

THE ORANGE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

... WELCOMES YOU AND APPRECIATES YOUR INTEREST IN OUSD SCHOOLS

The Board of Education cordially invites you to attend Board meetings and to take an active role in the educational affairs of your community. The decisions of your elected officials affect your child, your child's future, the well-being of the community and, to a greater extent, the welfare of our country.

Board of Education/Superintendent

Rick Ledesma, *President* • John Ortega, *Vice President* • Mark Wayland, *Clerk*
Alexia Deligianni, Ed.D., *Member* • Kathryn Moffat, *Member* • Kimberlee Nichols, *Member* • Melissa Smith, *Member*
Rena E. Dreier, Ed.D., *Superintendent*

Mission Statement

"The Orange Unified School District, being committed to planning for continual improvement, will offer a learning environment of excellence, with high expectations, to provide each student with the opportunity to be able to compete in the global economy."

Board Meetings

Regular Board meetings are typically scheduled the second and fourth Thursday of each month at 7:00 p.m. at the Orange Unified School District Education Center, 1401 North Handy Street, Building H. The purpose of the Board meeting is to conduct business. This is done in **Open Session**. Matters dealing with students and employees are reserved for **Closed Session** to provide confidentiality as required by law. Other Closed Session topics include: pending litigation, property negotiations and collective bargaining issues with employee associations.

Special Board Meetings

Meeting notices for **special meetings** are posted 24 hours in advance of the meeting and shall indicate the business to be transacted at the meeting. No other business shall be considered at the special meeting. The public will be provided an opportunity to address the item described in the notice.

Emergency Board Meetings

When the Board determines that an emergency situation exists, it may call an **emergency meeting**. The Board may hold an emergency meeting without complying with the 24-hour notice or 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for a special meeting during an emergency meeting.

Agendas

Agendas contain a brief description of each item to be discussed or transacted at the meeting. Copies of the agenda are available in the Superintendent's Office, Building B, at the District Education Center or on the web site at www.orangeusd.k12.ca.us/board/calendar.asp.

Consent Items are routine in nature and generally require no discussion. These items are acted upon by one motion; however, any such item may be considered separately at a Board member's request. **Action Items** are acted upon separately. Board members may ask questions or request that staff make a presentation before voting on an item. **Information/ Discussion Items** do not require action by the Board. The Board may take action only on those items listed in the printed agenda, except for emergencies.

Any member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request must be in writing and submitted to the Superintendent at least ten working days before the scheduled meeting date.

Addressing the Board

Persons wishing to address the Board are requested to fill out a "Public Comment" **blue card** available at the meeting on the information table. The "Public Comment" card should be submitted to the Superintendent or the Board Clerk prior to the start of open session.

Speakers are limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. With Board consent, the Board President may modify the time allowed for public presentation. **Power Point and computer presentations are not allowed.** A speaker may not relinquish his/her time to another. When addressing the Board, speakers are requested to state their name for the record and address the Board from the podium. If the topic has been previously addressed, it is requested that the speaker's remarks be limited to **new points only**.

Speakers will be called upon at the appropriate time during the meeting. Agenda items may be addressed during the Board's consideration of the item. Items **not on the agenda** that are within the Board's subject matter jurisdiction may be addressed during the "Public Comment" section. Items not on the agenda may not be acted on or discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item.

No boisterous conduct shall be permitted at any Board meeting. Persistent boisterous conduct shall be grounds for summary termination by the Board President of that person's privilege of address.

"Any person who willfully disturbs any public school or any public school meeting is guilty of a misdemeanor and shall be punished by a fine of not more than five hundred dollars (\$500)."(CEC § 32210)

Complaints against employees will normally be heard in Closed Session. The District's complaint procedure should be followed before discussion with the Board.

Requests for Information

Requests for information shall be made in writing and submitted to the Superintendent's Office. There is a nominal charge of \$.10 per page for copies of public records.



Orange Unified is a tobacco-free school district. **Tobacco use on District property is prohibited at all times.**

Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office at 714.628.4487; fax: 714.628.4041.

ORANGE UNIFIED SCHOOL DISTRICT

Board of Education • Regular Meeting

1401 N Handy Street, Bldg H • Orange, CA

Thursday • February 26, 2009

6:30 p.m. • Closed Session

7:00 p.m. • Regular Session

AGENDA

(The complete agenda is available online at www.orangeusd.k12.ca.us/board/calendar.asp)

1. CALL MEETING TO ORDER

2. ESTABLISH QUORUM

3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

4. ADJOURN TO CLOSED SESSION

A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

Government Code 54957

B. CONFERENCE WITH LABOR NEGOTIATORS

Government Code 54957

Agency Negotiators: Ed Kisee; Jamie Brown; Spencer Covert, Parker & Covert LLP

Employee Organizations: 1. Orange Unified Education Association

2. California School Employees Association

5. CALL TO ORDER - REGULAR SESSION

6. PLEDGE OF ALLEGIANCE

7. REPORT OF CLOSED SESSION DECISIONS

8. ADOPTION OF AGENDA

9. ANNOUNCEMENTS AND ACKNOWLEDGMENTS

- A. Superintendent's Report 1
- B. Board President's Report 1
- C. Board Recognition of Students, Staff, and Community 1
- D. Proclamation of the Board of Education of the Orange Unified School District
Declaring the week of March 2-6, 2009, as the "Week of the School Administrator" 2-3

10. APPROVAL OF MINUTES

February 5, 2009 (Work/Study Session)

11. PUBLIC COMMENT: Non-Agenda Items

Members of the audience may address the Board of Education on items not on the agenda that are within the Board's subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board should complete and submit a blue Public Comment card, available on the information table, prior to the meeting. Matters not on the agenda may neither be acted on nor discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item.

12. ACTION ITEMS

- A. Public Hearing: Special Education Local Area Plan - 2008-09 Annual Service and Budget Plan 4-19
- B. Modified T-Track Student Calendar 2009-10 20-21
- C. Resolution No. 31-08-09: Layoff of Certificated Employees Due to a Reduction or
Discontinuance of Particular Kinds of Services 22-23
- D. Legislative Coalition - 2009 Platform 24-25
- E. California School Boards Association - 2009 Delegate Assembly Election 26-27

13. INFORMATION/DISCUSSION ITEMS

- A. Budget Update 28

14. CONSENT ITEMS

Consent items are acted upon by one motion. However, any such item can be considered separately at a Board member's request, in which case it will be acted upon following approval of the Consent Items.

BUSINESS SERVICES

- A. Contract Services Report - Business Services 29
- B. Purchase Orders List 30
- C. Warrants List 31
- D. Gifts 32
- E. Declaration of Surplus Items and Authorization to Enter into
Contracts and Dispose of Surplus Items 33-36

ADMINISTRATIVE SERVICES

- F. Contract Services Report - Administrative Services 37-38
- G. Resolution No. 31-08-09: Approval to Utilize a Price Agreement between Wilsona School
District and Class Leasing for the Purchase or Lease of DOH/DSA Relocatable Buildings 39-40

HUMAN RESOURCES

- H. Personnel Report 41-50
- I. Teacher Assignment/Consent - Variable or Short-Term Waiver 51-52

EDUCATIONAL SERVICES

- J. Contract Services Report - Educational Services 53
- K. Study Trips 54
- L. Textbook Adoptions - 30-Day Review by Public 55-56
- M. Expulsion of Student: Case No. 08-09-12 57

PUPIL SERVICES

- N. Contract Services Report - Pupil Services 58

BOARD OF EDUCATION/SUPERINTENDENT

- O. Resolution No. 29-08-09: Signature Authorization Update 59-61

15. PUBLIC COMMENT: Non-Agenda Items

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16. OTHER BUSINESS (Board/Staff Conference and Comments)**17. ADJOURNMENT**

ANNOUNCEMENTS
AND
ACKNOWLEDGMENTS

TOPIC: **ANNOUNCEMENTS & ACKNOWLEDGMENTS**

DESCRIPTION: **9.A. Superintendent's Report**

9.B. Board President's Report

9.C. Board Member Recognition of Students, Staff and Community

TOPIC:	PROCLAMATION OF THE BOARD OF EDUCATION OF THE ORANGE UNIFIED SCHOOL DISTRICT DECLARING THE WEEK OF MARCH 2-6, 2009 AS THE "WEEK OF THE SCHOOL ADMINISTRATOR"
DESCRIPTION:	Each year school districts throughout the State of California recognize the service and dedication of the state's school administrators. The attached proclamation honors Orange Unified School District's administrators for their leadership of the educational process and the contributions they make to ensure successful student achievement.
FISCAL IMPACT:	This item has no fiscal impact.
RECOMMENDATION:	It is recommended the Board of Education adopt the proclamation declaring March 2-6, 2009 as the "Week of the School Administrator."

**PROCLAMATION OF THE BOARD OF EDUCATION
OF THE ORANGE UNIFIED SCHOOL DISTRICT
• WEEK OF THE SCHOOL ADMINISTRATOR •**

WHEREAS, leadership matters for California's public education system and the more than six million students it serves;

WHEREAS, school administrators are passionate, lifelong learners who believe in the value of quality public education; and

WHEREAS, the title, "School Administrator," is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California's superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

WHEREAS, school leaders depend on a network of support from school communities - fellow administrators, teachers, parents, students, businesses, community members, board trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources - to promote ongoing student achievement and school success; and

WHEREAS, research shows great schools are led by great principals, and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has declared the first full week of March as the "Week of the School Administrator" in Education Code 44015.1; and

WHEREAS, The future of California's public education system depends upon the quality of its leadership; now, therefore,

BE IT RESOLVED, by the Orange Unified School District Board of Education that all our school leaders be commended for the contributions they make to successful student achievement.

Rick Ledesma, President

John Ortega, Vice President

Mark Wayland, Clerk

Alexia Deligianni, Member

Kathryn A. Moffat, Member

Kimberlee Nichols, Member

Melissa Smith, Member

February 26, 2009

ACTION
ITEMS

TOPIC:	PUBLIC HEARING: SPECIAL EDUCATION LOCAL AREA PLAN – 2008/2009 ANNUAL SERVICE AND BUDGET PLAN
DESCRIPTION:	The California State Department of Education requires each Special Education Local Plan Area (SELPA) to submit their Annual Service and Budget Plan to the Board of Education for approval and adoption. This public hearing enables the Orange Unified SELPA to comply.
FISCAL IMPACT:	Funds are received from state and federal special education grants.
RECOMMENDATION:	It is recommended that the Board of Education approve and adopt the 2008/2009 Annual Service and Budget Plan.

CERTIFICATION OF ANNUAL BUDGET PLAN
FISCAL YEAR: 2008-2009

1. Check one, as applicable:

☒ **Single District**

☐ **Multiple District**

☐ **District/County**

CDS Code / SELPA Code 3017	SELPA Name Orange Unified School District	Application Date 02/26/09
SELPA Address 1401 N. Handy St.	SELPA City Orange	SELPA Zip 92867
Name SELPA Director (Print) Karen Hanson		SELPA Director's Telephone Number (714) 628-4065

**2. CERTIFICATION BY AGENCY DESIGNATED AS ADMINISTRATIVE AND FISCAL
AGENCY FOR THIS PROGRAM (Responsible Local Agency (RLA) or Administrative
Unit (AU))**

RLA/AU Name Orange Unified School District	Name/Title of RLA Superintendent (Type) Renaë Dreier, Ed.D. Superintendent of Schools	Telephone Number (714) 628-4040
RLA/AU Street Address 1401 N. Handy St. .	RLA/AU City Orange	RLA/AU Zip 92867
Date of Governing Board Approval February 26, 2009		

**Certification of Approval of Annual Budget Plan pursuant to Education Code
Section 56205(b).**

I certify that the Annual Budget Plan was developed according to the SELPA's local plan governance and policy making process. Notice of this public hearing was posted in each school within the SELPA at least 15 days prior to the hearing.

The Annual Budget Plan was presented for Public Hearing on _____.

Adopted this _____ day of _____, 20____.

Yeas: _____ Nays: _____

Signed: _____
RLA / AU Superintendent

ANNUAL BUDGET PLAN
FISCAL YEAR: 2008-2009

The Annual Budget Plan shall identify expected expenditures for all items required by this part as listed below. The SACS Codes provide source information from the LEA(s) reporting.

	Reference/Label	Instructions	Totals
A	Funds received in accordance with Chapter 7.2 (commencing with Section 56836). (Special Education Program Funding)	SACS Resource Code 6500 (State), 3300-3499 (Federal), 6515-6535 (Gen Fund)	\$23,415,921
B	Administrative costs of the plan.	SACS Goal Code 5001 Function 2100	\$1,150,634
C	Special Education services to pupils with severe disabilities (1) and low incidence disabilities (2).	SACS Goal Code 5710	\$72,151
		SACS Goal Code 5730	\$2,492,506
		SACS Goal Code 5750	\$13,804,817
D	Special education services to pupils with non-severe disabilities .	SACS Goal Code 5770	\$26,610,244
E	Supplemental aids and services to meet the individual needs of pupils placed in regular education classrooms and environments.	Any SACS Goal Code with SACS Function Code 1130 ¹	\$1,010,883
F	Regionalized operations and services, and direct instructional support by program specialists in accordance with Article 6 (commencing with Section 56836.23) of Chapter 7.2. (SELPA Program Specialists Funding)	SACS Goal Code 5050	-0-
		SACS Goal Code 5060	\$924,761
G	The use of property taxes allocated to the special education local plan area pursuant to Section 2572.	Statement is included in Local Plan	

¹ Function Activity Classification can be located at:
<http://www.cde.ca.gov/be/ag/ag/yr08/mar08item24a6.doc>

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Received by the Superintendent of Public Instruction: Date: _____ By: _____

CERTIFICATION OF ANNUAL SERVICE PLAN

1. Check one, as applicable:

☒ [X] Single District

☐ [] Multiple District

☐ [] District/County

CDS Code / SELPA Code 3017	SELPA Name Orange Unified School District	Application Date 02/26/09
SELPA Address 1401 N. Handy St.	SELPA City Orange	SELPA Zip 92867
Name SELPA Director (Print) Karen Hanson		SELPA Director's Telephone Number (714) 628-4065

2. CERTIFICATION BY AGENCY DESIGNATED AS ADMINISTRATIVE AND FISCAL AGENCY
FOR THIS PROGRAM (Responsible Local Agency (RLA) or Administrative Unit (AU))

RLA/AU Name Orange Unified School District	Name/Title of RLA Superintendent (Type) Renae Dreier, Ed.D. Superintendent of Schools	Telephone Number (714) 628-4040
RLA/AU Street Address 1401 N. Handy St.	RLA/AU City Orange	RLA/AU Zip 92867

Date of Governing Board Approval
February 26, 2009

3. Certification of Approval of Annual Service Plan pursuant to *Education Code* Section 56205(b).

This certifies that the Annual Service Plan was developed according to the SELPA's local plan governance and policy making process. Notice of this public hearing was posted in each school district within the SELPA at least 15 days prior to the hearing.

Adopted this _____ day of _____, 20____.

Yeas: _____ Nays: _____

Signed: _____
RLA / AU Superintendent

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Received by the Superintendent of Public Instruction: Date: _____ By: _____

CALIFORNIA SPECIAL EDUCATION MANAGEMENT INFORMATION SYSTEM (CASEMIS)

SERVICE DESCRIPTIONS

California Department of Education
Form ASP-01a (rev 10/08)

SELPA
3017

Special Education Division

CASEMIS Code	SPECIAL EDUCATION SERVICE CATEGORY DESCRIPTIONS	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement)
210	Family training, counseling, and home visits(ages 0-2 only): This service includes: services provided by social workers, psychologists, or other qualified personnel to assist the family in understanding the special needs of the child and enhancing the child's development. Note: Services provided by specialists (such as medical services, nursing services, occupational therapy, and physical therapy) for a specific function should be coded under the appropriate service category, even if the services were delivered in the home.	X			34 CFR sections 300.34 (c)(3), 300.226
220	Medical services (for evaluation only) (ages 0-2 only): Services provided by a licensed physician to determine a child's developmental status and need for early intervention services.	X			34 CFR sections 300.34 (c)(3), 300.226
230	Nutrition services (ages 0-2 only): These services include conducting assessments in: nutritional history and dietary intake; anthropometric, biochemical, and clinical variables; feeding skills and feeding problems; and food habits and food preferences.	X			34 CFR sections 300.34 (c)(3), 300.226
240	Service coordination (ages 0-2 only)	X			34 CFR sections 300.34 (c)(3), 300.226
250	Special instruction (ages 0-2 only): Special instruction includes: the design of learning environments and activities that promote the child's acquisition of skills in a variety of developmental areas, including cognitive processes and social interaction; curriculum planning, including the planned interaction of personnel, materials, and time and space, that leads to achieving the outcomes in the child's IFSP, providing families with information, skills, and support related to enhancing the skill development of the child; and working with the child to enhance the child's development.	X			34 CFR sections 300.34 (c)(3), 300.226

Services will be provided in the school of attendance unless otherwise determined by the IEP team.

An Annual Service Location Report based on these codes will be generated using CASEMIS and available at the district office by March 31.

CALIFORNIA SPECIAL EDUCATION MANAGEMENT INFORMATION SYSTEM (CASEMIS)

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Special Education Division

CASEMIS Code	SPECIAL EDUCATION SERVICE CATEGORY DESCRIPTIONS	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement)
260	Special education aide in regular development class, childcare center or family childcare home (ages 0-2 only)	X			34 CFR sections 300.34 (c)(3), 300.226
270	Respite care services (ages 0-2 only): Through the IFSP process, short-term care given in-home or out-of-home, which temporarily relieves families of the ongoing responsibility for specialized care for child with a disability (Note: only for infants and toddlers from birth through 2, but under 3.)	X			34 CFR sections 300.34 (c)(3), 300.226
330	Specialized academic instruction: Adapting, as appropriate to the needs of the child with a disability the content, methodology, or delivery of instruction to ensure access of the child to the general curriculum, so that he or she can meet the educational standards within the jurisdiction of the public agency that apply to all children.	X			34 CFR section 300.39(b)(3)
340	Intensive individual instruction: IEP Team determination that student requires additional support for all or part of the day to meet his or her IEP goals.	X			30 EC section 56364
350	Individual and small group instruction: Instruction delivered one-to-one or in a small group as specified in an IEP enabling the individual(s) to participate effectively in the total school program	X			5 CCR section 3051; 30 EC section 56441.2

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Special Education Division

CASEMIS Code	SPECIAL EDUCATION SERVICE CATEGORY DESCRIPTIONS	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement)
415	Language and speech: Language and speech services provide remedial intervention for eligible individuals with difficulty understanding or using spoken language. The difficulty may result from problems with articulation (excluding abnormal swallowing patterns, if that is the sole assessed disability); abnormal voice quality, pitch, or loudness; fluency; hearing loss; or the acquisition, comprehension, expression of spoken language. Language deficits or speech patterns resulting from unfamiliarity with the English language and from environmental, economic or cultural factors are not included. Services include; specialized instruction and services; monitoring, reviewing, and consultation. They may be direct or indirect including the use of a speech consultant.	X			5 CCR section 3051.1; 30 EC section 56363; 34 CFR sections 300.34 (c)(15), 300.8 (c)(11)
425	Adapted physical education: Direct physical education services provided by an adapted physical education specialist to pupils who have needs that cannot be adequately satisfied in other physical education programs as indicated by assessment and evaluation of motor skills performance and other areas of need. It may include individually designed developmental activities, games, sports and rhythms, for strength development and fitness, suited to the capabilities, limitations, and interests of individual students with disabilities who may not safely, successfully or meaningfully engage in unrestricted participation in the vigorous activities of the general or modified physical education program.	X			5 CCR section 3051.5; 30 EC section 56363; 34 CFR sections 300.108, 300.39 (b)(2)

Services will be provided in the school of attendance unless otherwise determined by the IEP team.

An Annual Service Location Report based on these codes will be generated using CASEMIS and available at the district office by March 31.

CALIFORNIA SPECIAL EDUCATION MANAGEMENT INFORMATION SYSTEM (CASEMIS)

SERVICE DESCRIPTIONS

California Department of Education
Form ASP-01a (rev 10/08)

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Special Education Division

CASEMIS Code	SPECIAL EDUCATION SERVICE CATEGORY DESCRIPTIONS	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement)
435	Health and nursing – specialized physical health care services: Specialized physical health care services means those health services prescribed by the child's licensed physician and surgeon, requiring medically related training of the individual who performs the services and which are necessary during the school day to enable the child to attend school (5 CCR Section 3051.12(b)). Specialized physical health care services include but are not limited to suctioning, oxygen administration, catheterization, nebulizer treatments, insulin administration and glucose testing.	X			5 CCR section 3051.12; 30 EC section 56363; 34 CFR section 300.107; CEC section 49423.5(d)
436	Health and nursing – other services: This includes services that are provided to individuals with exceptional needs by a qualified individual pursuant to an IEP when a student has health problems which require nursing intervention beyond basic school health services. Services include managing the health problem, consulting with staff, group and individual counseling, making appropriate referrals and maintaining communication with agencies and health care providers. These services do not include any physician-supervised or specialized health care service. IEP-required health and nursing services are expected to supplement the regular health services program.	X			5 CCR section 3051.12; 30 EC section 56363; 34 CFR section 300.107
445	Assistive technology services: Any specialized training or technical support for the incorporation of assistive devices, adapted computer technology or specialized media with the educational programs to improve access for students. The term includes a functional analysis of the student's needs for assistive technology; selecting, designing, fitting, customizing, or repairing appropriate devices; coordinating services with assistive technology devices; training or technical assistance for students with a disability, the student's family, individuals providing education or rehabilitation services, and employers.	X			5 CCR section 3051.16; 30 EC section 56363; 34 CFR sections 300.6, 300.105

Services will be provided in the school of attendance unless otherwise determined by the IEP team.

An Annual Service Location Report based on these codes will be generated using CASEMIS and available at the district office by March 31.

CALIFORNIA SPECIAL EDUCATION MANAGEMENT INFORMATION SYSTEM (CASEMIS)
SERVICE DESCRIPTIONS
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Special Education Division

CASEMIS Code	SPECIAL EDUCATION SERVICE CATEGORY DESCRIPTIONS	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement)
450	Occupational therapy: Occupational Therapy (OT) includes services to improve student's educational performance, postural stability, self-help abilities, sensory processing and organization, environmental adaptation and use of assistive devices, motor planning and coordination, visual perception and integration, social and play abilities, and fine motor abilities. Both direct and indirect services may be provided within the classroom, other educational settings or the home; in a group or on an individual basis; and may include therapeutic techniques to develop abilities; adaptations to the student's environment or curriculum; and consultation and collaboration with other staff and parents. Services are provided, pursuant to an IEP, by a qualified occupational therapist registered with the American Occupational Therapy Certification Board.	X			5 CCR section 3051.6; 30 EC section 56363; 34 CFR section 300.34 (c)(6)
460	Physical therapy: These services are provided, pursuant to an IEP, by a registered physical therapist, or physical therapist assistant, when assessment shows a discrepancy between gross motor performance and other educational skills. Physical therapy includes, but is not limited to, motor control and coordination, posture and balance, self-help, functional mobility, accessibility and use of assistive devices. Services may be provided within the classroom, other educational settings or in the home; and may occur in groups or individually. These services may include adaptations to the student's environment and curriculum, selected therapeutic techniques and activities, and consultation and collaborative interventions with staff and parents.	X			5 CCR section 3051.6; 30 EC section 56363; 34 CFR section 300.34 (c)(9); B&PC Chapter 5.7 section 2600 - 2696; GC-Interagency Agreement Chapter 26.5 section 7575(a)(2)

Services will be provided in the school of attendance unless otherwise determined by the IEP team.
An Annual Service Location Report based on these codes will be generated using CASEMIS and available at the district office by March 31.

CALIFORNIA SPECIAL EDUCATION MANAGEMENT INFORMATION SYSTEM (CASEMIS)

SERVICE DESCRIPTIONS

California Department of Education
Form ASP-01a (rev 10/08)

SELPA
3017

Special Education Division

CASEMIS Code	SPECIAL EDUCATION SERVICE CATEGORY DESCRIPTIONS	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement)
510	Individual counseling: One-to-one counseling, provided by a qualified individual pursuant to an IEP. Counseling may focus on aspects, such as educational, career, personal; or be with parents or staff members on learning problems or guidance programs for students. Individual counseling is expected to supplement the regular guidance and counseling program.	X			5 CCR section 3051.9; 34 CFR section 300.34(c)(2)
515	Counseling and guidance: Counseling in a group setting, provided by a qualified individual pursuant to an IEP. Group counseling is typically social skills development, but may focus on aspects, such as educational, career, personal; or be with parents or staff members on learning problems or guidance programs for students. IEP-required group counseling is expected to supplement the regular guidance and counseling program. Guidance services include interpersonal, intrapersonal or family interventions, performed in an individual or group setting by a qualified individual pursuant to an IEP. Specific programs include social skills development, self-esteem building, parent training, and assistance to special education students supervised by staff credentialed to serve special education students. These services are expected to supplement the regular guidance and counseling	X			34 CFR sections 300.24.(b)(2), 300.306; 5 CCR section 3051.9
520	Parent counseling: Individual or group counseling provided by a qualified individual pursuant to an IEP to assist the parent(s) of special education students in better understanding and meeting their child's needs; may include parenting skills or other pertinent issues. IEP-required parent counseling is expected to supplement the regular guidance and counseling program.	X			5 CCR section 3051.11; 34 CFR section 300.34(c)(8)

Services will be provided in the school of attendance unless otherwise determined by the IEP team.

An Annual Service Location Report based on these codes will be generated using CASEMIS and available at the district office by March 31.

CALIFORNIA SPECIAL EDUCATION MANAGEMENT INFORMATION SYSTEM (CASEMIS)

California Department of Education
Form ASP-01a (rev 10/08)

SERVICE DESCRIPTIONS SELPA 3017

Special Education Division

CASEMIS Code	SPECIAL EDUCATION SERVICE CATEGORY DESCRIPTIONS	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement)
525	Social work services: Social Work services, provided pursuant to an IEP by a qualified individual, includes, but are not limited to, preparing a social or developmental history of a child with a disability; group and individual counseling with the child and family; working with those problems in a child's living situation (home, school, and community) that affect the child's adjustment in school; and mobilizing school and community resources to enable the child to learn as effectively as possible in his or her educational program. Social work services are expected to supplement the regular guidance and counseling	X			5 CCR section 3051.13; 34 CFR section 300.34(c)(14)
530	Psychological services: These services, provided by a credentialed or licensed psychologist pursuant to an IEP, include interpreting assessment results to parents and staff in implementing the IEP; obtaining and interpreting information about child behavior and conditions related to learning; planning programs of individual and group counseling and guidance services for children and parents. These services may include consulting with other staff in planning school programs to meet the special needs of children as indicated in the IEP. IEP-required psychological services are expected to supplement the regular guidance and counseling program.	X			5 CCR section 3051.10; 34 CFR section 300.34 (c)(10)
535	Behavior intervention services: A systematic implementation of procedures designed to promote lasting, positive changes in the student's behavior resulting in greater access to a variety of community settings, social contacts, public events, and placement in the least restrictive environment.	X			5 CCR section 3001(d); 34 CFR section 300.34 (c)(10)
540	Day treatment services: Structured education, training and support services to address the student's mental health needs.			X	Health & Safety Code, Div.2, Chap.3, Article 1, section 1502(a)

Services will be provided in the school of attendance unless otherwise determined by the IEP team.

An Annual Service Location Report based on these codes will be generated using CASEMIS and available at the district office by March 31.

CALIFORNIA SPECIAL EDUCATION MANAGEMENT INFORMATION SYSTEM (CASEMIS)

SERVICE DESCRIPTIONS

California Department of Education
Form ASP-01a (rev 10/08)

SELPA
3017

Special Education Division

CASEMIS Code	SPECIAL EDUCATION SERVICE CATEGORY DESCRIPTIONS	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement)
545	Residential treatment services: A 24-hour out-of-home placement that provides intensive therapeutic services to support the educational program.	X			<i>Welfare and Institutions Code, Part 2, Chapter 2.5, Art. 1, section 5671</i>
610	Specialized services for low incidence disabilities: Low incidence services are defined as those provided to the student population of orthopedically impaired (OI), visually impaired (VI), deaf, hard of hearing (HH), or deaf-blind (DB). Typically, services are provided in education settings by an itinerant teacher or the itinerant teacher/specialist. Consultation is provided to the teacher, staff and parents as needed. These services must be clearly written in the student's IEP, including frequency and duration of the services to the	X			<i>5 CCR sections 3051.16, 3051.18; 34 CFR section 300.34</i>
710	Specialized deaf and hard of hearing services: These services include speech therapy, speech reading, auditory training and/or instruction in the student's mode of communication. Rehabilitative and educational services; adapting curricula, methods, and the learning environment; and special consultation to students, parents, teachers, and other school personnel may also be included.	X			<i>5 CCR sections 3051.16, 3051.18; 34 CFR section 300.34</i>
715	Interpreter services: Sign language interpretation of spoken language to individuals, whose communication is normally sign language, by a qualified sign language interpreter. This includes conveying information through the sign system of the student or consumer and tutoring students regarding class content through the sign system of the student.	X			<i>5 CCR section 3051.16; 34 CFR section 300.34 (c)(4)</i>
720	Audiological services: These services include measurements of acuity, monitoring amplification, and Frequency Modulation system use. Consultation services with teachers, parents or speech pathologists must be identified in the IEP as to reason, frequency and duration of contact; infrequent contact is considered assistance and would not be included.	X			<i>5 CCR section 3051.2; 34 CFR section 300.34 (c)(1)</i>

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CASEMIS Code	SPECIAL EDUCATION SERVICE CATEGORY DESCRIPTIONS	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement)
725	Specialized vision services: This is a broad category of services provided to students with visual impairments. It includes assessment of functional vision; curriculum modifications necessary to meet the student's educational needs -- including Braille, large type, aural media; instruction in areas of need; concept development and academic skills; communication skills (including alternative modes of reading and writing); social, emotional, career, vocational, and independent living skills. It may include coordination of other personnel providing services to the students (such as transcribers, readers, counselors, orientation & mobility specialists, career/vocational staff, and others) and collaboration with the student's classroom teacher.	X			5 CCR section 3030(d); 30 EC section 56364.1
730	Orientation and mobility: Students with identified visual impairments are trained in body awareness and to understand how to move. Students are trained to develop skills to enable them to travel safely and independently around the school and in the community. It may include consultation services to parents regarding their children requiring such services according to an IEP.	X			5 CCR section 3051.3; 30 EC section 56363; 34 CFR section 300.34 (c)(7)
735	Braille transcription: Any transcription services to convert materials from print to Braille. It may include textbooks, tests, worksheets, or anything necessary for instruction. The transcriber should be qualified in English Braille as well as Nemeth Code (mathematics) and be certified by appropriate agency.	X			5 CCR section 3051.16; 30 EC section 56363; 34 CFR section 300.8 (c)(13)
740	Specialized orthopedic services: Specially designed instruction related to the unique needs of students with orthopedic disabilities, including specialized materials and equipment.	X			5 CCR sections 3030(e), 3051.16; 30 EC section 56363; 34 CFR section 300.8 (c)(8)
745	Reading Services	X			5 CCR section 3051.16

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Special Education Division

CASEMIS Code	SPECIAL EDUCATION SERVICE CATEGORY DESCRIPTIONS	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement)
750	Note taking services: Any specialized assistance given to the student for the purpose of taking notes when the student is unable to do so independently. This may include, but is not limited to, copies of notes taken by another student, transcription of tape-recorded information from a class, or aide designated to take notes. This does not include instruction in the process of learning how to take notes.	X			5 CCR section 3051.16
755	Transcription Services Any transcription service to convert materials from print to a mode of communication suitable for the student. This may also include dictation services as it may pertain to textbooks, tests, worksheets, or anything necessary for instruction.	X			5 CCR section 3051.16
760	Recreation services, includes therapeutic recreation: therapeutic recreation and specialized instructional programs designed to assist pupils to become as independent as possible in leisure activities, and when possible and appropriate, facilitate the pupil's integration into general recreation programs.	X			5 CCR section 3051.15; 34 CFR section 300.34 (c)(11)
820	College Awareness College awareness is the result of acts that promote and increase student learning about higher education opportunities, information and options that are available including, but not limited to career planning, course prerequisites, admission eligibility and financial aid.	X			34 CFR sections 300.39 (b)(5), 300.43
830	Vocational assessment, counseling, guidance, and career assessment: Organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment and may include provision for work experience, job coaching, development and/or placement, and situational assessment. This includes career counseling to assist student in assessing his/her aptitudes, abilities, and interests in order to make realistic career decisions.	X			5 CCR section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43

Services will be provided in the school of attendance unless otherwise determined by the IEP team.

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CALIFORNIA SPECIAL EDUCATION MANAGEMENT INFORMATION SYSTEM (CASEMIS)

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CASEMIS Code	SPECIAL EDUCATION SERVICE CATEGORY DESCRIPTIONS	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement)
840	Career awareness: Transition services include a provision for in paragraph (1)(c)(vi), self-advocacy, career planning, and career guidance. This comment also emphasized the need for coordination between this provision and the Perkins Act to ensure that students with disabilities in middle schools will be able to access vocational education funds.	X			5 CCR section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
850	Work experience education: Work experience education means organized educational programs that are directly related to the preparation of individuals for paid or unpaid employment, or for additional preparation for a career requiring other than a baccalaureate or advanced degree.	X			5 CCR section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
855	Job Coaching Job coaching is a service that provides assistance and guidance to an employee who may be experiencing difficulty with one or more aspects of the daily job tasks and functions. The service is provided by a job coach who is highly successful, skilled and trained on the job who can determine how the employee that is experiencing difficulty learns best and formulate a training plan to improve job performance.	X			5 CCR section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43
860	Mentoring: Mentoring is a sustained coaching relationship between a student and teacher through on-going involvement and offers support, guidance, encouragement and assistance as the learner encounters challenges with respect to a particular area such as acquisition of job skills. Mentoring can be either formal as in planned, structured instruction or informal that occurs naturally through friendship, counseling and collegiality in a casual, unplanned	X			5 CCR section 3051.14; 34 CFR sections 300.39 (b)(5), 300.43

Services will be provided in the school of attendance unless otherwise determined by the IEP team.

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Special Education Division

CASEMIS Code	SPECIAL EDUCATION SERVICE CATEGORY DESCRIPTIONS	Adopted	Modified	Not Currently Utilized	Compliance Standard (Legal Requirement)
865	Agency linkages (referral and placement): Service coordination and case management that facilitates the linkage of individualized education programs under this part and individualized family service plans under part C with individualized service plans under multiple Federal and State programs, such as title I of the Rehabilitation Act of 1973 (vocational rehabilitation), title XIX of the Social Security Act (Medicaid), and title XVI of the Social Security Act (supplemental security income).	X			30 EC section 56341.5 (f); 34 CFR section 300.344 (3)(b)
870	Travel Training (includes mobility training)	X			5 CCR section 3051.3; 34 CFR sections 300.39 (c)(7)
890	Other transition services: These services may include program coordination, case management and meetings, and crafting linkages between schools and between schools and post-secondary agencies.	X			
900	Other special education/related services: Any other specialized service required for a student with a disability to receive educational benefit.	X			

Services will be provided in the school of attendance unless otherwise determined by the IEP team.

An Annual Service Location Report based on these codes will be generated using CASEMIS and available at the district office by March 31.

TOPIC:	MODIFIED T-TRACK STUDENT CALENDAR 2009-10
DESCRIPTION:	<p>Presented to the Board of Education, as part of a comprehensive District-wide cost saving process, is the attached conceptual “modified” traditional track student calendar which is proposed for both the traditional and single-track schedules for the 2009-10 school year. The conceptual “modified” traditional track student calendar is intended to illustrate the recommended student starting and ending dates, as well as all student vacation dates, for all District schools for the 2009-10 school year.</p> <p>As presented, the conceptual “modified” traditional track student calendar meets state requirements (California Education Code Sections 46200-46201) for the number of school days and/or instructional minutes for the school year. The conceptual “modified” traditional track student calendar was presented to the Board of Education as information at the February 12, 2009 Board meeting.</p>
FISCAL IMPACT:	This item is projected to result in a minimum savings of \$456,616 per year.
RECOMMENDATION:	It is recommended that the Board of Education approve the student starting and ending dates, as well as all student vacation dates, for the attached conceptual “modified” traditional track student calendar for the 2009-10 school year.



ORANGE UNIFIED SCHOOL DISTRICT - STUDENT CALENDAR 2009/2010

Serving the Communities of the Orange Unified School District for more than fifty years

JULY 2009	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F
Track S	V	V	H			V	V	V	V	V			V	V	V	V	V			V	V	V	V	V			V	V	V	V	V
Track T	V	V	H			V	V	V	V	V			V	V	V	V	V			V	V	V	V	V			V	V	V	V	V

AUGUST 2009	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M
Track S			V	V	V	V	V			V	V	V	V	V			V	SD	T	FD											
Track T			V	V	V	V	V			V	V	V	V	V			V	SD	T	FD											

SEPTEMBER 2009	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W
Track S							H																SD							
Track T							H																SD							

OCTOBER 2009	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
Track S																							1Q						SD		
Track T																							1Q						SD		

NOVEMBER 2009	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M
Track S											H		1T												V	H	H			
Track T											H		1T												V	H	H			

DECEMBER 2009	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH
Track S																					V	V	V	H	H			V	V	V	H
Track T																					V	V	V	H	H			V	V	V	H

JANUARY 2010	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S
Track S	H			V	V	V	V	V										H				2Q									
Track T	H			V	V	V	V	V										H				2Q									

FEBRUARY 2010	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S
Track S												H		H														
Track T												H		H														

MARCH 2010	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W
Track S					2T																				3Q				V	V	V
Track T					2T																				3Q				V	V	V

APRIL 2010	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F
Track S	V	V			V	V	V	V	V																					
Track T	V	V			V	V	V	V	V																					

MAY 2010	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M
Track S																															H
Track T																															H

JUNE 2010	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W
Track S																	LD	T			V	V	V	V	V			V	V	V
Track T																	LD	T			V	V	V	V	V			V	V	V

LEGEND

- V Vacation - School not in session
- H Holiday
- T Teacher Prep Day/Non-Student Day
- FD First Day of School
- SD Staff Development/Non-Student Day
- LD Last Day - Minimum Day
- 1Q End of 1st Quarter
- 2Q End of 2nd Quarter
- 3Q End of 3rd Quarter
- 1T End of 1st Trimester
- 2T End of 2nd Trimester

DATES TO REMEMBER

Labor Day.....(Mon.) Sept. 7, 2009
 Veterans Day.....(Wed.) Nov. 11, 2009
 Thanksgiving Break.....Nov. 25 - 27, 2009
 Winter Break.....Dec. 21, 2009 - Jan. 8, 2010
 Martin Luther King Jr. Day.....(Mon.) Jan. 18, 2010
 Lincoln Day.....(Fri.) Feb. 12, 2010
 Washington Day.....(Mon.) Feb. 15, 2010
 Spring Break.....March 29 - April 9, 2010
 Memorial Day.....(Mon.) May 31, 2010

TOPIC:	RESOLUTION NO. 30-08-09: LAYOFF OF CERTIFICATED EMPLOYEES DUE TO A REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICES
DESCRIPTION:	The California Education Code permits the layoff of certificated employees serving in programs that are being discontinued or reduced at the conclusion of the school year. The Education Code also authorizes the reassignment of such employees into programs that are not being reduced or discontinued, subject to certain requirements, including the employee's seniority and credential authorization. Board authorization of this resolution is required in order to layoff certificated employees whose programs are being discontinued or reduced after the 2008-2009 school year.
FISCAL IMPACT:	The cost savings to the general fund for fiscal year 2009-2010 are to be determined based upon implementation of the personnel reductions.
RECOMMENDATION:	It is recommended that the Board of Education adopt the proposed resolution.

RESOLUTION NO. 30-08-09

**RESOLUTION OF THE GOVERNING BOARD OF THE ORANGE
UNIFIED SCHOOL DISTRICT REGARDING LAYOFF OF
CERTIFICATED EMPLOYEES DUE TO A REDUCTION OR
DISCONTINUANCE OF PARTICULAR KINDS OF SERVICES**

WHEREAS, the District's Governing Board, upon recommendation of the Superintendent, has determined that it is in the best interests of the District, and the students thereof, to layoff certificated employees pursuant to the provisions of Education Code section 44955 by virtue of the decision of the Board to reduce or discontinue certain particular kinds of services hereinafter enumerated.

NOW, THEREFORE, IT IS HEREBY RESOLVED, DETERMINED AND ORDERED AS FOLLOWS:

1. Pursuant to Education Code section 44955, the following particular kinds of services shall be reduced or discontinued at the close of the 2008-09 school year. The particular kinds of services to be reduced or discontinued by full-time equivalent positions are as follows:

ELEMENTARY

- 1.11 Discontinue six (6) certificated positions – Itinerant Elementary Music Teacher
- 1.12 Reduce eighteen (18) certificated positions – K-6 Elementary Classroom Teacher
- 1.13 Reduce one (1) certificated position - Elementary Principal (which will result in the layoff of one (1) additional certificated position – K-6 Elementary Classroom Teacher).

SECONDARY

- 1.21 Reduce one (1) certificated position - Counselor

ADMINISTRATION

- 1.31 Reduce eight (8) certificated positions - Administrator (which will result in the layoff of six (6) additional certificated positions – K-6 Elementary Classroom Teacher, and the layoff of two (2) additional certificated positions - Counselor).

2. The Superintendent or designee is hereby directed to serve notices of layoff on certificated employees in accordance with and in the manner prescribed by Education Code sections 44955 and 44949 as a result of the reduction or discontinuance of the particular kinds of services specified in paragraph 1 of this Resolution.

ADOPTED, SIGNED, AND APPROVED this 26th day of February, 2009.

Renae Dreier, Ed.D.
Superintendent of Schools
Secretary to the Governing Board
Orange Unified School District

TOPIC:	LEGISLATIVE COALITION – 2009 PLATFORM
DESCRIPTION:	At the February 12 th meeting, Denise Bittel, Platform Chair of the Legislative Coalition, presented to the Board of Education the proposed 2009 Legislative Platform. The Board suggested including language regarding the budget crisis as well as clarification to some of the items in the Platform. The revised 2009 Legislative Platform will be presented for a second reading. Upon approval, the Platform will be submitted to the legislature in Sacramento.
FISCAL IMPACT:	There is no fiscal impact.
RECOMMENDATION:	It is recommended the Board of Education approve the proposed 2009 Legislative Coalition Platform for a second and final reading.

ORANGE UNIFIED SCHOOL DISTRICT

Legislative Coalition

2009 Legislative Platform

The Legislative Coalition of the Orange Unified School District supports legislation that would:

1. Overhaul the system of education funding in California to address the severe and chronic underfunding of schools that has persisted for decades.
2. Support local school board flexibility for categorical funding.
3. Modify the Deferred Maintenance Program to allow local school boards to allocate funds to replace phone systems, equipment and wiring.
4. Allow school districts to remove demolished portable classrooms from the School Facility Program inventory.
5. Allow passing period minutes for all high school site-based programs to be counted towards the computation of ADA.

TOPIC: **CALIFORNIA SCHOOL BOARDS ASSOCIATION – 2009
DELEGATE ASSEMBLY ELECTION**

DESCRIPTION: California School Boards Association (CSBA), Region 15 (Orange County), is holding elections for the 2009 Delegate Assembly.

The Board as a whole votes, submits one ballot and may vote for up to the number of vacancies in the region. Region 15 has 11 vacancies. Attached is a list of all the current Delegates from this region.

The Board may cast no more than one vote for any one candidate. The Board has received the biographical information on the candidates as provided by CSBA.

The official ballot must be completed and returned no later than Monday, March 16, 2009. The 2009 CSBA Delegate Assembly Nominees are:

Bonnie Castrey Huntington Beach Union HSD*
Michael Collier Newport-Mesa USD
Judy Edwards Fountain Valley SD*
Karen Freeman Placentia-Yorba Linda USD*
Matthew Harper Huntington Beach Union HSD*
Celia Jaffee Huntington Beach City SD*
Sue Kuwabara Irvine USD*
Jose Moreno Anaheim City SD*
Andrew Nguyen Westminster SD
Robert Singer Fullerton Joint Union HSD*
Elizabeth Swift Buena Park ESD*
* *Incumbent*

FISCAL IMPACT: This item has no fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education vote for up to eight candidates for the 2009 CSBA Region 15 Delegate Assembly.

Region 15 – Don Sedgwick, Director (Saddleback Valley USD)
23 Delegates (17 elected/6 appointed)

Below is a list of all the current Delegates from this Region.

Ginny Aitkens (Saddleback Valley USD), appointed term expires 2011
Anna Bryson (Capistrano USD), appointed term expires 2010
Tammie Bullard (Tustin USD), term expires 2010
Shirley Carey (Huntington Beach City ESD), term expires 2010
Bonnie Castrey (Huntington Beach Union HSD), term expires 2009
Meg Cutuli (Los Alamitos USD), term expires 2010
Judith Edwards (Fountain Valley ESD), term expires 2009
Judy Franco (Newport-Mesa USD), term expires 2010
Karin Freeman (Placentia-Yorba Linda USD), term expires 2009
Susan Henry (Huntington Beach Union HSD), term expires 2010
Thomas Holguin (Anaheim Union HSD), appointed term expires 2009
Celia Jaffe (Huntington Beach City ESD), term expires 2009
Sue Kuwabara (Irvine USD), term expires 2009
Ken Maddox (Capistrano USD), appointed term expires 2011
Donna McDougall (Cypress ESD), term expires 2010
Kathryn Moffat (Orange USD), appointed term expires 2010
Jose F. Moreno (Anaheim City SD), term expires 2009
Nancy W. Kirkpatrick (Saddleback Valley USD), appointed term expires 2010
Robert Singer (Fullerton Joint Union HSD), term expires 2009
Elizabeth Swift (Buena Park ESD), term expires 2009
Esther Wallace (Magnolia ESD), term expires 2010
Sharon Wallin (Irvine USD), term expires 2010

County Delegate

John Bedell (Orange COE), term expires 2009

<u>Counties</u>

Orange

INFORMATION/DISCUSSION ITEMS

TOPIC:	BUDGET UPDATE
DESCRIPTION:	An update to the budget will be provided based upon what events take place with state legislators and the governor.
FISCAL IMPACT:	There is no fiscal impact.
RECOMMENDATION:	This item is for information only.

CONSENT ITEMS

ROUTINE ITEMS ACTED UPON IN ONE MOTION UNLESS PULLED FOR DISCUSSION AND SEPARATE ACTION.

TOPIC:	CONTRACT SERVICES REPORT – BUSINESS SERVICES
DESCRIPTION:	The following is a report of contract service items for Business Services.
NIGRO NIGRO & WHITE	<p>The State Controller requires that school districts receive independent audits of financial records and procedures on an annual basis in order to verify federal and state compliance. The independent audit is designed to encourage sound fiscal practices, to promote efficient and effective use of public funds and to determine the integrity of the financial accounting and reporting systems. This authorization will be for the second year of a three-year contract under the previously completed Audit Services Request for Proposals.</p> <p>General Fund.....not-to-exceed.....\$59,650 01.00-0000-0-5810-0000-7300-401-401-000 (Sorrera)</p>
BICKMORE RISK SERVICES	<p>The District reactivated the self-funded workers' compensation program July 1, 2003. An annual evaluation of incurred claims and incurred but not reported claims is needed to evaluate and project, actuarially, the funding for the future. The report is also utilized by the underwriters to accurately price the excess workers' compensation coverage. Approval of this item will authorize staff to contract with Bickmore to perform the workers' compensation actuarial study.</p> <p>Self-Insurance Fund.....not-to-exceed.....\$4,500 68.00-0000-0-5850-9446-6000-431-501-000 (Lichten)</p>
FISCAL IMPACT:	\$64,150
RECOMMENDATION:	It is recommended that the Board of Education approve the Contract Services Report – Business Services as presented.

TOPIC: **PURCHASE ORDERS LIST**

DESCRIPTION: Purchase orders have been processed in accordance with the rules and regulations of the Board of Education and applicable legal requirements of the State of California.

District procedures and computer system controls require that an approved purchase order, pay voucher, current liability, or credit memo exist on the District's computer system prior to the issuance of warrants. There may be a multiple number of warrants drawn against a given purchase order up to the maximum amount for that purchase order. The system restricts the processing of payment amounts in excess of the issued purchase order.

It should be noted that the purchase order system allows for a one-line description of the services or items to be procured. The issued purchase order forms a contract between the District and the vendor.

FISCAL IMPACT: \$1,117,096.38

RECOMMENDATION: It is recommended that the Board of Education approve the Purchase Orders List dated February 2, through February 26, 2009 in the amount of \$1,117,096.38.

TOPIC:	WARRANTS LIST
DESCRIPTION:	<p>Warrants have been processed in accordance with the rules and regulations of the Board of Education and applicable legal requirements of the State of California and the Orange County Department of Education.</p> <p>District procedures and computer system controls require that an approved purchase order, pay voucher, current liability, or credit memo exist on the District's computer system prior to the issuance of warrants. There may be a multiple number of warrants drawn against a given purchase order up to the maximum amount for that purchase order. The processing of the warrant is in compliance with the contractual agreement that has been formed by the issuance of the purchase order.</p>
FISCAL IMPACT:	\$4,569,284.05
RECOMMENDATION:	It is recommended that the Board of Education approve the Warrants List dated February 2, through February 11, 2009 in the amount of \$4,569,284.05.

TOPIC: GIFTS

DESCRIPTION: The following gift and attached list of cash donations were donated to District for use as indicated.

- 100 padded chairs (like new) to be used in the cafetorium for drama productions at El Modena High School, donated by the Beacon Church

FISCAL IMPACT: none

RECOMMENDATION: It is recommended the Board of Education accept these gifts and that a letter of appreciation be forwarded to the benefactor(s).

TOPIC: DECLARATION OF SURPLUS ITEMS AND AUTHORIZATION TO ENTER INTO CONTRACTS AND DISPOSE OF SURPLUS ITEMS

DESCRIPTION: District sites and programs have accumulated various pieces of equipment, vehicles, materials, and other District items that are obsolete, beyond economical repair, or are no longer required within the current curriculum or for any other school purposes. Education Code Section 17545 *et seq* and Board Policy 3270(a) provide for the sale of District items. A list of items to be declared surplus is attached and the items will be dispositioned by public or private sale. All items are subject to reallocation within the District prior to sale or disposal.

The District is planning to dispose of surplus items using the most effective public and private sale methods including utilizing the professional services of General Auction Company (GAC) and other firms as needed. Public sale of District surplus items will be conducted at the GAC located at 7015 Knott Avenue, Buena Park at regularly scheduled auctions through June 30, 2009. Private sale of items may be conducted through the District's Purchasing Department, if it is determined to be the most cost-effective sale method.

The District obtained quotes in February based upon fees and a percentage of gross sales as follows:

- | | |
|---------------------------|--------------------------------|
| • General Auction Company | 25% |
| • The Liquidation Company | 35% of gross sales |
| • Bendis Companies, Inc. | No quote/On-site services only |

Based upon the quotations and service, staff recommends contracting with the General Auction Company for compensation of 25% of gross sales proceeds and related vehicle transfer fee expenses for most categories of items.

The District routinely collects large numbers of obsolete and damaged electronic equipment such as computer monitors, CPUs, keyboards, and the like. Similarly, on a continuing basis textbooks and library books become obsolete. These particular items take up storage space, require extensive handling and are becoming increasingly difficult to dispose of due to marketplace changes, obsolescence and environmental

regulatory requirements. The District plans to dispose of these type of obsolete electronic components, books and other miscellaneous items on a regular basis throughout the year, in order to avoid accumulation and costs to dispose of these items. Damaged units are discarded. Saleable units, applicable textbooks and library books may be sold (to organizations such as Independent Book Buying Services and other similar book buying organizations) and items may be donated to local charitable organizations such as Goodwill Industries, the Friendly Center, the Salvation Army, etc., in accordance with statutory and Board policy requirements.

FISCAL IMPACT: Income less commission expenses of 25% of gross sales.

RECOMMENDATION: It is recommended that the Board of Education declare the items listed and described as surplus and approve the public and private disposition of the surplus items in accordance with Education Code Section 17545 and Board Policy 3270. It is also recommended that the Board of Education authorize the District to enter into appropriate contracts with the General Auction Company, and other firms and organizations as needed, for the sale or disposition of District surplus items.

SURPLUS ITEMS LIST

Vehicle #	Year	Make/model	LIC #	VIN #	
<u>School Buses:</u>					
12	1988	Gillig/school bus	E205086	15GAD0910J1030396	engine not repairable
19	1987	Gillig/school bus	E066268	15GAD0911H1030210	engine not repairable

The below listed buses and other vehicles are old, high-mileage polluters which have been replaced or are no longer in service due to safety concerns and excessive repair cost estimates. Generally, these vehicles have more than 150,000 miles. They are no longer needed for any District purposes. Many of the vehicles are inoperable.

72	1990	Inter/ Blue Bird	E337150	1HVBBNEM6MH336412	
73	1990	Inter/Blue Bird	E337201	1HVBBNEM8LH296963	
74	1990	Inter/Blue Bird	E334462	1HVBBNEM5LH296970	
75	1990	Inter/Blue Bird	E288382	1HVBBNEM7LH296971	
111	1994	Collins/Ford	1104852	1FDJE37MXRHA62046	
150	1995	Blue Bird/Chevy	1104860	1GBHG31Y0SF243722	
151	1995	Blue Bird/Chevy	1104858	1GBHG31YXSF244361	
152	1995	Blue Bird/Chevy	1104857	1GBHG31Y9SF244657	
153	1995	Blue Bird/Chevy	1104856	1GBHG31Y5SF244641	
154	1995	Blue Bird/Chevy	1104851	1GBHG31Y5SF244963	
155	1995	Blue Bird/Chevy	1104855	1GBHG31Y0SF44417	
156	1995	Girardin/Ford	1104850	1FDJ37FXSHB28697	
157	1995	Girardin/Ford	1096147	1FDJE37F6THB00820	
158	1995	Girardin/Ford	1096146	1FDJE37F3SHB28699	
160	1995	Girardin/Ford	1096145	1FDJE37F8SHB28696	
161	1995	Girardin/Ford	1096144	1FDE37S6SHB28700	
162	1995	Girardin / Ford	1096143	1FDJE37F1SHB28698	
163	1996	Collins/ Ford	1096144	1FDJE37FXTHB00819	

Other Vehicles:

236	1982	Ford	E031315	1FDXF82H8CVA07506	
254	1990	Ford E 350	E883570	1FDKE37G3LHB33397	
402	1992	Ford F-250	E043584	2FTHF25GONCA08859	

EQUIPMENT & MISCELLANEOUS ITEMS

Three (3) Everett upright pianos
 Two (2) old water trailers (frame broken, no trailer brakes, engine damage and missing parts).
 Various garage and tire equipment items
 Various lots of computers and electronic related items
 Various lots of kitchen items
 Various lots of tools and parts
 Various lots of miscellaneous items

OBSOLETE TEXTBOOKS REPLACED FOR THE 2008-09 SCHOOL YEAR

<i>Title</i>	<i>Subject</i>	<i>Grade Level</i>	<i>Publisher</i>	<i>Copyright</i>
Harcourt Science	Science	K-5	Harcourt School Publishers	2000
Science Explorer: Focus On Earth Science	Science	6	Prentice Hall	2001
Prentice Hall Pre-Algebra	Mathematics	7	Prentice Hall	2002
Algebra I : Concepts & Skills	Mathematics	9-12	McDougal Littell	2001
Algebra I: Structure & Method	Mathematics	9-12	McDougal Littell	2000
Allez Viens ! Level 2	Foreign Language	9-12	Holt, Rinehart & Winston	2003
Komm Mit! Level 2	Foreign Language	9-12	Holt, Rinehart & Winston	1995
Paso a Paso, Level 3	Foreign Language	10-12	Prentice Hall	1996
Living in the Environment, 13 th Edition	Science	10-12	Brooks Cole/Thomson	2004
Other Miscellaneous Obsolete Textbooks	Various	K-12	Various	Various
Miscellaneous Obsolete Library Books	Various	K-12	Various	Various

TOPIC: CONTRACT SERVICES REPORT – ADMINISTRATIVE SERVICES

DESCRIPTION: The following is a report of contract service items for Administrative Services.

**MEADOWS
CONSTRUCTION
SERVICES, INC.**

The District awarded Bid No. FC6017 – Modernization and Abatement – Sycamore Elementary School to Meadows Construction Services, Inc., on May 22, 2008. Change Orders 1, 2 & 3 increase the value of the contract but do not add any additional time. The cost and scope were reviewed and found to be reasonable by the architect, construction manager and staff. This Change Order falls within the allowable maximum per the Public Contract Code.

Special Reserve/Capital Projects.....\$158,258
40.00-0808-0-6279-9520-8500-263-416-000 (Filbeck)

MP SOUTH

The District awarded Bid No. 602 – to MP South to construct a Multi Purpose Room/Lunch Service Building at Anaheim Hills Elementary School, on September 11, 2008. Change Order No. 1 increases the value of the contract and does not add any additional time to the contract. The cost and scope were reviewed and found to be reasonable by the architect, construction manager and staff. This Change Order falls within the allowable maximum per the Public Contract Code

Special Reserve Fund.....\$10,100
49.00-0827-0-6200-9822-8500-268-416-000 (Filbeck)

SMITH EMERY

The District requires material testing services for modernization projects. On June 19, 2008 the Board approved Smith-Emery Laboratories to provide the services for the Sycamore Elementary School Modernization Project. The final phase of the project includes substantial work to increase the parking lot and bus drop-off. All fees are based on an hourly basis and include laboratory testing, as needed.

Special Reserve/Capital Projects...not to exceed.....\$18,000
40.00-0808-0-6280-9520-8500-263-416-000 (Filbeck)

**WESTMARK
PRODUCTS, INC.**

The District awarded Bid No. FC6018 – Wood and Plastic Covered Casework – Sycamore Elementary School to Westmark Products, Inc., on June 19, 2008. Change Order 1 increases the value of the contract and does not add any additional time to the contract. The cost and scope were reviewed and found to be reasonable by the architect, construction manager and staff. This Change Order falls within the allowable maximum per the Public Contract Code.

Special Reserve/Capital Projects.....\$9,100
40.00-0808-0-6279-9520-8500-263-416-000 (Filbeck)

**NYBERG
ARCHITECTURE**

The District requires the services of a qualified architect to prepare architectural and various utility drawings, plus obtain DSA approval for the proposed temporary portable classrooms and buildings for the Yorba Middle School Modernization Project. Nyberg Architects has the experience and qualifications to perform this project.

Capital Facilities Fund.....not to exceed.....\$74,500
(including reimbursables)
40.00-0809-0-6276-9520-8500-386-416-000 (Filbeck)

FISCAL IMPACT: \$269,958

RECOMMENDATION: It is recommended that the Board of Education approve the Contract Services Report – Administrative Services as presented.

TOPIC: RESOLUTION NO. 31-08-09: APPROVAL TO UTILIZE A PRICE AGREEMENT BETWEEN WILSONA SCHOOL DISTRICT AND CLASS LEASING FOR THE PURCHASE OR LEASE OF DOH/DSA RELOCATABLE BUILDINGS

DESCRIPTION: The District's Facilities, Planning and Construction Departments review contracts which have been competitively bid by public agencies. The purpose of the review is to determine the most cost effective basis for the District to procure its own equipment and supplies as may be required.

The Wilsona School District (WSD) advertised a competitive bid for the purchase or lease of relocatable buildings, referenced as "Modular Building Bid Package for Wilsona School District August 2007." WSD awarded a contract to Class Leasing, Inc., for the lease or purchase of relocatables and extended the awarded contract with Class Leasing, Inc., on June 12, 2008. The contract is valid for use and effective through September 20, 2009. The contract allows school districts to utilize the contract pursuant to Public Contract Code section 20118. Based upon the contract pricing and service review, District staff believes approval of this contract is in the best interest of the District.

At this time, it is anticipated that 42 relocatable buildings will be needed as interim student housing for the Yorba Middle School modernization project. Additionally, the District has requirements to periodically lease or purchase relocatable buildings. It is beneficial to the District to utilize this contract for the lease or purchase of relocatables on an as-needed basis at various District sites.

FISCAL IMPACT: Special Reserve/Capital Projects...not to exceed.....\$678,000
40.00-0809-0-6276-9520-8500-386-416-000 (Filbeck)

RECOMMENDATION: It is recommended that the Board of Education approve Resolution 31-08-09, awarding a contract to Class Leasing, Inc., for the lease or purchase of relocatable buildings pursuant to the contract awarded by the Wilsona School District.

RESOLUTION NO. 31-08-09
of the
BOARD OF EDUCATION
of the
ORANGE UNIFIED SCHOOL DISTRICT

**RESOLUTION TO UTILIZE A SPECIFIC PRICING AGREEMENT BETWEEN
WILSONA SCHOOL DISTRICT AND CLASS LEASING, INC., FOR THE PURCHASE
OR LEASE OF RELOCATABLE BUILDINGS**

WHEREAS, Public Contract Code Section 20118 authorizes school districts to utilize other public agency competitively bid contracts; and

WHEREAS, the Wilsona School District awarded a competitively bid contract to Class Leasing, Inc., for the lease or purchase of DOH/DSA approved relocatable buildings at competitive prices; and

WHEREAS, the Wilsona School District and Class Leasing, Inc., have made their contract available to the Orange Unified School District,

NOW, THEREFORE, BE IT RESOLVED and ordered that the Orange Unified School District Board of Education determines that it is in the best interest of the District to award a contract to Class Leasing, Inc., pursuant to the Wilsona School District's Bid referenced as "Modular Building Bid Package for Wilsona School District August 2007," effective through September 20, 2009, for the lease or purchase of relocatable buildings as specified under the terms and conditions of contract awarded by the Wilsona School District.

IN WITNESS OF THE ABOVE STATED ACTION, I have hereunto set my hand this 26th day of February 2009.

AYES: _____
NOES: _____
ABSENT: _____

February 26, 2009

Mark D. Wayland
Clerk of the Board of Education
Orange Unified School District

TOPIC: **PERSONNEL REPORT**

DESCRIPTION: All actions listed in the Personnel Report, representing a cost to the District, have been reviewed by the Business Department and have been assigned a budget number. Appropriate funds exist in all budget areas presented in this Personnel Report. Some items on the report represent the maximum amount that could be encumbered for that item, the actual expenditure may be less, and in no instance will the expenditure be more than the requested amount without an additional request being generated.

This report may require actions for extra pay projects, separation from service, short-term employment, leaves of absence, change of status, and new hires. All requests are generated by individuals, school sites, or various District departments.

All of the above requests have been processed in accordance with the rules and regulations of the Board of Education and the applicable legal requirements of the State of California and the Orange County Department of Education.

FISCAL IMPACT: Certificated: \$152,686
Classified: \$109,184

RECOMMENDATION: It is recommended that the Board of Education approve the Personnel Report as presented.

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule /Step/ Column	Rate	Eff. From	Date To	Comments
	EMPLOYMENT							
1	Bond, Jennifer	Teacher	Taft/Eslick		19,231.00	2/4/09	6/15/09	Temp
2	Elhatem, Rana	Teacher	Yorba/Hanson		22,558.00	2/10/09	6/12/09	Temp
	CHANGE OF STATUS							
1	Navarro, Michelle	Teacher	Fairhaven/Truex			2/10/09	5/20/09	Contract status 49% to 76%
	LEAVE OF ABSENCE							
1	Cardenas, Jennifer	Teacher	Cambridge/Merkow				4/13/09	Return from Unpaid/FMLA/W Benefits
	SEPARATIONS							
1	Stevens, Gary	Teacher	Orange HS/Johnson				6/12/09	Retirement

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resource

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
	EXTRA PAY									
1	Agresti, Allison	Teacher	California/Truex	misc hrly rate	37.45	2/18/09	2/18/09	Parent Training Meeting	1	37.45
2	Aihara, Kristen	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
3	Aiken Pease, Susan	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
4	Armenta, Cynthia	Teacher	Portola/Truex	misc hrly rate	37.45	2/4/09	2/4/09	Family Math Night	3	112.35
5	Babnick, Steve	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
6	Barber, Linda	Teacher	ROP/Oves	hrly rate	32.47	1/26/09	2/4/09	Substitute	60	1,948.20
7	Berry, Colleen	Teacher	Jordan/BAnderson	stipend	398.00	2/23/09	2/27/09	Outdoor Science School	1	398.00
8	Bond, Jennifer	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
9	Boucher, Mike	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
10	Bower, Shelly	Teacher	Adult Ed/Oves	hrly rate	31.83	1/28/09	1/28/09	Instructional Meeting	2	63.66
11	Brooks, Jennifer	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
12	Brost, Stephen	Teacher	Adult Ed/Oves	hrly rate	31.83	1/28/09	1/28/09	Instructional Meeting	2	63.66
13	Buchness, Liisa	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
14	Buckett, Barbara	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
15	Bui, Danny	Teacher	Portola/Truex	misc hrly rate	37.45	2/4/09	2/4/09	Family Math Night	3	112.35
16	Cardenas, Teresa	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
17	Carlile, Melissa	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
18	Cartiglia, John	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
19	Clay, Sandra	Teacher	Adult Ed/Oves	hrly rate	31.83	1/28/09	1/28/09	Instructional Meeting	2	63.66
20	Cole, Michelle	Teacher	Home/Hospital/Oves	misc hrly rate	37.45	1/6/09	6/14/09	Home/Hospital Teaching	100	3,745.00
21	Cooper, Amber	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
22	Cottle, Joan	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
23	Cretney, Mike	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
24	Cronin, Andrea	Teacher	Handy/Truex	misc hrly rate	37.45	2/16/09	6/12/09	Intervention	136	5,093.20
25	Cummins, Lindsey	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	1/6/09	6/12/09	Saturday School	120	4,494.00
26	Danielson, Aaron	Teacher	Home/Hospital/Oves	misc hrly rate	37.45	1/6/09	6/14/09	Home/Hospital Teaching	100	3,745.00
27	Denenny, Judith	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
28	Dull, Elena	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
29	Eiler, Suzanne	Teacher	Adult Ed/Oves	hrly rate	31.83	1/28/09	1/28/09	Instructional Meeting	2	63.66
30	Everakes, Kristi	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
31	Felipe, Ken	Teacher	Portola/Truex	misc hrly rate	37.45	2/4/09	2/4/09	Family Math Night	3	112.35

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
32	Flores, Paul	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
33	Francoeur, Jacquelin	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	40	1,498.00
34	Grimaldo, Fernando	Teacher	Adult Ed/Oves	hrly rate	31.83	1/28/09	1/28/09	Instructional Meeting	2	63.66
35	Gross, Amy	Teacher	Portola/Truex	misc hrly rate	37.45	2/4/09	2/4/09	Family Math Night	3	112.35
36	Hale, Amy	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
37	Hall, Jessica	Teacher	Canyon Rim/Truex	misc hrly rate	37.45	1/22/09	3/12/09	Native American Tutor	16	599.20
38	Hawley, Jeffrey	Teacher	Anaheim Hills/Larson	stipend	398.00	3/16/09	3/20/09	Outdoor Science School	1	398.00
39	Hedspeth, Lisa	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
40	Herron, Patrick	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
41	Hong, Danny	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
42	Horeczko, Andrea	Teacher	Taft/Truex	misc hrly rate	37.45	1/26/09	5/15/09	Intervention	175	6,553.75
43	Hyun, Arnold	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
44	Ito, Nana	Teacher	Portola/Truex	misc hrly rate	37.45	2/4/09	2/4/09	Family Math Night	3	112.35
45	James, Vicki	Teacher	CBET/Truex	misc hrly rate	37.45	2/10/09	6/30/09	CBET Program	120	4,494.00
46	Johnson, Robert	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
47	Kavanaugh, Clifford	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
48	Koss, Christie	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
49	Lear, Charlene	Teacher	California/Truex	misc hrly rate	37.45	2/18/09	2/18/09	Parent Training Meeting	1	37.45
50	Lee, Nancy	Teacher	Jordan/BAnderson	stipend	398.00	2/23/09	2/27/09	Outdoor Science School	1	398.00
51	Maldonado, Ricardo	Teacher	Portola/Truex	misc hrly rate	37.45	2/4/09	2/4/09	Family Math Night	3	112.35
52	Maldonado, Ricardo	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
53	Manley, Janis	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
54	Marzolo, Patricia	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
55	McDonald, Kathleen	Teacher	Lampson/Truex	misc hrly rate	37.45	2/13/09	6/12/09	Intervention	288	10,785.60
56	McLendon, Amy	Teacher	Home/Hospital/Oves	misc hrly rate	37.45	1/26/09	6/14/09	Home/Hospital Teaching	100	3,745.00
57	McMillen, Tracy	Teacher	Palmyra/Truex	misc hrly rate	37.45	1/20/09	6/11/09	Intervention	20	749.00
58	Millet, Karen	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
59	Mirise, Shannon	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
60	Moniz, Amelia	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
61	Moore, Bradley	Teacher	Sycamore/Bruce	stipend	398.00	2/23/09	2/27/09	Outdoor Science School	1	398.00
62	Moore, Gary	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
63	Nelson-Killingsworth,	Teacher	Adult Ed/Oves	hrly rate	31.83	1/28/09	1/28/09	Instructional Meeting	2	63.66
64	Nguyen, Kimoanh	Teacher	Portola/Truex	misc hrly rate	37.45	2/4/09	2/4/09	Family Math Night	3	112.35
65	Niemeyer, Paul	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
66	Noxsel, Kathy	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
67	Nussbaum, William	Teacher	Sycamore/Bruce	stipend	398.00	2/23/09	2/27/09	Outdoor Science School	1	398.00
68	Nussbaum, William	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
69	O'Connor, Richard	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
70	Palucki, Lynne	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
71	Peckham, Kristi	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
72	Petrella, Sara	Teacher	Home/Hospital/Oves	misc hrly rate	37.45	1/13/09	6/14/09	Home/Hospital Teaching	100	3,745.00
73	Priest, Cathy	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
74	Randall, Jennifer	Teacher	Crescent Pr/Truex	misc hrly rate	37.45	2/1/09	5/1/09	Native American Tutor	22	823.90
75	Rizzo, Karen	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
76	Rodriguez, Rhonda	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
77	Ruiz, Patricia	Teacher	California/Truex	misc hrly rate	37.45	2/18/09	2/18/09	Parent Training Meeting	1	37.45
78	Saldivar, Alan	Teacher	Crescent Pr/Truex	misc hrly rate	37.45	2/1/09	5/1/09	Native American Tutor	22	823.90
79	Schwartz, Brooke	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
80	Self, Gino	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
81	Shishani, LaDeana	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
82	Snider, Keith	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
83	Snyder, Gary	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
84	Steindlberger, Jane	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
85	Sudakoff, Rachael	Teacher	Canyon Rim/Truex	misc hrly rate	37.45	1/22/09	3/12/09	Native American Tutor	16	599.20
86	Tanioka, Christopher	Teacher	Anaheim Hills/Larson	stipend	398.00	3/16/09	3/20/09	Outdoor Science School	1	398.00
87	Torres, Richard	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
88	Turner, Jay	Teacher	Curriculum/Stoterau	misc hrly rate	37.45	2/10/09	6/2/09	TAH Institute Training	9	337.05
89	Verdone, Pamela	Teacher	Curriculum/Jackson	payment	37.45	1/30/09	2/5/09	Science Workshop Prep	8	299.60
90	Vitullo, Mary	Teacher	IS/Davis	misc hrly rate	37.45	2/1/09	6/30/09	Staff Development	20	749.00
91	Zarkos, Elizabeth	Teacher	Adult Ed/Oves	hrly rate	31.83	1/28/09	1/28/09	Instructional Meeting	2	63.66
EXTRA PAY PROJECT - COACHING STIPENDS										
1	Blake, Rick	Teacher	Portola MS/Thompson	Stipend	1,115.00	2/1/09	3/31/09	Girls' Basketball	1	1,115.00
2	Anderson, Steve	Teacher	Canyon HS/Bowden	Stipend	750.00	9/1/08	11/30/08	Girls' Waterpolo/BP	1	750.00
3	Thacker, Andrew	Teacher	Canyon HS/Bowden	Stipend	400.00	9/1/08	11/30/08	Girls' Waterpolo/BP	1	400.00
4	Derham, Mathew	Teacher	Canyon HS/Bowden	Stipend	2,378.00	2/1/09	5/31/09	FS Boys' Baseball	1	2,378.00
5	Dumont, Casey	Teacher	Canyon HS/Bowden	Stipend	2,000.00	2/1/09	5/31/09	JV Boys' Baseball/BP	1	2,000.00

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
6	Goodrich, Ashley	Teacher	El Modena HS/Briquele	Stipend	2,500.00	6/10/08	12/10/08	Girls' Cheerleading/BP	1	2,500.00
7	Uriostegui, Arturo	Teacher	Orange HS/Johnson	Stipend	2,448.00	2/11/09	5/31/09	FS Boys' Track	1	2,448.00
8	Ryan, Mitch	Teacher	Orange HS/Johnson	Stipend	1,254.00	2/11/09	5/31/09	JV Boys' Tennis	1	1,254.00
9	Toohey, Michael	Teacher	Orange HS/Johnson	Stipend	2,448.00	2/11/09	5/31/09	Frosh Girls' Track	1	2,448.00
10	Haas, Andrew	Teacher	Villa Park HS/Howard	Stipend	2,579.00	2/1/09	5/31/09	J.V. Girls' Track/Field	1	2,579.00
11	Walburn, Jacqueline	Teacher	Villa Park HS/Howard	Stipend	2,448.00	2/1/09	5/31/09	F/S Girls Track/Field	1	2,448.00
12	Sitner, Phil	Teacher	Villa Park HS/Howard	Stipend	2,579.00	2/1/09	5/31/09	Vars. Asst. Boys' Track/Field	1	2,579.00
13	Murphy, Russell	Teacher	Villa Park HS/Howard	Stipend	1,800.00	2/1/09	5/31/09	JV Boys' Track/BP	1	1,800.00
EXTRA PAY PROJECT - DEPARTMENT CHAIRPERSON										
1	Cuesta, Carlos	Teacher	Orange HS/Johnson	Stipend	1,943.00	1/1/09	6/30/09	Foreign Language	1	1,943.00

Staff Responsibility:
Ed Kisse, Assistant Superintendent-Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

School	Student Teacher	Assignment	Begin Date	End Date	Master Teacher	University	Units
STUDENT TEACHER PLACEMENTS							
Villa Park HS	McWilliams, Russell	S. Science	2/2/09	5/22/09	Jamie Quiroz	Chapman	10
Villa Park HS	Gire, Jennifer	English	2/2/09	5/22/09	Joy Iseli	Chapman	10
Villa Park HS	Hayes, Erica	English	2/2/09	5/22/09	Cynthia Huffman	Chapman	10
Chapman Hills	Nicholson, Lisa	1st Grade	2/2/09	3/31/09	Nikki Vanderschraaf	CalState TEACH	5
Crescent	Allen, Katheryn	6th Grade	4/13/09	5/15/09	Michelle Venckus	CSUF	5
Imperial	Hitchcock, Nicole	3rd Grade	4/13/09	5/15/09	Laurie Parke	CSUF	5

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	Position	Administrative Unit	Range/Step	Rate	Eff. From	Eff. To	Comments
EMPLOYMENT							
Hourly							
Christensen, Brian	Inst. Asst. - SDC/ Palmyra ES	Special Education/ Hanson	26/1 (53)	\$ 13.89	1/30/2009		Replacement for J. Pace
Ferencz, Bryan	Inst. Asst. - SDC/ Palmyra ES	Special Education/ Hanson	26/1 (53)	\$ 13.89	2/2/2009		Replacement for V. Chen
Gentry, Nicole	Inst. Asst. - SDC/ Special Education	Special Education/ Hanson	26/1 (53)	\$ 13.89	1/21/2009		Replacement for M. Fain
Laughlin, Sean	Inst. Asst. - Job Coach/ Transition	Special Education/ Hanson	28/1 (53)	\$ 14.62	2/5/2009		Replacement for A. Croce
Lira, Brittany	Child Care Aide/ Nohl Canyon ES	School Age Care/ Stephens	14/1 (53)	\$ 10.36	1/12/2009		Replacement for J. Henderson
Nellesen, Holly	Inst. Asst. - Pre K/ Parkside	Special Education/ Hanson	26/1 (53)	\$ 13.89	2/4/2009		Replacement for T. Chavez
Nguyen, Landon	Inst. Asst. - SDC/ Palmyra ES	Special Education/ Hanson	26/1 (53)	\$ 13.89	2/9/2009		Replacement for D. Hall
Osterling-Campbell, Breanna	Inst. Asst. - Pre K/ Riverdale ES	Special Education/ Hanson	26/1 (53)	\$ 13.89	2/2/2009		Replacement for S. Loveday
Pernod, Laura	Inst. Asst. - SDC/ Palmyra ES	Special Education/ Hanson	26/1 (53)	\$ 13.89	2/2/2009		Replacement for L. Smith
Perry, Suzanne	Inst. Asst. - Severely Disabled/ Crescent ES	Special Education/ Hanson	28/1 (53)	\$ 14.62	2/6/2009		Replacement for K. Gonzalez
Ross, Danielle	Inst. Asst. - Pre K/ Riverdale ES	Special Education/ Hanson	26/1 (53)	\$ 13.89	2/10/2009		Replacement for L. Walz
Monthly							
Barkholtz, Jane	Occupational Therapist/ Special Education	Special Education/ Hanson	66/3 (50)	\$ 6,834.00	1/26/2009		New position
SHORT TERM EMPLOYMENT							
Barclay, Richard	Percussion Technician/ Canyon HS	Canyon HS/ Bowden	Per Month	\$ 500.00	12/1/2008	5/31/2009	Not to Exceed \$3,000.00

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	From	To	Eff. From	Date To	Comments
EMPLOYMENT CHANGE					
Hourly					
Bauler, Debra	Instructional Assistant Canyon Rim ES 24/6 (53) + 2% 9.5 mos/3 hrs	Instructional Assistant Canyon Rim ES 24/6 (53) + 2% 9.5 mos/2.75 hrs	2/3/2009		In lieu of layoff, replacing J. Jap
Lynch, Ann Marie	Instructional Assistant, Sp Ed Running Springs ES 26/4 (53) ¹ 9.5 mos/3.5 hrs	LOA	1/22/2009		Unpaid leave of absence
Loeza, Mauro	Food Service Assistant Villa Park HS 19/6 (53) ₁ 9.5 mos/3.25 hrs	LOA	2/9/2009		Unpaid leave of absence

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	Position	Administrative Unit	Schedule/ Step/Column	Rate	Eff. From	Date To	Comments
SEPARATIONS							
Crabfossé Wickwire, Alicia	CBET Instructor	Special Programs			1/5/2009		Resignation
Gonzalez, Karina	Instructional Assistant	Special Education			11/25/2008		Dismissal
Pernod, Laura	Instructional Assistant	Special Education			2/2/2009		Resignation

TOPIC: **TEACHER ASSIGNMENT/CONSENT - VARIABLE OR SHORT-TERM WAIVER**

DESCRIPTION: The California Education Code authorizes, under the provision of Section 44830(a), Variable Term Waivers that have to do with educator preparation and credentialing, and with the ability of employers to employ or assign persons who are not appropriately credentialed for their assignment. Requests for Variable Term Waivers may be submitted by employing agencies to solve a temporary certification or assignment problem, when the employing agency finds there are an insufficient number of certificated persons who meet the specified employment criteria for a position.

The California Education Code authorizes, under the provision of Section 80122 employing agencies to grant a short-term waiver provided it is issued one time only for any one credentialed teacher and one time only for a given classroom. They are valid for no more than one semester.

The teacher(s) whose name(s) is/are listed on the attached has/have met the requirements, has/have consented to the assignment, and has/have been judged by the site administrator to be competent in the subject matter. Likewise, all other means of credentialing and reassignment have been explored. The passage of this waiver will allow us to remain compliant with SB 435, which requires that all teachers be appropriately assigned.

FISCAL IMPACT: This item has no fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education approve the variable term waiver as presented.

VARIABLE/SHORT TERM WAIVERS

Board Agenda
February 26, 2009

<u>NAME</u>	<u>SITE</u>	<u>POSITION</u>
E.C. 44268 Preparation Program: Speech-Language Pathology Services		
Bogues, Catherine	Riverdale Elementary	Speech Therapist, K-6 (Renewal of Waiver to complete requirements)

TOPIC: **CONTRACT SERVICES REPORT – EDUCATIONAL SERVICES**

DESCRIPTION: The following is a report of contract service items for Educational Services.

PARENT INSTITUTE FOR QUALITY EDUCATION Change Order: Original approval on September 25, 2008, in the amount of \$4,500. At this time, it is necessary to increase the funding amount due to overwhelming parent interest and involvement. The Parent Institute for Quality Education provided parent training for the parents of students enrolled at Yorba Middle School on October 16, through December 18, 2008. Eight trainings were held, with a total of 135 parent participants. The trainings are designed to develop skills and techniques which enable parents to address the educational needs of their school-aged children. Parents had to complete six out of eight trainings in order to graduate. A total of 98 parents completed the course. The cost for the training is \$75 per parent graduate.
Title III not-to-exceed \$2,850
01.00-4203-9-2433-1132-2495-686-604-000 (Reider/Truex/Saraye)

FISCAL IMPACT: \$2,850

RECOMMENDATION: It is recommended that the Board of Education approve the Contract Services Report - Educational Services and authorize the Superintendent or designee to execute the contracts.

TOPIC: **STUDY TRIPS**

DESCRIPTION Canyon High School - Boys and Girls Swim Teams - Fresno, CA - March 20 - 21, 2009

Canyon High School's Boys and Girls Swim Teams under the direction of coaches, Steve Anderson and Erik Davidson, will travel to Fresno to compete in the Fresno Central Section Swim Meet. Students will have the opportunity to compete against teams from Central and Northern California to experience the level of competition. Twenty-eight male and thirty-two female students will be accompanied by four male and four female adult chaperones and will stay at the Holiday Inn Express Hotel and Suites, Fresno. Transportation will be provided by OUSD. Total cost per student is \$75 and scholarships are available. Students will miss one day of school. No substitute will be required.

Fletcher Elementary- 6th Grade Outdoor Science School - Creekside - March 16-20

The sixth grade students from Fletcher Elementary School will participate in the Orange County Department of Education's Outdoor Science School program. This five-day program provides students an opportunity to study science in a natural setting. Students will gain knowledge of select biological and earth science concepts and develop an awareness and appreciation of the environment and their responsibility to affect its quality. Students will experience cooperation through group living. Students attending the program are responsible for the program cost. There is no impact to the general fund. The student cost may be supplemented by funds donated from individual parent organizations. The cost will not exceed \$350 per student and scholarships are available.

FISCAL IMPACT: Receipt of restricted categorical fund monies and unrestricted donated funds.

RECOMMENDATION: It is recommended that the Board of Education approve the study trips as presented.

TOPIC: TEXTBOOK ADOPTIONS – 30-DAY REVIEW BY PUBLIC

DESCRIPTION: Textbooks and supplementary instructional texts are reviewed by teacher committees from respective grade levels or departments, which screen available texts and materials for potential adoption. The selection committee(s) submit their recommendations to the District Instructional Materials Advisory Committee (IMAC) for review and consideration. The IMAC committee is composed of principals, media specialists, and teachers whose responsibility is to recommend to the Board of Education approval of the considered texts.

It is at this juncture that the Board of Education places the texts and/or supplementary texts on "30-day review period" so members from the public may have an opportunity to review those texts, pending formal adoption. The texts are available for review in the Board Room this evening and after tonight in the Instructional Media Center. After the 30-day review period, the Board of Education may take formal action to adopt the textbooks and/or supplementary texts.

FISCAL IMPACT: The textbooks, Bon Voyage! Level 3 and Komm Mit! Level 3, when adopted will be purchased with state textbook funds. Auxiliary/ supplemental adoption texts are used to supplement the basic textbook and are purchased with funds other than the state textbook monies.

District and State Textbook Account Numbers:

01.00-7156-0-4110-1110-1000-609-609-000,

01.00-7158-0-4210-1110-2420-609-609-000,

Other school textbook accounts are used for auxiliary/ supplemental adoptions.

RECOMMENDATION: It is recommended that the Board of Education place the attached list of textbooks on display for the 30-day review period to be considered for adoption at the April 16th Board meeting.

Orange Unified School District

TEXTBOOK ADOPTIONS

Board Review – February 26, 2009

Final Approval – April 16, 2009

TEXTBOOK ADOPTIONS

<i>Title</i>	<i>Subject</i>	<i>Grade Level</i>	<i>Publisher</i>	<i>Copyright</i>	<i>ISBN</i>	<i>State Matrix</i>	<i>IMAC</i>	<i>Funding Source</i>	<i>Quantity</i>	<i>Cost Per Item</i>	<i>Total Cost</i>
Bon Voyage ! Level 3	Foreign Language	10-12	Glencoe/ McGraw-Hill	2008	9780078791482	No	2/2/09	State Textbook Funds	103	\$80.54	\$8295.62

TEXTBOOK RE-ADOPTIONS

<i>Title</i>	<i>Subject</i>	<i>Grade Level</i>	<i>Publisher</i>	<i>Copyright</i>	<i>ISBN</i>	<i>State Matrix</i>	<i>IMAC</i>	<i>Funding Source</i>	<i>Quantity</i>	<i>Cost Per Item</i>	<i>Total Cost</i>
Komm Mit ! Level 3	Foreign Language	10-12	Holt McDougal	2006	9780030372575	No	2/2/09	State Textbook Funds	40	\$79.35	\$3174.00

 Estimated Quantities needed for 2009-2010 School Year

TOPIC:	EXPULSION OF STUDENT: CASE NO. 08-09-12
DESCRIPTION:	Violation of California Education Code 48900 (k), 48915 (a-5).
FISCAL IMPACT:	There will be no fiscal impact.
RECOMMENDATION:	<p>It is recommended that the Board of Education uphold the recommendation for expulsion for two semesters (through Spring 2009/10), suspend the expulsion and transfer student to Community Day School.</p> <p>A hearing panel of administrators met on January 30, 2009. The panel determined that a recommendation for expulsion (suspended) be presented to the Board of Education.</p>

TOPIC:	CONTRACT SERVICES REPORT – PUPIL SERVICES
DESCRIPTION:	The following is a report of contract service items for Pupil Services.
WRITE START PEDIATRICS	<p>The services of Write Start Pediatrics are required for physical therapy assessments for the Pupil Services department during the 2008/2009 school year.</p> <p>Special Education not-to-exceed \$3,000 01.00-6500-0-5842-5770-1190-207-207-000.</p>
SAN JOAQUIN COUNTY OFFICE OF EDUCATION	<p>The San Joaquin County Office of Education is requiring districts to subscribe to the Standardized Testing and Recording (STAR) report as a component of the Special Education Information System (SEIS). The district's portion for the 2008/2009 school year is based on our special education student count.</p> <p>Special Education not-to-exceed \$682 01.00-6500-0-5850-5770-1110-207-207-000</p>
FISCAL IMPACT:	\$3,682
RECOMMENDATION:	It is recommended that the Board of Education approve the Contract Services Report- Pupil Services as presented.

TOPIC: RESOLUTION NO. 29-08-09: SIGNATURE
AUTHORIZATION UPDATE

DESCRIPTION: Authorization of signatures is an item which is routinely updated to reflect changes in personnel and to comply with the requirements of the California Education Code.

As the agency which ultimately releases District payrolls and warrants, the Orange County Department of Education (OCDE) must maintain on file the approved signature authorizations for all school districts. The signatures are applicable to various documents which are approved by the Board of Education and in compliance with the Education Code and other pertinent state and federal laws. The administrative/leadership employees for whom the signature authorizations are designated do not transfer that authority to any staff members.

Purchase orders are processed within the limitations of existing site/program budgets, with the P.O. listing submitted to the Board at each meeting. Non-routine expenditures for consultants, contracts, major facility additions, etc. are submitted to the Board separately for authorization. Before the preparation of a warrant, it is determined that the proper authorization and approvals exist. Warrants prepared by the District are forwarded to the OCDE for review of documentation, county signature, and entry to OUSD's county ledgers before they are returned to the District for release to vendors, consultants, or contractors. Purchase orders, bid documents, warrants, payrolls, federal/state/county documents, etc. are audited by the District's independent audit firm.

FISCAL IMPACT: This item has no fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education adopt Resolution No. 29-08-09 granting signature authorization for specific District administrative/leadership employees as indicated on the attached document.

Resolution No. 29-08-09
Orange Unified School District
AUTHORIZATION OF SIGNATURES

WHEREAS, it is necessary to authorize certain offices of the Orange Unified School District to sign District documents in order to conduct the business of the District; and

WHEREAS, legal and county requirements are that said signatures be duly adopted and recorded;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Orange Unified School District hereby authorizes the following named persons of the Orange Unified School District to sign the documents as indicated:

Resolution No. 29-08-09 Signature Authorization	Federal/ State/ County Documents	Contracts & Agreements	Inter-District Agreements	Purchase & Bid Documents	Personnel Documents/Co ntracts	Payroll Documents	Check/Savings (2 signatures required)	"B" Warrants	Warrant Registers
Renae E. Dreier, Ed.D., Superintendent	X	X	X	X	X	X	X	X	X
Renae E. Dreier, Ed.D., Superintendent (Facsimile)	X						X	X	
Marsha Brown, Ed.D., Asst. Supt., Educational Services	X		X		X	X			
Michael Christensen, Asst. Supl., Business Services	X	X	X	X	X	X	X	X	X
Ed Kisse, Assistant Superintendent, Human Resources	X				X	X			
Jamie Brown, Executive Director, Human Resources	X				X				
Frederick Kemp, Director, Purchasing		X		X					
Judy Pollock, Director, Nutrition Services	X						X	X	X
Claudio (Joe) Sorrrera, Admin. Director, Fiscal Services	X					X	X	X	X
Barbara Stephens, Director, Fiscal Assistance							X		X
Charmaine McHugh, Accounting Manager							X		X
Jan Hobson, Payroll Manager	X					X			

PASSED, APPROVED AND ADOPTED, by the Board of Education of the
Orange Unified School District at a meeting held on the 26th day of February, 2009.

Rick Ledesma, President
Orange Unified School District

ATTEST:

Mark Wayland, Clerk
Orange Unified School District