

**ORANGE UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION • REGULAR MEETING  
District Education Center • Board Room  
1401 North Handy Street • Orange, California**

**Thursday • February 21, 2008  
7:00 P.M. • Closed Session  
7:30 P.M. • Regular Session**

---

**MINUTES**

*Board President Poutsma was absent from the meeting; Board Vice President Smith presided.*

**1. CALL MEETING TO ORDER**

Board Vice President Smith called the meeting to order at 7:03 p.m.

**2. ESTABLISH QUORUM**

Board Members Present for Closed Session:  
Ledesma, Moffat, Nichols, Ortega, Smith

Board Members Absent from Closed Session:  
Poutsma, Rocco

**3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**

None

**4. ADJOURN TO CLOSED SESSION**

The meeting adjourned to closed session at 7:03 p.m. to discuss the following items:

- A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- B. CONFERENCE WITH LABOR NEGOTIATORS  
California School Employees Association

**5. CALL TO ORDER – REGULAR SESSION**

Mrs. Smith called the meeting to order at 7:30 p.m.

Board Members Present:  
Ledesma, Moffat, Nichols, Ortega, Rocco, Smith

Board Members Absent:  
Poutsma

**Moment of Silence**

Mrs. Smith called for a moment of silence in recognition of Cindy Tanaka, teacher at Lampson

---

Elementary School, who passed away this past week after a valiant battle with cancer.

**6. PLEDGE OF ALLEGIANCE**

Board Vice President Smith invited the audience and staff to join the Board in reciting the Pledge of Allegiance.

**7. REPORT OF CLOSED SESSION DECISIONS AS REQUIRED BY THE BROWN ACT**

The Board of Education authorized the Superintendent or designee to give notice of non-re-election to two probationary certificated employees for the next succeeding school year.

**8. ADOPTION OF AGENDA**

**Motion No. 77**

It was moved by Mrs. Nichols, seconded by Mr. Ortega and carried by a vote of 5-1-1(No: Rocco; Absent: Poutsma) to adopt the February 21, 2008 agenda.

**9. ANNOUNCEMENTS AND ACKNOWLEDGMENTS**

**Item 9.A. Superintendent's Report**

Dr. Godley recognized Palmyra and Panorama Elementary Schools for being named California Distinguished Schools finalists and commended Connie Smith, principal at Palmyra, and Michelle Moore, principal at Panorama, along with their staff for their efforts. Notably, Panorama received a perfect score. Site visitations will be completed in mid to late March to confirm the award status. The award ceremony will be held at the Disneyland Hotel in May. Additionally, West Orange Elementary received an honorable mention.

Dr. Godley announced that eight District students will compete for \$220,000 in scholarship funds in the Investing in Education Student Leadership Awards Program, sponsored by the Irvine Company. These eight students are among 32 high school seniors from Orange County who best demonstrate the potential to become future community leaders.

**Item 9.B. Board President's Report**

No Report

**Item 9.C. Board Recognition of Students, Staff and Community**

Mrs. Nichols acknowledged the dedicated employees who attended the Whole School Reform Symposium in San Diego.

Mrs. Nichols congratulated West Orange Elementary School for being named as the number one school in the state for student achievement under the Reading First Program.

Mrs. Smith recognized the three District administrators for being honored by the Association of California School Administrators (ACSCA) as Administrators of the Year in their employment

---

category. Those honored were Jamie Brown, Human Resources, Aileen Sterling, middle school principal, and Victoria Webber, Confidential Employee.

**Orange North Rotary – Grant Presentation**

Kenneth Caplin from Orange North Rotary presented a check in the amount of \$2,675 to the Board of Education and designated that the monies be used at Richland High School for three NEC Projectors and a Smart Board and stand.

**Item 9.D. Outstanding Customer Service Incentive Program – “Attitude is Everything”**

The Board of Education recognized Maria Espitia, Community Liaison at Taft Elementary School, and Sergio Gonzalez, Senior Staff Clerk in Child Welfare and Attendance, as recipients of the Outstanding Customer Service Award for February. Mrs. Smith presented Certificates of Recognition to both.

**Item 9.E. Proclamation Declaring the Week of March 3-7, 2008 at the “Week of the School Administrator”**

The Board adopted a proclamation honoring Orange Unified School District administrators for their leadership of the educational process to insure successful student achievement, citing the first week of March as “Week of the School Administrator.” Mrs. Smith presented the proclamation to Jacque Keefe, chairperson of Leadership Team Orange, who accepted the proclamation on behalf of all District administrators.

**10. APPROVAL OF MINUTES**

None

**11. PUBLIC COMMENT: Non-Agenda Items**

**Speakers**

Fiorella Caraisco, spoke on behalf of her son, a senior at Canyon High School, and requested that a waiver for the CAHSEE be presented to the Board of Education on March 6, 2008.

**12. ACTION ITEMS**

**Item 12.A. Public Hearing: Special Education Local Area Plan – 2007-08 Annual Service and Budget Plan**

The California State Department of Education requires each Special Education Local Plan Area (SELPA) to submit their Annual Service and Budget Plan to the Board of Education for approval and adoption. This public hearing enables the Orange Unified SELPA to comply. Funds are received from state and federal special education grants.

**Public Hearing**

The Board Vice President closed the regular meeting of the Board of Education and opened the public hearing at 7:56 p.m.

---

**Speakers**

No speakers

The Board President closed the public hearing and reopened the regular Board of Education meeting at 7:57 p.m.

**Motion No. 78**

It was moved by Mrs. Nichols, seconded by Mr. Ortega and carried by a vote of 5-1-1 (No: Rocco; Absent: Poutsma) to approve and adopt the 2007-08 Annual Service and Budget Plan.

**Item 12.B. California School Boards Association – 2008 Delegate Assembly Election**

California School Boards Association (CSBA), Region 15 (Orange County), is holding elections for the 2008 Delegate Assembly. The Board as a whole votes, submits one ballot and may vote for up to the number of vacancies in the region. Region 15 has eight vacancies.

**Motion No. 80**

It was moved by Mrs. Moffat, seconded by Mr. Ortega and carried by a vote of 4-1-1-1 (Abstain: Ledesma; Absent: Poutsma; No: Rocco) to nominate the following eight incumbents to the 2008 CSBA Region 15 Delegate Assembly:

Tammy Bullard.....	Tustin USD
Shirley Carey.....	Huntington Beach City SD
Meg Cutuli .....	Los Alamitos USD
Judith Franco.....	Newport-Mesa USD
Susan Henry.....	Huntington Beach Union HSD
Donna McDougall.....	Cypress SD
Esther Wallace.....	Magnolia SD
Sharon Wallin .....	Irvine USD

**Item 12.C. Supplementary Retirement Plan**

**Speakers**

Mr. Lauren Miller, spoke in opposition to the Supplementary Retirement Plan.

**Introduction**

In light of the proposed state budget for this year and at least the following year, the District needs to implement strategies for both increasing revenue and decreasing expenditures in every way possible. Because of this fiscal situation at the state level, the Supplementary Retirement Plan is being proposed. The District last entered into a similar plan of this type in the 2002-03 school year and was able to save \$2.6 million the first year and \$12.8 million over five years mainly due to the large number of positions not replaced.

---

This plan provides an enhanced retirement benefit for those employees who elect to retire June 30, 2008. The basic benefit is estimated to be 6.0 to 6.5 percent of the employee's final salary schedule placement (depending on final plan design) divided by twelve, paid monthly for life. Actuarially equivalent benefits with distribution options other than life will also be provided, such as reduced joint and survivor monthly payment paid for the participant's lifetime and beneficiary's lifetime, life or 10 years option, and higher, fixed period payments, based on the present value of the unmodified benefit, paid monthly for a fixed number of years.

The implementation process will include individualized benefit illustrations distributed to each eligible employee, orientation meetings, and individual counseling workshops. A minimum number of participants will be required to ensure that the plan is financially acceptable. In 2002-03, there were 634 eligible employees with 179 actually retiring (110 of who were teachers). Total retirees were approximately 28 percent of those eligible.

The Supplementary Retirement Plan will be implemented and administered by Public Agency Retirement Systems (PARS). This organization has implemented more than 800 retirement plans throughout the state since 1983, including plans in the Orange Unified School District in 1984 and 2003. Savings to the District ranges from \$750,000 in year one to an accumulated savings of \$10,717,180 by the end of the fifth year depending on the percentage of positions replaced.

### **Discussion**

Mr. Archibald responded to Mrs. Moffat's questions and clarified the process of the Supplementary Retirement Plan. If the plan is approved, the District will give an individualized retirement plan to each eligible employee. The number and mix of people who participate impacts the final cost determination. Eligible employees will have 45 days to respond. The Board can evaluate the cost effectiveness of those retiring.

### **Motion No. 80**

It was moved by Mrs. Nichols, seconded by Mrs. Moffat to authorize the District to receive letters of intent to participate in the Supplemental Retirement Plan.

### **Discussion**

Mr. Rocco spoke against the Supplemental Retirement Plan.

Mrs. Moffat spoke in support of the Supplemental Retirement Plan.

**Motion No. 80** carried by a vote of 5-1-1 to authorize the District to receive letters of intent to participate in the Supplemental Retirement Plan. (No: Rocco; Absent: Poutsma).

## **13. INFORMATION/DISCUSSION ITEMS**

No Items

---

**14. CONSENT ITEMS**

**Speakers**

No Speakers

**Motion No. 81**

It was moved by Mrs. Nichols, seconded by Mr. Ortega and carried by a vote of 5-1-1 (No: Rocco; Absent: Poutsma) to approve the consent items.

**Item 14.A. Purchase Orders List**

The Board approved the Purchase Order List dated January 25 through February 10, 2008 in the amount of \$891,266.69. See attached Purchase Orders List.

**Item 14.B. Warrants List**

The Board accepted the Warrants List dated January 25 through February 10, 2008 in the amount of \$5,454,685.79. See attached Warrants List.

**Item 14.C. Gifts**

The Board accepted the following gift:

- Solo Hitter; Pitch Back (good condition) to the El Modena HS Baseball Team, donated by Lya Kingsland

**Item 14.D. Contract Services Report – Business Services**

The contract services report for Business Services was approved as follows:

**QUINTESSENTIAL SCHOOL SYSTEMS (QSS) TRAINING**

Staff training is required to efficiently make use of various new and existing features on the electronic QSS business system including the Purchase Order Change Order System and Online Requisitioning processing module for the Purchasing Department. QSS will provide on-site training during the 2007-08 Fiscal Year. Travel expenses and one day of training is included. Conference Budget.....not-to-exceed.....\$2,000

**ORANGE COUNTY TEACHERS FEDERAL CREDIT UNION (OCTFCU)**

The agreement with OCTFCU, which provides for the ATM machine services at the District Office location, is scheduled to expire on May 4, 2008. Addendum 1 will extend the agreement term for a period of five years. Projected annual income from agreement is approximately \$2,000.

**ORANGE COUNTY TRANSPORTATION AUTHORITY (OCTA)**

In order to obtain discount pricing for multiple bus passes, the District will enter into a bus pass distributor agreement with OCTA for the benefit of OUSD students. This is a no cost to the District agreement which will be utilized by Richland Continuation High School, ROP, and other sites.

---

**DAVID A. BOYLE ENGINEERING**

Boyle Engineering has the expertise and experience necessary to provide field surveys and develop grading and drainage plans for the installation of a new parking lot at Nohl Canyon ES. The new parking lot is an extension of the existing lot and will allow more room for parent drop off by moving the existing parking stalls onto the added asphalt. All expenses will be reimbursed by the City of Anaheim.

Special Reserve/Capital Projects.....not to exceed.....\$10,000

**JOYCE INSPECTIONS & TESTING, INC.**

The Department of the State Architect (DSA) requires a certified inspector of record to inspect all school construction projects. On December 14, 2006, the Board approved Joyce Inspections to provide these services for the Esplanade and Jordan Elementary School's Modernization Projects.

There is a need to increase the original dollar amount (\$286,000) to complete these projects.  
Special Reserves/Capital Projects.....not-to-exceed.....\$70,000

**G.A. NICOLL AND ASSOCIATES, INC.**

Nicoll and Associates has the expertise and experience necessary to take soil samples, conduct lab analyses and develop the pavement design section for the installation of a new parking lot at Nohl Canyon ES. The new parking lot is an extension of the existing lot and will allow more room for parent drop off by moving the existing parking stalls onto the added asphalt. All expenses will be reimbursed by the City of Anaheim.

Special Reserve/Capital Projects.....\$5,000

**MARK J. PAONE, AIA**

The District requires the services of a qualified architectural firm for upgrades of the fire alarm system at Panorama Elementary. Paone Architects will prepare project specifications and all required drawings. They will also obtain the Department of the State Architect (DSA) approval for the project and provide project oversight.

Deferred Maintenance.....not-to-exceed.....\$44,000

**SMITH-EMERY LABORATORIES**

The District requires material testing services for Modernization Projects. On July 19, 2007, the Board approved Smith-Emery Laboratories to provide these services for the Esplanade and Jordan Elementary Schools Modernization Projects. The fees are based on an hourly basis and include laboratory testing, as needed. There is a need to increase the original dollar amount (\$16,000) to complete these projects.

Special Reserves/Capital Projects.....not-to-exceed.....\$10,000

**SMITH-EMERY LABORATORIES**

The District requires soil testing services for asphalt design specifications of the Sycamore School modernization project. Smith-Emery has the experience and availability to provide these services. The fees are based on an hourly basis and include laboratory testing, as needed.

Special Reserves/Capital Projects.....not-to-exceed.....\$7,500

**TADROS AND YOUSSEF CONSTRUCTION, INC., DBA T & Y CONSTRUCTION, INC.**

The District awarded Bid No. FC6007 – Modernization – Esplanade Elementary School to T & Y Construction, Inc., on December 14, 2006. Change Order Nos. 8 and 9 increases the value of the contract and does not add any additional time to the contract. The cost and scope were reviewed and found to be reasonable by the architect, construction manager and staff.

Special Reserve/Capital Projects.....\$22,072

**TADROS AND YOUSSEF CONSTRUCTION, INC., DBA T & Y CONSTRUCTION, INC.**

The District awarded Bid No. FC6013 – Modernization – Portola Middle School to T & Y Construction, Inc., on December 14, 2006. Change Order Nos. 7 and 8 increases the value of the contract and does not add any additional time to the contract. The cost and scope were reviewed and found to be reasonable by the architect, construction manager and staff.

Special Reserve/Capital Projects.....\$305

**Item 14.E. Acceptance of Completed Contracts and Filing of Notices of Completion**

The Board accepted the following contract(s) as complete, authorized staff to file appropriate notice(s) of completion and release the retention payment(s) to the contractor(s).

BID NO. 566 – Unit Price Contract - Replace West Parking Lot  
Project(s): District Office  
Board Approval: August 23, 2007  
Original Purchase Order: 803698  
Completion Date: January 24, 2008  
Contractor: Universal Asphalt Company  
Original Project Amount: \$79,780.00  
Change Order(s) Amount: \$ -0-  
Total Project Amount: \$79,780.00  
Fund(s): General Fund (01)

BID NO. 566 – Unit Price Contract – Overlay Four Tennis Courts  
Project(s): Villa Park High School  
Board Approval: August 23, 2007  
Original Purchase Order: 803565  
Completion Date: January 29, 2008  
Contractor: Universal Asphalt Company  
Original Project Amount: \$43,880.00  
Change Order(s) Amount: \$ -0-  
Total Project Amount: \$43,880.00  
Fund(s): Deferred Maintenance (14)



---

BID NO. 590 – Replacement of Fire Alarm System  
Project(s): Villa Park Elementary  
Board Approval: August 23, 2007  
Original Purchase Order: 802040  
Completion Date: January 24, 2008  
Contractor: Time & Alarm Systems  
Original Project Amount: \$198,767.00  
Change Order(s) Amount: \$ -0-  
Total Project Amount: \$198,767.00  
Fund(s): Deferred Maintenance (14)

BID #FC8016 - California Elementary School  
Project(s): Modernization-Window Replacement  
Original Board Approval: July 19, 2007  
Original Purchase Order: #802172  
Completion Date: January 9, 2008  
Contractor: Construct 1 One, Corp.  
Original Project Amount: \$431,000  
Change Order(s) Amount: -0-  
Total Project Amount: \$431,000  
Fund(s): (40) Special Reserves

BID #FC6008 - Jordan Elementary School  
Project(s): Modernization – Demolition and Abatement  
Original Board Approval: December 14, 2006  
Original Purchase Order: #704222/914222/924222  
Completion Date: 9/8/2007  
Contractor: Miller Environmental, Inc.  
Original Project Amount: \$272,000  
Change Order(s) Amount: \$ 15,213  
Total Project Amount: \$287,213  
Fund(s): (40) Special Reserves

BID #FC6009 - Jordan Elementary School  
Project(s): Modernization – Wood Casework  
Original Board Approval: December 14, 2006  
Original Purchase Order: #704225  
Completion Date: June 17, 2007 Phase 1  
Contractor: K & Z Cabinet Co., Inc.  
Original Project Amount: \$207,010  
Change Order(s) Amount: \$ -0-  
Total Project Amount: \$207,010

---

**Item 14.F. Reimbursement Agreement between the City of Anaheim and the District to Construct Expanded Parking Facilities at Nohl Canyon Elementary School**

The Board authorized the Superintendent or his designee to negotiate and enter into the Reimbursement Agreement for the expansion of the parking lot at Nohl Canyon Elementary School.

**Item 14.G. Declaration of Surplus Items and Authorization to Enter into Contracts and Dispose of Surplus Items**

The Board declared the attached items as surplus and approved the public and private disposition of the surplus items. The Board authorized the District to enter into appropriate contracts with General Auction Company and other firms and organizations as needed for the sale or disposition of these surplus items.

**Item 14.H. Personnel Report**

The Board approved the attached Personnel Report.

**Item 14.I. Student Teacher Assignments/Agreements**

The Board approved the attached student teaching assignment lists.

**Item 14.J. Teacher Assignment/Consent – Variable or Short-Term Waiver**

The Board approved the variable term waiver as presented.

**Item 14.K. Teacher Assignment/Consent**

The Board approved the Teacher Assignment/Consent Report as presented

**Item 14.L. Contract Services Report – Educational Services**

The Board approved the Contract Services Report – Educational Services as presented.

**ART MASTERS**

Art Masters will provide assembly programs at Esplanade and Jordan Elementary Schools during the 2007-08 school year. This program features a master artist in a sequential series that provides a complete art curriculum. Classroom teachers are trained by program instructors who will provide in-service/workshop training for staff. Students benefit as they are introduced through slides and lecture to the role and development of visual arts in past and present cultures.

Art, Music, P.E. Grant (Esplanade) . . . not-to-exceed . . . . \$2,164

Art, Music, P.E. Grant (Jordan) . . . not-to-exceed . . . . . \$1,446

**BUREAU OF LECTURES**

Chinese acrobats sponsored by the Bureau of Lectures, will demonstrate strength, flexibility and precision through the art of dance to the students and staff at California Elementary during the 2007-08 school year. This will satisfy the Visual and Performing Arts Standards in the category of Dance and Artistic Perception. A supplemental staff development workshop will provide instruction on creating lesson plans to implement in the classrooms.

---

Art, Music, P.E. Grant . . . . . not-to-exceed . . . . . \$700

**Item 14.K. Study Trips**

The Board approved the following study trips:

Canyon HS – Girl’s Dance Team – Anaheim, CA – March 7 – 8, 2008

The Canyon High School Girl’s Dance team under the direction of coach, Johnel Brunot, will travel to Anaheim to participate in the National Dance Team Competition. This team has qualified to compete against top teams in the National Competition. This event will have late evening and early morning competition. The 17 female student/athletes will be accompanied by four female adult chaperones. Students will be driven to the event by parents. Parents will have an OUSD driver permit on file prior to this trip. The group will be housed at the Anaheim Hilton Hotel. The total cost per student is \$50 and scholarships are available. The students will miss one school day. No substitute will be required.

Villa Park HS Vocal Music – San Francisco, CA – March 27–30, 2008

The Villa Park High School Vocal Music Group under the direction of teacher, Mary Ester Blakley, will travel to San Francisco to participate in the Heritage Music Festival. The students will compete against high level choirs from across the nation. The twenty male and twenty-eight female students will be accompanied by two male and five female adult chaperones. The group will be housed at the Embassy Suites in Santa Clara. This group will travel via Alaska Airlines to San Francisco. Parents will provide the transportation to and from LAX and any parents driving will have an OUSD approved driver certificate on file prior to this trip. There is a \$700 fee for this trip and scholarships are available. The students will miss two days of school. A substitute will be required. The cost of the substitute will be reimbursed from the vocal music boosters.

El Modena HS Choir – San Diego, CA - April 18-20, 2008.

El Modena High School Choir under the direction of vocal coach, Tracy Solis, will travel to San Diego to participate in the Heritage Musical Festival. Students will have an opportunity to perform and compete in a National Music Festival with choirs, bands, orchestras from schools around the country. Students will be adjudicated by college/professional choral directors and will participate in an onstage mini-clinic. The 24 female and 16 male students will be accompanied by two male and four female adult chaperones. Students and adults will be staying at the Marriott in San Diego. Transportation will be provided by Transportation Charter Services and will be funded by department and ASB funds. The cost per student is \$360 and scholarships are available. The students will not miss any school and no substitute is required.

Panorama Elementary – 5<sup>th</sup> Grade GATE Classes – Catalina Island – March 19 – March 21, 2008

The fifth grade GATE students from Panorama ES, under the direction of Jaclyn Szaras, will travel to Catalina Island. Students will experience hands-on marine science, analyze offshore animals, explore tide pools and investigate terrestrial plant and animal adaptations. No substitute will be required. The total cost per student is \$305 and scholarships are available.

---

**Item 14.N. Expulsion of Student: Case No. 07-08-24**

The Board upheld the recommendation of administrative staff.

**Item 14.O. Expulsion of Student: Case No. 07-08-25**

The Board upheld the recommendation of administrative staff.

**Item 14.P. Expulsion of Student: Case No. 07-08-26**

The Board upheld the recommendation of administrative staff.

**Item 14.Q. Contract Services Report – Pupil Services**

The Board approved the Contract Services Report – Pupil Services as presented.

**SPECIAL EDUCATION STUDENT #324407**

As the result of an IEP, the District agrees to reimburse parents of a special education student for educational expenses from December 2007 through January 2008, upon presentation of itemized billing statements.

Special Education . . . . . not-to-exceed . . . . . \$2,500

**Item 14.R. Special Education Non-Public Schools & Designated Instructional Services**

The Board authorized non-public school/agency placement for the student identification numbers listed on the attached report.

**15. PUBLIC COMMENTS: Non-Agenda Items**

There were no speakers.

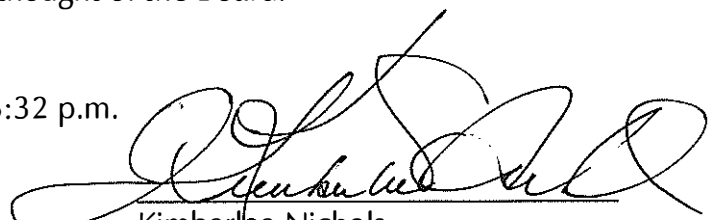
**16. OTHER BUSINESS (Board/Staff Conference and Comments)**

Mrs. Moffat commented that the community of Villa Park is “rift with misinformation and lack of information” regarding the Villa Park Elementary School Restoration Corporation and the historical buildings. She added that one of the main things they (community) are concerned about is “how exactly the school board feels about this issue.” Mrs. Moffat proposed that a draft statement of priorities be formulated.

Dr. Godley stated that he would put together a chronology of events with regard to the VPESRC project, and after receiving comments from the Board members, bring to the City Manager of Villa Park what he believes is the consensus of thought of the Board.

**17. ADJOURNMENT**

By call of the chair, the meeting adjourned at 8:32 p.m.



Kimberlee Nichols  
Clerk of the Board