

# THE ORANGE UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION

## ... WELCOMES YOU AND APPRECIATES YOUR INTEREST IN OUSD SCHOOLS

The Board of Education cordially invites you to attend Board meetings and to take an active role in the educational affairs of your community. The decisions of your elected officials affect your child, your child's future, the well-being of the community and, to a greater extent, the welfare of our country.

### Board of Education/Superintendent

Wes Poutsma, *President* • Melissa J. Smith, *Vice President* • Kimberlee Nichols, *Clerk*  
Rick Ledesma, *Member* • Kathryn A. Moffat, *Member* • John H. Ortega, *Member* • Steve Rocco, *Member*  
Rena E. Dreier, Ed.D., *Superintendent*

### Mission Statement

"The Orange Unified School District, being committed to planning for continual improvement, will offer a learning environment of excellence, with high expectations, to provide each student with the opportunity to be able to compete in the global economy."

### Board Meetings

**Regular Board meetings** are typically scheduled the second and fourth Thursday of each month at 7:30 p.m. at the Orange Unified School District Education Center, 1401 North Handy Street, Building H. The purpose of the Board meeting is to conduct business. This is done in **Open Session**. Matters dealing with students and employees are reserved for **Closed Session** to provide confidentiality as required by law. Other Closed Session topics include: pending litigation, property negotiations and collective bargaining issues with employee associations.

### Special Board Meetings

Meeting notices for **special meetings** are posted 24 hours in advance of the meeting and shall indicate the business to be transacted at the meeting. No other business shall be considered at the special meeting. The public will be provided an opportunity to address the item described in the notice.

### Emergency Board Meetings

When the Board determines that an emergency situation exists, it may call an **emergency meeting**. The Board may hold an emergency meeting without complying with the 24-hour notice or 24-hour posting requirement for special meetings pursuant to Government Code 54956. The Board shall comply with all other requirements for a special meeting during an emergency meeting.

## Agendas

**Agendas** contain a brief description of each item to be discussed or transacted at the meeting. Copies of the agenda are available in the Superintendent's Office, Building B, at the District Education Center or on the web site at [www.orangeusd.k12.ca.us/board/calendar.asp](http://www.orangeusd.k12.ca.us/board/calendar.asp).

**Consent Items** are routine in nature and generally require no discussion. These items are acted upon by one motion; however, any such item may be considered separately at a Board member's request. **Action Items** are acted upon separately. Board members may ask questions or request that staff make a presentation before voting on an item. **Information/ Discussion Items** do not require action by the Board. The Board may take action only on those items listed in the printed agenda, except for emergencies.

Any member of the public may request that a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting. The request must be in writing and submitted to the Superintendent at least ten working days before the scheduled meeting date.

## Addressing the Board

Persons wishing to address the Board are requested to fill out a "Public Comment" **blue card** available at the meeting on the information table. The "Public Comment" card should be submitted to the Superintendent or the Board Clerk prior to the start of open session.

Speakers are limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. With Board consent, the Board President may modify the time allowed for public presentation. **Power Point and computer presentations are not allowed.** A speaker may not relinquish his/her time to another. When addressing the Board, speakers are requested to state their name for the record and address the Board from the podium. If the topic has been previously addressed, it is requested that the speaker's remarks be limited to **new points only**.

Speakers will be called upon at the appropriate time during the meeting. Agenda items may be addressed during the Board's consideration of the item. Items **not on the agenda** that are within the Board's subject matter jurisdiction may be addressed during the "Public Comment" section. Items not on the agenda may not be acted on or discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item.

**No boisterous conduct shall be permitted at any Board meeting.** Persistent boisterous conduct shall be grounds for summary termination by the Board President of that person's privilege of address.

*"Any person who willfully disturbs any public school or any public school meeting is guilty of a misdemeanor and shall be punished by a fine of not more than five hundred dollars (\$500)." (CEC § 32210)*

Complaints against employees will normally be heard in Closed Session. The District's complaint procedure should be followed before discussion with the Board.

## Requests for Information

Requests for information shall be made in writing and submitted to the Superintendent's Office. There is a nominal charge of \$.10 per page for copies of public records.



Orange Unified is a tobacco-free school district. **Tobacco use on District property is prohibited at all times.**

*Any individual with a disability who requires reasonable accommodation to participate in a Board meeting may request assistance by contacting the Superintendent's Office at 714.628.4040; fax: 714.628.4041.*

**ORANGE UNIFIED SCHOOL DISTRICT  
ORANGE UNIFIED SCHOOL DISTRICT • REGULAR MEETING  
DISTRICT EDUCATION CENTER , BLDG. H  
1401 NORTH HANDY STREET • ORANGE, CA**

**THURSDAY • NOVEMBER 13, 2008**

**6:30 P.M. • CLOSED SESSION**

**7:30 P.M. • REGULAR SESSION**

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*Members of the audience are invited to address the Board of Education on agenda items when the Board considers them. Speakers are limited to three (3) minutes, with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board are requested to complete and submit a blue speaker card, available on the information table, before the meeting begins.*

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**A G E N D A**

*(The complete agenda is available online at [www.orangeusd.k12.ca.us/board/calendar.asp](http://www.orangeusd.k12.ca.us/board/calendar.asp))*

1. **CALL MEETING TO ORDER - 6:30 P.M.**
2. **ESTABLISH QUORUM**
3. **PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS**
4. **ADJOURN TO CLOSED SESSION**
  - A. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Government Code 54957  
Title: Superintendent
  - B. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**  
Government Code 54957
  - C. **CONFERENCE WITH LABOR NEGOTIATORS**  
Government Code 54957.6
    1. Agency Negotiators: Ed Kissee; Jamie Brown; Spencer Covert, Parker & Covert LLP
    - Employee Organizations: a) Orange Unified Education Association  
b) California School Employees Association
5. **CALL TO ORDER - REGULAR SESSION - 7:30 P.M.**  
*Please turn off pagers and cell phones during the meeting.*

**Mission Statement:** *The Orange Unified School District, being committed to planning for continual improvement, will offer a learning environment of excellence, with high expectations, to provide each student with the opportunity to be able to compete in the global economy.*
6. **PLEDGE OF ALLEGIANCE**
7. **REPORT OF CLOSED SESSION DECISIONS AS REQUIRED BY THE BROWN ACT**
8. **ADOPTION OF AGENDA**

**9. ANNOUNCEMENTS AND ACKNOWLEDGMENTS**

- A. Superintendent's Report ..... 1
- B. Board President's Report ..... 1
- C. Board Recognition of Students, Staff, and Community ..... 1
- D. State of the School Report - Narinee Shahrikian, Richland High School ..... 1

**10. APPROVAL OF MINUTES**

none

**11. PUBLIC COMMENT: Non-Agenda Items**

*Members of the audience may address the Board of Education on items not on the agenda that are within the Board's subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board should complete and submit a blue Public Comment card, available on the information table, prior to the meeting. Matters not on the agenda may neither be acted on nor discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item.*

**12. ACTION ITEMS**

- A. Superintendent's Goals and Objectives for 2008-09 ..... 2-3

**13. INFORMATION/DISCUSSION ITEMS**

- A. Energy Management Program Update and Presentation of Environmental Excellence Award ..... 4
- B. Annual Audit Report for Fiscal Year 2007-08 ..... 5

**14. CONSENT ITEMS**

*Consent items are acted upon by one motion. However, any such item can be considered separately at a Board member's request, in which case it will be acted upon following approval of the Consent Items.*

**BUSINESS SERVICES**

- A. Contract Services Report - Business Services ..... 6
- C. Purchase Orders List ..... 7
- D. Warrants List ..... 8
- E. Gifts ..... 9-10
- F. Resolution No. 20-08-09 to Change Trustee/Custodian for Elite Choice Government 457(b)  
Deferred Compensation Plan and the Elite Choice 403(b) Tax Sheltered Annuity Plan ..... 11-12

**ADMINISTRATIVE SERVICES**

- F. Contract Services Report - Administrative Services ..... 13
- G. Resolution No. 19-08-09: Appointment of Public Works Hearing Officer ..... 14-15
- H. Orange County Department of Education's Annual Report of the Aggregate Findings of the Williams  
Settlement Legislation Inspections for the Orange Unified School District for Fiscal Year 2007-08 ... 16-22
- I. Adoption of Resolution No. 21-08-09 Granting Easements to the City of Orange for Street and  
Highway Improvements to Convey a Portion of the Intersection of Sycamore Avenue and Main  
Street and for the Installation of a Student Drop-Off at Sycamore Elementary School ..... 23-29

**HUMAN RESOURCES**

- J. Personnel Report ..... 30-43
- K. Teacher Assignment/Consent - Variable or Short-Term Waiver ..... 44-45

**EDUCATIONAL SERVICES**

- L. Contract Services Report- Educational Services ..... 46-47
- M. Study Trips ..... 48-49
- N. Expulsion of Student: Case No. 08-09-05 ..... 50

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P. Notice of Annual Organizational Meeting - December 11, 2008 .....	52

**15. PUBLIC COMMENT: Non-Agenda Items**

*Members of the audience may address the Board of Education on items not on the agenda that are within the Board's subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board should complete and submit a blue Public Comment card, available on the information table, prior to the meeting. Matters not on the agenda may neither be acted on nor discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item.*

**16. OTHER BUSINESS** (Board/Staff Conference and Comments)**17. ADJOURNMENT****CALENDAR OF REMAINING 2008 BOARD MEETINGS**

December 11, 2008

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ANNOUNCEMENTS  
AND  
ACKNOWLEDGMENTS

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TOPIC: **ANNOUNCEMENTS & ACKNOWLEDGMENTS**

DESCRIPTION: **9.A. Superintendent's Report**

**9.B. Board President's Report**

**9.C. Board Member Recognition of Students, Staff and Community**

**9.D. State of the School Report**

- *Narinee Shahrikian, Richland High School*

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# ACTION ITEMS

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**Item No. 12.A.**

**TOPIC: SUPERINTENDENT'S GOALS AND OBJECTIVES FOR 2008-2009**

**DESCRIPTION:** According to the Superintendent's contract, each year the Superintendent shall develop and submit to the Board of Education the Superintendent's priority goals and objectives. The attached priority goals and objectives for 2008-09 will be considered by the Board, modified as deemed necessary, and approved.

**FISCAL IMPACT:** This item has no fiscal impact.

**RECOMMENDATION:** It is recommended that the Board of Education approve the Superintendent's Goals and Objectives for 2008-09 as presented.

**Orange Unified School District  
Superintendent's Goals & Objectives 2008-2009**

**Goal #1: By June 1, 2009, the District will have completed progress in each of the Strategic Plan's Year Three Priority Areas.**

**Personalization**

- Support the pyramid of interventions to ensure learning for all students
- Continue implementation of new elementary EL curriculum (Avenues)
- Complete elementary teacher training in use of science Foss kits (Beckman grant)
- Select new elementary mathematics adoption for implementation Fall 2009
- Revise 7-12 ELL program to be implemented Fall 2009
- Continue to provide additional instructional alternatives that will result in increased CAHSEE pass rates
- Expand alternative education program to provide additional options for students
- Review and evaluate student assessment systems to support teaching and learning

**Facilities**

- Continue modernization program through the refinancing of Certificates of Participation and school facilities program modernization grants
- Communicate the successful management of modernization projects
- Communicate the improved educational environment at modernized schools
- Demonstrate to the community that all sources of funds are being maximized for facilities modernization
- Develop recommendations to the Board for the disposal of surplus properties for the specific purpose of generating additional funds to modernize schools

**Technology**

- Expand online learning opportunities for students and staff
- Provide the ability to collect ADA for online courses
- Increase the use of the Parent and Student Portal
- Increase staff use of technology tools such as Aeries Gradebook and Blackboard
- Apply for competitive technology grants
- Increase technology infrastructure at school sites

**Partnerships**

- Maintain a high level of visibility for the District through staff participation in various professional and community activities
- Continue to implement positive community relations program to foster positive partnerships with community groups, local businesses, and civic organizations
- Increase support for "Adopt a School" program
- Support parent associations in order to maximize the benefits they provide students
- Reinstate "Principal for a Day" program
- Continue to promote positive communication:
  - OUSD Insights: 1<sup>st</sup> Hour Communications (newsletter)
  - School News Roll Call (newspaper – six times/year)
  - Blackboard Connect (telephone communication)
  - Parent/Student Portal (online access)
  - District website
  - Online newsletter

**Goal #2: By January 30, 2009, the Superintendent's District Entry Plan will be completed, focused on the following areas of interest.**

**Goal #3: By June 15, 2009, the next three-year Strategic Plan will be developed which will enhance student learning and support the District's mission and core beliefs.**

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# INFORMATION/DISCUSSION ITEMS

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TOPIC: **ENERGY MANAGEMENT PROGRAM UPDATE AND PRESENTATION OF ENVIRONMENTAL EXCELLENCE AWARD**

DESCRIPTION: Implementation of the Energy Education, Inc. Energy Management Program has resulted in a significant reduction in energy consumption. An update of program results will be presented.

FISCAL IMPACT: This item has no fiscal impact.

RECOMMENDATION: This item is presented for information only.

**TOPIC: ANNUAL AUDIT REPORT FOR FISCAL YEAR 2007-2008**

**DESCRIPTION:** Christy White, a partner in the firm of Nigro, Nigro & White, will present information from the 2007-08 audit report. The independent audit is designed to encourage sound fiscal practices, to promote efficient and effective use of public funds, and to determine the integrity of the financial accounting and reporting systems.

The Education Code requires that the independent audit be submitted to the State Controller's Office, federal agencies, and the Orange County Department of Education. The State Controller's Office reviews each independent audit and approves or disapproves the audit report within three to four months of receipt. The independent audit report for 2007-08 will be filed with the state by December 15, 2008, as required.

The general objectives of an audit are to determine whether: (1) the District's financial statements are presented fairly in accordance with generally accepted accounting principles; (2) there is effective district control over and proper accounting for revenues, expenditures, assets, and liabilities; (3) state and federal reports and claims for advances or reimbursements contain accurate and reliable financial data and are presented in accordance with the terms of applicable agreements; and (4) state and federal funds are being expended in accordance with the terms of applicable agreements and those provisions of law or regulations that could have a material effect on the financial statements or on the awards tested.

The independent audit of the 2007-08 fiscal records for Orange Unified School District indicates a positive financial status and ongoing maintenance and improvement of appropriate internal controls. The ending balances for all funds have been verified to be those previously stated in the District's SACS Financial Reporting documents on file with the State of California Department of Education and those indicated in the independent accounting system of the Orange County Department of Education, which maintains ledgers on all payroll, warrant, and financial transactions of any sort of each school district located within Orange County.

**FISCAL IMPACT:** This item has no fiscal impact.

**RECOMMENDATION:** The independent audit report is presented for information only and does not require Board action.

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# CONSENT ITEMS

*ROUTINE ITEMS ACTED UPON IN ONE MOTION UNLESS PULLED FOR DISCUSSION AND SEPARATE ACTION.*

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TOPIC:	<b>CONTRACT SERVICES REPORT – BUSINESS SERVICES</b>
DESCRIPTION:	The following is a report of contract service items for Business Services.
<b>WASTE MANAGEMENT OF ORANGE COUNTY</b>	<p>Waste Management of Orange County was competitively awarded a contract for Districtwide solid waste collection and enhanced recycling services. The firm has offered a basic monthly service fee increase from \$18,226 to \$18,955, an increase of four percent (4%) for the following year, and an additional two-year option extension based upon the regional Consumer Price Index (CPI). The District's Enhanced Recycling Program is performed at no cost. Based upon the outstanding service, competitive rates and low escalation, acceptance is recommended. Expenditures are made from all sites, programs and department budgets. (Kemp)</p> <p>Various funds based on usage.....\$227,460</p>
<b>KEENAN FINANCIAL SERVICES/ENVOY PLAN SERVICES</b>	<p>Envoy Plan Services, an affiliate of Keenan Financial Services, provides administration, operation and compliance services for our 403(b) Tax Sheltered Annuity Plan and our 457(b) Deferred Compensation Plan. Regulatory changes to be implemented January 1, 2009 have imposed important and substantial responsibilities and liabilities on Plan Sponsors and on public school employers nationally. Previously 457(b) plan design and documentation was more extensive but the requirements for 403(b) plans require similar increased responsibilities and regulation. Envoy has been working with the District during the past year to fully implement these new regulations by the January 1, 2009 deadline.</p> <p>Various funds based on employee participation.....\$30,000</p>
<b>PARKER &amp; COVERT</b>	<p>Parker &amp; Covert, LLP provides legal services to the District in matters related to negotiations, general counsel, and other issues related to education. An open purchase order will be established for the payment of invoices for the period of January 1, 2009, through June 30, 2009, in the amount of \$200,000. The budgeted amount for this account for the 2008-09 school year is \$400,000, of which \$200,000 through December 31, 2008, was approved at the June 5, 2008 meeting.</p> <p>General Fund ..... not-to-exceed .....\$200,000  01.00-0000-0-5831-0000-7100-101-101-000 Dreier</p>
FISCAL IMPACT:	\$457,460
RECOMMENDATION:	It is recommended that the Board of Education approve the Contract Services Report – Business Services, as presented.

**TOPIC:** **PURCHASE ORDERS LIST**

**DESCRIPTION:** Purchase orders have been processed in accordance with the rules and regulations of the Board of Education and applicable legal requirements of the State of California.

District procedures and computer system controls require that an approved purchase order, pay voucher, current liability, or credit memo exist on the District's computer system prior to the issuance of warrants. There may be a multiple number of warrants drawn against a given purchase order up to the maximum amount for that purchase order. The system restricts the processing of payment amounts in excess of the issued purchase order.

It should be noted that the purchase order system allows for a one-line description of the services or items to be procured. The issued purchase order forms a contract between the District and the vendor.

**FISCAL IMPACT:** \$1,234,435.24

**RECOMMENDATION:** It is recommended that the Board of Education approve the Purchase Orders List dated October 20, through November 2, 2008 in the amount of \$1,234,435.24.

**TOPIC: WARRANTS LIST**

**DESCRIPTION:** Warrants have been processed in accordance with the rules and regulations of the Board of Education and applicable legal requirements of the State of California and the Orange County Department of Education.

District procedures and computer system controls require that an approved purchase order, pay voucher, current liability, or credit memo exist on the District's computer system prior to the issuance of warrants. There may be a multiple number of warrants drawn against a given purchase order up to the maximum amount for that purchase order. The processing of the warrant is in compliance with the contractual agreement that has been formed by the issuance of the purchase order.

**FISCAL IMPACT:** \$4,260,501.53

**RECOMMENDATION:** It is recommended that the Board of Education approve the Warrants List dated October 20, through November 2, 2008 in the amount of \$4,260,501.53.

**Item No. 14.D.**

<b>TOPIC:</b>	<b>GIFTS</b>
<b>DESCRIPTION:</b>	The attached list of cash donations were donated to District.
<b>FISCAL IMPACT:</b>	This item has no fiscal impact.
<b>RECOMMENDATION:</b>	It is recommended the Board of Education accept these cash donations and that a letter of appreciation be forwarded to the benefactor.

## October 2008

**To: Renae Dreier, Ed. D.  
Superintendent of Schools**

**From:** Joe Sorrera J.S.  
Administrative Director, Fiscal Services

**We have received the following donated monies. Please prepare the resolution for the following:**

[illegible]

**TOPIC:** RESOLUTION NO. 20-08-09 TO CHANGE TRUSTEE/  
CUSTODIAN FOR ELITE CHOICE GOVERNMENT 457(B)  
DEFERRED COMPENSATION PLAN AND THE ELITE  
CHOICE 403(B) TAX SHELTERED ANNUITY PLAN

**DESCRIPTION:** Envoy Plan Services provides administration, operation and compliance services for our 403(b) Tax Sheltered Annuity Plan and our 457(b) Deferred Compensation Plan. These plans are provided as tax deferred investment options for employees.

Benefit Trust Company will be replacing Union Bank of California, N.A. as both trustee and custodian for the 403(b) and 457(b) plans.

This resolution appoints and authorizes Benefit Trust Company as Trustee and Custodian.

**FISCAL IMPACT:** No fiscal impact

**RECOMMENDATION:** It is recommended that the Board of Education approve Resolution No. 20-08-09 to change the trustee/custodian for the Elite Choice Government 457(b) Deferred Compensation Plan and the Elite Choice 403(b) Tax Sheltered Annuity Plan.

**RESOLUTION NO. 20-08-09**  
**of the**  
**BOARD OF EDUCATION**  
**of the**  
**ORANGE UNIFIED SCHOOL DISTRICT**

**Elite Choice**  
**Governmental 457(b) Deferred Compensation Plan**  
**And the Elite Choice 403(b) Tax Sheltered Annuity Plan**  
**Change of Trustee/Custodian**

**WHEREAS**, the Governing Board of Orange Unified School District ("District"), designated as a governmental employer previously adopted the Orange Unified School District Elite Choice 457(b) Deferred Compensation Plan, a governmental non-qualified plan that qualifies under IRC Section 457(b) (the "Elite Choice 457(b) Deferred Compensation Plan"); and the new Orange Unified School District Elite Choice 403(b) Tax Sheltered Annuity Plan that qualifies under IRC Section 403(b) (the "Elite Choice 403(b) Tax Sheltered Annuity Plan").

**WHEREAS**, the District desires to continue in providing the Elite Choice 457(b) Deferred Compensation Plan and the Elite Choice 403(b) Tax Sheltered Annuity Plan.

**THEREFORE, BE IT RESOLVED THAT:**

1. **The Board hereby** removes Union Bank of California, N.A. as Trustee of the Elite Choice 457(b) Deferred Compensation Plan; and
2. **The Board hereby** removes Union Bank of California, N.A. as Custodian of the Elite Choice 403(b) Tax Sheltered Annuity Plan; and
3. **The Board hereby** appoints and authorizes Benefit Trust Company as Trustee of the Elite Choice 457(b) Deferred Compensation Plan; and
4. **The Board hereby** appoints and authorizes Benefit Trust Company as Custodian of the Elite Choice (403(b) Tax Sheltered Annuity Plan.
5. **The Board hereby** authorizes Superintendent/President or designee to develop appropriate procedures to install necessary controls to insure that the Plans are operated in conformance with the Internal Revenue Code, including related regulation as currently stated, and as amended in the future.

**This Resolution is hereby** adopted and approved by the Board of Education of the Orange Unified School District to be effective on or before December 31, 2008.

**PASSED AND ADOPTED** this 13<sup>th</sup> day of November, 2008.

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**Kim Nichols, Clerk of the Board of Education of  
the Orange Unified School District**

**TOPIC:** **CONTRACT SERVICES REPORT – ADMINISTRATIVE SERVICES**

**DESCRIPTION:** The following is a report of contract service items for Administrative Services.

**FITCH ENTERPRISES SERVICES, Inc.**

Fitch Enterprise Services, Inc. will provide an Electrical Safety Training for the Maintenance staff, electricians, operators, technicians, supervisors and managers. It will enhance the OUSD safety and OSHA compliance. This safety training is a one time, 8-hour classroom training workshop covering work procedures in NFPA-70E and associated with Cal-OSHA rules. General Fund..... not to exceed..... \$1,200  
01.00-0000-0-5850-9417-7390-810-410-000 (Harlin)

**HARRINGTON GEOTECHNICAL ENGINEERING, INC.**

Canyon Rim Elementary School has experienced some drywall cracking in non-structural walls indicating possible building movement. To establish a baseline for future monitoring, the District requires the services of a surveyor. Harrington Geotechnical has the expertise and availability to provide the required services and is providing similar services at Nohl Canyon Elementary School. General Fund.....not to exceed.....\$3,500  
01.00-8150-0-5640-0000-8110-810-410-000 (Harlin)

**FISCAL IMPACT:** \$ 4,700

**RECOMMENDATION:** It is recommended that the Board of Education approve the Contract Services Report – Administrative Services as presented.

**TOPIC: RESOLUTION NO. 19-08-09: APPOINTMENT OF PUBLIC WORKS HEARING OFFICER**

**DESCRIPTION:** The District awards contracts for the construction, alteration, or repair of District facilities.

Pursuant to Public Contract Code § 4100 et seq., prime contractors to the District are required to “list” subcontractors at the time of submitting bid proposals to the District.

From time to time, the District receives a request from a prime contractor awarded a construction contract by the District to substitute a “listed” subcontractor with another subcontractor. Prime contractors to the District are not permitted to substitute another subcontractor in place of a “listed” subcontractor without: (a) determining that a basis established under the Public Contract Code has arisen to justify the substitution of a “listed” subcontractor and (b) consent of the District. Public Contract Code 4107 provides that, if a “listed” subcontractor objects to a prime contractor’s request for the District’s consent to substitute another subcontractor for a “listed” subcontractor, the District must conduct a hearing to prior to the District’s determination to grant or deny a request to substitute another subcontractor for a “listed” subcontractor.

The District has a need to establish and appoint the Assistant Superintendent, Administrative Services as a Public Works Hearing Officer to act as a delegated authority to conduct hearings and issue rulings on behalf of the District under Public Contract Code 4107.

**FISCAL IMPACT:** None

**RECOMMENDATION:** It is recommended that the Board of Education approve Resolution 19-08-09 appointing the Assistant Superintendent, Administrative Services as the District’s appointed Public Works Hearing Officer and delegate the authority to conduct hearings and rulings on behalf of the District under Public Contract Code 4107.

**RESOLUTION NO. 19-08-09**  
**of the**  
**BOARD OF EDUCATION**  
**of the**  
**ORANGE UNIFIED SCHOOL DISTRICT**

**RESOLUTION TO APPROVE APPOINTMENT  
OF PUBLIC WORKS HEARING OFFICER**

WHEREAS, Orange Unified School District ("District") lets contracts for the construction, alteration, or repair of District facilities; and

WHEREAS, pursuant to Public Contract Code § 4100 et seq., prime contractors to the District are required to "list" subcontractors at the time of submitting bid proposals to the District.

WHEREAS, from time to time the District receives a request from a prime contractor awarded a construction contract by the District to substitute a "listed" subcontractor with another subcontractor;

WHEREAS, prime contractors to the District are not permitted to substitute another subcontractor in place of a "listed" subcontractor without: (a) determining that a basis established under the Public Contract Code has arisen to justify the substitution of a "listed" subcontractor and (b) consent of the District;

WHEREAS, Public Contract Code 4107 provides that, if a "listed" subcontractor objects to a prime contractor's request for the District's consent to substitute another subcontractor for a "listed" subcontractor, the District must conduct a hearing prior to the District's determination to grant or deny a request to substitute another subcontractor for a "listed" subcontractor;

NOW, THEREFORE, BE IT RESOLVED that in the best interest of the District, the following resolutions are adopted by the Board of Education of the Orange Unified School District:

RESOLVED, that a Public Works Hearing Officer of the District is established.

FURTHER RESOLVED, the following individual is hereby appointed as the District's Public Works Hearing Officer: Assistant Superintendent, Administrative Services

FURTHER RESOLVED, that the Public Works Hearing Officer, acting as a whole, be delegated authority to conduct hearings and issue rulings on behalf of the District under Public Contract Code 4107.

IN WITNESS OF THE ABOVE STATED ACTION, I have hereunto set my hand this 13<sup>th</sup> day of November, 2008.

AYES: \_\_\_\_\_  
NOES: \_\_\_\_\_  
ABSENT: \_\_\_\_\_  
ABSTAIN: \_\_\_\_\_

November 13, 2008

By: \_\_\_\_\_  
Kimberlee Nichols, Clerk of the Board of Education  
Orange Unified School District

TOPIC: ORANGE COUNTY DEPARTMENT OF EDUCATION'S ANNUAL REPORT OF THE AGGREGATE FINDINGS OF THE WILLIAMS SETTLEMENT LEGISLATION INSPECTIONS FOR THE ORANGE UNIFIED SCHOOL DISTRICT FOR FISCAL YEAR 2007-2008

DESCRIPTION: The County Superintendent of Schools is charged with the responsibility to visit schools in Orange County to review information in the areas noted below and report the results of these visits and reviews. California Education Code Section 1240 specifically requires visits to the decile 1, 2, and 3 schools in each county for the purpose of ensuring:

1) Students have access to sufficient standard-aligned instructional materials in four core subject areas (English language arts, mathematics, history/social science, and science) and, as appropriate, science laboratory equipment, foreign languages, and health.

*\*All schools were evaluated to have sufficient text books and instructional materials following prompt corrective action of any specific issues.*

2) Compliance with facilities maintenance with respect to the safety, cleanliness, and adequacy of school facilities, including "good repair."

*\*Any deficiencies were reported to school administrators for remediation.*

3) Accuracy of data reported on the School Accountability Report Card (SARC) with respect to the sufficiency of instructional materials and the safety, cleanliness, and adequacy of school facilities.

*\*SARCs were reviewed and found to be accurate.*

4) Appropriate teacher assignments and vacancies.

*\*Teacher assignments were reviewed in all schools and any misassignments were corrected.*

The attached report for fiscal year 2007-08, based on the 2006 Academic Performance Index (API) cohort, provides aggregate findings for the District. This report is to be presented to the Board of Education as required by the Williams Settlement Legislation.

*(\*aggregate findings for the Orange Unified School District)*

FISCAL IMPACT: This item has no fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education receive the Report and Findings (of the County Superintendent of Schools) as required by California Education Code 1240.



WILLIAM M. HABERMEHL  
County Superintendent of Schools

# Orange County Department of Education (OCDE)

## WILLIAMS SETTLEMENT LEGISLATION

### ANNUAL REPORT FOR ORANGE UNIFIED SCHOOL DISTRICT

### 2007-2008 FISCAL YEAR

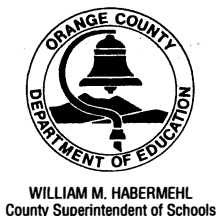
This report summarizes the results of the Williams Settlement Legislation at decile 1, 2, and 3 schools (2006 Base API) for the 2007-2008 fiscal year.

#### **INSTRUCTIONAL MATERIALS – Reviews conducted from August 2 - September 27, 2007**

All schools were evaluated to have sufficient textbooks and instructional materials following prompt correction of any specific issues.\*

School	Review Date	Subject	Textbook/Instructional Material	Grade	Room	# Material Needed	Correction Date
Esplanade Elementary	9/24/2007		NONE				
Fairhaven Elementary	8/2/2007	HSS	Reflections: California: A Changing State	4	11	5	8/6/2007
Fairhaven Elementary	8/2/2007	HSS	Reflections: A Changing State Practice Book	4	11	1	8/6/2007
Handy Elementary	8/2/2007	RLA/ELD	A Legacy of Literacy: Student Anthology, Traditions, Level 4	4	43	1	8/2/2007
Handy Elementary	8/2/2007	RLA/ELD	A Legacy of Literacy: Practice Book, Level 4	4	43	1	8/2/2007
Handy Elementary	8/2/2007	Math	MATHEMATICS by Houghton Mifflin, Practice Workbook	1	12	15	8/2/2007
Handy Elementary	8/2/2007	HSS	Reflections: A Child's View Practice Book	1	12	15	8/2/2007
Handy Elementary	8/2/2007	HSS	Reflections: People We Know Practice Book	2	22	17	8/2/2007
Handy Elementary	8/2/2007	HSS	Reflections: Our Communities Practice Book	3	21	19	8/2/2007
Handy Elementary	8/2/2007	SCI	Harcourt Science: Level 4 (CA Edition)	4	43	1	8/2/2007
Lampson Elementary	8/23/2007	HSS	Harcourt: People We Know	2	34	19	8/29/2007
Lampson Elementary	8/23/2007	SCI	Harcourt Science: Level 1 (CA Edition)	1	15	18	8/29/2007
Lampson Elementary	8/23/2007	SCI	Harcourt Science: Level 1 (CA Edition)	1	14	20	8/29/2007
Lampson Elementary	8/23/2007	HSS	Harcourt: Reflections	1	15	20	8/29/2007
Prospect Elementary	9/10/2007	Math	MATHEMATICS by Houghton Mifflin, Level 6	6	62	30	9/16/2007
Prospect Elementary	9/10/2007	Math	MATHEMATICS by Houghton Mifflin, Level 6, Practice Bk.	6	62	30	9/16/2007
Sycamore Elementary	8/2/2007		NONE				
Portola Middle	9/27/2007		NONE				
Yorba Middle	9/27/2007		NONE				

\* "Sufficient textbooks and instructional materials" means every pupil, including English Language Learners, has a textbook in the four core subject areas of math, English language arts, science and history to use in class and to take home (middle and high school includes foreign language, health and science laboratory equipment).



# Orange County Department of Education (OCDE)

## WILLIAMS SETTLEMENT LEGISLATION

### ANNUAL REPORT FOR ORANGE UNIFIED SCHOOL DISTRICT

### 2007-2008 FISCAL YEAR

#### **FACILITIES – Reviews conducted from August 2 - September 27, 2007**

All schools were reviewed with respect to the safety, cleanliness, and adequacy of school facilities and found to be in generally good repair. Any deficiencies were reported to school administrators for remediation.

School	Review Date	Room/Area	Facility Conditions Identified
Esplanade Elementary	9/24/2007	Outside room 33	Blue chair on roof
Esplanade Elementary	9/24/2007	Playground area, near construction	Portable fountain inoperable; Asphalt pitted and has deep holes; Graffiti on right handball wall
Esplanade Elementary	9/24/2007	Near lunch area	Wide cracks in asphalt
Esplanade Elementary	9/24/2007	Rooms 103 & 72	Ceiling tiles misaligned
Esplanade Elementary	9/24/2007	Rooms 103, 84 & 85	Fire extinguisher has no tag
Fairhaven Elementary	8/2/2007	Kindergarten Playground	Long wire hanging off fence
Fairhaven Elementary	8/2/2007	Kitchen	Metal flashing along bottom of bldg. rusting & chipping
Fairhaven Elementary	8/2/2007	Playground - next to storage unit	Significant hole/deterioration of asphalt
Fairhaven Elementary	8/2/2007	Playground - next to Handball Ct	Significant hole/deterioration of asphalt
Fairhaven Elementary	8/2/2007	Back of portable 29	Air conditioning unit dripping causing standing water & mold on bldg
Fairhaven Elementary	8/2/2007	Back of portable 23	Air conditioning unit dripping causing standing water & dry rot on bldg
Handy Elementary	8/2/2007	Room 21	Fire Extinguisher expired - April 2007
Handy Elementary	8/2/2007	Room 44	Fantastic cleaner on sink in reach of children
Handy Elementary	8/2/2007	Room 43	Exposed electrical wires on clock box
Handy Elementary	8/2/2007	Room 43	Cleaner on sink in reach of children
Handy Elementary	8/2/2007	Room 53	1 missing floor tile near door
Handy Elementary	8/2/2007	Computer lab	Fire extinguisher expired - July 2005
Handy Elementary	8/2/2007	Restroom by room 54	Girl's - Handicap stall low toilet pressure
Handy Elementary	8/2/2007	By room 54	Drinking fountain low pressure
Handy Elementary	8/2/2007	Restroom by room 24	Boy's - 1 clogged urinal; floor drain clogged
Handy Elementary	8/2/2007	Primary lunch area	Chain across walkway from lunch table to pole
Handy Elementary	8/2/2007	Room 72	Window above door has 2 cracks



WILLIAM M. HABERMEHL  
County Superintendent of Schools

# Orange County Department of Education (OCDE)

## WILLIAMS SETTLEMENT LEGISLATION

### ANNUAL REPORT FOR ORANGE UNIFIED SCHOOL DISTRICT

### 2007-2008 FISCAL YEAR

#### FACILITIES CONTINUED

School	Review Date	Room/Area	Facility Conditions Identified
Handy Elementary	8/2/2007	Custodian closet	Door left open - cleaning materials inside
Handy Elementary	8/2/2007	Upper playground	Tarp coming up under wood chips by slide & swings
Handy Elementary	8/2/2007	Upper playground	1 broken swing
Handy Elementary	8/2/2007	Upper playground	Far soccer goal - standing water
Lampson Elementary	8/23/2007	Between rooms 25-21	Asphalt, holes & cracks
Lampson Elementary	8/23/2007	Room 62 - RSP	Cracked light cover; 6 missing light covers; 5 burned out lights
Lampson Elementary	8/23/2007	Library	4 Burned out lights
Lampson Elementary	8/23/2007	Wing 50	Girl's restroom - Broken faucet
Lampson Elementary	8/23/2007	Wing 40	Water fountains inoperable
Lampson Elementary	8/23/2007	Wing 10	Low water pressure
Lampson Elementary	8/23/2007	Between rooms 30 - 40	Tree roots cracking asphalt
Lampson Elementary	8/23/2007	Wing 40	Boy's restroom - No paper towels
Lampson Elementary	8/23/2007	Office	Boy's restroom - Chemicals left out
Lampson Elementary	8/23/2007	Wing 70	Missing wood in lower panels
Lampson Elementary	8/23/2007	Room K-1	No blades on ceiling fan; Water damage on ceiling; Paint peeling; Light out
Lampson Elementary	8/23/2007	Room 15	Ceiling tiles coming off (1 missing); Paint peeling
Lampson Elementary	8/23/2007	Room 14	Ceiling tiles peeling; Paint peeling
Lampson Elementary	8/23/2007	Room 35	Blocked vent; Ceiling tiles missing; Baseboards peeling; Paint peeling
Lampson Elementary	8/23/2007	Room 34	Ceiling tiles & baseboard peeling; Water damaged carpet; Paint peeling
Perspect Elementary	9/10/2007		NONE
Sycamore Elementary	8/2/2007	Rooms 32 & 43	Carpet & tile have stains & dirt build-up (15)
Sycamore Elementary	8/2/2007	Room 41	3 ceiling tiles - water damaged & bowing
Sycamore Elementary	8/2/2007	Room T8	Torn carpet along seam by front door
Sycamore Elementary	8/2/2007	Restroom near cafeteria	Boy's - No soap; Girl's - No paper towels
Sycamore Elementary	8/2/2007	Primary fields by lunch tables	Middle pole on hanging bars has sharp edges



WILLIAM M. HABERMEHL  
County Superintendent of Schools

# Orange County Department of Education (OCDE) **WILLIAMS SETTLEMENT LEGISLATION** **ANNUAL REPORT FOR ORANGE UNIFIED SCHOOL DISTRICT** **2007-2008 FISCAL YEAR**

## **FACILITIES CONTINUED**

School	Review Date	Room/Area	Facility Conditions Identified
Sycamore Elementary	8/2/2007	Library	2 lights out
Sycamore Elementary	8/2/2007	Outside room T7	Cover box has bolt exposed
Sycamore Elementary	8/2/2007	Outside room T7	Cement has 2 holes, 1 with pipe exposed - tripping hazard
Portola Middle	9/27/2007	Between buildings 100 & 200	Raised cracks in asphalt; Metal cover has raised edges
Portola Middle	9/27/2007	Portable restroom (by Café)	Faucet missing knob
Portola Middle	9/27/2007	Locker room	One drinking fountain leaking
Portola Middle	9/27/2007	Room P14	Window screen torn
Yorba Middle	9/27/2007	Outside boy's locker room	Drinking fountain - Middle faucet, low pressure
Yorba Middle	9/27/2007	Benches in baseball dugout	Graffiti
Yorba Middle	9/27/2007	Building 108	Boy's restroom - Soap dispenser broken; Drinking fountain - low pressure
Yorba Middle	9/27/2007	Room 201	Perforated & rusted gutters
Yorba Middle	9/27/2007	Room 202	Perforated & rusted gutters
Yorba Middle	9/27/2007	By room 203	Boy's restroom - No soap or paper towels
Yorba Middle	9/27/2007	Room 303	Perforated & rusted gutters
Yorba Middle	9/27/2007	Outside room 404	Wood rot & termite damage on eaves
Yorba Middle	9/27/2007	Outside room 309	Wood rot & termite damage on eaves
Yorba Middle	9/27/2007	Outside room 309	Drinking fountain - low pressure
Yorba Middle	9/27/2007	By room 501	Boy's restroom - No faucet fixtures
Yorba Middle	9/27/2007	By room 502	Girl's restroom - One sink inoperable



WILLIAM M. HABERMEHL  
County Superintendent of Schools

# Orange County Department of Education (OCDE)

## WILLIAMS SETTLEMENT LEGISLATION

### ANNUAL REPORT FOR ORANGE UNIFIED SCHOOL DISTRICT

### 2007-2008 FISCAL YEAR

#### **SCHOOL ACCOUNTABILITY REPORT CARD (SARC) – Reviews conducted from July 14 - July 21, 2008**

The 2006-2007 SARC (published in May 2008) for the following schools were reviewed with respect to sufficiency of instructional materials and the good repair of facilities and found to be accurate.

School	SARC Review Date(s)	Instructional Material Accurate	Instructional Material Discrepancies	Facility Conditions Accurate	Facility Conditions Discrepancies
Esplanade Elementary	July 21, 2008	Yes	N/A	Yes	N/A
Fairhaven Elementary	July 14, 2008	Yes	N/A	Yes	N/A
Handy Elementary	July 14, 2008	Yes	N/A	Yes	N/A
Lampson Elementary	July 14, 2008	Yes	N/A	Yes	N/A
Portola Middle	July 21, 2008	Yes	N/A	Yes	N/A
Prospect Elementary	July 14, 2008	Yes	N/A	Yes	N/A
Sycamore Elementary	July 21, 2008	Yes	N/A	Yes	N/A
Yorba Middle	July 14, 2008	Yes	N/A	Yes	N/A

#### **TEACHER MONITORING – Reviews conducted on May 23, 2008**

Teacher assignments in all schools were reviewed and any misassignments were corrected.

*Note: the annual report includes the teacher assignments and vacancies reported to the CCTC on July 1 for the 2007-2008 school year.*

School	Number of misassignments <sup>1</sup> for 2007-2008	English Language Learner misassignments <sup>2</sup> for 2007-2008	Number of teacher vacancies <sup>3</sup> for 2007-2008	Number of teacher vacancies filled in 2007-2008
Esplanade Elementary	0	0	0	0
Fairhaven Elementary	0	0	0	0



WILLIAM M. HABERMEHL  
County Superintendent of Schools

Orange County Department of Education (OCDE)  
**WILLIAMS SETTLEMENT LEGISLATION**  
**ANNUAL REPORT FOR ORANGE UNIFIED SCHOOL DISTRICT**  
**2007-2008 FISCAL YEAR**

**TEACHER MONITORING CONTINUED**

School	Number of misassignments <sup>1</sup> for 2007-2008	English Language Learner misassignments <sup>2</sup> for 2007-2008	Number of teacher vacancies <sup>3</sup> for 2007-2008	Number of teacher vacancies filled in 2007-2008
Handy Elementary	0	0	0	0
Lampson Elementary	0	0	0	0
Prospect Elementary	0	0	0	0
Sycamore Elementary	0	0	0	0
Portola Middle	0	0	0	0
Yorba Middle	0	0	0	0

The California Commission on Teacher Credentialing (CCTC) considers it a misassignment when a teacher lacks the proper subject-matter authorization, a proper teaching credential, or the appropriate authorization or credential to teach English Learners if one or more English Learners are assigned to the class. The Williams Settlement Legislation requires that county superintendent's report to the CCTC the number of English Learner related misassignments involving classes in which 20% or more of the students are English Learners.

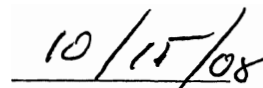
English Language Learner (ELL) misassignments occur if the teacher was lacking the appropriate authorization and training to teach ELLs and 20% or more of the students were English Language Learners.

A teacher vacancy occurs if 20 working days after school begins for the semester, a single designated teacher has still not been assigned to teach the class for the entire year or semester [Education Code § 5188(h)(3) and California Code of Regulations Title 5 § 4600(b)].

Respectfully submitted,



Ellin Chariton, Williams County Liaison  
Executive Director, School & Community Services  
Phone: (714) 966-4312 Email: echariton@ocde.us



Date



WILLIAM M. HABERMEHL  
County Superintendent of Schools

TOPIC:	<b>ADOPTION OF RESOLUTION NO. 21-08-09 OF THE BOARD OF EDUCATION OF THE ORANGE UNIFIED SCHOOL DISTRICT GRANTING EASEMENTS TO THE CITY OF ORANGE FOR STREET AND HIGHWAY IMPROVEMENTS TO CONVEY A PORTION OF THE INTERSECTION OF SYCAMORE AVENUE AND MAIN STREET AND FOR THE INSTALLATION OF A STUDENT DROP-OFF AT SYCAMORE ELEMENTARY SCHOOL</b>
DESCRIPTION:	<p>The California Department of Education (CDE) recommends that Districts provide separate bus and parent drop-off locations for increased student safety. The modernization program at Sycamore Elementary School includes the installation of a new drop-off along Sycamore Avenue west of Main Street.</p> <p>Additionally, the City is requesting that the Board approve a second Easement Deed granting a small (36' x 10') area in the intersection of Sycamore Ave. and Main St. to the City. This portion of land should have been included in the original easements creating the arterial roadways adjacent to Sycamore Elementary School but was missed at that time. The area is in the roadway intersection and has no use or value to the school or District.</p> <p>Attached are the Easement Deeds, Legal Description and Engineer's Plans of the subject areas. The District is authorized to convey easements to the City of Orange for street and highway improvements under Education Code Section 17561, et seq.</p>
FISCAL IMPACT:	None
RECOMMENDATION:	It is recommended that the Board of Education approve Resolution 21-08-09, conveying an Easement Deed to the City of Orange for street and highway improvements for the installation of a student drop-off and related improvements at Sycamore Elementary School.

**RESOLUTION NO. 21-08-09**  
**of the**  
**BOARD OF EDUCATION**  
**of the**  
**ORANGE UNIFIED SCHOOL DISTRICT**

**RESOLUTION GRANTING EASEMENTS**

WHEREAS, the Orange Unified School District (the "District") owns Sycamore Elementary School located at 340 N. Main Street in the City of Orange, County of Orange, State of California (the "School"); and

WHEREAS, the City of Orange has requested Perpetual Easements for street and highway purposes over, under, upon, and above the land on the campus of the Sycamore Elementary School, described in Easement Deeds and Exhibits A, B and C attached hereto and incorporated by reference herein, together with all rights of ingress and egress thereto; and

WHEREAS, the Street and Highway Easement will be of direct benefit to the District in providing student drop-off at the School; and

WHEREAS, the District is authorized to convey the Street and Highway Easement to the City of Orange pursuant to Education Code Section 17561, et seq.

NOW, THEREFORE, BE IT RESOLVED and ordered that the Orange Unified School District determines and orders as follows:

1. The Easement Deeds to the City of Orange in the form attached hereto are hereby approved; and
2. The President or the Secretary of this Board is hereby authorized and directed to execute and deliver the subject Easement Deeds to the City of Orange.

PASSED AND ADOPTED by the Board of Education of the Orange Unified School District, Orange County, State of California, on November 13, 2008, by the following vote:

AYES: \_\_\_\_\_ NOES: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Kimberlee Nichols  
Clerk

\_\_\_\_\_  
Wes Poutsma  
President

RECORDING REQUESTED BY AND  
WHEN RECORDED, MAIL TO AND  
SEND TAX STATEMENTS TO:

CITY OF ORANGE  
c/o City Clerk  
300 East Chapman Avenue  
Orange, California 92666

SPACE ABOVE THIS LINE FOR RECORDER'S USE

EXEMPT FROM RECORDING FEE PURSUANT  
TO GOVERNMENT CODE SECTIONS 6103  
AND 27383

DOCUMENTARY TRANSFER FEE – EXEMPT  
PURSUANT TO REVENUE AND TAXATION  
CODE SECTION 11922

LOCATION:

Sycamore Elementary School  
A.P.N. 039-302-03

\_\_\_\_\_  
Signature of Declarant or Agent  
Determining Tax

City of Orange  
Firm Name

## EASEMENT DEED

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, ORANGE UNIFIED SCHOOL DISTRICT, hereby grant(s) and convey(s) to the CITY OF ORANGE, A MUNICIPAL CORPORATION, a perpetual easement and right of way for street and public utility purposes in, on, under, across, and through all that real property situated in the City of Orange, County of Orange, State of California, described as follows:

SEE LEGAL DESCRIPTION ATTACHED HERETO AND MADE A PART HEREOF AS EXHIBIT "A".

ALSO ALL AS MORE PARTICULARLY SHOWN ON A MAP ATTACHED HERETO AS EXHIBIT "B".

DATED \_\_\_\_\_  
STATE OF CALIFORNIA }  
COUNTY OF ORANGE }

On \_\_\_\_\_ before me \_\_\_\_\_

\_\_\_\_\_  
a Notary Public, personally appeared \_\_\_\_\_

\_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_

DPW-R/W-26

ORANGE UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Title: \_\_\_\_\_

R/W Deed No. \_\_\_\_\_

EXHIBIT "A"

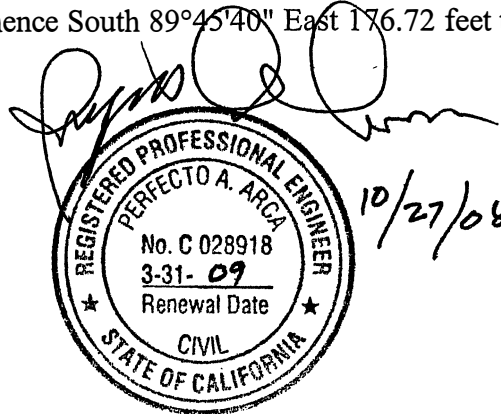
LEGAL DESCRIPTION

PARCEL 'A'

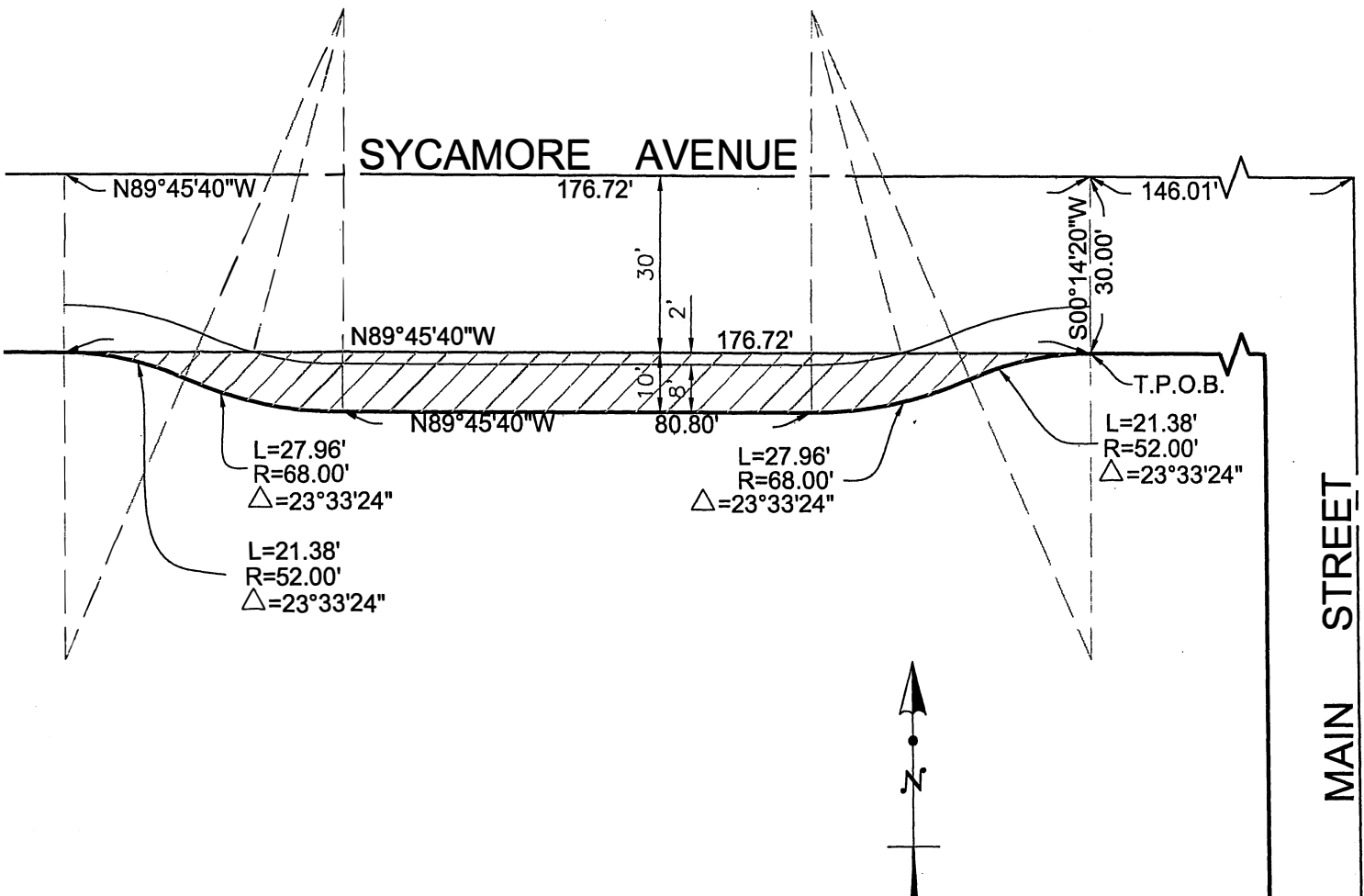
That portion of Lot 1 of Lockhart Tract as per map recorded in Book 4 Pages 512 and 513 of Miscellaneous Records of Los Angeles County, State of California, described as follows:

Commencing at centerline intersection of Sycamore Avenue and Main Street as shown on Tract No.1884, in the City of Orange, County of Orange, State of California, as per map recorded in Book 112, Page 1; thence westerly along said centerline of Sycamore Avenue, a 50.00 feet wide street, North  $89^{\circ}45'40''$  West 146.01 feet; thence southerly at right angle from said centerline, South  $00^{\circ}14'20''$  West 30.00 feet to the southerly line of said Sycamore Avenue and also being the True Point of Beginning and the beginning of a curve, concave southeasterly, having a radius of 52.00 feet; thence southwesterly along said curve, through a central angle of  $23^{\circ}33'24''$ , an arc length of 21.38 feet to a reverse curve, concave northwesterly, having a radius of 68.00 feet; thence westerly along said curve, through a central angle of  $23^{\circ}33'24''$ , an arc length of 27.96 feet to a tangent line and parallel with the said Sycamore Avenue; thence westerly along said tangent line, North  $89^{\circ}45'40''$  West, 80.80 feet to the beginning of a curve, concave northeasterly, having a radius of 68.00 feet; thence westerly along said curve, through a central angle of  $23^{\circ}33'24''$ , an arc length of 27.96 feet to a reverse curve, concave southwesterly, having a radius of 52.00 feet; thence northwesterly along said curve, through a central angle of  $23^{\circ}33'24''$ , an arc length of 21.38 feet to the southerly line of said Sycamore Avenue, thence South  $89^{\circ}45'40''$  East 176.72 feet to the True Point of Beginning.

Area = 1,310 sq.ft.



# EXHIBIT 'B'



## LEGEND :

 PARCEL 'A'

SCALE : 1"=30'



## PREPARED BY:



500 EAST CARSON PLAZA DRIVE, SUITE 201, CARSON, CA 90746  
TEL : (310) 768-3828 www.arcaengineering.com FAX : (310) 768-3977

RECORDING REQUESTED BY AND  
WHEN RECORDED, MAIL TO AND  
SEND TAX STATEMENTS TO:

CITY OF ORANGE  
c/o City Clerk  
300 East Chapman Avenue  
Orange, California 92666

SPACE ABOVE THIS LINE FOR RECORDER'S USE

EXEMPT FROM RECORDING FEE PURSUANT  
TO GOVERNMENT CODE SECTIONS 6103  
AND 27383

DOCUMENTARY TRANSFER FEE – EXEMPT  
PURSUANT TO REVENUE AND TAXATION  
CODE SECTION 11922

LOCATION:

Sycamore Avenue & Main Street  
A.P.N. 039-302-04

\_\_\_\_\_  
Signature of Declarant or Agent  
Determining Tax

City of Orange  
Firm Name

## EASEMENT DEED

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, ORANGE UNIFIED SCHOOL DISTRICT, hereby grant(s) and convey(s) to the CITY OF ORANGE, A MUNICIPAL CORPORATION, a perpetual easement and right of way for street and public utility purposes in, on, under, across, and through all that real property situated in the City of Orange, County of Orange, State of California, described as follows:

The West 36 feet of the East 56 feet of the South 10 feet of the North 30 feet of the East 10 acres of Lot 1 of the Lockhart Tract as shown on a Map recorded in Book 4, Pages 512 and 513, of Miscellaneous Records of Los Angeles County, California.

DATED \_\_\_\_\_  
STATE OF CALIFORNIA }  
COUNTY OF ORANGE }

On \_\_\_\_\_ before me \_\_\_\_\_

a Notary Public, personally appeared \_\_\_\_\_

\_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_

DPW-R/W-26

ORANGE UNIFIED SCHOOL DISTRICT

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

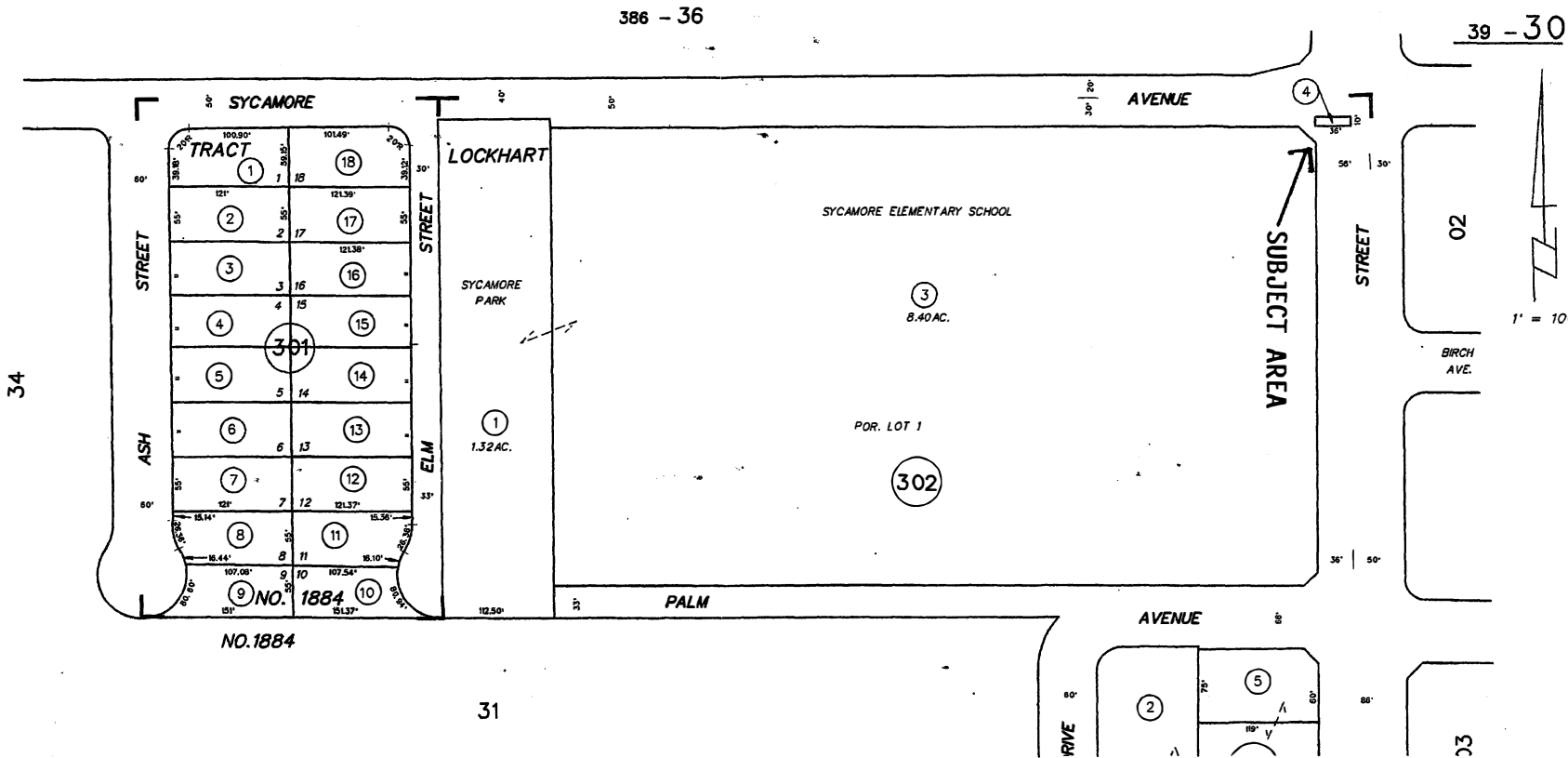
By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

R/W Deed No. \_\_\_\_\_

1" = 100'



**TOPIC: PERSONNEL REPORT**

**DESCRIPTION:** All actions listed in the Personnel Report, representing a cost to the District, have been reviewed by the Business Department and have been assigned a budget number. Appropriate funds exist in all budget areas presented in this Personnel Report. Some items on the report represent the maximum amount that could be encumbered for that item, the actual expenditure may be less, and in no instance will the expenditure be more than the requested amount without an additional request being generated.

This report may require actions for extra pay projects, separation from service, short-term employment, leaves of absence, change of status, and new hires. All requests are generated by individuals, school sites, or various District departments.

All of the above requests have been processed in accordance with the rules and regulations of the Board of Education and the applicable legal requirements of the State of California and the Orange County Department of Education.

**FISCAL IMPACT:** Certificated: \$305,090

Classified: \$194,874

**RECOMMENDATION:** It is recommended that the Board of Education approve the Personnel Report as presented.

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT  
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule /Step/ Column	Rate	Eff. From	Date To	Comments
	<b>EMPLOYMENT</b>							
	Shipman, Phillip	Teacher	Orange HS/Hanson	45,061.00		10/27/08	6/12/09	Temp
	<b>ROP TEACHER</b>							
	English, Sheila	Teacher	ROP/Oves	32.47		1/23/09	6/30/09	Hourly
	<b>CHANGE OF STATUS</b>							
	Brooks, Jennifer	Teacher	Handy/Schaffer			10/20/08	6/15/09	Contract status 50% to 100%
	<b>LEAVE OF ABSENCE</b>							
	Choi, Anna	Teacher	Palmyra/Smith				11/24/08	Return from Unpaid/FMLA/Child Care/w Benefits
	Hughes, Anita	Teacher	Canyon Rim/Leach			10/20/08	12/19/08	Unpaid/FMLA/Child Care/w Benefits
	Klebau, Carmelina	Teacher	Portola/DThompson				12/1/08	Return from Unpaid/FMLA/Child Care/w Benefits
	Lipson, Gayle	Teacher	Prospect/Stoces			10/17/08	1/23/09	Unpaid/FMLA/Child Care/w Benefits
	Raburn, Patricia	Teacher	Cambridge/Merkow			11/20/06	2/20/10	STRS Disability/w Benefits
	Saenz, Jana	Teacher	Running Springs/Hanson			10/21/08	11/25/08	Unpaid/FMLA/Child Care/w Benefits
	<b>SEPARATIONS</b>							
	Anderson, Karin	Teacher	ROP/Oves				6/28/08	Resignation
	Unger, Judith	Teacher	ROP/Oves				12/19/07	Resignation

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT  
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
	<b>EXTRA PAY</b>									
1	Abel, Christy	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
2	Acosta, Kelly	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/16/08	6/30/09	EL Advisors/Avenues Mtgs	1.5	56.18
3	Aihara, Kristen	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
4	Allen-Williams, Regin	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
5	Alvarez, Allison	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
6	Alvarez, Allison	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
7	Armenta, Cynthia	Teacher	Portola/DThompson	hrly rate	69.42	9/25/08	6/12/09	Extra Period	163	11315.30
8	Augustine, Cindy	Teacher	Canyon Rim/Leach	misc hrly rate	37.45	10/9/08	10/10/08	Interview Panel	4	149.80
9	Ausmus, Leslie	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/31/08	12/31/08	Proctoring PSAT Tests	2.7	101.12
10	Auxier, Donna	Teacher	Jordan/Truex	misc hrly rate	37.45	10/21/08	10/21/08	Community/Parent Night	1	37.45
11	Avalos, Alejandra	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
12	Awwad, Tracey	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
13	Bakonis, Linda	Teacher	Parkside/Hanson	misc hrly rate	37.45	8/19/08	8/20/08	Classroom Relocation	16	599.20
14	Ballesteros, Amanda	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
15	Barber, Todd	Teacher	Villa Park HS/Truex	misc hrly rate	37.45	10/3/08	5/1/09	Native American Tutor	11	411.95
16	Beall, Jennifer	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
17	Bender, Violet	Teacher	Sycamore/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	10	374.50
18	Berg, Kim	Teacher	West Orange/Truex	payment	121.00	10/6/08	10/7/08	Off-Track Inservice	2	242.00
19	Berry, Colleen	Teacher	Jordan/Truex	misc hrly rate	37.45	10/21/08	10/21/08	Community/Parent Night	1	37.45
20	Blume, Julie	Teacher	Special Prog/Truex	payment	121.00	9/22/08	10/10/08	Off-Track Inservice	4	484.00
21	Blume, Julie	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
22	Boehler, Melinda	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	4	3000.00
23	Bond, Jennifer	Teacher	Cres Inter/SThompson	stipend	398.00	11/3/08	11/7/08	Outdoor Science School	1	398.00
24	Boothe, Julie	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
25	Borden, Sara	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
26	Botts, Colleen	Teacher	Nohl Canyon/Polchow	payment	300.00	11/4/08	11/4/08	Thinking Maps Prep	1	300.00
27	Boucher, Michael	Teacher	Portola/DThompson	payment	971.50	8/31/08	6/12/09	Small Dept Chairperson	1	971.50
28	Boyd, Kathy	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/31/08	12/31/08	Proctoring PSAT Tests	2.7	101.12
29	Brown, Shannon	Teacher	Handy/Truex	payment	300.00	11/4/08	11/4/08	Thinking Maps Trainer	1	300.00
30	Buchmiller, Phyllis	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
31	Buchmiller, Phyllis	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90

Staff Responsibility:

Ed Kisse, Assistant Superintendent-Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT  
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
32	Buford, Camile	Counselor	El Modena HS/Briquele	misc hrly rate	37.45	11/1/08	5/29/09	Parent Presentations	5	187.25
33	Buford, Camile	Counselor	El Modena HS/Briquele	misc hrly rate	37.45	3/1/09	5/29/09	Parent Presentations	2.5	93.63
34	Campbell, June	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	4	3000.00
35	Canto-Beaver, Misty	Teacher	Handy/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
36	Carlson, Amy	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
37	Cazeau, Jean	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
38	Cazeau, Jean	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
39	Chertock, Molly	Teacher	El Modena HS/Truex	payment	1,943.00	8/31/08	6/12/09	Large Dept Chairperson	1	1943.00
40	Clark, Sandra	Teacher	Handy/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
41	Cole, Michelle	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
42	Cooley, Steve	Teacher	Special Prog/Truex	payment	121.00	9/22/08	10/10/08	Off-Track Inservice	4	484.00
43	Cooper, LouAnne	Teacher	McPherson/Truex	payment	971.50	8/31/08	6/12/09	Small Dept Chairperson	1	971.50
44	Coulter, Heather	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	2	1500.00
45	Coulter, Heather	Teacher	Jordan/Truex	misc hrly rate	37.45	10/21/08	10/21/08	Community/Parent Night	1	37.45
46	Cunning-Jones, Jane	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
47	Damon, Susan	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/31/08	12/31/08	Proctoring PSAT Tests	2.3	86.14
48	Davis, Heather	Teacher	Canyon HS/Bowden	hrly rate	66.15	10/20/08	6/12/09	Extra Period	146	9658.05
49	Davis, Kathleen	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	5	3750.00
50	Deak, Sarah	Teacher	Villa Park HS/Truex	misc hrly rate	37.45	10/3/08	5/1/09	Native American Tutor	11	411.95
51	De Leon, LaTanisha	Teacher	Sycamore/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	10	374.50
52	Donaldson, Maribelle	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
53	Dowell, Rachel	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
54	Draffen, Tami	Teacher	West Orange/Truex	payment	121.00	10/6/08	10/7/08	Off-Track Inservice	2	242.00
55	Dumont, Casey	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/31/08	12/31/08	Proctoring PSAT Tests	2.3	86.14
56	Dumont, Casey	Teacher	Canyon HS/Bowden	noon sup rate	19.03	8/28/08	6/11/09	Noon Supervision	180	3425.40
57	Eagan, Jeanine	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
58	Echavarria, Amanda	Teacher	El Modena HS/Briquele	misc hrly rate	37.45	11/1/08	5/29/09	Parent Presentations	4	149.80
59	Echavarria, Amanda	Counselor	El Modena HS/Briquele	misc hrly rate	37.45	3/1/09	5/29/09	Parent Presentations	2.5	93.63
60	Ellis, Jill	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/31/08	12/31/08	Proctoring PSAT Tests	2.3	86.14
61	Ellis, Nancy	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/31/08	12/31/08	Proctoring PSAT Tests	2.3	86.14
62	Feeney, Catherine	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
63	Fessett, Tom	Teacher	Sycamore/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
64	Flores, Paul	Teacher	Sycamore/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
65	Foreman, Amelia	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00

Staff Responsibility:

Ed Kissee, Assistant Superintendent-Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT  
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
66	Fox, Tom	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
67	Frauenberger, Shelly	Teacher	Chapman Hills/Truex	payment	350.00	11/4/08	11/4/08	Thinking Maps Trainer	1	350.00
68	Frauenberger, Shelly	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	6	4500.00
69	Fryer, Nanette	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
70	Gallegos, Denise	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
71	Garcia, Nicole	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
72	Gardner, Stacy	Teacher	McPherson/Jackson	payment	121.00	11/18/08	11/18/08	Off-Track Inservice	1	121.00
73	Gellatly, Elizabeth	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
74	Gellatly, Elizabeth	Teacher	Sycamore/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	4	149.80
75	Glickman, Dorothy	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
76	Godsey, Brenna	Teacher	Canyon HS/Truex	payment	1,943.00	8/31/08	6/12/09	Large Dept Chairperson	1	1943.00
77	Godsey, Brenna	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	3	2250.00
78	Gomez, Hilda	Teacher	Handy/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	10	374.50
79	Granados, Emma	Teacher	Canyon Rim/Leach	misc hrly rate	37.45	10/9/08	10/10/08	Interview Panel	4	149.80
80	Grewal, Allison	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
81	Gwaltney, Christine	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
82	Haberer, Kathy	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
83	Hammond, Ann	Teacher	Villa Park/Truex	misc hrly rate	37.45	10/16/08	6/30/09	EL Advisors/Avenues Mtgs	20	749.00
84	Handler, Paula	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	3	2250.00
85	Hardage, Heidi	Teacher	Prospect/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	10	374.50
86	Harrington, Steve	Counselor	El Modena HS/Briquele	misc hrly rate	37.45	11/1/08	5/29/09	Parent Presentations	6	224.70
87	Harrington, Steve	Counselor	El Modena HS/Briquele	misc hrly rate	37.45	3/1/09	5/29/09	Parent Presentations	2.5	93.63
88	Hedspeth, Lisa	Teacher	Cerro Villa/Truex	payment	971.50	8/31/08	6/12/09	Large Dept Chairperson/Split	1	971.50
89	Hermes, Anita	Teacher	Special Prog/Truex	payment	121.00	9/22/08	10/10/08	Off-Track Inservice	4	484.00
90	Hernandez, Barbara	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	4	3000.00
91	Higgins, Michael	Teacher	Chapman Hills/Lucas	stipend	398.00	1/12/09	1/16/09	Outdoor Science School	1	398.00
92	Hoffman, Ted	Teacher	Sycamore/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
93	Holguin, Elisa	Teacher	Special Prog/Truex	payment	121.00	10/3/08	10/6/08	Off-Track Inservice	2	242.00
94	Huffman, Cynthia	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	2	1500.00
95	Hunter, Gregory	Teacher	Jordan/Truex	misc hrly rate	37.45	10/21/08	10/21/08	Community/Parent Night	1	37.45
96	Iadevaia, Debbie	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	10	374.50
97	Iadevaia, Debbie	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
98	Ito, Nana	Teacher	Portola/DThompson	hrly rate	49.72	9/25/08	6/12/09	Extra Period	163	8104.36
99	Jackson, Joyce	Teacher	ROP/Oves	misc hrly rate	37.45	10/20/08	1/23/09	ROP Dance/Substitute	54	2022.30

Staff Responsibility:  
Ed Kissee, Assistant Superintendent-Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT  
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
100	Jennings, Lori	Teacher	Jordan/Truex	misc hrly rate	37.45	10/21/08	10/21/08	Community/Parent Night	1	37.45
101	Johnson, JoAnn	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
102	Johnston, Michelle	Nurse	Health Services/Hanson	daily rate	366.72	10/24/08	2/20/09	Coverage for Nurse on Leave	12	4400.58
103	Jolly, Shasta	Teacher	Villa Park HS/Truex	misc hrly rate	37.45	10/3/08	5/1/09	Native American Tutor	11	411.95
104	Juell, Richard	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/1/08	10/31/08	PSAT Proctoring	2.3	86.14
105	Karg, Lauren	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
106	Kelly, Harriet	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	2	1500.00
107	Kenyon, Kami	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
108	Kim, Jessica	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/1/08	10/31/08	PSAT Proctoring	2.3	86.14
109	Kintsch, Karla	Teacher	Fletcher/Truex	misc hrly rate	37.45	10/8/08	3/31/09	Intervention	106	3969.70
110	Kintsch, Karla	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/16/08	6/30/09	EL Advisors/Avenues Mtgs	20	749.00
111	Koehler, Jessica	Teacher	West Orange/Truex	payment	121.00	10/6/08	10/7/08	Off-Track Inservice	2	242.00
112	Koss, Christina	Teacher	Handy/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
113	Lantz, Leigh	Teacher	Prospect/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	10	374.50
114	Leach, Gary	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	4	3000.00
115	Lear, Charlene	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
116	Lee, Nancy	Teacher	Jordan/Truex	misc hrly rate	37.45	10/21/08	10/21/08	Community/Parent Night	1	37.45
117	Lissner, Diane	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	2	1500.00
118	Little, Raeanne	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
119	Locklear, Susie	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	5	3750.00
120	Lombardo, Sandy	Teacher	Jordan/Truex	misc hrly rate	37.45	10/21/08	10/21/08	Community/Parent Night	1	37.45
121	Luigs, Andrea	Teacher	Fletcher/Truex	misc hrly rate	37.45	10/9/08	6/30/09	ELL Support	20	749.00
122	Lundberg, Kathy	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
123	Luu, Seng	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
124	Luu, Seng	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
125	Maloof-Owen, Jeanet	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
126	Maloof-Owen, Jeanet	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
127	Mann, Abigail	Teacher	Handy/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	10	374.50
128	Matson, Jeanne	Teacher	Prospect/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	10	374.50
129	Maynard, Jan	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
130	Mc Elroy, Wendy	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	3	2250.00
131	McAleer, Sharon	Teacher	Jordan/Truex	misc hrly rate	37.45	10/21/08	10/21/08	Community/Parent Night	1	37.45
132	McClure, Pamela	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
133	McCollum, Marilyn	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT  
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
134	McCullough, Mary	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
135	McCullough, Mary	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
136	McDaniel, Erin	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
137	McElroy, Michael	Teacher	Villa Park HS/Truex	misc hrly rate	37.45	10/3/08	5/1/09	Native American Tutor	11	411.95
138	McKee, Brent	Teacher	Canyon HS/Bowden	hrly rate	88.07	10/20/08	6/12/09	Extra Period	146	12857.64
139	McMillan, Tracy	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
140	McMillen, Molly	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
141	Meulmester, John	Teacher	Cerro Villa/Truex	payment	971.50	8/31/08	6/12/09	Large Dept Chairperson/Split	1	971.50
142	Miederhoff, Vicki	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
143	Miller, Laura	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
144	Milne, James	Teacher	Villa Park HS/Truex	misc hrly rate	37.45	10/3/08	5/1/09	Native American Tutor	11	411.95
145	Mitten, Scott	Teacher	Jordan/Truex	misc hrly rate	37.45	10/21/08	10/21/08	Community/Parent Night	1	37.45
146	Montoya, Carol	Teacher	Jordan/Truex	misc hrly rate	37.45	10/21/08	10/21/08	Community/Parent Night	1	37.45
147	Mooney, Carol	Teacher	Villa Park HS/Truex	payment	1,943.00	8/31/08	6/12/09	Large Dept Chairperson	1	1943.00
148	Morris, Amy	Teacher	Jordan/Truex	misc hrly rate	37.45	10/21/08	10/21/08	Community/Parent Night	1	37.45
149	Mosley, James	Teacher	El Modena HS/Briquele	misc hrly rate	37.45	10/25/08	12/19/08	Substitute Band Director	60	2247.00
150	Narahara, Judy	Teacher	Special Prog/Truex	payment	121.00	9/22/08	10/10/08	Off-Track Inservice	4	484.00
151	Nelson-Killingsworth,	Teacher	Adult Ed/Oves	payment	121.00	10/20/08	10/24/08	Off-Track Conference	5	605.00
152	Nghiem, Hieu	Teacher	SpEd/Hanson	misc hrly rate	37.45	10/1/08	5/30/09	Vietnamese Translation	10	374.50
153	Noxsel, Kathryn	Teacher	Portola/DThompson	hrly rate	76.97	9/22/08	6/12/09	Extra Period	166	12776.36
154	Nussbaum, Bill	Teacher	Sycamore/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
155	O'Brien, Heather	Teacher	Jordan/Truex	misc hrly rate	37.45	10/21/08	10/21/08	Community/Parent Night	1	37.45
156	O'Connor, Richard	Teacher	Cres Inter/SThompson	stipend	398.00	11/3/08	11/7/08	Outdoor Science School	1	398.00
157	O'Connor, Richard	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
158	Olvera, Catalina	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
159	Parizeau, Michelle	Counselor	El Modena HS/Briquele	misc hrly rate	37.45	11/1/08	5/29/09	Parent Presentations	4	149.80
160	Parizeau, Michelle	Counselor	El Modena HS/Briquele	misc hrly rate	37.45	3/1/09	5/29/09	Parent Presentations	2.5	93.63
161	Parkinson, Chrissy	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/31/08	12/31/08	Proctoring PSAT Tests	2.3	86.14
162	Paz, Danica	Teacher	Prospect/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	10	374.50
163	Peck, Maria	Teacher	Jordan/Truex	misc hrly rate	37.45	10/21/08	10/21/08	Community/Parent Night	1	37.45
164	Perry, Michelle	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/31/08	12/31/08	Proctoring PSAT Tests	2.3	86.14
165	Peterson, Deidre	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	6	4500.00
166	Peterson, Deidre	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
167	Praska, Scott	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90

Staff Responsibility:

Ed Kissee, Assistant Superintendent-Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT  
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
168	Preciado, Sandra	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	2	1500.00
169	Preciado, Sandra	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/1/08	10/31/08	PSAT Proctoring	2.3	86.14
170	Quirk, Karmen	Teacher	Jordan/Truex	misc hrly rate	37.45	10/21/08	10/21/08	Community/Parent Night	1	37.45
171	Ray, Robin	Teacher	Sycamore/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
172	Reid, Andrea	Teacher	Jordan/Truex	misc hrly rate	37.45	10/21/08	10/21/08	Community/Parent Night	1	37.45
173	Reynolds, Malia	Teacher	Villa Park HS/Truex	misc hrly rate	37.45	10/3/08	5/1/09	Native American Tutor	11	411.95
174	Robinson, Marleen	Teacher	Handy/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
175	Rodriguez, Rhonda	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	2	1500.00
176	Roeck, Sonja	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
177	Rommelfanger, Shelt	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
178	Roney, Genie	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
179	Rosselli, Erin	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	2	1500.00
180	Roth, Susan	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
181	Rotsios, Christine	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
182	Saltikov, Olay	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
183	Saltikov, Olay	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
184	Saulten, Lori	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
185	Saulten, Lori	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
186	Schram, Heather	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
187	Schumacher, Ava	Teacher	Richland/Hanson	misc hrly rate	37.45	9/1/08	6/15/09	IEP's & Assessments	20	749.00
188	Scott-Griffith, Christie	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	2	74.90
189	Scott-Griffith, Christie	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
190	Seitz, Jeanine	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	2	1500.00
191	Sentell, Barbara	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	4	3000.00
192	Shukla, Yatri	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
193	Sidler, Paula	Counselor	El Modena HS/Briquele	misc hrly rate	37.45	11/1/08	5/29/09	Parent Presentations	1	37.45
194	Sidler, Paula	Counselor	El Modena HS/Briquele	misc hrly rate	37.45	3/1/09	5/29/09	Parent Presentations	2.5	93.63
195	Smith, Julie	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
196	Smith, Steve	Teacher	Canyon HS/Bowden	hrly rate	50.61	10/20/08	6/12/09	Extra Period	146	7388.77
197	Snider, Keith	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
198	Solis, Tracy	Teacher	El Modena HS/Briquele	misc hrly rate	37.45	10/18/08	10/18/08	Field trip supervision	10.5	393.23
199	Stagner, Francis	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/16/08	6/30/09	EL Advisors/Avenues Mtgs	20	749.00
200	Strong Ortega, Stace	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
201	Svoboda, Joseph	Teacher	Canyon HS/Bowden	hrly rate	71.64	10/20/08	6/12/09	Extra Period	146	10459.59

Staff Responsibility:  
Ed Kissee, Assistant Superintendent-Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT  
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
202	Tavoularis, Peter	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
203	Thompson, Jodi	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
204	Thompson, Ramona	Lib Media	El Modena HS/Briquele	misc hrly rate	37.45	10/1/08	6/30/09	Open Library Weds Nights	91	3407.95
205	Tippets, Rebekah	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
206	Tippets, Rebekah	Teacher	Esplanade/Truex	misc hrly rate	37.45	10/27/08	10/28/08	Staff Development	2	74.90
207	Torkelson, Anita	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
208	Urbaniak, Michelle	Teacher	Running Springs/Truex	misc hrly rate	37.45	3/20/09	5/29/09	Intervention	116	4325.48
209	Urquhart, Laura	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
210	Vazquez, America	Teacher	Special Prog/Truex	payment	121.00	10/3/08	10/6/08	Off-Track Inservice	2	242.00
211	Verdone, Pamela	Teacher	Special Prog/Truex	payment	121.00	9/22/08	10/10/08	Off-Track Inservice	4	484.00
212	Verdone, Pamela	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
213	Via, Jeannette	Teacher	El Modena HS/Briquele	misc hrly rate	37.45	11/21/08	11/23/08	Study trip supervision	28	1048.60
214	Vinas, Patty	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/31/08	12/31/08	Proctoring PSAT Tests	2.3	86.14
215	Vitullo, Mary	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/21/08	10/21/08	GLAD Supplies	1	37.45
216	Whistler, Sandra	Teacher	Special Prog/Truex	payment	121.00	9/22/08	10/10/08	Off-Track Inservice	4	484.00
217	Whited, Debbie	Counselor	El Modena HS/Briquele	misc hrly rate	37.45	11/1/08	5/29/09	Parent Presentations	7	262.15
218	Whited, Debbie	Counselor	El Modena HS/Briquele	misc hrly rate	37.45	3/1/09	5/29/09	Parent Presentations	2.5	93.63
219	Wielenga, Laurie	Teacher	El Modena HS/Truex	payment	1,943.00	8/31/08	6/12/09	Large Dept Chairperson	1	1943.00
220	Wilbanks, Dennis	Teacher	Villa Park HS/Truex	misc hrly rate	37.45	10/3/08	5/1/09	Native American Tutor	11	411.95
221	Williams, Danna	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
222	Wilson, Francesca	Teacher	Yorba/Truex	payment	971.50	8/31/08	6/12/09	Small Dept Chairperson	1	971.50
223	Wirtz, Julie	Teacher	Prospect/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	10	374.50
224	Wood, Brent	Teacher	BTSA/McNealy	payment	750.00	7/1/08	12/31/08	Service to BTSA	1	750.00
225	Yip, Chanmony	Teacher	Handy/Truex	misc hrly rate	37.45	10/13/08	4/15/09	SES Tutoring	62	2321.90
	<b>EXTRA PAY - DEPARTMENT CHAIRPERSON</b>									
	Poucher, Wayne	Teacher	El Modena HS/Briquele	Stipend	971.50	9/1/08	6/30/09	SCIENCE	1	971.50
	Flores, Adriana	Teacher	Orange HS/Johnson	Stipend	1,943.00	9/1/08	6/30/09	SPECIAL EDUCATION	1	1943.00
	<b>EXTRA PAY PROJECT - COACHING STIPENDS</b>									
	Valencia, Vic	Teacher	Canyon HS/Bowden	Stipend	1,601.00	9/1/08	6/30/09	Freshman Advisor	1	1601.00
	Batard, Nicole	Teacher	Canyon HS/Bowden	Stipend	1,601.00	9/1/08	6/30/09	Senior Class Advisor	1	1601.00
	Barahona, Luis	Teacher	Canyon HS/Bowden	Stipend	2,579.00	11/1/08	2/28/09	Varsity Girls' Soccer/B.P.	1	2579.00
	Barahona, Luis	Teacher	Canyon HS/Bowden	Stipend	3,127.00	11/1/08	2/28/09	Varsity Boys' Soccer	1	3127.00

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT  
CLASSIFIED PERSONNEL

Name	Position	Administrative Unit	Range/Step	Rate	Eff. From	Eff. To	Comments
<b>EMPLOYMENT</b>							
<b>Hourly</b>							
Bocanegra, Nancy	CDC Aide/ Child Development Center	Child Development Center/ Stephens	22/1 (53)	\$ 12.62	10/17/2008		Replacement for A. Dominguez
Burke, Tom	Inst. Asst. - SDC/ El Modena HS	Special Education/ Hanson	26/1 (53)	\$ 13.89	10/20/2008		Replacement for E. Hilburn
Cannon, Susan	Inst. Asst. - SDC/ Canyon Rim ES	Special Education/ Hanson	26/1 (53)	\$ 13.89	10/22/2008		Replacement for N. Kargar
Celaya, Nicole	Inst. Asst. - SDC/ Canyon Hills	Special Education/ Hanson	28/1 (53)	\$ 14.62	10/15/2008		Replacement for S. Pulsifer
Cervantes, Vanna	Child Care Aide/ Crescent ES	School Age Care/ Stephens	14/1 (53)	\$ 10.36	10/13/2008		Replacement for M. Cortes
Crackel, Dana	Inst. Asst. - RSP/ Orange HS	Special Education/ Hanson	26/1 (53)	\$ 13.89	10/23/2008		Replacement for P. Lynn
Croce, Anthony	Inst. Asst. Job Coach/ Workability	Workability/ Hanson	28/1 (53)	\$ 14.62	10/14/2008		Replacement for G. Calloway
Cutts, Todd	Child Care Aide/ Riverdale ES	School Age Care/ Stephens	14/1 (53)	\$ 10.36	10/13/2008		Replacement for J. Garcia
Flores, Gloria	Security Monitor/ Maintenance & Operations	Maintenance & Operations/ Torres	31/1 (53)	\$ 15.73	10/17/2008		Replacement for L. Chang
Gibson, Edwin	Inst. Asst. - SDC/ Running Springs ES	Special Education/ Hanson	26/1 (53)	\$ 13.89	10/27/2008		Replacement for J. Greer
Gonzalez, Karina	Inst. Asst. - Severely Disabled/ Crescent ES	Special Education/ Hanson	28/1 (53)	\$ 14.62	10/17/2008		Replacement for D. Wagner
Gutierrez, Melissa	Child Care Aide/ Itinerant	School Age Care/ Stephens	14/1 (53)	\$ 10.36	10/13/2008		Replacement for L. Enriquez
Harris, Leah	Staff-School Clerk/ Lampson ES	Lampson ES/ Dieppa	29/1 (53)	\$ 14.95	10/27/2008		Replacement for R. Munoz
James, Laurie	Inst. Asst. - SDC/ Taft ES	Special Education/ Hanson	26/1 (53)	\$ 13.89	10/16/2008		Replacement for T. Fisher
Jap, Jens	Instructional Assistant/ Canyon Rim ES	Canyon Rim ES/ Leach	24/1 (53)	\$ 13.23	10/20/2008		Replacement for B. Wright
Jarvis-Tolman, Alixandrea	Child Care Aide/ La Veta ES	School Age Care/ Stephens	14/1 (53)	\$ 10.36	10/13/2008		Replacement for S. Ontiveros
Martin, Alyssa	Inst. Asst. - SDC/ Canyon Hills	Special Education/ Hanson	28/1 (53)	\$ 14.62	10/27/2008		Replacement for A. Dunn

Staff Responsibility: Ed Kissee  
Assistant Superintendent - Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT  
CLASSIFIED PERSONNEL

Name	Position	Administrative Unit	Range/Step	Rate	Eff. From	Eff. To	Comments
<b>Hourly - Continued</b>							
Medenas, Marina	Inst. Asst. - Health Services/ Crescent ES	Special Education/ Hanson	28/1 (53)	\$ 14.62	10/13/2008		Replacement for J. Pina
Montes, Jessica	CDC Aide/ Child Development Center	Child Development Center/ Stephens	22/1 (53)	\$ 12.62	10/16/2008		Replacement for G. Zuniga
Muller, Helen	Inst. Asst. - SDC/ Orange HS	Special Education/ Hanson	26/1 (53)	\$ 13.89	10/20/2008		Replacement for B. Campbell
Munnee, Uzma	Child Care Aide/ Running Springs ES	School Age Care/ Stephens	14/1 (53)	\$ 10.36	10/13/2008		Replacement for B. Guyer
Muscarella, Valerie	Instructional Assistant/ Chapman Hills ES	Chapman Hills ES/ Lucas	24/2 (53)	\$ 13.89	10/20/2008		Replacement for F. Koenig
<b>SHORT TERM EMPLOYMENT</b>							
Becker, Nell	AVID Tutor/ Orange HS	Orange HS/ Johnson	Per Hour	\$ 13.00	9/23/2008	6/11/2009	Not to Exceed \$1,800.00
Bourke, Patrick	Percussion Technician/ Canyon HS	Canyon HS/ Bowden	Per Month	\$ 500.00	9/1/2008	6/30/2009	Not to Exceed \$5,000.00
Choi, Ha	AVID Tutor/ Cerro Villa MS	Cerro Villa MS/ Sterling	Per Hour	\$ 10.00	10/9/2008	6/11/2009	Not to Exceed \$2,000.00
Edery, Stephanie	AVID Tutor/ Villa Park HS	Villa Park HS/ Howard	Per Hour	\$ 10.00	9/12/2008	6/11/2009	Not to Exceed \$1,500.00
Kenady, Claudia	Word Processor/ Special Programs	Special Programs/ Besta	Per Hour	\$ 15.00	8/1/2008	6/30/2009	Not to Exceed \$1,200.00
Nabelsi, Tasneem	AVID Tutor/ Villa Park HS	Villa Park HS/ Howard	Per Hour	\$ 10.00	9/18/2008	6/11/2009	Not to Exceed \$1,500.00
Ngouv, Savonny	AVID Tutor/ Cerro Villa MS	Cerro Villa MS/ Sterling	Per Hour	\$ 10.00	10/10/2008	6/10/2009	Not to Exceed \$2,000.00

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT  
CLASSIFIED PERSONNEL

Name	From	To	Eff. From	Date To	Comments
<b>EMPLOYMENT CHANGE</b>					
<b>Hourly</b>					
Trapp, George	Campus Security Officer	LOA	11/12/2008		Unpaid leave of absence
	Villa Park HS				
	25/2 (51)				
	9.5 mos/6.5 hrs				
<b>Monthly</b>					
Roman, Itayetzi	Sr Staff/School Clerk	ROP Registrar	10/20/2008		Promotion, replacing T. Barela
	Alternative Education	Alternative Education			
	32/4 (50)	33/5 (50)			
	12 mos/8 hrs	12 mos/8 hrs			
Sauceda, Tania	LOA	Sr Staff/School Clerk	10/6/2008		Return from unpaid leave of absence
		Canyon HS			
		32/3 (50)			
		10 mos/8 hrs			

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT  
CLASSIFIED PERSONNEL

Name	Position	Administrative Unit	Schedule/ Step/Column	Rate	Eff. From	Date To	Comments
<b>SEPARATIONS</b>							
Campbell, Brandon	Instructional Assistant	Special Education			6/11/2008		Resignation
Gibson, Alice	Child Care Assistant Leader	Child Care			10/31/2008		Resignation
Gregg, Helen	Instructional Assistant	Special Education			10/17/2008		Resignation
Mc Kindley, Morgan	Instructional Assistant	Special Education			10/17/2008		Resignation
Sauceda, Tania	Sr Staff/School Clerk	Canyon HS			10/31/2008		Resignation
Simmons, Stephanie	Instructional Assistant	Special Education			10/27/2008		Resignation

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT  
CLASSIFIED PERSONNEL

Name	Position	Administrative Unit	Schedule/ Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
	<b>EXTRA PAY PROJECT-COACHING STIPENDS</b>								
Ober, Adrian	Walk-On Coach	McPherson/Bentley	Stipend	1,779.00	9/1/08	6/30/09	Webpage Design	1	1,779.00
Lundstrom, Jason	Walk-On Coach	Canyon HS/Bowden	Stipend	1,000.00	8/1/08	11/30/08	Var. FB Asst./B.P.	1	1,000.00
Ball, Jonathan	Walk-On Coach	Canyon HS/Bowden	Stipend	1,227.00	8/1/08	11/30/08	JV Cross Country	1	1,227.00
Thureson, Skyler	Walk-On Coach	Canyon HS/Bowden	Stipend	2,100.00	11/1/08	2/28/09	JV Boys' Soccer/B.P.	1	2,100.00
Barahona, Luis	Walk-On Coach	Canyon HS/Bowden	Stipend	2,000.00	11/1/08	2/28/09	F/S Boys' Soccer/B.P.	1	2,000.00
Hurtado, G. Daniel	Walk-On Coach	El Modena HS/Briquele	Stipend	1,200.00	11/1/08	2/28/09	F/JV Boys' Bsktbl/B.P.	1	1,200.00
Gutierrez, Cesar	Walk-On Coach	El Modena HS/Briquele	Stipend	1,200.00	11/1/08	2/28/09	F/S Boys' Soccer/B.P.	1	1,200.00
Ramirez, Jose	Walk-On Coach	Villa Park HS/Howard	Stipend	2,000.00	8/30/08	11/16/08	V/JV Girls' Soccer/B.P.	1	2,000.00

**TOPIC: TEACHER ASSIGNMENT/CONSENT - VARIABLE OR SHORT-TERM WAIVER**

**DESCRIPTION:** The California Education Code authorizes, under the provision of Section 44830(a), Variable Term Waivers that have to do with educator preparation and credentialing, and with the ability of employers to employ or assign persons who are not appropriately credentialed for their assignment. Requests for Variable Term Waivers may be submitted by employing agencies to solve a temporary certification or assignment problem, when the employing agency finds there are an insufficient number of certificated persons who meet the specified employment criteria for a position.

The California Education Code authorizes, under the provision of Section 80122 employing agencies to grant a short-term waiver provided it is issued one time only for any one credentialed teacher and one time only for a given classroom. They are valid for no more than one semester.

The teacher(s) whose name(s) is/are listed on the attached has/have met the requirements, has/have consented to the assignment, and has/have been judged by the site administrator to be competent in the subject matter. Likewise, all other means of credentialing and reassignment have been explored. The passage of this waiver will allow us to remain compliant with SB 435, which requires that all teachers be appropriately assigned.

**FISCAL IMPACT:** This item has no fiscal impact.

**RECOMMENDATION:** It is recommended that the Board of Education approve the variable term waiver as presented.

**VARIABLE/SHORT TERM WAIVERS**

Board Agenda  
November 13, 2008

<b><u>NAME</u></b>	<b><u>SITE</u></b>	<b><u>POSITION</u></b>
<b>E.C. 44268 Preparation Program: Speech-Language Pathology Services</b>		
Davis, Natalie	Parkside, Pre-K	Speech Therapist, K-12 (Renewal of Waiver to complete requirements)

**TOPIC: CONTRACT SERVICES REPORT – EDUCATIONAL SERVICES**

**DESCRIPTION:** The following is a report of contract service items for Educational Services.

**SAN DIEGO COUNTY  
OFFICE OF  
EDUCATION**

The San Diego County Office of Education will conduct customized training to support Reading First Schools with the implementation of the Reading First grant for the 2008-2009 school year. The training workshops will focus on Universal Access emphasizing differentiated instruction and Writer's Workshop covering the writing process. The cost will be \$300 per participant for the two-day training, not to exceed a total a 100 participants. The cost includes training, materials and expenses.

Reading First Grant . . . not-to-exceed . . . . . \$30,000  
01.00-3030-9-5850-1131-2140-604-604-000 Morga/Truex/Eslick

**DOCUMENT TRACKING  
SERVICES**

Document Tracking Services will provide a web-based application that will allow the District to efficiently create, update, and track the Single Plan for Student Achievement and the School Accountability Report Card (SARC). This application allows the District to modify the California Department of Education Single Plan for Student Achievement and School Accountability Report Card templates for all schools and pre-populate data and narrative fields with site specific information. This feature will facilitate the process to update the required components of the Single Plan for Student Achievement and the School Accountability Report Card for each school. The cost will be \$260 per school and will be effective from December 1, 2008 through December 1, 2009.

School/Library Improvement Fund . . . . not-to-exceed . . . \$11,180  
01.00-7395-0-5850-1110-2110-604-604-000 Truex

**HOUGHTON MIFFLIN  
HARCOURT LEARNING  
TECHNOLOGY**

Houghton Mifflin Harcourt Learning Technology will provide the Destination Reading I, II and III programs for Lampson Elementary School. Destination Reading is a powerful early literacy and adolescent literacy program that uses technology aligned to the state standards, and includes an explicit instructional pathway with frequent assessments to help guide individualized data-driven instruction.

Title I/EIA/LEP/Ed Tech . . . not-to-exceed . . . . . \$31,175  
01.00-7091-0-5843-1131-2420-651-604-000 EIA/LEP - \$20,850  
01.00-3010-9-5843-1131-2420-651-604-000 Title I - \$6,325  
01.00-7395-0-5843-1131-2420-651-604-000 SLIP - \$4,000

Morga/Truex/Davis/Dieppa

**HOUGHTON MIFFLIN  
HARCOURT LEARNING  
TECHNOLOGY**

Houghton Mifflin Harcourt Learning Technology will provide a Destination Reading Program training at Lampson Elementary School during the 2008-09 school year. This training will be provided for 35 teachers. Destination Reading is a powerful early literacy and adolescent literacy program that uses technology to correlate to state standards, and includes an explicit instructional pathway with frequent assessments to help guide individualized data-driven instruction

Title I Funds . . . . . not-to-exceed . . . . . \$3,400  
01.00-3010-9-5850-1131-2140-651-604-000 Morga/Dieppa

**TELECOMMUNICATIONS  
OF ORANGE COUNTY**

Change Order: The contract with Telecommunication of Orange County was originally approved on the October 16, 2008 Board Agenda in the amount of \$28,194. Due to a calculation error it is necessary to increase this contact by \$948. This agreement will provide the rights and licenses for duplication of instructional television programs airing on the educational channel. Telecommunications of Orange County will provide an online video service, Video Streaming, which includes training resources and teacher guides.

Educational Technology . . . *revised* total-not-to-exceed . . . \$29,142  
01.00-0000-5843-0000-2420-209-209-000 Davis

FISCAL IMPACT: \$104,897

RECOMMENDATION: It is recommended that the Board of Education approve the Contract Services Report - Educational Services and authorize the Superintendent or designee to execute the contracts.

TOPIC:

**STUDY TRIPS**

DESCRIPTION:

Canyon High School - Boys Wrestling Team - San Diego, CA - December 5-6, 2008

Canyon High School's Boys Wrestling team under the direction of coach Scott Lawson, will travel to San Diego to participate in the Vista High Wrestling Tournament. The team will compete against top athletes from outside areas. Twenty male students will be accompanied by four male adult chaperones and will stay at the Marriott Residence Inn, Oceanside. Transportation will be provided by parents who will have an approved District permit prior to this trip. There is no cost per student and scholarships are available. Students will not miss school and no substitute will be required.

Canyon High School - Boys Wrestling Team - Palos Verdes, CA – December 12-13, 2008

Canyon High School's Boys Wrestling team under the direction of coach Scott Lawson, will travel to Palos Verdes to participate in the El Camino College Wrestling Tournament. The team will compete against top student athletes from other districts. Twenty male students will be accompanied by four male adult chaperones and will stay at the Torrance Marriott, South Bay. Parents will provide transportation and will have an approved District permit prior to this trip. There is no cost per student and scholarships are available. Students will not miss school and no substitute will be required.

Canyon High School - Boys Wrestling Team - Las Vegas, NV - December 18-20, 2008

Canyon High School's Boys Wrestling team under the direction of coach Scott Lawson, will travel to Las Vegas to participate in the Las Vegas Wrestling Tournament. Participation in this tournament will provide the opportunity for team building and competition against other athletes from many outside areas. Twenty male students will be accompanied by four male adult chaperones and will stay at the Marriott Residence Inn, Las Vegas Convention Center. There is no cost per student and scholarships are available. Students will miss one day of school and a substitute will not be required.

Taft Elementary - 4<sup>th</sup>/5<sup>th</sup> Grade Gifted and Talented Education (GATE) Combo Class - Riley's Farm, Yucaipa, CA – March 11-12, 2009

The 4<sup>th</sup>/5<sup>th</sup> grade GATE Combo Class from Taft Elementary will travel to Riley's Farm in Yucaipa on March 11 – 12, 2009. The students will participate in a "living history adventure tour," and will re-enact past events in America's history including the Revolutionary War. This experience is aligned to the California Standards for 5<sup>th</sup> grade History. Students attending the program are responsible for the program cost. The student cost may be supplemented by funds donated from parent organizations. The cost is \$120 per student and scholarships are available.

Taft Elementary – 4<sup>th</sup>/5<sup>th</sup> Grade GATE Combo Class - Astro Camp - April 27-29, 2009

The 4<sup>th</sup>/5<sup>th</sup> grade GATE combo class from Taft Elementary will travel to Idyllwild, California to participate in Astro Camp on April 27- 29, 2009. Students will experience a variety of science activities such as rockets, space exploration, electromagnetic, states of matter, astronaut training, etc. This science enrichment program is aligned within the California Science Standards. Students attending the program are responsible for the program cost. The student cost may be supplemented by funds donated from parent organizations. The cost is \$186 per student and scholarships are available.

Villa Park High School - Boys Basketball - San Luis Obispo, CA - December 4-6, 2008.

The Villa Park High School Boys Basketball team under the direction of Coach Kevin Reynolds, will travel to San Luis Obispo to participate in a basketball tournament and compete against teams from Northern California. The team will also tour the University of Cal Poly San Luis Obispo. Fifteen male students will be accompanied by four male and one female adult chaperones and will stay at the Embassy Suites, San Luis Obispo. Parents will provide the transportation to and from camp. The cost per student \$250 and scholarships are available. Students will miss two days of school. No substitute will be required.

FISCAL IMPACT: Receipt of unrestricted donated funds.

RECOMMENDATION: It is recommended that the Board of Education approve the study trips as presented.

**TOPIC:** **EXPULSION OF STUDENT: CASE NO. 08-09-05**

**DESCRIPTION:** Violation of California Education Code 48900 (a), (1), (k) and 48915 (a) (2).

**FISCAL IMPACT:** There will be no fiscal impact.

**RECOMMENDATION:** It is recommended that the Board of Education uphold the recommendation for expulsion for two semesters (June 30, 2009), suspend the expulsion, and transfer the student to Villa Park High School.

A hearing panel of administrators met on Tuesday, October 21, 2008. The panel determined that this recommendation to suspend the expulsion be presented to the Board of Education.

**TOPIC: CONTRACT SERVICES REPORT – PUPIL SERVICES**

**DESCRIPTION:** The following is a report of contract service items for Pupil Services.

**FRANCESCA BALADA, PSY. D.** The additional services of Francesca Balada, Clinical Psychologist, are required to attend an Individualized Education Plan (IEP) meeting to present her independent educational evaluation of a special education student.  
Special Education . . . . . not-to-exceed . . . . . \$130  
01.00-6500-0-5842-5770-1190-207-207-000

**FISCAL IMPACT:** \$130

**RECOMMENDATION:** It is recommended that the Board of Education approve the Contract Services Report- Pupil Services as presented.

**TOPIC: NOTICE OF ANNUAL ORGANIZATIONAL MEETING -  
DECEMBER 11, 2008**

**DESCRIPTION:** The provisions of Education Code section 35143 require the governing board of each school district to hold an annual organizational meeting within a prescribed 15-day period in December. For 2008, this 15-day period is from December 5 through December 19. The law further requires that, unless otherwise provided by rule of the governing board, the day and time of the annual organizational meeting shall be selected by the Board at its regular meeting held immediately prior to the first day of the 15-day period.

The law further stipulates that the meeting shall include the following actions:

1. Newly-elected Board members shall be administered the Oath of Office at or before the Organizational Meeting. (Board Bylaw 9224)
2. The Board shall:
  - a. Elect a President, Vice-President and Clerk
  - b. Appoint a Secretary to the Board
  - c. Authorize signatures
  - d. Adopt of Calendar of Meeting Schedules
  - e. Designate Board representatives

**FISCAL IMPACT:** This item has no fiscal impact.

**RECOMMENDATION:** It is recommended that the Orange Unified School District Board of Education hold its 2008 Annual Organizational Meeting Thursday, December 11, 2008, at 7:30 p.m. in the Board Room of the Education Center, 1401 N. Handy Street, and notify newly-elected Board members of this meeting and the actions that will be taken.