under which he/she acts.~~

~~At the law officer's discretion and with the student's approval, the principal or designee may be present during the interview.~~

~~If the law officer finds it necessary to remove the student from school, the principal or designee shall first ascertain the reason for such action. Upon releasing the student, the principal or designee shall immediately attempt to inform the student's parent/guardian.~~

~~Personnel responsible for releasing a student from school custody shall exercise extreme diligence to prevent such release to any unauthorized or unidentified person. (cf. 5142 – Safety)~~

The Board of Education believes that the safety of District students and staff is essential to achieving the goal of student learning. In accordance with standards specified in law, law enforcement officers may interview and question students on school premises and may remove them when appropriate.

The Superintendent or designee shall collaborate with local law enforcement agencies to establish procedures which enable law enforcement officers to carry out their duties on school campus, including, when necessary, the questioning and/or apprehension of students.

When any law enforcement officer requests an interview with a student, the principal or designee shall request the officer's identity, his/her official capacity, and the legal authority under which the interview is to be conducted. The principal or designee shall maintain a record of all documentation relative to law enforcement interviews of students.

The principal or designee shall accommodate the interview in a way that causes the least possible disruption for the student and school and provides the student appropriate privacy.

At the law enforcement officer's discretion and with the student's approval, the principal or designee may be present during the interview.

Except in cases of child abuse or neglect, the principal or designee shall attempt to notify the student's parent/guardian as soon as practicable after the law enforcement officer has interviewed the student on school premises.

If a minor student is removed from school into the custody of law enforcement, the principal or designee shall immediately notify the parent/guardian or responsible relative regarding the student's release and the place to which he/she is reportedly being taken, except when the minor has been taken into custody as a victim of suspected child abuse. (Education Code 48906)

Subpoenas

Although subpoenas may legally be served at school on students age 12 or older, the Board believes that serving officials should be strongly urged to serve subpoenas at the home of the student whenever possible. When served at school, the principal or designee shall take reasonable steps to protect the student's privacy rights and to minimize loss of class time for the student.

Legal Reference:
EDUCATION CODE
44807 Duty concerning conduct of pupils
48264 Arrest of truants
48265 Delivery of truant
48902 Notice to law **enforcement** authorities
48906 Release of minor pupil to peace officers; notice to parent, guardian **or relative**
48909 Narcotics and other hallucinogenic drugs (re arrest)
CODE OF CIVIL PROCEDURE
416.60 Service of summons or complaint to a minor
PENAL CODE
830-832.17 Peace officers
833-851.85 Arrests
1328 Service of subpoena
CODE OF REGULATIONS, TITLE 5
303 Duty to remain at school

ORANGE UNIFIED SCHOOL DISTRICT
Adopted: (7-88 4-94 9-97 6-07) **7-12** Orange, California

Instruction

Extracurricular and Cocurricular Activities

The Board of Education recognizes that extracurricular and cocurricular activities enrich the educational and social development and experiences of students **and enhance students' feelings of connectedness with the schools**. The District shall encourage and support student participation in extra/cocurricular activities and curriculum- and noncurriculum-related student clubs without compromising the integrity and purpose of the educational program.

~~No student shall be prohibited from participating in extra/cocurricular activities related to the educational program because of inability to pay fees associated with the activity.~~

~~The Superintendent or designee shall ensure that disabled students have access, to the extent possible, to extracurricular and cocurricular activities, student organizations and school related social events, regardless of the severity or nature of their disabilities.~~

~~Extra/cocurricular activities shall be supervised by District employees whenever they are conducted under the name of the District.~~

No extracurricular or cocurricular program or activity shall be provided or conducted separately on the basis of any actual or perceived characteristic listed as a prohibited category of discrimination in state or federal law, nor shall any student's participation in an extracurricular or cocurricular activity be required or refused on those bases. Prerequisites for student participation in extracurricular and cocurricular activities shall be limited to those that have been demonstrated to be essential to the success of the activity. (5 CCR 4925)

Any complaint alleging unlawful discrimination in the district's extracurricular or cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

Unless specifically authorized by law, no fee shall be charged to students for participation in extracurricular and cocurricular activities related to the educational program, including materials or equipment related to the activity.

Eligibility Requirements

To be eligible to participate in extra **curricular and** cocurricular activities ~~and curriculum and noncurriculum related student clubs,~~ students in grades 7 through 12 must demonstrate satisfactory educational progress in ~~meeting the requirements for graduation pursuant to Administrative Regulation 6145 implementing this policy. Students must maintain minimum progress towards graduation to meet eligibility requirements.~~ **the previous grading period, including, but not limted to: (Education Code 35160.5)**

1. **Maintenance of a minimum of 2.0 grade point average on a 4.0 scale in all enrolled classes.**

2. **Maintenance of a minimum progress toward meeting high school graduation requirements.**

The Superintendent or designee may grant ineligible students a probationary period not to exceed one quarter. Students granted probationary eligibility must meet the required standards by the end of the probationary period in order to remain eligible for participation. (Education Code 35160.5)

~~The Board desires to balance the academic needs of students with the benefits they receive from participating in school activities. In implementing this policy, the Superintendent or designee shall help ineligible students regain eligibility.~~

Any decision regarding the eligibility of any child in foster care or a child of an active duty military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with Education Code 48850 and 49701.

The Superintendent or designee may revoke a student's eligibility for participation in extracurricular and cocurricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege. ~~The Board shall annually review this policy.~~

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation in extracurricular or cocurricular activities in accordance with

Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

Legal Reference:
EDUCATION CODE
35145 Public meetings
35160.5 District policy rules and regulations; requirements; matters subject to regulation
35179 Interscholastic athletics; associations or consortia
35181 Students' responsibilities
48850 Participation of foster youth in extracurricular activities and interscholastic sports
48930-48938 Student organizations
49024 Activity Supervisor Clearance Certificate
49700-49704 Education of children of military families
CALIFORNIA CONSTITUTION
Article 9, Section 5 Common school system
CODE OF REGULATIONS, TITLE 5
350 Fees not permitted
4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance
5531 Supervision of extracurricular activities of pupils
UNITED STATES CODE, TITLE 42
2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

ORANGE UNIFIED SCHOOL DISTRICT
Adopted: (7-88 12-92 9-00 **3-08) 7-12** Orange, California

Instruction

Individualized Education Program

The Board of Education desires to provide educational alternatives that afford students with disabilities full educational opportunities. Students with disabilities shall receive a free appropriate public education and be placed in the least restrictive environment which meets their needs to the extent provided by law.

The Superintendent or designee shall develop administrative regulations regarding the appointment of the individualized education program (IEP) team, the contents of the IEP, and the development, review, and revision of the IEP.

To the extent permitted by federal law, a foster parent shall have the same rights relative to his/her foster child's IEP as a parent/guardian. (Education Code 56055)

Legal Reference:

EDUCATION CODE
51225.3 Requirements for high school graduation and diploma
56055 Rights of foster parents pertaining to foster child's education
56136 Guidelines for low incidence disabilities areas
56195.8 Adoption of policies
56321 Development or revision of IEP
56321.5 Notice to include right to electronically record
56340.1-56347 Instructional planning and individualized education program
56350-56352 IEP for visually impaired students
56380 IEP reviews; notice of right to request
56390-56392 Certificate of completion, special education
56500-56509 Procedural safeguards
60640-60649 Standardized Testing and Reporting Program
60850 High school exit examination, students with disabilities
60852.3 High school exit examination, exemption for the class of 2006
FAMILY CODE
6500-6502 Age of majority
GOVERNMENT CODE
7572.5 Seriously emotionally disturbed child, expanded IEP team
WELFARE AND INSTITUTIONS CODE
300 Children subject to jurisdiction
601 Minors habitually disobedient
602 Minors violating law defined as crime
CODE OF REGULATIONS, TITLE 5
853-853.5 Standardized Testing and Reporting Program, accommodations
1215.5-1218 High School Exit Examination, accommodations for students with disabilities
3021-3029 Identification, referral and assessment
3040-3043 Instructional planning and the individualized education program

ORANGE UNIFIED SCHOOL DISTRICT
Adopted: (7-88 12-92 7-96 10-02 3-08) **7-12** Orange, California

Instruction

Selection and Evaluation of Instructional Materials

The Board of Education desires that District instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect ~~the diversity of our society~~, **society's diversity,** and enhance the use of multiple teaching strategies and technologies. The Board shall adopt instructional materials based on a determination that such materials are **an effective learning resource to help students achieve grade-level competency and that the materials meet criteria specified in law. Textbooks, technology-based materials, and other educational materials shall be** aligned with the state **and District** content standards~~,~~ **and the District's curriculum to ensure that they effectively support the District's adopted course of study.** ~~meet other criteria specified in law, and are an effective learning resource to help students achieve grade level competency.~~

To ensure that instructional materials effectively support the District's adopted courses of study, the selection of textbooks, technology-based materials, other educational materials, and tests shall be aligned with the development and evaluation of the District's curriculum and standards.

The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board. This process shall involve teachers in a substantial manner and shall also encourage the participation of parents/guardians and community members.

All recommended instructional materials shall be available for public inspection at the District office. Individuals who participate in selecting and evaluating instructional materials shall not have a conflict of interest in the materials being reviewed, as defined in administrative regulation.

Complaints concerning instructional materials shall be handled in accordance with law, Board policy, and administrative regulation.

In accordance with the Instructional Materials Funding Realignment Program, the Board's priority in the selection of instructional materials is to ensure that all students in grades K-12 are provided with instructional materials that are aligned to state content standards in the core curriculum areas of reading/language arts, mathematics, science, and history/social science. Students in grades K-8 shall be provided with instructional materials adopted by the State Board of Education.

The District may pilot instructional materials, using a representative sample of classrooms for a specified period of time during a school year, in order to determine how well the materials support the District's curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

When the Board determines that standards-aligned textbooks and instructional materials have been provided to all students in accordance with Education Code 60422, it shall so certify. A copy of the certification shall be kept on file in the District office.

The Superintendent or designee shall ensure that the District satisfies the criteria necessary to access funds under the state's Pupil Textbook and Instructional Materials Incentive Account pursuant to Education Code 60252.

Public Hearing on Sufficiency of Instructional Materials

The Board shall annually conduct one or more public hearings on the sufficiency of the District's **textbooks and other** instructional materials. At the hearing(s), the Board shall determine, through a resolution, whether each student in each school**, including each English learner,** has sufficient textbooks ~~and~~/or instructional materials that are aligned to the state content standards adopted pursuant to Education Code 60605 in each of the following subjects: (Education Code 60119)

1. Mathematics **[6142.92]**
2. Science **[6142.93]**
3. History/social science **[6142.94]**
4. English language arts, including the English language development component of an adopted program **[6142.91]**
5. **Foreign language [6142.2]**
6. **Health [6142.8]**

~~The Board shall also make a written determination as to whether each student enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the state curriculum frameworks.~~ The Board shall determine the availability of science laboratory equipment, as applicable to science laboratory courses offered in grades 9-12. (Education Code 60119)

The hearing shall take place on or before the end of the eighth week from the first day students attend school for that year. (Education Code 60119)

The Board encourages participation by parents/guardians, teachers, interested community members, and bargaining unit leaders at the hearing. The Superintendent or designee shall post, ten days prior to the hearing and in three public places within the District, a notice containing the time, place, and purpose of the hearing. The hearing shall not take place during or immediately following school hours. (Education Code 60119)

In making these determinations, the Board shall consider whether each student has sufficient textbooks and/or instructional materials to use in class and to take home. However, this does not require that each student have two sets of materials. The materials may be in a digital format as long as each student, at a minimum, has and can access the same materials in the class and to take home as all other students in the same class or course in the district and has the ability to use and access them at home. However, the materials shall not be considered sufficient if they are photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage. (Education Code 60119)

The Board shall also make a determination that all students within the District who are enrolled in the same course have "identical" standards-aligned textbooks or instructional materials from the same adoption cycle, as defined in Education Code 1240.3, 60119, and 60422. (Education Code 1240.3, 42605)

If the Board determines that there are insufficient textbooks and/or instructional materials, the Board shall provide information to classroom teachers and to the public, setting forth for each school in which an insufficiency exists, the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in each subject area, and the reasons that each student does not have sufficient textbooks and/or instructional materials. The Board shall take any action, except an action that would require reimbursement by the Commission of State Mandates, to ensure that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education Code 60119)

Legal Reference:
EDUCATION CODE
220 Prohibition against discrimination
1240 County superintendent, general duties
1240.3 Definition of sufficiency for categorical flexibility
33050-33054 **3**General waiver authority
33126 School accountability report card
35272 Education and athletic materials
42605 Tier 3 categorical flexibility
44805 Enforcement of course of studies; use of textbooks, rules and regulations
49415 Maximum textbook weight
51501 Subject matter reflecting on race, color, etc.
60000-60005 Instructional materials, legislative intent
60010 Definitions
60040-6004~~8~~ **52** Instructional requirements and materials
60060-60062 Requirements for publishers and manufacturers
60070-60076 Prohibited acts (re instructional materials)
60110-60115 Instructional materials on alcohol and drug education
60119 Public hearing on sufficiency of materials

60200-60206 Elementary school materials
60226 Requirements for publishers and manufacturers
60240-60252 State Instructional Materials Fund
60350-60352 Core reading program instructional materials
60400-60411 High school textbooks
60420-60424 Instructional Materials Funding Realignment Program
60510-60511 Donation of sale of obsolete instructional materials
60605 State content standards
60605.8 Common Core Standards
60605.86 Supplemental instructional materials aligned to Common Core Standards
CODE OF REGULATIONS, TITLE 5
9505-9535 Instructional materials, especially:
9531-9532 Instructional Materials Funding Realignment Program

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: (7-88 12-92 3-08) **7-12**

*****NEW*****

BP 6162.51

Instruction

Standardized Testing and Reporting Program

The Board of Education desires to use the results of the achievement tests to evaluate the performance of district students in achieving state academic standards and in comparison to the performance of students across the state. The Superintendent or designee shall administer mandatory student assessments within the state Standardized Testing and Reporting (STAR) Program as required by law and in accordance with Board policy and administrative regulation.

The Board strongly encourages all students at the applicable grade levels to participate in the STAR assessments in order to maximize the usefulness of the data and enable the district to meet participation levels required for state and federal accountability systems. The Superintendent or designee shall notify students and parents/guardians about the importance of these assessments and shall develop strategies to encourage student participation. Students shall be exempted from participation only in accordance with law and administrative regulation.

Legal Reference:
EDUCATION CODE
51041 Evaluation of educational program
52056 Board discussion of Academic Performance Index rankings, including STAR results
56345 Individualized education program, contents
60600-60630 Assessment of academic achievement
60640-60649 Standardized Testing and Reporting Program
60660-60663 Electronic learning assessment resources
60810 Assessment of language development
99300-99301 Early Assessment Program
CODE OF REGULATIONS, TITLE 5
850-870 Standardized Testing and Reporting Program
UNITED STATES CODE, TITLE 20
1412(a)(17) Participation of students with disabilities in state assessments
6311 Adequate yearly progress
CODE OF FEDERAL REGULATIONS, TITLE 34
200.1 Standards and assessment

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: 7-12

Instruction

Animals at School

The Board of Education recognizes that animals can contribute to the district's instructional program by being effective teaching aids to students and by assisting individuals with disabilities to access district programs and activities. In addition, instruction related to the care and treatment of animals teaches students a sense of responsibility and promotes the humane treatment of living creatures.

The Superintendent or designee shall develop rules and procedures to ensure that when animals are brought to school, the health, safety, and welfare of students, staff and the animals are protected. However, the district assumes no liability for the safety of animals allowed on district property.

Legal Reference:
EDUCATION CODE
233.5 Instruction in kindness to pets and humane treatment of living creatures
39839 Transportation of guide dogs, signal dogs, service dogs
51202 Instruction in personal and public health and safety
51540 Safe and humane treatment of animals at school
CIVIL CODE
54.1 Access to public places
54.2 Guide, signal, or service dogs, right to accompany
GOVERNMENT CODE
810-996.6 California Tort Claims Act, especially:
815 Liability for injuries generally; immunity of public entity
835 Conditions of liability
VEHICLE CODE
21113 Public grounds
CODE OF REGULATIONS, TITLE 13
1216 Transportation of property
UNITED STATES CODE, TITLE 20
1400-1482 Individuals with Disabilities Education Act
UNITED STATES CODE, TITLE 29
794 Rehabilitation Act of 1973, Section 504
CODE OF FEDERAL REGULATIONS, TITLE 28
35.104 Definitions
35.136 Service animals
COURT DECISIONS
Sullivan v. Vallejo City USD, (1990) 731 F.Supp. 947

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: 7-12

Instruction

Education for Foster Youth

The Board of Education recognizes the District's obligation to ensure that foster youth have the **right to educational stability and** the opportunity to achieve state and District academic standards. **The District recognizes that foster youth may be a greater risk for poor academic performance due to their family circumstances, disruption of their educational program and emotional, social, and other health needs.** The District shall provide such students with **full** access to the **district's educational program including** academic resources, services and extracurricular and enrichment activities **to assist them in achieving state and district academic standards** that are available to all District students.

The Superintendent or designee shall ensure that placement decisions for foster youth are based on the students' best interests as defined in law and administrative regulation. To that end, he/she shall designate a staff person as the District's liaison for foster youth to help facilitate enrollment, placement and transfer of foster youth.

The Superintendent or designee and district liaison shall ensure that all appropriate staff, including, but not limited to, each principal, school registrar, and attendance clerk, receive training regarding the enrollment, placement, and rights of foster youth.

The Board desires to provide foster youth with a safe, positive learning environment that is free from discrimination and harassment and promotes students' self-esteem and academic achievement. The Superintendent or designee shall develop strategies to build students' feelings of connectedness with the school, including, but not limited to, strategies that promote positive discipline and conflict resolution, the development of students' resiliency and interpersonal skills, and the involvement of foster parents, group home administrators, and/or other caretakers in school programs and activities.

To help ensure the maximum utilization of available funds and to support the educational needs of foster youth, the Superintendent or designee shall collaborate with local agencies including, but not limited to, the county placing agency, social services, probation officers, juvenile court officers, nonprofit organizations, and advocates. The Superintendent or designee shall explore the feasibility of entering into agreements with these groups to coordinate services and protect the rights of foster youth.

The Superintendent or designee shall regularly report to the Board on the educational outcomes of foster youth enrolled in the district including, but not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, and suspension/expulsion rates.

Legal Reference:

EDUCATION CODE

32228-32228.5 Student safety and violence prevention
42920-42925 Foster children educational services
~~4290-4295 Foster children educational services~~
48645.~~1~~-**48646** Juvenile court schools
48850-48859 Educational placement of students residing in licensed children's institutions
49061 Student records
49069.5 Foster care students, transfer of records
49076 Access to student records
51225.3 High school graduation
56055 Rights of foster parents in special education
60851 High school exit examination

HEALTH AND SAFETY CODE

1522.41 Training and certification of group home administrators
1529.2 Training of licensed foster parents

WELFARE AND INSTITUTIONS CODE

300 Children subject to jurisdiction
309 Investigation and release of child
361 Limitations on parental or guardian control
366.27 Educational decision by relative providing living arrangements
602 Minors violating law; ward of court
726 Limitations on parental or guardian control
727 Order of care, ward of court
16000-16014 Foster care placement

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

UNITED STATES CODE, TITLE 42

670-679B Federal assistance for foster care programs

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: (5-08, 9-09) **7-12**

Instruction

Work ~~Experience Education~~ Based Learning

The Board of Education desires to facilitate **the preparation of** ~~school-to-career transitions by providing~~ secondary school students **for college and career by providing work-based learning opportunities which link classroom learning with real-world experiences. Work based learning opportunities offered by the District shall be designed to teach the skills, attitudes, and knowledge necessary for successful employment and to reinforce mastery of both academic and career technical education (CTE) standards.** ~~with a program of work experience education (WEE) which links the academic curriculum with experiences in actual work settings. The Superintendent or designee shall design a program which provides paid and/or unpaid on-the-job experiences as well as instruction in the skills, attitudes, and knowledge necessary for successful employment.~~

~~Students enrolled in this program shall receive guidance and supervision designed to ensure maximum educational benefit from placement in suitable WEE courses. The program shall integrate the efforts of teachers, counselors, students, parents/guardians, and employers to assist students in selecting a career path and developing a positive work ethic and work habits.~~

~~So that they may strike a proper balance between work experience and academic instruction, students may earn up to twenty semester credits for the satisfactory completion of a work experience program. No more than ten credits may be earned in any one semester.~~

~~The Superintendent or designee shall ensure students in work experience programs receive at least the equivalent of one instructional period a week of related classroom instruction or counseling. Such instruction shall occur in sessions scheduled intermittently throughout the semester.~~

Work-based learning opportunities offered by the district may include paid and/or unpaid work experiences, including, but not limited to, work experience education as defined in Education Code 51764, cooperative CTE or community classrooms as defined in Education Code 52372.1, job shadowing as defined in Education Code 51769, student internships, apprenticeships, service learning, employment in social/civic or school-based enterprises, and technology-based or other simulated work experiences.

The Superintendent or designee shall involve local businesses or business organizations in planning and implementing work-based learning opportunities that support the district's vision and goals for student learning ~~and local workforce development efforts~~. He/she also may work with postsecondary institutions, community organizations, and others to identify opportunities for work-based learning.

District staff shall coordinate with the workplace supervisor or mentor to ensure appropriate guidance and supervision of participating students and maximum educational benefit from placement in the program.

All laws or rules applicable to minors in employment relationships shall be applicable to students enrolled in work-based learning programs. (Education Code 51763)

The Superintendent or designee shall ensure that any student participating in a work-based learning program off school grounds is covered under the employer's or district's insurance, as applicable, in the event the student is injured.

The Superintendent or designee shall ensure that any teacher/coordinator of a work-based learning program possesses the appropriate credential issued by the Commission on Teacher Credentialing. (5 CCR 10075, 10080, 10100)

The Superintendent or designee shall maintain records for each student's participation in the program, including, but not limited to, the student's individualized training plan, his/her employment hours and job site, work permit if applicable, employer's report of student's attendance and job performance, the teacher/coordinator's consultations and observations, and the student's grade and credits earned.

Legal Reference:
EDUCATION CODE
35208 Liability insurance
46144 Minimum school day for vocational training and work experience programs
46147 Exception for minimum day; students in last semester or quarter of grade 12
46300~~(b)~~ Method of computing ADA
48402 Enrollment in continuation education, minors not regularly employed
49110-49118**9** Permits to work
49160 Permits to work, duties of employer
51760-51769.5Work Experience Education, especially
~~51760.3Grant of credit; conditions~~
~~54729 Work experience education programs~~
52300-52499.66 Career technical education
54690-54697 Partnership academies
56026 Students with exceptional needs
52372.1 Community classrooms and cooperative career technical education programs
LABOR CODE
1285-1312 Employment of minors
1391-1394 Working hours for minors
3070-3099.5 Apprenticeship
3200-6002 Workers' compensation and insurance

CODE OF REGULATIONS, TITLE 5
~~1635 Credit for work experience education~~
~~10070-10075 Work experience education~~
10080-10090 Community classrooms
10100-10111 Cooperative career technical education programs
UNITED STATES CODE, TITLE 20
2301-2414 Carl D. Perkins Career and Technical Education Act of 2006
CODE OF FEDERAL REGULATIONS, TITLE 29
570.35a Work experience programs

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: (7-88 12-92) **7-12**

Item No. 12.C.

TOPIC: **BOARD OF EDUCATION: PROPOSED REVISIONS TO BOARD BYLAWS – SECOND READING**

DESCRIPTION: The District's Board policies and bylaws are reviewed and updated periodically. As new state and federal laws and regulations are enacted, affected policies must be revised or updated. At the July 26, 2012 meeting, the Board of Education received proposed revisions to particular Board Bylaws for a first reading. Tonight, these policies are being brought back for a second reading:

- BB 9250 Remuneration, Reimbursement and Other Benefits
- BB 9270 Conflict of Interest

FISCAL IMPACT: There is no fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education receive the proposed Board Policy and Bylaw revisions for a second and final reading.

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

OUSD/Christensen
Board Agenda
August 23, 2012

Bylaws of the Board

Remuneration, Reimbursement and Other Benefits

Remuneration

Each member of the Board of Education may receive the maximum monthly compensation as provided for in law.

On an annual basis, the Board may increase the compensation of Board members beyond the limit delineated in Education Code 35120 in an amount not to exceed five percent based on the present monthly rate of compensation. Any increase made pursuant to this section shall be effective upon approval by the Board. (Education Code 35120)

Board members are not required to accept payment for meetings attended.

If a member does not attend all ~~regular~~ Board meetings during the month, he/she is eligible to receive a percentage of the monthly compensation equal to the percentage of meetings attended unless otherwise authorized by the Board in accordance with law. (E.C. 35120)

Members may be paid for meetings missed when the Board, by resolution, finds that they were performing designated services for the District at the time of the meeting or that he/she was absent because of illness, jury duty or a hardship deemed acceptable by the Board. (Education Code 35120)

In order to receive compensation for attending any Board meeting, Board members shall be present for any part of the meeting.

Reimbursement of Expenses

Board members shall be reimbursed for travel expenses incurred when so authorized in advance by the Board. (E.C. 35044) The rate of reimbursement shall be the same rate specified for District personnel.

Health and Welfare Benefits

Members of the Board of Education may participate in the health and welfare benefits program provided for District employees.

Health and welfare benefits for Board members shall be no greater than that received by District's non-safety employees with the most generous schedule of benefits. (Government Code 53208.5)

The District shall pay the cost of all premiums required for Board members electing to participate in the District health and welfare benefits program to the same extent that the District pays premiums for District staff in accordance with Government Code 53208.5.

Health and welfare benefits provided to Board members shall be extended at the same level to their spouses, dependent children under the age of 21, dependent children under the age of 25 who are full-time students at a college or university, and dependent children regardless of age who are physically or mentally incapacitated.

Legal Reference:
EDUCATION CODE
1090 Compensation for members and mileage allowance
33362 Reimbursement of expenses (Department of Education and CSBA workshops)
35012 Board members; number, election and term
35044 Payment of traveling expenses of representatives of board
35120 Compensation (services as member of governing board)
35172 Promotional activities
44038 Cash deposits for transportation purchased on credit
GOVERNMENT CODE
53200-53209 Group insurance
UNITED STATES CODE, TITLE 26
403(b) Tax-sheltered annuities

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: (7-88 5-89 6-90 10-92 12-05 4-12) **7-12**

Bylaws of the Board

Conflict of Interest

~~Governing Board members shall not engage in any employment or activity which is inconsistent with, incompatible with, in conflict with or inimical to the Board member's duties as an officer of the District. (Government Code § 1126)~~

~~**Conflict of Interest Code**~~

~~Governing Board members and designated employees shall adhere to the District's Conflict of Interest Code adopted pursuant to the provisions of Government Code § 87300. This code shall comprise the terms of the California Code of Regulations, Title 2, Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, together with a District attachment specifying designated positions and the specific types of disclosure required for each position.~~

~~Board members and designated employees shall submit statements of economic interests to the District in accordance with requirements of the Conflict of Interest Code. These statements shall be available for public inspection and reproduction. (Government Code § 81008)~~

~~Upon receiving the statements of Board members and the Superintendent, the District shall make and retain copies and shall forward the originals to the code reviewing body. Statements for all other designated employees will be retained by the District.~~

~~When reviewing and preparing conflict of interest codes, the District shall provide officers, employees, consultants and members of the community adequate notice and a fair opportunity to present their views. (Government Code § 87311)~~

~~The Board shall review the District's conflict of interest code in even numbered years and send the code reviewing body either an amended code, by October 1 of that year, or a statement to the effect that no change is necessary. (Government Code § 87306.5)~~

~~**Financial Interest**~~

~~Board members and designated employees shall not be financially interested in any contract made by the Board or in any contract they make in their capacity as Board members or designated employees. (Government Code § 1090)~~

~~A Board member shall not be considered to be financially interested in a contract if any of the exceptions set forth in Government Code § 1091.5 apply.~~

~~A Board member shall not be deemed to be financially interested in a contract if he/she has only a remote interest in the contract and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. A remote interest shall be any of those defined in Government Code § 1091, including the interest of a parent in the earnings of his/her minor child. (Government Code § 1091)~~

~~A Board member shall not be deemed to be financially interested in a contract between the Board member's spouse and the District provided the contract concerns the same employment as that held by the spouse when the Board member was elected or appointed, and provided the spouse has been employed in that same position for at least one (1) year prior to the Board member's election or appointment. (Government Code § 1091.5(a) (6) and 69 Ops. Cal. Atty. Gen. 255)~~

~~If a Board member or designated employee determines that he/she has a financial interest in a decision, this determination shall be disclosed and made part of the Board's official minutes. In the case of a designated employee, this announcement shall be made in writing and submitted to the Board. (Code of Regulations, Title 2, Section 18700) Pursuant to Government Code § 87105, a Board member's disclosure of a financial interest must include detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required. Additionally, the Board member must recuse himself or herself from discussing and voting on the matter and also leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.~~

~~A Board member shall abstain from voting on personnel matters that uniquely affect a relative of the Board member. A Board member may vote, however, on collective bargaining agreements and personnel matters that affect a class of employees to which the relative belongs. (E.C. § 35107)~~

~~**Gifts/Honoraria**~~

~~Except as reimbursement for actual travel expenses and reasonable related subsistence, Board members shall not accept from any single source in any calendar year any gifts in excess of the prevailing gift limitation specified in law. Designated employees shall not accept gifts from any single source in any calendar year in excess of the prevailing gift limitation specified in law if the employee would be required to report the receipt of the gifts from that source on his/her statement of economic interests. (Government Code § 89503)~~

~~The above limitation does not apply to any gift from an individual's spouse, child, parent, grandparent, grandchild, brother, sister, parent in law, brother in law, sister in law, nephew, niece, aunt, uncle or first cousin or the spouse of any such person unless the donor is acting as an agent or intermediary for a person not herein identified. (Code of Regulations, Title 2, Section 18942)~~

~~Board members, without regard to whether an honorarium is required to be reported, and designated employees, if required to report an honorarium on his/her statement of economic~~

~~interest, shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering. This prohibition does not apply to earned income for personal services customarily provided in connection with a bona fide business, trade or profession unless the sole or predominant activity of the business, trade or profession is making speeches. (Government Code §§ 89501, 89502)~~

The Board of Education desires to maintain the highest ethical standards and help ensure that decisions are made in the best interest of the District and the public. In accordance with law, Board members and designated employees shall disclose any conflict of interest and, as necessary, shall abstain from participating in the decision.

The Board shall adopt a resolution that specifies the terms of the District's conflict of interest code, the District's designated positions, and the disclosure categories required for each position.

Upon direction by the code reviewing body, the Board shall review the District's conflict of interest code and submit any changes to the code reviewing body.

When a change in the District's conflict of interest code is necessitated due to changed circumstances, such as the creation of new designated positions, changes to the duties assigned to existing positions, amendments, or revisions, the amended code shall be submitted to the code reviewing body within 90 days. (Government Code 87306)

When reviewing and preparing the District's conflict of interest code, the Superintendent or designee shall provide officers, employees, consultants, and members of the community adequate notice and a fair opportunity to present their views. (Government Code 87311)

Board members and designated employees shall annually file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories specified in the District's conflict of interest code. A Board member who leaves office or a designated employee who leaves District employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last statement and the date of leaving office or District employment. (Government Code 87302, 87500)

Conflict of Interest under the Political Reform Act

A Board member or designated employee shall not make, participate in making, or in any way use or attempt to use his/her official position to influence a governmental decision in which he/she knows or has reason to know that he/she has a disqualifying conflict of interest. A conflict of interest exists if the decision will have a "reasonably foreseeable material financial effect" on one or more of the Board member's or designated employee's "economic interests," unless the effect is indistinguishable from the effect on the public generally or the Board member's or designated employee's participation is legally required.

(Government Code 87100, 87101, 87103; 2 CCR 18700-18709)

A Board member or designated employee makes a governmental decision when, acting within the authority of his/her office or position, he/she votes on a matter, appoints a person, obligates or commits the District to any course of action, or enters into any contractual agreement on behalf of the District. (2 CCR 18702.1)

A Board member who has a disqualifying conflict of interest on an agenda item that will be heard in an open meeting of the Board shall abstain from voting on the matter. He/she may remain on the dais, but his/her presence shall not be counted towards achieving a quorum for that matter. A Board member with a disqualifying conflict of interest shall not be present during a closed session meeting of the Board when the decision is considered and shall not obtain or review a recording or any other nonpublic information regarding the issue. (2 CCR 18702.1)

Additional Requirements for Boards that Manage Public Investments

A Board member who manages public investments pursuant to Government Code 87200 and who has a financial interest in a decision shall, upon identifying a conflict or potential conflict of interest and immediately prior to the consideration of the matter, do all of the following: (Government Code 87105; 2 CCR 18702.5)

1. Publicly identify each financial interest that gives rise to the conflict or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required.

2. Recuse himself/herself from discussing and voting on the matter, or otherwise acting in violation of Government Code 87100. The Board member shall not be counted toward achieving a quorum while the item is discussed.

However, the Board member may speak on the issue during the time that the general public speaks on it and may leave the dais to speak from the same area as members of the public. He/she may listen to the public discussion of the matter with members of the public.

3. Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.

If the item is on the consent calendar, the Board member must recuse himself/herself from discussing or voting on that matter, but the Board member is not required to leave the room during consideration of the consent calendar.

4. If the Board's decision is made during closed session, disclose his/her interest orally during the open session preceding the closed session. This disclosure shall be limited to a declaration that his/her recusal is because of a conflict of interest pursuant to Government Code 87100. He/she shall not be present when the item is considered in closed session and shall not knowingly obtain or review a recording or any other nonpublic information regarding the Board's decision.

Conflict of Interest under Government Code 1090

Board members, employees, or District consultants shall not be financially interested in any contract made by the Board on behalf of the District, including in the development, preliminary discussions, negotiations, compromises, planning, reasoning, and specifications and solicitations for bids. If a Board member has such a financial interest, the District is barred from entering into the contract. (Government Code 1090; Klistoff v. Superior Court, (2007) 157 Cal.App. 4th 469)

A Board member shall not be considered to be financially interested in a contract if his/her interest is a "noninterest" as defined in Government Code 1091.5. One such noninterest is when a Board member's spouse/registered domestic partner has been a District employee for at least one year prior to the Board member's election or appointment. (Government Code 1091.5)

A Board member shall not be considered to be financially interested in a contract if he/she has only a "remote interest" in the contract as specified in Government Code 1091 and if the remote interest is disclosed during a Board meeting and noted in the official Board minutes. The affected Board member shall not vote or debate on the matter or attempt to influence any other Board member to enter into the contract. (Government Code 1091)

Even if there is not a prohibited conflict of interest, a Board member shall abstain from voting on personnel matters that uniquely affect his/her relatives. However, a Board member may vote on collective bargaining agreements and personnel matters that affect a class of employees to which his/her relative belongs. Relative means an adult who is related to the Board member by blood or affinity within the third degree, as determined by the common law, or an individual in an adoptive relationship within the third degree. (Education Code 35107)

A relationship within the third degree includes an individual's parents, grandparents, great-grandparents, children, grandchildren, great-grandchildren, brothers, sisters, aunts, uncles, nieces, nephews, and the similar family of the individual's spouse/registered domestic partner unless the individual is widowed or divorced.

Common Law Doctrine Against Conflict of Interest

A Board member shall abstain from any official action in which his/her private or personal interest may conflict with his/her official duties.

Rule of Necessity or Legally Required Participation

On a case-by-case basis and upon advice of legal counsel, a Board member with a financial interest in a contract may participate in the making of the contract if the rule of necessity or legally required participation applies pursuant to Government Code 87101 and 2 CCR 18708.

Incompatible Offices and Activities

Board members shall not engage in any employment or activity or hold any office which is inconsistent with, incompatible with, in conflict with, or inimical to the Board member's duties as an officer of the District. (Government Code 1099, 1126)

Gifts

Board members and designated employees may accept gifts only under the conditions and limitations specified in Government Code 89503 and 2 CCR 18730.

The limitation on gifts does not apply to wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. (Government Code 89503)

Gifts of travel and related lodging and subsistence shall be subject to the current gift limitation except as described in Government Code 89506.

A gift of travel does not include travel provided by the District for Board members and designated employees. (Government Code 89506)

Honoraria

Board members and designated employees shall not accept any honorarium, which is defined as any payment made in consideration for any speech given, article published, or attendance at any public or private gathering, in accordance with law. (Government Code 89501, 89502)

The term honorarium does not include: (Government Code 89501)

1. Earned income for personal services customarily provided in connection with a bona fide business, trade, or profession unless the sole or predominant activity of the business, trade, or profession is making speeches

2. Any honorarium which is not used and, within 30 days after receipt, is either returned to the donor or delivered to the District for donation into the general fund without being claimed as a deduction from income for tax purposes

~~Legal Reference:~~
~~EDUCATION CODE~~
~~1006Qualifications for holding office~~
~~35107School District employees~~
~~35233Prohibitions applicable to members of governing boards~~
~~GOVERNMENT CODE~~
~~1090-1098Prohibitions applicable to specified officers~~
~~1125-1129Incompatible activities~~
~~81000-91015Political Reform Act of 1974, especially:~~
~~82019Definition of "Designated Employee"~~
~~82028 Definitions "Gifts"~~
~~82030 Definitions "Income"~~
~~82033 Definitions "Interest in real property"~~
~~82034Definitions "Investment"~~
~~87100-87103.6General prohibitions~~
~~87200-87210Disclosure~~
~~87300-87313Conflict of interest code~~
~~87500Statements of economic interests~~
~~89501-89505Honoraria and gifts~~
~~91000-91015Enforcement~~
~~CODE OF REGULATIONS, TITLE 2~~
~~18100 et seq.Regulations of the Fair Political Practices Commission~~
~~68 Ops.Cal.Atty.Gen. 171 (1985)~~
~~65 Ops.Cal.Atty.Gen. 606 (1982)~~

Legal Reference:
EDUCATION CODE
1006 Qualifications for holding office
35107 School District employees
35230-35240 Corrupt practices, especially:
35233 Prohibitions applicable to members of governing boards
41000-41003 Moneys received by school Districts

FAMILY CODE
297.5 Rights, protections, and benefits of registered domestic partners
GOVERNMENT CODE
1090-1099 Prohibitions applicable to specified officers
1125-1129 Incompatible activities
81000-91014 Political Reform Act of 1974, especially:
82011 Code reviewing body
87100-87103.6 General prohibitions
87200-87210 Disclosure
87300-87313 Conflict of interest code
87500 Statements of economic interests
89501-89503 Honoraria and gifts
91000-91014 Enforcement
PENAL CODE
85-88 Bribes
CODE OF REGULATIONS, TITLE 2
18110-18997 Regulations of the Fair Political Practices Commission, especially:
18702.5 Public identification of a conflict of interest for Section 87200 filers

ORANGE UNIFIED SCHOOL DISTRICT
Orange, California

Adopted: (7-88 10-92 7-96 9-06) **7-12**

INFORMATION/DISCUSSION ITEMS

Item No. 13.A.

TOPIC: **OPENING OF SCHOOLS REPORT**

DESCRIPTION: Staff will make a report to the Board of Education on the opening of schools for the 2012-13 school year.

This item is for information only.

OUSD/Hansen
Board Agenda
August 23, 2012

CONSENT ITEMS

ROUTINE ITEMS ACTED UPON IN ONE MOTION UNLESS PULLED FOR DISCUSSION AND SEPARATE ACTION.

TOPIC: **GIFTS**

DESCRIPTION: The following gift items and attached list of cash donations were donated to District for use as indicated.

- 35 *My First Chinese Reader* textbooks and one set of teacher's material to be used for the OUSD Immersion pilot program, donated by Better Chinese LLC, Palo Alto

- Ice machine to be used in the training room at Villa Park High School, donated by Villa Park High School ASB

FISCAL IMPACT: Receipt of $10,949.95 in cash donations

RECOMMENDATION: It is recommended the Board of Education accept these donations and that a letter of appreciation be forwarded to the benefactors.

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

DONATIONS
July 1 - August 12, 2012

To: **Michael L. Christensen**
Superintendent of Schools

From: **Cheryl Paine-Peterson**
Administrative Director, Business Services

Abate #	Date Posted	Donor/School/Description	Amount
120820	07/03/12	LINDA VISTA PTA - LINDA VISTA PTA - PE TEACHER	$2,350.00
130083	7/30/2012	MC PHERSON ASB - MC PHERSON MAGNET SCHOOL - STAGE REFINISH	$8,000.00
130058	8/8/2012	HONEYWELL - NOHL CANYON ELEMENTARY - SUPPLIES	$400.01
		WELLS FARGO - NOHL CANYON ELEMENTARY - SUPPLIES	$199.94
			$10,949.95

TOPIC: **PURCHASE ORDERS LIST**

DESCRIPTION: Purchase orders and change orders have been processed in accordance with the rules and regulations of the Board of Education and applicable legal requirements of the State of California.

District procedures and computer system controls require that an approved purchase order, pay voucher, current liability, or credit memo exist on the District's computer system prior to the issuance of warrants. There may be multiple warrants drawn against a given purchase order, up to the maximum amount for that purchase order. The system restricts the processing of payment amounts in excess of the issued purchase order.

It should be noted that the purchase order system allows for a one-line description of the services or items to be procured. The issued purchase order forms a contract between the District and the vendor.

FISCAL IMPACT: $5,334,683.70

RECOMMENDATION: It is recommended that the Board of Education approve the Purchase Order List dated June 30, 2012 for the 2011-12 school year in the amount of $170,880.81 and July 9, through July 29, 2012 in the amount of $5,163,802.89, for a total amount of $5,334,683.70.

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

OUSD/Sorrera/Davis
Board Agenda
August 23, 2012

Item No. 14.C.

TOPIC: **WARRANTS LIST**

DESCRIPTION: Warrants have been processed in accordance with the rules and regulations of the Board of Education and applicable legal requirements of the State of California and the Orange County Department of Education.

District procedures and computer system controls require that an approved purchase order, pay voucher, current liability or credit memo exist in the District's computer system prior to the issuance of warrants. There may be multiple warrants drawn against a given purchase order, up to the maximum amount for that purchase order. The processing of the warrant is in compliance with the contractual agreement that has been formed by the issuance of the purchase order.

FISCAL IMPACT: $4,534,090.89

RECOMMENDATION: It is recommended that the Board of Education approve the Warrants List dated July 9, through July 29, 2012, in the amount of $4,534,090.89.

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

OUSD/Sorrera/Paine-Peterson
Board Agenda
August 23, 2012

TOPIC: **CONTRACT SERVICES REPORT – BUSINESS SERVICES**

DESCRIPTION: The following is a report of contract services items for Business Services

GIANNELLI ELECTRIC INC.
BID NO. 632

This is to certify that this item was approved by the Board of Education.
M. L. Christensen
Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

On September 15, 2011, the Board awarded unit price contract (UPC) No. 632 for Electric Services District-wide to Giannelli Electric Inc. for an initial one-year term, with two successive one-year renewal options. District staff is satisfied with the services provided and is therefore recommending that the District exercise the first of the two one-year renewal options, including a pre-established increase to reflect the annual percentage change in the Consumer Price Index ("CPI") of 1.5%. Expenditures are made from all sites, programs and department budgets. This is not a request for any additional budgetary appropriation.

Various Funds . . . . . not-to-exceed $500,000
(L.Davis)

JJJ FLOOR COVERING INC.
BID NO. 633

This is to certify that this item was approved by the Board of Education.
M. L. Christensen
Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

On September 15, 2011, the Board awarded unit price contract (UPC) No. 633 for Flooring Services District-wide to JJJ Floor Covering Inc. for an initial one-year term, with two successive one-year renewal options. District staff is satisfied with the services provided and is therefore recommending that the District exercise the first of the two one-year renewal options. Expenditures are made from all sites, programs and department budgets. This is not a request for any additional budgetary appropriation.

Various Funds . . . . . not-to-exceed $500,000
(L.Davis)

TERRA PAVE INC.
BID NO. 631

This is to certify that this item was approved by the Board of Education.
M. L. Christensen
Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

On September 15, 2011, the Board awarded unit price contract (UPC) No. 631 for Asphalt Services District-wide to Terra Pave Inc. for an initial one-year term, with two successive one-year renewal options. District staff is satisfied with the services provided and is therefore recommending that the District exercise the first of the two one-year renewal options. Expenditures are made from all sites, programs and department budgets. This is not a request for any additional budgetary appropriation.

Various Funds . . . . . not-to-exceed $500,000
(L. Davis)

OUSD/Sorrera/Emenaker/Harlin/L.Davis
Board Agenda
August 23, 2012

PAUL C. MILLER CONSTRUCTION CO. INC.
BID NO. 641

The District awarded Bid No. 641 – Fire Alarm System – Gas & Water Main Lines at Santiago Charter Middle School to Paul C. Miller Construction Co. Inc. on June 7, 2012. Two change orders were necessary to repair unexpected damage and ensure safety. The change orders increase the value of the contract but do not add any time. Change Order No. 1 was for the repair of a broken electrical line that feeds the irrigation pump station. Change Order No. 2 was for a new storm water drain line because of rust and damage in the old drain pipe. The cost and scope were reviewed and found to be reasonable by staff.

This is to certify that this item was approved by the Board of Education
Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

Change Order #1 . . . . . $4,242
Change Order #2 . . . . . $2,538
Deferred Maintenance Fund . . . . . .Total $6,780
14.00-0000-0-5640-0000-8110-384-410-000 (L. Davis/Harlin)

PW CONSTRUCTION, INC (PWCI)

The District awarded Bid No. FC6021 – Modernization – Lampson Elementary School to PW Construction, Inc. (PWCI), on March 10, 2011. The following Change Orders list a general descriptive summary of work, cost may increase or decrease the contract value, and note if changes are needed to the contract time. Costs and scope were reviewed and found to be reasonable by the architect, construction manager, and staff.

This is to certify that this item was approved by the Board of Education
Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

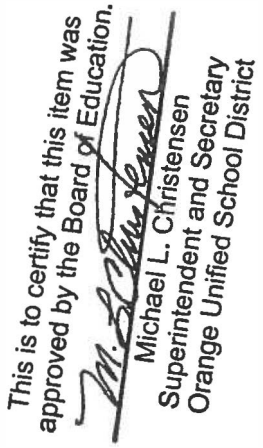
Phase 1C.006: No Additional time $687
Description: Install ledger beam to support balcony floor joists and resolve conflicting balcony support systems.

Phase 1C.007: No Additional time $16,109
Description: Due to hidden conditions at building 600, remove and replace termite damaged framing, reframe existing rough openings of three windows to facilitate ADA compliant door widths, install furring strips to match thickness of existing plaster finish on adjacent shear wall, and relocate existing heat detectors to comply with new building codes. At building 500, installation of blocking is required to support fascia boards at east and west elevations, reframe conference room north wall to accommodate recessed electrical panels, install a catch basin at downspout outlet to eliminate water running across main entrance, install additional electrical breakers to separate hand dryers and outlets to different circuits.
Special Reserve/Capital Projects . . . . . .Total: $16,796
40.00-0811-0-6279-9520-8500-251-416-000 (Emenaker)

R J NOBLE COMPANY
BID NO. 637

The District awarded Bid No. 637 – Asphalt Replacement at Fred Kelly Stadium/El Modena High School to R J Noble Company, on June 7, 2012.

The following Change Orders list a general descriptive summary of work, cost may increase or decrease the contract value, and note if changes are needed to the contract time. Costs and scope were reviewed and found to be reasonable by the architect, construction manager, and staff.



Change Order No. 1: No Additional Time $24,083
Description: Supplement existing soil with aggregate base to prepare for asphalt paving.

Change Order No. 2: No Additional Time $8,279
Description: Additional contractor hours required to complete site preparation for asphalt paving within District construction schedule.

Change Order No. 3: No Additional Time , ... $4,911
Description: Replacement of asphalt walkway adjacent to tennis courts due to unforeseen ground conditions.
Fund(s) . . . . . Total: $37,273
40.00-9010-0-6200-9314-8500-391-416-000 (Harlin)
35.00-0825-0-6200-9520-8500-391-416-000

FISCAL IMPACT: $1,560,849

RECOMMENDATION: It is recommended that the Board of Education approve the Contract Services Report – Business Services as presented.

OUSD/Sorrera/Emenaker/Harlin/L.Davis
Board Agenda
August 23, 2012

Item No. 14.E.

TOPIC: **EXTENSION OF JOINT USE AGREEMENT BETWEEN THE CITY OF ANAHEIM AND THE DISTRICT FOR THE PROPERTY KNOWN AS IMPERIAL PARK**

DESCRIPTION: In 1986, the District entered into an Agreement with the City of Anaheim for improvements and recreational use of a portion of the grounds at Imperial Elementary School, known as Imperial Park. (See Exhibit A.) The Agreement included an option to extend the term for an additional twenty-five years, providing that the City of Anaheim does not interfere with the District's day-to-day use of the school facilities. The City of Anaheim has requested the option to extend the Agreement for an additional twenty-five years, until 2036.

The Agreement obligates the City of Anaheim to completely maintain and supervise the property and their improvements for park use and city-sponsored events. Additionally, the City pays for all utilities required to operate the property as a clean and safe environment. The District has first priority for use of any portion of the property for educational purposes.

In the event of termination of the Agreement, the City of Anaheim will remove city improvements as requested by the District.

FISCAL IMPACT: No fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education approve the extension of the Joint Use Agreement with the City of Anaheim for the property known as Imperial Park.

This is to certify that this item was approved by the Board of Education.

M. L. Christensen

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

OUSD/Sorrera/Emenaker
Board Agenda
August 23, 2012

Exhibit A

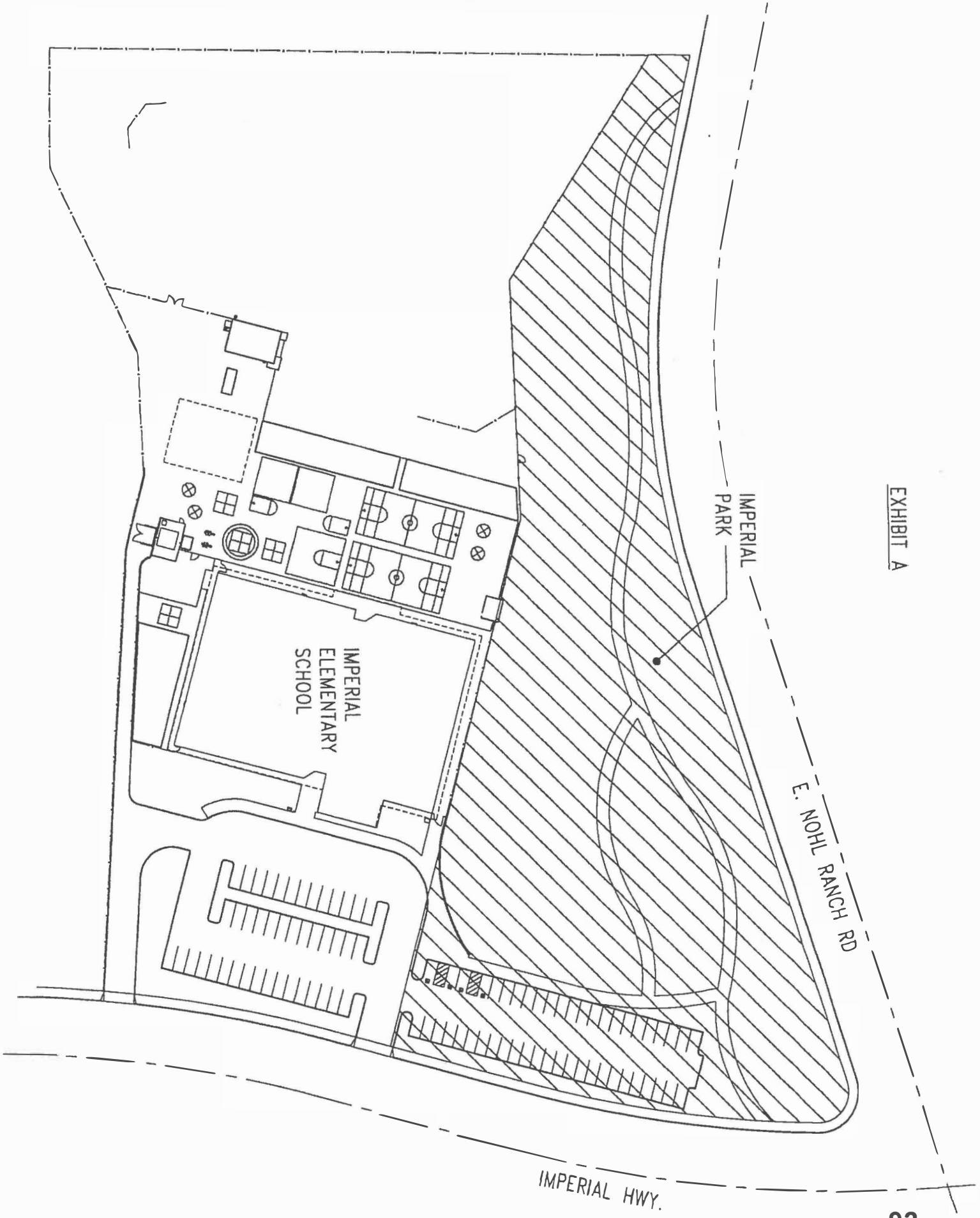


EXHIBIT A

TOPIC: **PERSONNEL REPORT**

DESCRIPTION: All actions listed in the Personnel Report, representing a cost to the District, have been reviewed by the Business Department and have been assigned a budget number. Appropriate funds exist in all budget areas presented in this Personnel Report. Some items on the report represent the maximum amount that could be encumbered for that item, the actual expenditure may be less, and in no instance will the expenditure be more than the requested amount without an additional request being generated.

This report may require actions for extra pay projects, separation from service, short-term employment, leaves of absence, change of status, and new hires. All requests are generated by individuals, school sites, or various District departments.

All of the above requests have been processed in accordance with the rules and regulations of the Board of Education and the applicable legal requirements of the State of California and the Orange County Department of Education.

FISCAL IMPACT: Certificated: $3,091,939
Classified: $ 101,201

RECOMMENDATION: It is recommended that the Board of Education approve the Personnel Report as presented.

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

OUSD/Kissee
Board Agenda
August 23, 2012

Consent Agenda Item
Board Meeting - August 23, 2012

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule /Step/ Column	Rate	Eff. From	Date To	Comments
	EMPLOYMENT							
1	Alvarez, Allison	Teacher	Esplanade/Hitt		60,350.00	8/22/12	6/13/13	Temp
2	Atwood, Sarah	Teacher	Villa Park HS/Howard		60,350.00	8/22/12	6/13/13	Temp
3	Avalos, Alejandra	Teacher	Esplanade/Truex		60,350.00	8/22/12	6/13/13	Temp
4	Ballestero, Mary Ann	Teacher	Handy/Owen		61,824.00	8/22/12	6/13/13	Temp
5	Beall, Jennifer	Teacher	Esplanade/Paik		39,891.00	8/22/12	6/13/13	Temp
6	Bregder, Elizabeth	Teacher	Fairhaven/Keller		52,982.00	8/22/12	6/13/13	Temp
7	Brooks, Jennifer	Teacher	Handy/Owen		63,149.00	8/22/12	6/13/13	Temp
8	Cabase, Isaac	Teacher	Yorba/Torres		58,951.00	8/22/12	6/13/13	Temp
9	Cazeau, Jean	Teacher	Esplanade/Truex		64,648.00	8/22/12	6/13/13	Temp
10	Cory, Thomas	Speech Therapi	SpEd/Schoger		28,817.00	8/22/12	6/13/13	Temp
11	Dan, Kristen	Teacher	McPherson/Schoger		56,339.00	8/22/12	6/13/13	Temp
12	Duralde, Christina	Teacher	Handy/Owen		54,434.00	8/22/12	6/13/13	Temp
13	Elshire, Erik	Teacher	Villa Park HS/Howard		47,433.00	8/22/12	6/13/13	Temp
14	Encheff, Dana	Teacher	Panorama/Martin		59,734.00	8/22/12	6/13/13	Temp
15	Ferguson, Decondia	Teacher	ROP/McCuistion		32.47	8/22/12	6/13/13	Hourly
16	Flaugher, Laurilee	School Nurse	School Readiness/Truex		36,751.00	8/22/12	6/13/13	Temp
17	Flores Monge, Andrea	Teacher	Yorba/Paik		47,433.00	8/22/12	6/13/13	Temp
18	Forsyth, Erin	Teacher	Panorama/Martin		54,434.00	8/22/12	6/13/13	Temp
19	Goldman, Michelle	Teacher	Handy/Schoger		44,610.00	8/22/12	6/13/13	Temp
20	Gonzalez, Debra	Teacher	Special Prog/Paik		63,236.00	8/22/12	6/13/13	Temp
21	Harestad, Linda	Teacher	Fairhaven/Truex		61,014.00	8/22/12	6/13/13	Temp
22	Helmer, Mary	Teacher	Esplanade/Truex		61,014.00	8/22/12	6/13/13	Temp
23	Hernandez, Natasha	Teacher	Handy/Owen		54,434.00	8/22/12	6/13/13	Temp
24	Hulbert, Nancy	Teacher	Jordan/Roman		63,149.00	8/22/12	6/13/13	Temp
25	Jones, Lindsey	Teacher	Linda Vista/Hughson		52,982.00	8/22/12	6/13/13	Temp
26	Lampe, Karen	Teacher	Anaheim Hills/Miller		64,648.00	8/22/12	6/13/13	Temp
27	Leiman, Temma	Teacher	Canyon HS/Bowden		47,786.00	8/22/12	6/13/13	Temp
28	Mariano, Michelle	Teacher	Handy/Owen		54,434.00	8/22/12	6/13/13	Temp
29	Marzolo, Dara	Teacher	Fairhaven/Truex		56,339.00	8/22/12	6/13/13	Temp
30	Mattis, Kimberley	Teacher	Running Springs/Roach		53,170.00	8/22/12	6/13/13	Temp
31	McChurch, Shannon	Teacher	Running Springs/Roach		78,658.00	8/22/12	6/13/13	Temp

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resource

Consent Agenda Item
Board Meeting - August 23, 2012

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule /Step/ Column	Rate	Eff. From	Date To	Comments
32	Montero, Christina	Speech Therapi	SpEd/Schoger		58,454.00	8/22/12	6/18/13	Temp
33	Naito, Gayle	Teacher	Handy/Owen		52,982.00	8/22/12	6/13/13	Temp
34	Noble, Carolyn	Speech Therapi	SpEd/Schoger		29,556.00	8/22/12	6/18/13	Temp
35	O'Brien, Heather	Teacher	Jordan/Roman		75,002.00	8/22/12	6/13/13	Temp
36	Patten, Jessica	Teacher	Yorba/Torres		49,096.00	8/22/12	6/13/13	Temp
37	Randall, Jennifer	Teacher	Crescent/Leach		58,310.00	8/22/12	6/13/13	Temp
38	Reta, Cynthia	Teacher	Running Springs/Roach		62,463.00	8/22/12	6/13/13	Temp
39	Romero, Sergio	Psychologist	Psych Serv/Schoger		70,893.00	8/15/12	6/20/13	Temp
40	Seager, Sarah	Teacher	Richland/Madrid		73,428.00	8/22/12	6/13/13	Temp
41	Shipman, Lisa	Teacher	La Veta/Smith		58,742.00	8/22/12	6/13/13	Temp
42	Shuff, Christina	Teacher	Linda Vista/Hughson		49,096.00	8/22/12	6/13/13	Temp
43	Smith, Audra	Teacher	Villa Park HS/Howard		54,837.00	8/22/12	6/13/13	Temp
44	Smithen, Jay	Teacher	Portola/Backstrom		51,373.00	8/22/12	6/13/13	Temp
45	Stills, Tiffany	Teacher	Imperial/Schoger		47,433.00	8/22/12	6/13/13	Temp
46	Tan, Giniena	Psychologist	Psych Serv/Schoger		70,893.00	8/15/12	6/13/13	Temp
47	Tarpley, Alysia	Teacher	Crescent/Leach		62,463.00	8/22/12	6/13/13	Temp
48	Thompson, Kathryn	Teacher	Fairhaven/Keller		56,339.00	8/22/12	6/13/13	Temp
49	Tieu, Thanh	School Nurse	School Readiness/Truex		22,624.00	8/22/12	6/13/13	Temp
50	Tippets, Rebekah	Teacher	Esplanade/Truex		63,149.00	8/22/12	6/13/13	Temp
51	Tombrello, Maurine	Teacher	Villa Park/Larson		27,217.00	8/22/12	6/13/13	Temp
52	Urquhart, Laura	Teacher	Fairhaven/Keller		66,228.00	8/22/12	6/13/13	Temp
53	Vazquez, America	Teacher	Fairhaven/Truex		51,191.00	8/22/12	6/13/13	Temp
54	Vella, Kellie	Teacher	Linda Vista/Hughson		49,460.00	8/22/12	6/13/13	Temp
55	Zerpoli, Alan	Teacher	ROP/McCuistion		32.47	8/22/12	6/13/13	Hourly

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Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resource

Consent Agenda Item
Board Meeting - August 23, 2012

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/ Step/ Column	Rate	Eff. From	Date To	Comments	# of Units
	CHANGE OF STATUS								
1	Buehler, Diane	Teacher	El Modena HS/Martinez			8/22/12	6/13/13	Contract status 60% to 100%	
2	Davis, Natalie	Speech Therapist	SpEd/Schoger			8/22/12	6/18/12	Contract status 60% to 100%	
3	Moore, Michelle	Teacher	Human Res/Kissee			8/22/12	6/13/13	Principal to Teacher (Voluntary Request)	
4	Russell, Rochelle	Speech Therapist	SpEd/Schoger			8/22/12	6/18/12	Contract status 100% to 80%	
	LEAVE OF ABSENCE								
1	Aihara, Kristen	Teacher	Esplanade/Hitt			8/22/12	10/12/12	Unpaid/FMLA/Child Care/w Benefits	
2	Kuhlman, Stephanie	Speech Therapist	SpEd/Schoger			8/22/12	6/18/13	Unpaid/LOA/Personal/No Benefits	
3	Lavelle, Beth	Teacher	Cambridge/Mortenson				8/22/12	Return from Unpaid/LOA/Personal/No Benefits	
4	Moore, Michelle	Teacher	Human Res/Kissee			8/22/12	6/13/13	Unpaid/LOA/Personal/No Benefits	
5	Widor, Kathleen	Teacher	Portola/Truex			8/22/12	10/31/12	Unpaid/FMLA/Child Care/w Benefits	
6	Zuidema, Melanie	Teacher	Taft/Coe				8/22/12	Return from Unpaid/LOA/Medical/w Benefits	
	SEPARATIONS								
1	Guo, Lin	Teacher	Canyon HS/Bowden				6/14/12	Resignation	
2	Santiago, Veronica	Teacher	SpEd/Schoger				6/14/12	Resignation	

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Orange Unified School Dist

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Consent Agenda Item
Board Meeting - August 23, 2012

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
	EXTRA PAY									
1	Abifadel, Alicia	Teacher	Yorba/Torres	hrly rate	51.93	8/22/12	6/13/13	Extra Period	176	9,139.50
2	Adams, Jodi	Teacher	McPherson/Schoger	misc hrly rate	36.70	8/1/12	8/3/12	Classroom Relocation	12	440.40
3	Alatorre, Kelly	Teacher	Fairhaven/Paik	misc hrly rate	36.70	8/14/12	8/17/12	Kinder Camp	14	513.80
4	Anderson, Sheryl	Teacher	Orange HS/Paik	misc hrly rate	36.70	7/24/12	7/24/12	PBIS Training	2	73.40
5	Antunez, Mary	Teacher	Special Prog/Paik	payment	119.00	8/13/12	8/13/12	CELDT Training	1	119.00
6	Arellanes, Lydia	Teacher	Special Prog/Paik	payment	119.00	8/17/12	8/17/12	CELDT Training	1	119.00
7	Arthur, Jennifer	Teacher	Orange HS/Paik	misc hrly rate	36.70	7/24/12	7/24/12	PBIS Training	2	73.40
8	Barney, Helen	Teacher	Yorba/Paik	misc hrly rate	36.70	8/15/12	8/16/12	Teaching Strategies	8	293.60
9	Baroldi, Christina	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/17/12	8/17/12	Planning/Prep/Prof Developme	8	293.60
10	Baroldi, Christina	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/21/12	6/30/13	Professional Development	82	3,009.40
11	Baum, Susan	Teacher	Special Prog/Paik	payment	119.00	6/19/12	6/19/12	GLAD Strategies Training	1	119.00
12	Beall, Jennifer	Teacher	Special Prog/Paik	payment	119.00	8/16/12	8/16/12	CELDT Training	1	119.00
13	Beard, Joe	Teacher	Orange HS/Paik	payment	119.00	8/20/12	8/20/12	Thinking Maps	1	119.00
14	Beaumont, Carol	Teacher	Special Prog/Paik	payment	119.00	8/13/12	8/13/12	CELDT Training	1	119.00
15	Beauvais, Suzanne	Counselo	Orange HS/Paik	misc hrly rate	36.70	7/24/12	7/24/12	PBIS Training	2	73.40
16	Bell, Kyle	Teacher	SpEd/Schoger	misc hrly rate	36.70	5/29/12	5/29/12	Co-Teaching Training	1.5	55.05
17	Boehler, Melinda	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
18	Boyd, Kathleen	Counselo	Orange HS/Paik	misc hrly rate	36.70	7/24/12	7/24/12	PBIS Training	2	73.40
19	Brady, Dan	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
20	Bustamante, Mark	Teacher	Orange HS/Paik	payment	119.00	8/20/12	8/20/12	Thinking Maps	1	119.00
21	Buttrey, Glenna	Teacher	Orange HS/Paik	payment	119.00	8/7/12	8/8/12	English 3D Training	1	119.00
22	Campos, Misty	Teacher	Special Prog/Paik	misc hrly rate	36.70	7/1/12	6/30/13	After School Trainings	82	3,009.40
23	Campos, Misty	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/17/12	8/17/12	Planning/Prep/Prof Developme	8	293.60
24	Carrillo, Edward	Teacher	Orange HS/Paik	payment	119.00	8/20/12	8/20/12	Thinking Maps	1	119.00
25	Castiglione, Stacy	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
26	Churney, Stephen	Teacher	Yorba/Paik	misc hrly rate	36.70	8/15/12	8/16/12	Teaching Strategies	8	293.60
27	Conway, Thomas	Teacher	Orange HS/Paik	payment	119.00	8/20/12	8/20/12	Thinking Maps	1	119.00
28	Cooper, Susan	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
29	Cooper, Susan	Teacher	ROP/McCuistion	hrly rate	32.47	7/1/12	1/25/13	Curriculum Planning	20	649.40
30	Corona, Douglas	Teacher	Special Prog/Paik	payment	119.00	8/17/12	8/17/12	CELDT Training	1	119.00
31	Coulter, Debra	Teacher	Special Prog/Paik	payment	119.00	8/16/12	8/16/12	CELDT Training	1	119.00

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Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resources

Consent Agenda Item
Board Meeting - August 23, 2012

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
32	Cowie, Bonnie	Teacher	Special Prog/Paik	payment	119.00	3/20/12	3/21/12	Thinking in Pics & Maps	2	238.00
33	Cross, Aaron	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
34	Dalton, Sarah	Teacher	Special Prog/Paik	payment	119.00	8/13/12	8/13/12	CELDT Training	1	119.00
35	Danielson, Aaron	Teacher	Fairhaven/Paik	misc hrly rate	36.70	8/14/12	8/17/12	Kinder Camp	14	513.80
36	Davidson, Ellen	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/2/12	8/3/12	RTI Planning	12	440.40
37	Deuning, Connie	Teacher	Special Prog/Paik	payment	71.00	8/6/12	8/6/12	Professional Development	1	71.00
38	Deuning, Connie	Teacher	Special Prog/Paik	payment	119.00	8/14/12	8/14/12	Professional Development	1	119.00
39	Devine, Kelly	Teacher	Special Prog/Paik	payment	119.00	8/16/12	8/16/12	CELDT Training	1	119.00
40	Doan, Michelle	Teacher	Special Prog/Paik	payment	119.00	6/20/12	6/20/12	GLAD Training	1	119.00
41	Doan, Michelle	Teacher	Special Prog/Paik	payment	119.00	6/27/12	6/27/12	GLAD Training	1	119.00
42	Doyle, Mary	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/14/12	8/17/12	Kinder Camp	14	513.80
43	Dubbs, Carol	Teacher	Special Prog/Paik	payment	119.00	8/16/12	8/16/12	CELDT Training	1	119.00
44	Duff, Francesca	Teacher	Yorba/Paik	misc hrly rate	36.70	8/15/12	8/16/12	Teaching Strategies	8	293.60
45	Erratt, John	Teacher	SpEd/Schoger	hrly rate	80.62	8/22/12	6/13/13	Extra Period	176	14,188.94
46	Espinosa, Elsie	Teacher	Special Prog/Paik	payment	119.00	8/17/12	8/17/12	CELDT Training	1	119.00
47	Felipe, Ken	Teacher	Portola/Paik	payment	119.00	8/14/12	8/14/12	Math Training	1	119.00
48	Ficaro, Marjorie	Teacher	Special Prog/Paik	payment	71.00	6/20/12	6/20/12	GLAD Training	1	71.00
49	Fisher, Charles	Teacher	Orange HS/Paik	payment	119.00	8/20/12	8/20/12	Thinking Maps	1	119.00
50	Francoeur, Jacqueline	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
51	Frauenberger, Shelley	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/2/12	8/3/12	RTI Planning	12	440.40
52	Frauenberger, Shelley	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/17/12	8/17/12	Planning/Prep/Prof Developme	8	293.60
53	Frauenberger, Shelley	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/21/12	6/30/13	Professional Development	82	3,009.40
54	Fry, Laurie	Teacher	Canyon Hills/Schoger	misc hrly rate	36.70	6/26/12	6/27/12	Autism Training	6	220.20
55	Fry, Laurie	Teacher	SpEd/Schoger	misc hrly rate	36.70	6/19/12	7/20/12	Home/Hospital Program	125	4,587.50
56	Garcia, Ulises	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
57	Garcia, Ulises	Teacher	Special Prog/Paik	payment	119.00	8/17/12	8/17/12	CELDT Training	1	119.00
58	Gillette, Jill	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/17/12	8/17/12	Planning/Prep/Prof Developme	8	293.60
59	Gjonaj, Teresa	Teacher	Special Prog/Paik	payment	119.00	6/28/12	6/28/12	Thinking Maps	1	119.00
60	Goldberg, Rodney	Teacher	Orange HS/Paik	payment	119.00	8/20/12	8/20/12	Thinking Maps	1	119.00
61	Gonzalez, Debra	Teacher	Special Prog/Paik	misc hrly rate	36.70	7/30/12	8/20/12	Homeless Education, CPM	35	1,284.50
62	Gotts, Valerie	Teacher	Special Prog/Paik	payment	119.00	8/17/12	8/17/12	CELDT Training	1	119.00
63	Gould, Mindy	Teacher	Special Prog/Paik	payment	71.00	8/6/12	8/6/12	Professional Development	1	71.00
64	Gould, Mindy	Teacher	Special Prog/Paik	payment	119.00	8/14/12	8/14/12	Professional Development	1	119.00
65	Green, Lisa	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/17/12	8/17/12	Planning/Prep/Prof Developme	8	293.60

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resources

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M. L. Christensen

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

Consent Agenda Item
Board Meeting - August 23, 2012

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
66	Greenwald, Susan	Teacher	SpEd/Schoger	misc hrly rate	36.70	7/1/12	6/30/13	Extra Support	118	4,330.60
67	Greenwald, Susan	Teacher	SpEd/Schoger	daily rate	456.50	7/1/12	6/30/13	Summer IEP's 2012-13	10	4,564.97
68	Gross, Amy	Teacher	Portola/Paik	payment	119.00	8/14/12	8/14/12	Math Training	1	119.00
69	Haberer, Katherine	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/17/12	8/17/12	Planning/Prep/Prof Developme	8	293.60
70	Haberer, Katherine	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/21/12	6/30/13	Professional Development	82	3,009.40
71	Hablani, Radha	Teacher	Special Prog/Paik	payment	119.00	8/16/12	8/16/12	CELDT Training	1	119.00
72	Hanouni, Bader	Teacher	SpEd/Schoger	misc hrly rate	36.70	7/1/12	6/30/13	Assessments, IEP's, Support	270	9,909.00
73	Helsper, Allison	Teacher	Portola/Paik	payment	119.00	8/14/12	8/14/12	Math Training	1	119.00
74	Herbert, Laura	Teacher	Orange HS/Paik	misc hrly rate	36.70	7/24/12	7/24/12	PBIS Training	2	73.40
75	Herbert, Laura	Teacher	Orange HS/Paik	payment	119.00	8/20/12	8/20/12	Thinking Maps	1	119.00
76	Hernandez, Barbara	Teacher	Special Prog/Paik	daily rate	517.30	6/18/12	7/3/12	Professional Development	10	5,173.00
77	Hernandez, Barbara	Teacher	Special Prog/Paik	misc hrly rate	36.70	7/1/12	6/30/13	After School Trainings	82	3,009.40
78	Hernandez, Barbara	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/17/12	8/17/12	Planning/Prep/Prof Developme	8	293.60
79	Hurst, Darin	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
80	Imhoff, Karin	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
81	Irving, Melissa	Teacher	Orange HS/Paik	payment	119.00	8/20/12	8/20/12	Thinking Maps	1	119.00
82	Jackson, Guillermina	Teacher	Fairhaven/Paik	misc hrly rate	36.70	8/14/12	8/17/12	Kinder Camp	14	513.80
83	Jansen, Sharolyn	Teacher	Special Prog/Paik	payment	71.00	8/6/12	8/6/12	Professional Development	1	71.00
84	Jansen, Sharolyn	Teacher	Special Prog/Paik	payment	119.00	8/14/12	8/14/12	Professional Development	1	119.00
85	Jennings, Lori	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/2/12	8/3/12	RTI Planning	12	440.40
86	Johnson, Wendi	Psycholog	SpEd/Schoger	misc hrly rate	36.70	7/19/12	7/19/12	Pre-K Summer Assessments	7.5	275.25
87	Kenyon, Kami	Teacher	Orange HS/Paik	misc hrly rate	36.70	7/24/12	7/24/12	PBIS Training	2	73.40
88	Killeen, Martin	Teacher	Canyon Hills/Schoger	misc hrly rate	36.70	6/26/12	6/27/12	Autism Training	6	220.20
89	Koons, Jennifer	Teacher	Special Prog/Paik	misc hrly rate	36.70	7/1/12	6/30/13	After School Trainings	82	3,009.40
90	Koons, Jennifer	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/17/12	8/17/12	Planning/Prep/Prof Developme	8	293.60
91	Lee, Jo-An	Teacher	Portola/Paik	payment	119.00	8/14/12	8/14/12	Math Training	1	119.00
92	Lentz, Brian	Teacher	SpEd/Schoger	misc hrly rate	36.70	8/27/12	6/13/13	Fast ForWord Program	270	9,909.00
93	Lett, Marie	Teacher	Portola/Paik	payment	119.00	8/14/12	8/14/12	Math Training	1	119.00
94	Little, Raeanne	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/2/12	8/3/12	RTI Planning	12	440.40
95	Little, Raeanne	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/17/12	8/17/12	Planning/Prep/Prof Developme	8	293.60
96	Little, Raeanne	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/21/12	6/30/13	Professional Development	82	3,009.40
97	Lloyd, Katherine	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/2/12	8/3/12	RTI Planning	12	440.40
98	Lloyd, Katherine	Teacher	Special Prog/Paik	payment	119.00	8/16/12	8/16/12	CELDT Training	1	119.00
99	Lloyd, Katherine	Teacher	Special Prog/Paik	payment	119.00	6/28/12	6/29/12	Thinking in Plus & Maps	2	238.00

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M. L. Christensen

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resources

Consent Agenda Item
Board Meeting - August 23, 2012

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
100	Lloyd, Katherine	Teacher	Special Prog/Paik	payment	119.00	7/2/12	7/3/12	Literature Training	2	238.00
101	Lloyd, Katherine	Teacher	Special Prog/Paik	payment	119.00	7/5/12	7/6/12	Literature Training	2	238.00
102	Lloyd, Katherine	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/17/12	8/17/12	Planning/Prep/Prof Developme	8	293.60
103	Lloyd, Katherine	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/21/12	6/30/13	Professional Development	82	3,009.40
104	Loya, Danny	Teacher	ROP/McCuistion	hrly rate	32.47	7/1/12	11/1/12	Curriculum Planning	60	1,948.20
105	Maldonado, Ricardo	Teacher	Portola/Paik	payment	119.00	8/14/12	8/14/12	Math Training	1	119.00
106	Mann, Abigail	Teacher	Special Prog/Paik	payment	119.00	8/16/12	8/16/12	CELDT Training	1	119.00
107	Merlihan, Kimberly	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
108	Meyer, Crystal	Teacher	Special Prog/Paik	payment	119.00	8/17/12	8/17/12	CELDT Training	1	119.00
109	Miller, Amber	Teacher	Special Prog/Paik	payment	119.00	8/16/12	8/16/12	CELDT Training	1	119.00
110	Mull, Vicki	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
111	Murphy, Dawn	Teacher	Yorba/Paik	misc hrly rate	36.70	8/15/12	8/16/12	Teaching Strategies	8	293.60
112	Nakabyashi, Gwen	Teacher	SpEd/Schoger	daily rate	478.76	7/1/12	6/30/13	Inclusion Support	10	4,787.57
113	Nakabyashi, Gwen	Teacher	SpEd/Schoger	misc hrly rate	36.70	7/1/12	6/30/13	Extra Support	118	4,330.60
114	Nelson, Rebeca	Teacher	Special Prog/Paik	payment	119.00	8/16/12	8/16/12	CELDT Training	1	119.00
115	Nelson, Rebeca	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/17/12	8/17/12	Planning/Prep/Prof Developme	8	293.60
116	Nghiem, Hieu	Teacher	SpEd/Schoger	misc hrly rate	36.70	7/1/12	6/30/13	Vietnamese Translations	75	2,752.50
117	Ohta, Michael	Teacher	SpEd/Schoger	misc hrly rate	36.70	8/23/12	6/13/13	Fast Forward Substitute	15	550.50
118	Olson, Laura	Teacher	Portola/Paik	payment	119.00	8/14/12	8/14/12	Math Training	1	119.00
119	Peacock, Connie	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
120	Pedroza, Ashley	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
121	Perez, Kristen	Speech T	SpEd/Schoger	misc hrly rate	36.70	6/22/12	7/20/12	Summer School SLP	80	2,936.00
122	Perez, Kristen	Speech T	SpEd/Schoger	misc hrly rate	36.70	7/23/12	8/21/12	Pre-K Summer Assessments	30	1,101.00
123	Petersen, Deidra	Teacher	Special Prog/Paik	misc hrly rate	36.70	7/1/12	6/30/13	After School Trainings	82	3,009.40
124	Petersen, Deidra	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/17/12	8/17/12	Planning/Prep/Prof Developme	8	293.60
125	Petersen, Marianne	Teacher	Orange HS/Paik	payment	119.00	8/20/12	8/20/12	Read 180 Training	1	119.00
126	Pettey, Jennifer	Teacher	Special Prog/Paik	payment	119.00	8/14/12	8/14/12	Professional Development	1	119.00
127	Pettey, Jennifer	Teacher	Special Prog/Paik	payment	71.00	7/9/12	7/9/12	AL Mentor Training	1	71.00
128	Pongco, Jonathan	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
129	Pongco, Jonathan	Teacher	Educational Serv/Sterlir	misc hrly rate	36.70	7/20/12	6/30/13	ischool-Summer	10	367.00
130	Pongco, Jonathan	Teacher	Educational Serv/Sterlir	misc hrly rate	36.70	8/2/12	6/30/13	ischool Staff Development	5	183.50
131	Preciado Martin, San	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
132	Preciado Martin, San	TOSA	El Modena/Martinez	daily rate	469.27	8/1/12	8/4/12	Extra Days	4	1,877.06
133	Prothero, Alice	Teacher	Orange HS/Paik	payment	119.00	8/20/12	8/20/12	Thinking Maps	1	119.00

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resources

Consent Agenda Item
Board Meeting - August 23, 2012

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
134	Quiros, Pamela	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
135	Quiros, Pamela	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/18/12	6/30/13	Ed Tech Staff Development	40	1,468.00
136	Quiroz, Jamie	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
137	Ricupito, Jeffrey	Teacher	Orange HS/Paik	misc hrly rate	36.70	7/24/12	7/24/12	PBIS Training	2	73.40
138	Rivas, Rachael	Teacher	Orange HS/Paik	misc hrly rate	36.70	7/24/12	7/24/12	PBIS Training	2	73.40
139	Rivera, Loreen	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
140	Robinson, Bonnie	Teacher	Special Prog/Paik	payment	119.00	8/16/12	8/16/12	CELDT Training	1	119.00
141	Rommelfanger, Shelb	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
142	Rowntree, Lynda	Teacher	Orange HS/Paik	payment	119.00	8/14/12	8/14/12	Read 180	1	119.00
143	Rowntree, Lynda	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/17/12	8/17/12	Planning/Prep/Prof Developme	8	293.60
144	Ryan, Mitchell	Teacher	Ed Tech/Sterling	misc hrly rate	36.70	7/1/12	6/30/13	Online Staff Development	20	734.00
145	Saenz, Jana	Teacher	Special Prog/Paik	misc hrly rate	36.70	8/17/12	8/17/12	Planning/Prep/Prof Developme	8	293.60
146	Salcedo, Bob	Psycholog	SpEd/Schoger	misc hrly rate	36.70	7/1/12	1/30/13	Therapy Services	76	2,789.20
147	Sarkissian, Sarah	Teacher	Special Prog/Paik	payment	119.00	8/17/12	8/17/12	CELDT Training	1	119.00
148	Schweitzer, Stephani	Teacher	Special Prog/Paik	payment	119.00	8/17/12	8/17/12	CELDT Training	1	119.00
149	Shepherd, Julia	Teacher	Special Prog/Paik	payment	119.00	6/28/12	6/28/12	Thinking Maps & Pics	1	119.00
150	Sherman, Amy	Speech T	SpEd/Schoger	misc hrly rate	36.70	7/6/12	8/21/12	Summer Speech Services	15	550.50
151	Shibata, Leanne	Teacher	Orange HS/Paik	payment	119.00	8/20/12	8/20/12	Thinking Maps	1	119.00
152	Shimek-Rector, Sara	Teacher	El Modena/Martinez	hrly rate	75.26	8/22/12	6/13/13	Extra Period	176	13,245.58
153	Shoemaker, Lori	Teacher	Special Prog/Paik	payment	119.00	8/16/12	8/16/12	CELDT Training	1	119.00
154	Smith, Allison	Teacher	SpEd/Schoger	misc hrly rate	36.70	4/16/12	6/14/12	Assessments, IEP's, Support	35	1,284.50
155	Strickland, Amelia	Teacher	Orange HS/Paik	payment	119.00	8/20/12	8/20/12	Thinking Maps	1	119.00
156	Tatch, Amber	Teacher	Special Prog/Paik	payment	119.00	8/16/12	8/16/12	CELDT Training	1	119.00
157	Thomas, Curt	Teacher	Orange HS/Paik	payment	119.00	8/20/12	8/20/12	Thinking Maps	1	119.00
158	Toohey, Michael	Teacher	Orange HS/Paik	payment	119.00	8/7/12	8/8/12	English 3D Training	1	119.00
159	Toohey, Michael	Teacher	Special Prog/Paik	payment	119.00	8/14/12	8/14/12	Professional Development	1	119.00
160	Toohey, Michael	Teacher	Special Prog/Paik	payment	119.00	8/17/12	8/17/12	CELDT Training	1	119.00
161	Toohey, Michael	Teacher	Special Prog/Paik	payment	71.00	6/19/12	6/19/12	AL Mentor Training	1	71.00
162	Torres, Richard	Teacher	Special Prog/Paik	payment	119.00	6/28/12	6/28/12	Thinking Maps	1	119.00
163	Vali, Yasmin	Teacher	Orange HS/Paik	payment	119.00	8/14/12	8/14/12	Read 180	1	119.00
164	Van Veen, Eric	Teacher	Orange HS/Paik	payment	119.00	8/20/12	8/20/12	Thinking Maps	1	119.00
165	Vargas, Susan	Teacher	Orange HS/Paik	payment	119.00	8/20/12	8/20/12	Thinking Maps	1	119.00
1	Vazquez, America	Teacher	Fairhaven/Paik	misc hrly rate	36.70	8/14/12	8/17/12	Kinder Camp	14	513.80
1	Visconti, Jennifer	Teacher	Orange HS/Paik	misc hrly rate	36.70	7/24/12	7/24/12	PBIS Training	2	73.40

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resources

Consent Agenda Item
Board Meeting - August 23, 2012

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
1	Wegrocki, Janeen	Teacher	Special Prog/Paik	payment	119.00	6/19/12	6/20/12	Engagement Strategies	2	238.00
1	Welch, Pam	Teacher	Special Prog/Paik	payment	119.00	6/28/12	6/28/12	Thinking Maps	1	119.00
1	Wielenga, Laurie	Teacher	Orange HS/Paik	payment	119.00	8/7/12	8/8/12	English 3D Training	1	119.00
1	Wong, Julie	Teacher	Special Prog/Paik	payment	119.00	6/28/12	6/28/12	Thinking Maps	1	119.00
1	Wooden, Juli	Teacher	Special Prog/Paik	payment	119.00	6/19/12	6/19/12	Engagement Strategies	1	119.00
	STUDENT TEACHER PLACEMENTS									
	Adams, Roberta	Teacher	Prospect/Rodriguez	5	3/1/12	6/14/12		Maloney, Kelley	1	350.00

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resources

Consent Agenda Item
Board Meeting - August 23, 2012

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/ Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
	SUMMER SPORTS									
1	Anderson, Steve	Teacher	Canyon HS/Bowden	payment	1,402.70	6/18/12	8/17/12	Swimming	1	1,402.70
2	Anderson, Steve	Teacher	Canyon HS/Bowden	payment	1,725.10	6/18/12	8/17/12	Girls' Water Polo	1	1,725.10
3	Bendzick, Patrick	Teacher	Canyon HS/Bowden	payment	3,435.77	6/18/12	8/17/12	Cross Country	1	3,435.77
4	Dale, Matt	Teacher	Canyon HS/Bowden	payment	1,438.67	6/18/12	8/17/12	Girls' Basketball	1	1,438.67
5	Davidson, Erik	Teacher	Canyon HS/Bowden	payment	830.00	6/18/12	8/17/12	Boys' Water Polo	1	830.00
6	Harrison, Nate	Teacher	Canyon HS/Bowden	payment	3,716.00	6/18/12	8/17/12	Basketball	1	3,716.00
7	Hoffman, Sarah	Teacher	Canyon HS/Bowden	payment	1,438.67	6/18/12	8/17/12	Girls' Basketball	1	1,438.67
8	Peacock, Matt	Teacher	Canyon HS/Bowden	payment	1,500.00	6/18/12	8/17/12	Boys' Volleyball	1	1,500.00
9	Peacock, Matt	Teacher	Canyon HS/Bowden	payment	2,492.83	6/18/12	8/17/12	Girls' Volleyball	1	2,492.83
10	Berkoff, Jeffery	Teacher	El Modena HS/Martinez	payment	883.12	6/18/12	8/17/12	Basketball	1	883.12
11	Crooks, Jeff	Teacher	El Modena HS/Martinez	payment	891.00	6/18/12	8/17/12	Football	1	891.00
12	Drzanek, Ed	Teacher	El Modena HS/Martinez	payment	5,000.00	6/18/12	8/17/12	Football	1	5,000.00
13	Finn, Mike	Teacher	El Modena HS/Martinez	payment	1,200.00	6/18/12	8/17/12	Football	1	1,200.00
14	Garcia, Rich	Teacher	El Modena HS/Martinez	payment	750.00	6/18/12	8/17/12	Football	1	750.00
15	Kliner, Josh	Teacher	El Modena HS/Martinez	payment	3,000.00	6/18/12	8/17/12	Football	1	3,000.00
16	Moeller, Jason	Teacher	El Modena HS/Martinez	payment	2,810.00	6/18/12	8/17/12	Football	1	2,810.00
17	Schuld, Cory	Teacher	El Modena HS/Martinez	payment	497.15	6/18/12	8/17/12	Wrestling	1	497.15
18	Simoes, Lee	Teacher	El Modena HS/Martinez	payment	1,000.00	6/18/12	8/17/12	Football	1	1,000.00
19	Henderson, Matt	Teacher	Orange HS/Gonzalez	payment	276.67	6/18/12	8/17/12	Boys' Basketball	1	276.67
20	Carcich, John	Teacher	Villa Park HS/Howard	payment	3,087.00	6/18/12	8/17/12	Water Polo	1	3,087.00
21	Lee, Mike	Teacher	Villa Park HS/Howard	payment	1,004.30	6/18/12	8/17/12	Tennis	1	1,004.30
22	White, David	Teacher	Villa Park HS/Howard	payment	933.75	6/18/12	8/17/12	Cross Country	1	933.75

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resources

Consent Agenda Item
Board Meeting - August 23, 2012

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

	Name	Position	Administrative Unit	Schedule /Step/ Column	Rate	Eff. From	Date To	Comments
	EMPLOYMENT							
1	Cornejo-Dominguez, Salvador	Custodian	MOT/Torres	31 (53) 1	15.73	7/23/12		Replacement for J. Fletcher
2	Urias, Erick	Custodian	MOT/Torres	31 (51) 5	18.26	7/23/12		Replacement for M. Chavez
	SHORT TERM CONTRACT							
1	Dempsey, Nancy	Braille Translator	Special Ed/Schoger	hourly rate	18.26	7/1/12	6/30/13	Not to exceed $10,956.00
2	Mak, Eva	Translator-Cantonese	Special Ed/Schoger	hourly rate	14.62	7/1/12	6/30/13	Not to exceed $2,500.00
3	Park, Yoon	Translator-Korea	Special Ed/Schoger	hourly rate	14.62	7/1/12	6/30/13	Not to exceed $2,500.00
4	Salazar, Rachel	Translator-Bay	Special Ed/Schoger	hourly rate	14.62	7/1/12	6/30/13	Not to exceed $2,500.00
	CHANGE OF STATUS							
1	Esparza, Mary	Staff/School Clerk	Educational Services/Hansen			8/1/12		Transfer
2	Fink, Janna	Categorical Programs Technici	Accountability and Special Programs			7/17/12		Promotion
3	Fletcher, Joseph	Custodian	Olive/Rizzo			7/23/12		Replacement for M. Hernandez
4	Gutierrez, Norma	Attendance/Health Clerk	La Veta/Smith			8/21/12	9/4/12	Unpaid Leave of Absence
5	Nieva, Gloria	Career Guidance Technician	Orange HS/Gonzalez			8/3/12	8/13/12	Unpaid Leave of Absence
6	Resendiz, Ana	Staff/School Clerk	Educational Services/Hansen			8/1/12		Promotion
7	Seltzer, Sherrie	School Office Manager	Nohl Canyon/Polchow			8/3/12		Replacement for C. Newhard
8	Solis, Frances	Security Monitor	Maintenance and Operations/Forbeck			8/6/12		Replacement for J. Bransford
	SEPARATIONS							
	Aguilar, Leo	Instructional Assistant, Sp Ed	Special Ed/Schoger				6/15/12	Resignation
	Davis, MacKenzie	Instructional Assistant, Sp Ed	Special Ed/Schoger				6/15/12	Resignation
	Do, Lehuong	Instructional Assistant, Sp Ed	Special Ed/Schoger				6/15/12	Resignation
	Gonzalez, Sabina	Food Service Assistant	Nutrition Services/Reeves				5/10/12	Resignation
	Hachiya, Christine	Instructional Assistant, Sp Ed	Special Ed/Schoger				6/15/12	Resignation
	Kirk-Pobanz, Susan	Instructional Assistant, Sp Ed	Special Ed/Schoger				6/15/12	Resignation
	Lipiz, Donna	Instructional Assistant, Sp Ed	Special Ed/Schoger				6/15/12	Resignation

BOARD AGENDA - AUGUST 23, 2012

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resource

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

Consent Agenda Item
Board Meeting - August 23, 2012

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

	Name	Position	Administrative Unit	Schedule/ Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
	SUMMER SPORTS									
1	Abifadel, Roger	Walk On Coach	Canyon HS/Bowden	payment	1,200.00	6/18/12	8/17/12	Cross Country	1	1,200.00
2	Barker, Shannon	Walk On Coach	Canyon HS/Bowden	payment	800.00	6/18/12	8/17/12	Tennis	1	800.00
3	Cadler, Becki	Walk On Coach	Canyon HS/Bowden	payment	3,000.00	6/18/12	8/17/12	Cross Country	1	3,000.00
4	Coyne, Steve	Walk On Coach	Canyon HS/Bowden	payment	1,000.00	6/18/12	8/17/12	Basketball	1	1,000.00
5	Czaban, Chris	Walk On Coach	Canyon HS/Bowden	payment	750.00	6/18/12	8/17/12	Basketball	1	750.00
6	Genrich, Ashley	Walk On Coach	Canyon HS/Bowden	payment	250.00	6/18/12	8/17/12	Girls' Water Polo	1	250.00
7	Green, Greg	Walk On Coach	Canyon HS/Bowden	payment	1,000.00	6/18/12	8/17/12	Basketball	1	1,000.00
8	Holland, Sarah	Walk On Coach	Canyon HS/Bowden	payment	1,438.67	6/18/12	8/17/12	Girls; Basketball	1	1,438.67
9	Huard, Robbie	Walk On Coach	Canyon HS/Bowden	payment	622.50	6/18/12	8/17/12	Girls' Water Polo	1	622.50
10	Johns, Tom	Walk On Coach	Canyon HS/Bowden	payment	600.00	6/18/12	8/17/12	Basketball	1	600.00
11	Kelly, Christopher	Walk On Coach	Canyon HS/Bowden	payment	1,200.00	6/18/12	8/17/12	Cross Country	1	1,200.00
12	Kolias, John	Walk On Coach	Canyon HS/Bowden	payment	830.00	6/18/12	8/17/12	Boys' Waterpolo	1	830.00
13	Maxey, Andrew	Walk On Coach	Canyon HS/Bowden	payment	1,218.25	6/18/12	8/17/12	Boys' Volleyball	1	1,218.25
14	Maxey, Andrew	Walk On Coach	Canyon HS/Bowden	payment	900.00	6/18/12	8/17/12	Girls' Volleyball	1	900.00
15	Nelson, Chris	Walk On Coach	Canyon HS/Bowden	payment	600.00	6/18/12	8/17/12	Basketball	1	600.00
16	O'Leary, Lisa	Walk On Coach	Canyon HS/Bowden	payment	3,435.77	6/18/12	8/17/12	Cross Country	1	3,435.77
17	Seltzer, Ashleigh	Walk On Coach	Canyon HS/Bowden	payment	700.00	6/18/12	8/17/12	Girls' Water Polo	1	700.00
18	Stocks, Chelsea	Walk On Coach	Canyon HS/Bowden	payment	1,438.66	6/18/12	8/17/12	Girls' Water Polo	1	1,438.66
19	Vriens, Brady	Walk On Coach	Canyon HS/Bowden	payment	830.00	6/18/12	8/17/12	Boys' Water Polo	1	830.00
20	Wilkins, Wilfred	Walk On Coach	Canyon HS/Bowden	payment	2,719.20	6/18/12	8/17/12	Tennis	1	2,719.20
21	Angel, Mike	Walk On Coach	El Modena HS/Martinez	payment	500.00	6/18/12	8/17/12	Football	1	500.00
22	Barber, Tony	Walk On Coach	El Modena HS/Martinez	payment	4,132.50	6/18/12	8/17/12	Girls' Soccer	1	4,132.50
23	Cooley, Ashleigh	Walk On Coach	El Modena HS/Martinez	payment	510.00	6/18/12	8/17/12	Girls' Soccer	1	510.00
24	Hanna, Janelle	Walk On Coach	El Modena HS/Martinez	payment	480.00	6/18/12	8/17/12	Girls' Soccer	1	480.00
25	Hawkins, Matt	Walk On Coach	El Modena HS/Martinez	payment	1,100.00	6/18/12	8/17/12	Football	1	1,100.00
26	Henry, Mary	Walk On Coach	El Modena HS/Martinez	payment	3,100.00	6/18/12	8/17/12	Tennis	1	3,100.00
27	Luczaj, Martin	Walk On Coach	El Modena HS/Martinez	payment	1,200.00	6/18/12	8/17/12	Football	1	1,200.00
28	Lundquist, Matt	Walk On Coach	El Modena HS/Martinez	payment	823.36	6/18/12	8/17/12	Water Polo	1	823.36
29	Martinez, Roger	Walk On Coach	El Modena HS/Martinez	payment	700.00	6/18/12	8/17/12	Wrestling	1	700.00
30	Nichols, Kaitlyn	Walk On Coach	El Modena HS/Martinez	payment	2,505.77	6/18/12	8/17/12	Cheer	1	2,505.77
31	Reynal, Alan	Walk On Coach	El Modena HS/Martinez	payment	700.00	6/18/12	8/17/12	Wrestling	1	700.00

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resources

Consent Agenda Item
Board Meeting - August 23, 2012

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

	Name	Position	Administrative Unit	Schedule/ Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
32	Shanahan, Kevin	Walk On Coach	El Modena HS/Martinez	payment	1,500.00	6/18/12	8/17/12	Tennis	1	1,500.00
33	Snitzler, Mike	Walk On Coach	El Modena HS/Martinez	payment	1,000.00	6/18/12	8/17/12	Football	1	1,000.00
34	Stulz, Theodore	Walk On Coach	El Modena HS/Martinez	payment	1,200.00	6/18/12	8/17/12	Tennis	1	1,200.00
35	Unger, Shane	Walk On Coach	El Modena HS/Martinez	payment	1,235.04	6/18/12	8/17/12	Water Polo	1	1,235.04
36	Vanderwall,Josh	Walk On Coach	El Modena HS/Martinez	payment	600.00	6/18/12	8/17/12	Football	1	600.00
37	Welch, Jim	Walk On Coach	El Modena HS/Martinez	payment	1,100.00	6/18/12	8/17/12	Football	1	1,100.00
38	White, Elizabeth	Walk On Coach	El Modena HS/Martinez	payment	480.00	6/18/12	8/17/12	Girls' Soccer	1	480.00
39	Gama, Jonathan	Walk On Coach	Orange HS/Gonzalez	payment	276.67	6/18/12	8/17/12	Boys' Basketball	1	276.67
40	Navarro, Karen	Walk On Coach	Orange HS/Gonzalez	payment	570.00	6/18/12	8/17/12	Volleyball	1	570.00
41	Hernandez, Maritza	Walk On Coach	Orange HS/Gonzalez	payment	570.00	6/18/12	8/17/12	Volleyball	1	570.00
42	Wenkart, Michael	Walk On Coach	Orange HS/Gonzalez	payment	546.20	6/18/12	8/17/12	Tennis	1	546.20
43	Rodriguez, Lydia	Walk On Coach	Orange HS/Gonzalez	payment	400.00	6/18/12	8/17/12	Tennis	1	400.00
44	Welsh, Tony	Walk On Coach	Orange HS/Gonzalez	payment	83.00	6/18/12	8/17/12	Baseball	1	83.00
45	Sitner, Phillip	Walk On Coach	Villa Park HS/Howard	payment	2,701.25	6/18/12	8/17/12	Cross Country	1	2,701.25
										52,546.84

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resources

TOPIC: **CONTRACT SERVICES REPORT – EDUCATIONAL SERVICES**

DESCRIPTION: The following is a report of contract service items for Educational Services.

ORANGE COUNTY DEPARTMENT OF EDUCATION (OCDE) SERVICE AGREEMENT #38459 - POSITIVE BEHAVIOR INTERVENTION SUPPORTS (PBIS)

Canyon High, El Modena High, Villa Park High, Cerro Villa Middle, Serrano Elementary, Taft Elementary, and Villa Park Elementary Schools will receive training in Positive Behavior Intervention and Supports (PBIS) during the 2012-13 school year as part of Tier 3 level training. Orange High and McPherson Magnet Schools will receive Tier 1 level training. PBIS is a decision making framework that guides selection, integration, and implementation of the best evidence-based academic and behavioral practices for improving important academic and behavior outcomes for all students. Staffs work together and use data to make decisions and solve problems, arrange the environment to prevent the development and occurrence of problem behavior, teach and encourage pro-social skills and behaviors, implement evidence-based behavioral practices, and then monitor student performance & progress data for further decision making. Funding for substitutes will be reimbursed by the OCDE in cooperation with County of Health Care Agency, School-Based Mental Health Services, Prevention and Early Intervention. Funding of up to $2,100 per site for Tier 3 sites and up to $3,600 per site for Tier 1 sites will be reimbursed for substitute costs. There will be no cost to OUSD. (Sterling)

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

ORANGE COUNTY DEPARTMENT OF EDUCATION (OCDE) SERVICE AGREEMENT #38483 – EFFECTIVE READING INTERVENTION ACADEMY (ERIA)

Cerro Villa, Portola and Yorba Middle Schools request participation in the Effective Reading Intervention Academy (ERIA) training through the California Services for Technical Assistance and Training (CalSTAT) grant. The Academy delivers training and on-going coaching to school site teams of teachers and administrators by improving literacy outcomes for their students through a five step Response to Instruction and Intervention (RtI2) process—identify struggling readers, assess the student's decoding, fluency and comprehension skills, deliver interventions, monitor student progress and improve content literacy instructional practices. Implementing the five steps will impact student learning while introducing concepts and practices of needs-based, rather than label-based, intervention and education. ERIA will further strengthen Response to Intervention ($RtI^{2)}$ strategies in the school culture. Reimbursement up to $7,500 will be provided by OCDE for OUSD's participation in ERIA. There will be no cost to OUSD. (Sterling)

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

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ORANGE COUNTY DEPARTMENT OF EDUCATION (OCDE) SERVICE AGREEMENT #38538 – UNDERSTANDING AMERICAN CITIZENSHIP GRANT

The Orange County Department of Education and University of California, Irvine History Project have been awarded a U.S. Department of Education Teaching American History grant to serve ACCESS and Orange County continuation school history teachers. The program addresses four specific professional development needs in continuation schools:

1. Improving teachers' mastery of the content of traditional American history;
2. Providing academically-guided support for standards-aligned curriculum reform;
3. Supporting capacity building and developing teacher networks for long-term sustainability of the project in Orange County; and,
4. Increasing students' historical content knowledge and thinking.

This is to certify that this item was approved by the Board of Education.
Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

Through this grant, Niccole Connally, teacher at Richland Continuation High School, will participate Understanding American Citizenship activities. Reimbursement up to $2,425 will be provided by OCDE for Ms. Connally's participation. There will be no cost to OUSD.

(Sterling)

INTERQUEST DETECTION CANINES

This is to certify that this item was approved by the Board of Education.
Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

Interquest Detection Canines is the nation's oldest and largest contraband detection and drug dog services provider with over a quarter century of experience. Interquest contracts with more than 1,200 public school districts and private schools nationwide, including 5,000 schools with over 6,000,000 students. Contract approval will provide a preventative program through site visits to OUSD's secondary schools to help keep campuses safe and drug free. Staff continues to review and monitor suspension data to evaluate program effectiveness.

Donation and Categorical Funding.....$13,500

(Pollok/Sterling)

JACQUELINE BORTHWICK, PSY.D.

Services are required to provide a psycho-educational evaluation for a student with special needs.

Special Education . . . . . not-to-exceed.. . . . .$3,000
01.00-6500-0-5842-5770-1190-207-207-000 (Schoger)

CENTER FOR AUTISM AND RELATED DISORDERS, INC.

Services are required for the purpose of providing behavior intervention to individuals with exceptional needs.

Special Education . . . . . not to exceed $90,000
01.00-6500-0-5871-5770-1190-207-207-000 (Schoger)

COUNTY OF ORANGE-HEALTH CARE AGENCY (HCA)

Authorization to enter into an agreement requiring HCA to continue to participate in the IEP process and provide educationally related mental health services.

Special Education . . . . . not-to-exceed $150,000
01.00-6512-0-5850-5750-3120-207-207-000 (Schoger)

KIMBERLY HIDDLESON, CCC-SLP, LSLSCERT.AVT

Services are required to provide auditory-verbal therapist for special education students as required by law.
Special Education . . . . . .not-to-exceed $2,000
01.00-6500-0-5850-5770-1190-207-207-000 (Schoger)

SHERRY KING-ROCKMAN, PH.D.

Services are required to provide a psycho-educational evaluation for a student with special needs.
Special Education . . . . . not-to-exceed. $1,000
01.00-6500-0-5842-5770-1190-207-207-000 (Schoger)

DR. JACK SCHNELL

Services are required to provide a social-emotional evaluation for a student with exceptional needs.
Special Education . . . . . not-to-exceed. $7,000
01.00-6500-0-5842-5770-1190-207-207-000 (Schoger)

SPEECH AND LANGUAGE PROFESSIONAL SERVICES

Services are required to provide a speech and language therapist for special education students as required by law.
Special Education . . . . .not-to-exceed. $104,000
01.00-6500-0-5850-5770-1190-207-207-000 (Schoger)

SPEECH PATHOLOGY ASSOCIATES

Services are required to provide an evaluation in the area of speech and language for a student with exceptional needs.
Special Education . . . . . not-to-exceed. $3,000
01.00-6500-0-5871-5770-1190-207-207-000 (Schoger)

SPECIAL EDUCATION STUDENT #368621

As the result of an agreement, the District will reimburse parents for independent evaluations and attorney fees.
Special Education . . . . . not-to-exceed. $21,000
01.00-6500-0-5835-5001-2110-207-207-000 (Schoger)

SPECIAL EDUCATION STUDENT #273119

As the result of an Individual Educational Program (IEP), the District will reimburse parents for adult support in a summer program familiar to the student. Parent will submit log to the District to verify attendance.
Special Education . . . . . not-to-exceed. $1,200
01.00-6500-0-5850-5770-1190-207-207-000 (Schoger)

SPECIAL EDUCATION STUDENT #355401

As the result of and Individual Educational Program (IEP), the District agrees to reimburse parents of a special education student for educational related mileage.
Special Education . . . . . .not-to-exceed. $7,000
1.00-6500-0-5290-5770-2110-207-207-000 (Schoger)

SPECIAL EDUCATION STUDENT # 320663

As the result of an Individualized Education Program (IEP), the District agrees to reimburse the parents of a special education student for educational related mileage.
Special Education . . . . . not-to-exceed $2,200
01.00-6500-0-5290-5770-2110-207-207-000 (Schoger)

***CHILEDA INSTITUTE, INC.**	Services are required for the purpose of providing special education and/or related services to students with exceptional needs. Special Education . . . . . not-to-exceed . . . .$50,000 01.00-6500-0-5870-5750-1180-207-207-000 (Schoger)
***CHILEDA INSTITUTE, INC.**	Board and care expenses for AB3632 students that have been placed in residential treatment center. Special Education. . . . . not-to-exceed . . . .$50,000 01.00-6500-0-5870-5750-1180-207-207-000 (Schoger)
***KIDS INSTITUTE FOR DEVELOPMENT AND ADVANCEMENT (KIDA)**	Services are required for the purpose of providing special education and/or related services to students with exceptional needs. Special Education . . . . . not-to-exceed . . . .$50,000 01.00-6500-0-5870-5750-1180-207-207-000 (Schoger)

***Non-public school placement required by IEP**

FISCAL IMPACT: $554,900

RECOMMENDATION: It is recommended that the Board of Education approve the Contract Services-Educational Services report as presented.

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

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Item No. 14.H.

TOPIC: **STUDY TRIP**

DESCRIPTION

Canyon High School – Boys Water Polo – Thousand Oaks, CA – September 7-8, 2012

Canyon High's Boys Water Polo team, under the direction of Erik Davidson, will travel to Thousand Oaks to compete in the Canejo Water Polo Tournament. The students will have the opportunity to compete against teams from area high schools. The eighteen male students will be accompanied by three male adult chaperones. Parents will provide transportation for their student and any parent driving a student other than their own will have an approved OUSD Driver Certification on file prior to this trip. Chaperones and students will stay at the Holiday Inn Express. Cost per student is $50 and no student is prevented from making the field trip due to lack of sufficient funds per Education Code 35330(b), 35331. The students will not miss any school days. A substitute is not required.

FISCAL IMPACT: This item has no fiscal impact to the District.

RECOMMENDATION: It is recommended that the Board of Education approve the study trip as presented.

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

OUSD/Hansen/Sterling
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Item No. 14.I.

TOPIC: **MEMORANDUM OF UNDERSTANDING: BEGINNING TEACHER SUPPORT AND ASSISTANCE (BTSA) FOR PRIVATE SCHOOLS**

DESCRIPTION: Since 1991, the Orange Unified School District has provided BTSA services to all beginning teachers within the District. During the 2012-13 school year, the BTSA Induction Program was awarded state accreditation for the following credentialing programs: General Education Clear Multiple Subject/Single Subject Credentials, Education Specialist Clear Credentials including transitional coursework for Mild Moderate and Moderate Severe Level I credential holders, Clear Career Technical Education Credential and the Autism Spectrum Disorder Added Authorizations.

This is to certify that this item was approved by the Board of Education.
Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

The BTSA Induction Department would like to offer a fee based opportunity for local private school teachers to participate in any of the credentialing programs that are offered within the District. Private school teachers electing to participate in these programs would be utilizing the OUSD Private School Title II funds, Private School Funds and/or personal resources to access these programs. Private school participants would be provided with on-line/face-to-face professional development, structured mentoring, and credentialing services that would allow them to complete mandated state credentialing requirements for a Clear Credential recommendation. Agreements with each participating private school would allow these services to be continued through the 2012-13 school year. These agreements, which will be in effect from July 1, 2012 until June 30, 2013, would be renewable annually by mutual written agreement. Participating districts' payment for these services is specified in each Memorandum of Understanding.

FISCAL IMPACT: The District will receive $2,500 annually per participant in the following credential categories: Clear General Education Multiple Subject/Single Subject Credential candidates, Clear Education Specialist Credential candidates and Clear Career Technical Education Credential candidates. The District will receive $700 per course per participant for Autism Spectrum Disorder Added Authorization Candidates.

RECOMMENDATION: It is recommended that the Board of Education approve the BTSA contracts for credentialing programs for private schools.

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Item No. 14.J.

TOPIC: **MEMORANDUM OF UNDERSTANDING BETWEEN SANTA ANA UNIFIED SCHOOL DISTRICT AND THE ORANGE UNIFIED SCHOOL DISTRICT**

DESCRIPTION: Pursuant to the authority established in Education Code Sections 56195, 56195.1, 56195.3 and 56195.5, school districts may enter into contracts with other districts to provide special education services to students in those districts. Santa Ana Unified School District will provide educational services to individual deaf and hard of hearing pupils who reside in the Orange Unified School District. Currently, this comprehensive, self-contained program is not available within the District.

FISCAL IMPACT: Special Education Funds.....not-to-exceed..... $200,000
01.00-6500-0-7141-5750-9200-207-207-000

RECOMMENDATION: It is recommended that the Board of Education authorize the District to enter into the Memorandum of Understanding between Santa Ana Unified School District and the Orange Unified School District for the provision of educational services to individual deaf and hard of hearing pupils who reside in the District.

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This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

OUSD/Schoger
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Item No. 14.K.

TOPIC: **POSTPONEMENT OF EXPULSION HEARING: CASE No. 11-12-25**

DESCRIPTION: Violation of California Education Code 48915 (c-1)

FISCAL IMPACT: There will be no fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education, under authority of Education Code 48918(a), grant a postponement of the expulsion hearing for a period no later than November 16, 2012 to allow for the completion student assessment process, IEP team review and mediation.

The student, through her attorney, requested and was granted the initial 30 day hearing postponement

Authority for Postponement of Expulsion Hearing Recommendation:

Education Code § 48918(a)
The pupil shall be entitled to a hearing to determine whether the pupil should be expelled. An expulsion hearing shall be held within 30 schooldays after the date the principal or the Superintendent of Schools determines that the pupil has committed any of the acts enumerated in Section 48900, unless the pupil requests, in writing, that the hearing be postponed. The adopted rules and regulations shall specify that the pupil is entitled to at least one postponement of an expulsion hearing, for a period of not more than 30 calendar days. Any additional postponement may be granted at the discretion of the governing board.

This is to certify that this item was approved by the Board of Education.

Michael L. Christensen
Superintendent and Secretary
Orange Unified School District

OUSD/Hansen/Sterling/Pollok
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