

**ORANGE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION • REGULAR MEETING
DISTRICT EDUCATION CENTER, BLDG. H
1401 NORTH HANDY STREET • ORANGE, CA**

**THURSDAY • MARCH 6, 2008
7:00 P.M. • CLOSED SESSION
7:30 P.M. • REGULAR SESSION**

Members of the audience are invited to address the Board of Education on agenda items when the Board considers them. Speakers are limited to three (3) minutes, with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board are requested to complete and submit a blue speaker card, available on the information table, before the meeting begins.

A G E N D A

(The complete agenda is available online at www.orangeusd.k12.ca.us/board/calendar.asp)

1. CALL MEETING TO ORDER - 7:00 P.M.
2. ESTABLISH QUORUM
3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
4. ADJOURN TO CLOSED SESSION
 - A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code 54957
 - B. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Ed Kisse; Jamie Brown; Spencer Covert, Parker & Covert LLP
Employee Organizations: California School Employees Association

5. CALL TO ORDER - REGULAR SESSION - 7:30 P.M.
Please turn off pagers and cell phones during the meeting.

Mission Statement: *The Orange Unified School District, being committed to planning for continual improvement, will offer a learning environment of excellence, with high expectations, to provide each student with the opportunity to be able to compete in the global economy.*

6. PLEDGE OF ALLEGIANCE
7. REPORT OF CLOSED SESSION DECISIONS AS REQUIRED BY THE BROWN ACT
8. ADOPTION OF AGENDA

9. ANNOUNCEMENTS AND ACKNOWLEDGMENTS

- A. Superintendent's Report 1
- B. Board President's Report 1
- C. Board Recognition of Students, Staff, and Community 1
- D. State of the School Report - Ahtziri Martinez, Yorba Middle School 1

10. APPROVAL OF MINUTES

- February 7, 2008 (Regular Meeting)
- February 21, 2008 (Regular Meeting)

11. PUBLIC COMMENT: Non-Agenda Items

Members of the audience may address the Board of Education on items not on the agenda that are within the Board's subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board should complete and submit a blue Public Comment card, available on the information table, prior to the meeting. Matters not on the agenda may neither be acted on nor discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item.

12. ACTION ITEMS

- A. Second Interim Financial Report and Transfer Resolution No. 24-07-08 2-10
- B. Proposed Board Policy Revisions - 6000 Series, *Instruction* – First Reading 11
- C. Approval of a Search Firm to Assist in the Process for Hiring a New Superintendent 12-13

13. INFORMATION/DISCUSSION ITEMS

No Items

14. CONSENT ITEMS

Consent items are acted upon by one motion. However, any such item can be considered separately at a Board member's request, in which case it will be acted upon following approval of the Consent Items.

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- B. Warrants List 15
- C. Gifts 16-17
- D. Contract Services Report - Business Services 18
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- F. Resolution No. 25-07-08: Approval to Utilize the School Bus Price Agreement
Between the Waterford Unified School District and A-Z Bus Sales, Inc.,
Procurement of 17 School Buses and Lease-Purchase Finance Agreement Approval 20-22
- G. Approval of Contract Award for Professional Audit Services & Annual Financial Statement 23-24
- H. Liability Claim No. 07/08-011 25

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- I. Personnel Report 26-34
- J. Teacher Assignment/Consent - Variable or Short-Term Waiver 35-36
- K. Tentative Agreement between the District and California School Employees Association,
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- M. Study Trips 41-42
- N. 2008 Summer School Program 43-45
- O. Vocational and Applied Technology Ac t Tech Prep Consortium-Sub Contract Agreement 46

P.	Course Approvals: Introduction to Chinese/Summer Course, Chinese I, Link Crew Leadership	47
Q.	School Readiness Program: Orange Children and Parents Together Preschool for the 2008-09 School Year	48
R.	Community Based English Tutoring (CBET) Grant - Intent to Re-Apply	49
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T.	California High School Exit Exam Waiver: Student I.D. No 225034	52
U.	California High School Exit Exam Waiver: Student I.D. No. 269252	53
V.	Expulsion of Student: Case No. 07-08-27	54

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X.	Special Education Non-Public Schools & Designated Instructional Services - 2007-08	56-57

15. PUBLIC COMMENT: Non-Agenda Items

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16. OTHER BUSINESS (Board/Staff Conference and Comments)**17. ADJOURNMENT****CALENDAR OF 2008 BOARD MEETINGS**

January 17, 2008	June 19, 2008
February 7, 2008	July 24, 2008
February 21, 2008	August 21, 2008
March 6, 2008	September 11, 2008
March 20, 2008	September 25, 2008
April 17, 2008	October 16, 2008
May 8, 2008	October 30, 2008
May 22, 2008	November 13, 2008
June 5, 2008	December 11, 2008

ANNOUNCEMENTS
AND
ACKNOWLEDGMENTS

TOPIC: **ANNOUNCEMENTS & ACKNOWLEDGMENTS**

DESCRIPTION: **9.A. Superintendent's Report**

9.B. Board President's Report

9.C. Board Member Recognition of Students, Staff and Community

9.D. State of the School Report

- *Ahtziri Martinez - Yorba Middle School*

ACTION ITEMS

TOPIC: SECOND INTERIM FINANCIAL REPORT AND TRANSFER RESOLUTION NO. 24-07-08

DESCRIPTION: In accordance with state requirements, all school districts are required to file the Second Interim Report by March 15 of each year to certify positive, qualified, or negative financial status based upon the most updated information available. The Second Interim Report is available under separate cover and not only reflects actual information as of January 31, 2008, but also projects anticipated revenues and expenditures known to date. The District will file a positive certification in regard to the ability to meet its financial obligations.

Average Daily Attendance: The total budgeted attendance of 27,036.45 (not including District charter schools) reflects a total decrease of 69.73 as compared to December 2007 estimates; comprised of a 27.77 increase in Orange Unified ADA, net with a 97.5 decrease in special education and community day (OCDE) pass through. The following chart is a summary composition of 2007/08 ADA:

ADA	
OUSD	26,676.44
Non-Public Schools	73.22
County Special Education	27.39
County Community Schools	253.40
Adult Education	6.00
Subtotal	27,036.45
El Rancho Charter	1,137.81
Santiago Charter	1,010.39
Subtotal (Charter School Only)	2,148.20
GRAND TOTAL	29,184.65

Revenue Limit: The current revenue limit calculations of \$161,182,398 from the Orange County Department of Education are based upon the most recent State Department of Education information. The effect is a net decrease of \$300,193.

Federal Revenue: Federal income totaling \$14,237,132 includes a slight increase of \$215,955.

Special Education Entitlement	+	\$25,780
Special Education Preschool	-	542
Special Education Local Entitlement	+	1,544
State Program Improvement CalSTAT	+	2,400
Forest Reserve Funds	+	31,410
AP Fee Reimbursement	+	9,947
Title I Part A	-	34,517
Title II Part A Teacher Quality	-	2,559
Title I Part B Reading First	+	169,000
Title II Part A Principal Training	+	1,800
Title II Part D (EETT) Formula Grant	-	3,146
Title V Part A Innovative	+	97
VTEA Title I Part C Carl Perkins	+	1,473
Title IV Part A, Drug Free Schools	+	13,268

Other State Income: State income of \$58,668,177 reflects a composite increase of \$3,339,305.

Emergency Repair Program - Williams	+	\$2,907,648
CAHSEE Intensive Instruction	+	51,192
English Language Acquisition Program	+	37,509
California Instructional School Gardens	+	90,000
Arts & Music Block Grant	-	5,285
International Baccalaureate	+	2,333
Special Education - Low Incidence	-	531
Oral Health Assessment	+	19,535
Special Education - Inservice	-	745
Staff Development – Principal Training	+	9,000
Teacher Credentialing Block Grant	+	34,112
Tobacco Use Prevention Education	-	6,526
Primary Class Size Reduction	+	179,092
Special Education – Mental Health	+	36,324
Certificated Staff Mentoring Program	+	32,922
Supplemental School Counseling	+	46,337
Class Size Reduction	-	124,230
Special Education	+	28,379
Supplemental Instruction Program	-	26,025
Workability	+	13,404
State Lottery	+	14,860

Other Local Income: Local income totaling \$10,179,894 includes a decrease of \$882,135.

Interest	-	\$800,000
All Other Fees / Contracts	-	8,937
Tuition	-	25,671
Transfers of Apportionment from Districts	-	47,527

Expenditures: Expenditures have been adjusted to conform to site and program budgets to date.

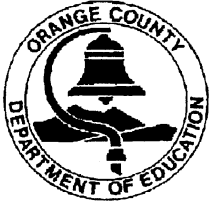
Ending Balance: The projected ending balance of \$9,969,467 is comprised of the following:

Revolving Cash	\$ 125,000
Stores	150,000
Designated for Economic Uncertainties	7,765,174
El Rancho Ending Balance	400,000
Non-resident Tuition	56,127
Unappropriated Amount (Above 3%)	1,473,166

Transfer Resolution: Resolution No. 24-07-08 is the technical mechanism, which the Orange County Department of Education utilizes to authorize and input the information shown in the Second Interim Report.

FISCAL IMPACT: Fiscal impact as indicated by the 2007-08 SACS Financial Reporting Documents I Second Interim Report. (Available under separate cover)

RECOMMENDATION: It is recommended that the Board of Education certify and approve the positive financial status as shown in the District Certification of Interim Report for the Fiscal Year 2007-08, authorize staff to implement the necessary transfers as shown in Transfer Resolution No. 24-07-08, and certify whether the District is able to meet its financial obligations for the remainder of the fiscal year and, based on forecasts, for the two subsequent fiscal years (Attachment A).



WILLIAM M. HABERMEHL
County Superintendent of Schools

Attachment A

The Board of Education shall certify in writing whether or not the District is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for two subsequent fiscal years. The certifications shall be classified as positive, qualified, or negative, pursuant to standards prescribed by the Superintendent of Public Instruction.

In certifying the 2007-08 Second Interim Report as positive, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. It is recognized if the Governor's January 2008 Budget Proposal is enacted as proposed, or if the fiscal condition further deteriorates, the (Orange Unified School) district will implement (\$11 million) in ongoing budget reductions to maintain the positive certification. It is further recognized that the district will submit a detailed list of Board approved ongoing budget reductions with the 2008-09 July 1 Budget.

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____
District Superintendent or Designee

Date: _____

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: March 06, 2008

Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

X POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

____ QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

____ NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Barbara Stephens

Telephone: 714 628-4044

Title: Director - Fiscal Assistance

E-mail: _____

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA has not changed since first interim by more than two percent in any of the current or two subsequent years.	X	

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment has not changed since first interim by more than two percent in any of the current or two subsequent years.	X	
3	ADA to Enrollment Ratio	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent years is consistent with historical ratios.		X
4	Revenue Limit	Projected revenue limit for the current and two subsequent years has not changed since first interim by more than two percent.		X
5	Salaries and Benefits	Projected ratios of salaries and benefits to total expenditures for the current and two subsequent years are consistent with historical ratios.	X	
6	Other Revenues and Expenditures	Projected other operating revenues and expenditures (e.g., federal revenue, other state revenue, books and supplies) for the current and two subsequent years have not changed since first interim by more than five percent.		X
7A	Deferred Maintenance	If applicable, changes occurring since first interim meet the required deferred maintenance facilities funding.	X	
7B	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Deficit spending, if any, has not exceeded the standard in any of the current or two subsequent years.		X
9A	Ending Fund Balance	Projected general fund ending balance will be positive at the end of the current and two subsequent years.	X	
9B	Cash Balance	Projected general fund cash balance will be positive at the end of the current year.	X	
10	Reserves	Available reserves (e.g., designated for economic uncertainties, undesignated amounts) meet minimum requirements for the current and two subsequent years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time resources that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel tax, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted programs, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than five percent for any of the current or two subsequent years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements? • If yes, is the change in long-term commitments and debt agreements greater than the change in revenues for any of the current or two subsequent years?		X
				X
S7A	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)? • If yes, have there been changes since first interim in the estimates for OPEB unfunded liabilities?		X
			X	
S7B	Other Self-insured Benefits	Does the district provide other self-insured benefits (e.g., workers' compensation)? • If yes, have there been changes since first interim in the estimates for other self-insured benefits?		X
			X	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for: • Certificated? (Section S8A, Line 1b) • Classified? (Section S8B, Line 1b) • Management/supervisor/confidential? (Section S8C, Line 1b)	X X X	
S8	Labor Agreement Budget Revisions	For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for: • Certificated? (Section S8A, Line 3) • Classified? (Section S8B, Line 3)	X X	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior year and current year?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior year or current year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent years of the agreement would result in salary increases that are expected to exceed the projected state cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?		X
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

RESOLUTION NO. 24-07-08

2007-2008

Resolution 24-07-08 appropriates excess funds and authorizes expenditure classification transfers as listed below, pursuant to California Education Code Section 42610, for the 2007-2008 fiscal year.

01 GENERAL FUND

Revenue Increases (8000's)			Revenue Decreases (8000's)		
Expenditure Decreases (1000-7000's)/Transfers From Ending Balance (9790)			Expenditure Increases (1000-7000's)/Transfers From Ending Balance (9790)		
8029	Other Subvention In-Lieu Tax	682	8011	Revenue Limit	5,878,187
8041	Secured Roll Tax	4,755,806	8015	Charter School State Aid	120,330
8043	Prior Years Taxes	2,030,954	8021	Homeowners Exemption	26,444
8092	PERS Reduction	36,602	8022	Timber Yield Tax	18
8181	Special Education Entitlement	25,780	8042	Unsecured Roll Tax	415,590
8182	Federal Special Education:	3,402	8044	Supplemental Taxes	616,356
	Preschool (Sec 619)	(542)	8045	ERAF-Educational Rev. Augmentation	29,084
	Preschool Local Entitlement	1,544	8096	In-Lieu Transfers to Charters	38,228
	State Program Improvement - CalSTAT/Napa	2,400	8435	Class Size Reduction	124,230
8260	Forest Reserve Funds	31,410	8660	Interest	800,000
8290	Other Federal Includes: (carryover)	155,363	8689	All Other Fees / Contracts	8,937
	AP Fee Reimbursement	9,947	8710	Tuition	25,671
	Title I	(34,517)	8791	Transfer of Apportionment fr District	47,527
	Title I, Part B, Reading First	169,000	1100	Teacher Salaries	2,217,838
	Title I, Part C, Carl D. Perkins VTEA	1,473	1200	Certificated Pupil Support	70,425
	Title IV, Part A, Drug Free Schools	13,268	1300	Leadership Salaries	411,607
	Title II, Part A, Principal Training	1,800	1900	Other Certificated Salaries	56,752
	Title II, Part A, Teacher Quality	(2,559)	2100	Instructional Aide Salaries	11,623
	Title II, Part D (EETT) Formula Grant	(3,146)	2200	Support Salaries	638,780
	Title V, Part A, Innovative	97	2300	Administrator Salaries	151,343
8311	Current Year State Apportionments:	2,354	2400	Clerical & Other Office Salaries	625,384
	Supplemental Instruction Programs	(26,025)	2900	Other Classified Salaries	4,061
	Special Education	28,379	3100	STRS	217,238
8434	SB 1777 Primary Class Size Reduction	179,092	3200	PERS	218,414
8560	State Lottery	14,860	3300	OASDI/Medicare	68,071
8590	Other State Includes:	3,267,229	3500	State Unemployment	2,481
	Arts & Music Block Grant	(5,285)	3600	Workers' Compensation	70,089
	Calif Instructional School Gardens Program Grant	90,000	3700	Retiree Benefits	47,648
	CAHSEE Intensive Instruction & Services	51,192	3800	PERS Reduction	36,602
	Certificated Staff Mentoring Program	32,922	4100	Textbooks	500
	Emergency Repair Program - Williams Case	2,907,648	4300	Supplies	1,047,944
	English Language Acquisition Program	37,509	4400	Non-Capitalized Equipment	274,923
	International Baccalaureate	2,333	5100	Subagreements for Services	1,160,416
	Low Incidence	(531)	5200	Travel and Conferences	120,759
	Oral Health Assessment Program (K-1 cbds)	19,535	5300	Dues & Memberships	32,620
	Special Education - Inservice	(745)	5900	Communications	21,596
	Special Education - Mental Health	36,324	6100	Sites/Improvements	79,780
	Staff Development - Principal's Training (AB75)	9,000	6200	Buildings/Improvements	2,763,260
	Supplemental School Counseling Program	46,337	6500	Equipment Replacement	49,200
	Teacher Credentialing Block Grant - BTSA	34,112	7222	Transfers of Appt to County	39,756
	Tobacco Use Prevention Education Intern.	(6,526)	7438	Debt Service - Interest	4,776
	Workability	13,404	7439	Debt Service - Principal	29,084
3400	Health Benefits	581,485	9770	Designated for Economic Uncertainties	234,883
4200	Other Books	14,523			
5600	Rentals, Leases, Repairs	760,143			
5800	Non-Instructional Operating	1,119,346			
6400	New Equipment	50,000			
7142	Payments to County Offices	81,265			
7350	Interfund Indirect	416			
7615	Interfund Transfer Deferred Maintenance	36,382			
9790	Undesignated/Unappropriated	5,691,361			

RESOLUTION NO. 24-07-08

11 ADULT EDUCATION FUND

Revenue Increases (8000's)		Revenue Decreases (8000's)	
Expenditure Decreases (1000-7000's)/Transfers From Ending Balance (9780)		Expenditure Increases (1000-7000's)/Transfers From Ending Balance (9780)	
9780 Other Designations	13,308	5800 Non-Instructional Operating	7,100
		5900 Communications	6,208

12 CHILD DEVELOPMENT FUND

Revenue Increases (8000's)		Revenue Decreases (8000's)	
Expenditure Decreases (1000-7000's)/Transfers From Ending Balance (9780)		Expenditure Increases (1000-7000's)/Transfers From Ending Balance (9780)	
8290 Other Federal	3,464	1900 Other Certificated Salaries	1,055
8530 Children's Centers Apportionment	45,645	2100 Instructional Aide Salaries	7,334
8590 Other State Includes:	12,945	3200 PERS	2,683
PreK & Family Literacy - PartDay	7,945	3300 OASDI/Medicare	216
PreK & Family Literacy - Support	5,000	3500 State Unemployment	5
3100 STRS	2,683	3600 Workers' Compensation	137
7439 Debt Service - Principal	2,315	3700 Retiree Benefits	97
		4300 Supplies	2,149
		5200 Travel and Conferences	5,000
		7350 Interfund Indirect	416
		7438 Debt Service - Interest	2,315
		9780 Other Designations	45,645

13 CAFETERIA FUND

Revenue Increases (8000's)		Revenue Decreases (8000's)	
Expenditure Decreases (1000-7000's)/Transfers From Ending Balance (9780)		Expenditure Increases (1000-7000's)/Transfers From Ending Balance (9780)	
2200 Support Salaries	59	2300 Administrator Salaries	86
4700 Food Services Supplies	17,137	3200 PERS	176
5600 Rentals, Leases, Repairs	3,043	3300 OASDI/Medicare	1,009
		3500 State Unemployment	8
		3600 Workers' Compensation	263
		3700 Retiree Benefits	184
		4300 Supplies	3,970
		7438 Debt Service - Interest	1,220
		7439 Debt Service - Principal	13,323

14 DEFERRED MAINTENANCE FUND

Revenue Increases (8000's)		Revenue Decreases (8000's)	
Expenditure Decreases (1000-7000's)/Transfers From Ending Balance (9780)		Expenditure Increases (1000-7000's)/Transfers From Ending Balance (9780)	
4300 Supplies	8,129	8915 Interfund To Deferred Maintenance	36,382
5800 Non-Instructional Operating	42,136	4400 Non-Capitalized Equipment	75,234
6200 Buildings/Improvements	166,058	5600 Rentals, Leases, Repairs	144,780
6500 Equipment Replacement	3,691		
9780 Other Designations	36,382		

25 CAPITAL FACILITIES FUND

Revenue Increases (8000's)		Revenue Decreases (8000's)	
Expenditure Decreases (1000-7000's)/Transfers From Ending Balance (9780)		Expenditure Increases (1000-7000's)/Transfers From Ending Balance (9780)	
6200 Buildings/Improvements	2,328	4300 Supplies	1,348
7439 Debt Service - Principal	8,624	5800 Non-Instructional Operating	980
		7438 Debt Service - Interest	8,624

56 DEBT SERVICE FUND

Revenue Increases (8000's)		Revenue Decreases (8000's)	
Expenditure Decreases (1000-7000's)/Transfers From Ending Balance (9790)		Expenditure Increases (1000-7000's)/Transfers From Ending Balance (9790)	
7439 Debt Service - Principal	2,324,718	7438 Debt Service - Interest	2,324,718

This is to certify that this resolution was approved by the Board of Education on: March 6, 2008

Thomas A. Godley, Ed.D.
Superintendent of Schools

Ayes: _____
Noes: _____
Absent: _____

TOPIC:	PROPOSED BOARD POLICY REVISIONS - 6000 SERIES, INSTRUCTION – FIRST READING
DESCRIPTION:	<p>Per direction from the Board of Education, the Educational Services staff has been working with the law firm of Parker & Covert to update and revise the 6000 Series pertaining to Instruction. Parker & Covert has submitted its recommendations in conjunction with appropriate staff members' input for Board consideration.</p> <p>Due to the volume of the 6000 series, these policies will be presented in two sections. (Copies will be available at the meeting.) The first section encompasses BP 6000 through BP 6159.4.</p>
FISCAL IMPACT:	There is no fiscal impact.
RECOMMENDATION:	It is recommended that the Board of Education approve the proposed Board Policy revisions for the 6000 series (BP 6000 through BP 6159.4, Instruction) for a first reading.

TOPIC:	APPROVAL OF A SEARCH FIRM TO ASSIST IN THE PROCESS FOR HIRING A NEW SUPERINTENDENT
DESCRIPTION:	<p>Following the announcement of Dr. Godley's retirement at the February 7, 2008 meeting, the Board of Education has been in the process of considering proposals from professional search firms that specialize in recruiting candidates for the position of Superintendent. The evaluation criteria for the selection of a search firm include the following:</p> <ul style="list-style-type: none">• Capability and Qualifications• Experience and Past Performance• Fees and Costs• Suitability <p>After consideration of the proposals, the Board of Education will recommend and announce the search firm at the March 6th Board of Education meeting. Attached is a tentative timeline for the hiring process.</p>
FISCAL IMPACT:	None at this time.
RECOMMENDATION:	It is recommended that the Board of Education approve a search firm to assist in the process for hiring a new superintendent.

ORANGE UNIFIED SCHOOL DISTRICT
Tentative Timeline for
Superintendent Search

February 2008	Board requests proposals from consultant search firms.
March 6 Board Meeting	Board publicly announces tentative timeline and approves consultant agreement.
Week of March 10, 2008.....	Board meets with consultant to finalize process and timeline.
Week of March 31, 2008.....	Consultant begins identifying candidates. Development and printing of a recruitment brochure.
April 7 – May 2.....	Advertising and active recruitment.
May 2, 2008.....	Deadline for applications.
May 3 – May 16, 2008	Consultant completes comprehensive reference and background checks on applicants.
Week of May 19, 2008.....	Board meets with consultant. Board selects finalists to be interviewed.
Week of May 26, 2008.....	Board interviews finalists.
ASAP after interviews	Board visits community of leading candidate.
June 5 Board Meeting.....	Board offers contract.
July 1, 2008, or ASAP thereafter	New Superintendent begins.

CONSENT ITEMS

ROUTINE ITEMS ACTED UPON IN ONE MOTION UNLESS PULLED FOR DISCUSSION AND SEPARATE ACTION.

TOPIC: PURCHASE ORDERS LIST

DESCRIPTION: Purchase orders have been processed in accordance with the rules and regulations of the Board of Education and applicable legal requirements of the State of California.

District procedures and computer system controls require that an approved purchase order, pay voucher, current liability, or credit memo exist on the District's computer system prior to the issuance of warrants. There may be a multiple number of warrants drawn against a given purchase order up to the maximum amount for that purchase order. The system restricts the processing of payment amounts in excess of the issued purchase order.

It should be noted that the purchase order system allows for a one-line description of the services or items to be procured. The issued purchase order forms a contract between the District and the vendor.

FISCAL IMPACT: \$1,439,239.01

RECOMMENDATION: It is recommended that the Board of Education approve the Purchase Orders List dated February 11 through February 24, 2008 in the amount of \$1,439,239.01.

TOPIC: WARRANTS LIST

DESCRIPTION: Warrants have been processed in accordance with the rules and regulations of the Board of Education and applicable legal requirements of the State of California and the Orange County Department of Education.

District procedures and computer system controls require that an approved purchase order, pay voucher, current liability, or credit memo exist on the District's computer system prior to the issuance of warrants. There may be a multiple number of warrants drawn against a given purchase order up to the maximum amount for that purchase order. The processing of the warrant is in compliance with the contractual agreement that has been formed by the issuance of the purchase order.

FISCAL IMPACT: \$3,747,224.74

RECOMMENDATION: It is recommended that the Board of Education approve the Warrants List dated February 24 through February 10, 2008 in the amount of \$3,747,224.74.

TOPIC: GIFTS

DESCRIPTION: The following item and attached list of monies was donated to the Orange Unified School District for use as indicated.

- Variety of Books to Olive Elementary School library, donated by Karin Maine

FISCAL IMPACT: Receipt of \$ 43,717.25 in cash donations

RECOMMENDATION: It is recommended the Board of Education accept the donations and that a letter of appreciation be forwarded to each benefactor.

DONATIONS

To: Thomas A. Godley, Ed.D.
Superintendent of Schools

From: Joe Sorrera J.S.
Administrative Director, Fiscal Services

We have received the following donated monies. Please prepare the resolution for the following:

[illegible]

TOPIC: **CONTRACT SERVICES REPORT – BUSINESS SERVICES**

DESCRIPTION: The following is a report of contract service items for Business Services.

MGPA ARCHITECTURE, INC. The District requires the services of a qualified architectural firm for upgrades of the fire alarm system at Anaheim Hills. MGPA architects will prepare project specifications and all required drawings. They will also obtain the Department of the State Architect (DSA) approval for the project and provide project oversight.
Deferred Maintenance.....not-to-exceed.....\$35,000
14.00-6205-0-5640-0000-8110-268-410-000 (Harlin)

JB CONSTRUCTION The Transportation Department has a need for a new CNG compressor and 4 fill stations. JB Construction will provide a set of site plans, including electrical, plumbing, and mechanical drawings for the CNG infrastructure for the slow fill fueling stations. This is part of the previously Board approved CNG powered bus procurement and AQMD grant program.
General Fund.....not-to-exceed.....\$4,500
01.00-7230-0-5850-9601-3600-414-410-000 (McDonald)

FISCAL IMPACT: \$39,000

RECOMMENDATION: It is recommended that the Board of Education approve the Contract Services Report – Business Services as presented.

TOPIC: ACCEPTANCE OF COMPLETED CONTRACT(S) AND FILING OF NOTICE(S) OF COMPLETION

DESCRIPTION: The contract(s) listed below have been completed and require acceptance by the Board of Education prior to filing of appropriate notice(s) of completion:

BID NO. 593 – Restroom Renovation

Project(s):	Villa Park High School
Board Approval:	June 21, 2007
Original Purchase Order:	800710
Completion Date:	February 8, 2008
Contractor:	Harry H. Joh Construction, Inc.
Original Project Amount:	\$132,000.00
Change Order(s) Amount:	\$ -0-
Total Project Amount:	\$132,000.00
Fund(s):	Deferred Maintenance (14)

The Public Contract Code allows school districts to issue contract change orders for up to ten percent (10%) of the original contract value. The District typically funds change orders with monies from the original source. If there were no additional monies available, then the District would fund the change through the balance reserve account.

In accordance with Public Contract Code Section 7107, the final payment of the ten percent (10%) retention of the value of the work done under these agreements shall be made thirty-five (35) days after recording by the District of the Notice(s) of Completion at the County of Orange Recorder's Office.

FISCAL IMPACT: No additional fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education accept the above contract(s) as complete, authorize staff to file appropriate notice(s) of completion and release the retention payment(s) to the contractor(s).

TOPIC: RESOLUTION NO. 25-07-08: APPROVAL TO UTILIZE THE SCHOOL BUS PRICE AGREEMENT BETWEEN THE WATERFORD UNIFIED SCHOOL DISTRICT AND A-Z BUS SALES, INC., PROCUREMENT OF 17 SCHOOL BUSES AND LEASE-PURCHASE FINANCE AGREEMENT APPROVAL

DESCRIPTION: The District's Purchasing Department continuously reviews contracts which have been competitively placed by major public agencies. The purpose of the review is to determine the most cost effective basis for the District to procure its own equipment, supplies, services and vehicles.

The bid agreement between the Waterford Unified School District and A-Z Bus Sales, Inc. allows school districts to utilize the price agreement. Based upon the contract pricing and service review, staff believes approval of this agreement is in the best interest of the District. This arrangement is authorized pursuant to Public Contract Code section 20118. The Waterford Unified School District's Bus Bid is available for District use and it is effective through December 31, 2008.

The District has a requirement to purchase 17 bus vehicles for special needs for the 2008-09 Fiscal Year. The new buses are needed to replace worn out diesel buses in the existing fleet which are about 12 to 18 years old (all but two have over 200,000 miles each). The vehicles are used on a daily basis. Typically, buses within this classification are considered to have a useful life of up to ten years. The District would take delivery of the new vehicles after July 1, 2008.

The 17 new buses consist of: 2 Blue Bird A3RE All American 24 passenger with 4 wheelchair CNG buses priced at approximately \$121,009 each (after adjustment of \$60,000 each from State Mobile Source Pollution Reduction Committee funding); 9 Micro Bird 25 passenger buses with all Child Restraint (CR) seating priced at approximately \$58,442 each; 3 Micro Bird 25 passenger buses with 3 rows of CR seating priced at approximately \$57,281 each; 3 Micro Bird Wheelchair 15 + 2 buses with 3 rows CR seating, priced at approximately \$61,337 each.

It is planned to procure the replacement vehicles utilizing the special tax exempt municipal lease-purchase rate basis over a five-year term. Lease funding would be deposited into an escrow account with interest accruing to the benefit of the District and withdrawals made as bus deliveries are received. The District will own the vehicles at the conclusion of the lease term. Financing rates were solicited as follows:

- All Points Funding 3.02%
- Blue Bird Capital Corporation 3.50%
- Terry Neset 3.084%
- **Sun Trust Leasing Corp 2.98%**

Accordingly, it recommended that the District procure the 17 buses and finance the acquisition with Sun Trust, who submitted the lowest financing rate.

FISCAL IMPACT: \$242,000 annually for five years
01.00-7240-0-7439-5001-9100-414-207-000 (General Fund)

RECOMMENDATION: It is recommended that the Board of Education approve District utilization of the Waterford Unified School District Bus Bid for the procurement of buses and authorize the lease-purchase of 17 buses with Sun Trust Equipment Finance & Leasing Corp., through appropriate agreements.

RESOLUTION NO. 25-07-08
of the
BOARD OF EDUCATION
of the
ORANGE UNIFIED SCHOOL DISTRICT

**RESOLUTION TO UTILIZE A SPECIFIC BID PRICING AGREEMENT BETWEEN
THE WATERFORD UNIFIED SCHOOL DISTRICT AND A-Z BUS SALES, INC.**

WHEREAS, Public Contract Code Section 20118 provides for school districts to utilize other public agency competitively bid contracts; and

WHEREAS, an agreement between the Waterford Unified School District and A-Z Bus Sales, Inc. provides for the purchase of buses at competed prices; and

WHEREAS, the Waterford Unified School District and A-Z Bus Sales, Inc. have made this agreement available to all public agencies and school districts as stated in the agreement; and

WHEREAS, the warrants for acquisitions will be drawn in favor of either the vendor or the Sun Trust Equipment Finance & Leasing Corp., lease-purchase financing company;

NOW, THEREFORE, BE IT RESOLVED and ordered that the Orange Unified School District Board of Education determines that it is in the best interest of the District to authorize utilization of Waterford Unified School District's Bid agreement between the Waterford Unified School District and A-Z Bus Sales, Inc., through December 31, 2008, for the procurement of buses as specified under the terms and conditions of the agreement and to authorize the lease-purchase finance arrangement with Sun Trust Equipment Finance & Leasing Corp.

IN WITNESS OF THE ABOVE STATED ACTION, I have hereunto set my hand this 6th day of March 2008.

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

March 6, 2008

Kimberlee Nichols
Clerk of the Board

OUSD/Archibald/Kemp/McDonald
Board Agenda
March 6, 2008

TOPIC: APPROVAL OF CONTRACT AWARD FOR PROFESSIONAL AUDIT SERVICES & ANNUAL FINANCIAL STATEMENT

DESCRIPTION: The State Controller requires that school districts receive independent audits of financial records and procedures on an annual basis in order to verify federal and state compliance. The independent audit is designed to encourage sound fiscal practices, to promote efficient and effective use of public funds and to determine the integrity of the financial accounting and reporting systems.

The District issued a Request for Proposals (RFP) 2008 Audit Services, for an initial one-year term followed by two one-year options, to three firms specializing in the audit of school districts and posted the RFP on the District website. Three firms submitted responsive proposals.

District staff reviewed the firm proposals. The proposals were scored in accordance with the RFP evaluation criteria. The firm of Nigro, Nigro & White received the highest score.

RECAPITULATION

Firm	2008-09	2009-10	2010-11	3-Year Total
Nigro, Nigro & White	\$57,350	\$59,650	\$62,050	\$179,050
Vavrinek, Trine, Day & Co.	\$63,000	\$66,000	\$69,000	\$198,000
Vicente, Lloyd, Stutzman	\$85,000	\$89,800	\$95,000	\$269,800

FISCAL IMPACT: \$57,350 First Year – 3-Year Total \$179,050
01.00-0000-0-5810-0000-7350-429-401-000 (General Fund)

RECOMMENDATION: It is recommended that the Board of Education authorize staff to enter into an appropriate agreement for Professional Audit Services & Annual Financial Statement with Nigro, Nigro & White for an initial one-year term, followed by two one-year options.

**REQUEST FOR PROPOSALS
2008 – AUDIT SERVICES**

**PROFESSIONAL AUDIT SERVICES
ANNUAL FINANCIAL STATEMENT**

RFP Issued by District: January 31, 2008

RFP Due Date: February 19, 2008

Department Requesting Project: Business Services

RFP Publicized: District Web Site

Requests for Proposals Issued To:

Nigro, Nigro & White
Vavrinek, Trine, Day & Co. Vicente, Lloyd, Stutzman

Proposals Submitted By:

Nigro, Nigro & White
Vavrinek, Trine, Day & Co. Vicente, Lloyd, Stutzman

Proposals Reviewed and Evaluated By:

Frederick Kemp, Director, Purchasing Department
Joe Sorrera, Administrative Director, Fiscal Services

TOPIC: **LIABILITY CLAIM NO. 07/08-011**

DESCRIPTION: Claimant ran into the box that houses the flagpole rope.

FISCAL IMPACT: No fiscal impact at this time

RECOMMENDATION: It is recommended that the Board of Education reject Liability Claim No. 07/08-011

TOPIC: **PERSONNEL REPORT**

DESCRIPTION: All actions listed in the Personnel Report, representing a cost to the District, have been reviewed by the Business Department and have been assigned a budget number. Appropriate funds exist in all budget areas presented in this Personnel Report. Some items on the report represent the maximum amount that could be encumbered for that item, the actual expenditure may be less, and in no instance will the expenditure be more than the requested amount without an additional request being generated.

This report may require actions for extra pay projects, separation from service, short-term employment, leaves of absence, change of status, and new hires. All requests are generated by individuals, school sites, or various District departments.

All of the above requests have been processed in accordance with the rules and regulations of the Board of Education and the applicable legal requirements of the State of California and the Orange County Department of Education.

FISCAL IMPACT: Certificated: \$ 129,351
Classified: \$ 86,086

RECOMMENDATION: It is recommended that the Board of Education approve the Personnel Report as presented.

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule /Step/ Column	Rate	Eff. From	Date To	Comments
	EMPLOYMENT							
1	Ancich, Dusan	Teacher	VPHS/Howard		61,644.00	8/25/08	6/12/09	Temp
2	Anderson, Karin	Teacher	Adult Ed/MBrown		31.83	2/21/08	6/27/08	Hourly
3	Grimaldo, Fernando	Teacher	Adult Ed/MBrown		31.83	2/21/08	6/27/08	Hourly
4	Martinez, Dianne	Teacher	Adult Ed/MBrown		31.83	2/20/08	6/27/08	Hourly
5	Schroder, Elizabeth	Teacher	Alt Ed/MBrown		11,319.00	2/13/08	6/12/08	Temp
	LEAVE OF ABSENCE							
1	Amaya, Courtney	Teacher	Canyon HS/Bowden			2/25/08	3/14/08	Unpaid/FMLA/Child Care/w Benefits
2	Chirrick, Christine	Teacher	West Orange/Lansman				3/13/08	Return from Unpaid/FMLA/Child Care/w Benefits
3	Fletchall, Denise	Teacher	Jordan/BAnderson				3/27/08	Return from Unpaid/FMLA/Child Care/w Benefits
4	Johnson, Michelle	Teacher	Human Resources/Kissee			7/16/08	6/15/09	Unpaid/LOA/Personal/No Benefits
5	Tippets, Bree	Teacher	Cambridge/Schrader			2/25/08	3/7/08	Unpaid/FMLA/Child Care/w Benefits
6	Tippets, Bree	Teacher	Cambridge/Schrader				3/10/08	Return from Unpaid/FMLA/Child Care/w Benefits
	SEPARATIONS							
1	Afrouzeh, Golnaz	Teacher	Portola/Thompson				6/12/08	Resignation
2	Ballinger, Nathan	Teacher	Orange HS/Johnson				6/12/08	Resignation
3	Franzen, Cherri	Teacher	ROP/MBrown				3/6/08	Resignation

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
	EXTRA PAY									
1	Allen, Cindy	Teacher	Spec Prog/Truex	misc hrly rate	37.45	2/11/08	6/11/08	Teacher Support	200	7,490.00
2	Armenta, Cynthia	Teacher	Portola/Reider	misc hrly rate	37.45	1/26/08	6/11/08	Credit Recovery Program	32	1,198.40
3	Ausmus, Leslie	Counselor	Canyon HS/Reider	noon sup rate	25.37	1/7/08	6/12/08	Noon Supervision	100	2,537.00
4	Avalos, Alejandra	Teacher	Esplanade/Truex	payment	117.00	2/15/08	2/15/08	Off-Track Inservice	1	117.00
5	Ballesteros, Amanda	Teacher	Olive/Truex	misc hrly rate	37.45	10/1/07	6/30/08	Native American Tutor	53.5	2,003.58
6	Barney, Helen	Teacher	Yorba/Reider	misc hrly rate	37.45	2/2/08	6/7/08	Credit Recovery Program/Sat	72	2,696.40
7	Barney, Helen	Teacher	Yorba/Reider	misc hrly rate	37.45	2/2/08	6/7/08	Credit Recovery Program/M-F	95	3,557.75
8	Baum, Susan	Teacher	California/Truex	misc hrly rate	37.45	1/24/08	3/20/08	Native American Tutor	9	337.05
9	Baum, Susan	Teacher	California/Truex	misc hrly rate	37.45	1/22/08	3/18/08	Native American Tutor	9	337.05
10	Bergeron, Sandra	Teacher	California/Truex	misc hrly rate	37.45	1/24/08	3/20/08	Native American Tutor	9	337.05
11	Bittle, Todd	Counselor	Canyon HS/Reider	noon sup rate	25.37	1/7/08	6/12/08	Noon Supervision	180	4,566.60
12	Bogues, Catherine	Teacher	SpEd/Rohlander	payment	7,206.22	7/1/07	6/30/08	Staff Development Reimbursed	1	7,206.22
13	Boyd, Kathy	Counselor	Canyon HS/Reider	noon sup rate	25.37	1/7/08	6/12/08	Noon Supervision	100	2,537.00
14	Brunner, Kathy	Teacher	Richland/Truex	misc hrly rate	37.45	8/31/07	6/13/08	CELDT Testing Coordinator	38	1,423.10
15	Bryan, Cathy	Teacher	Yorba/Reider	misc hrly rate	37.45	2/2/08	6/7/08	Credit Recovery Program/Sat	72	2,696.40
16	Bryan, Cathy	Teacher	Yorba/Reider	misc hrly rate	37.45	2/2/08	6/7/08	Credit Recovery Program/M-F	95	3,557.75
17	Cummins, Lindsey	Counselor	Canyon HS/Reider	noon sup rate	25.37	1/7/08	6/12/08	Noon Supervision	100	2,537.00
18	Deihl, Amy	Teacher	Handy/Truex	misc hrly rate	37.45	2/5/08	3/10/08	Intervention	180	6,741.00
19	Goodwin, Karen	Teacher	Nohl Canyon/Truex	misc hrly rate	37.45	2/11/08	5/30/08	Intervention	25	936.25
20	Hernandez, Natasha	Teacher	Handy/Truex	misc hrly rate	37.45	1/7/08	4/30/08	SES Tutor	30	1,123.50
21	Honda, Gary	Teacher	Prospect/Bruce	stipend	398.00	2/19/08	2/22/08	Outdoor Science School	1	398.00
22	Kavanaugh, Clifford	Teacher	Olive/Truex	misc hrly rate	37.45	2/19/08	5/5/08	EL Tutor	30	1,123.50
23	Kent, Suzanne	Counselor	Yorba/Reider	misc hrly rate	37.45	2/2/08	6/7/08	Credit Recovery Program/Sat	72	2,696.40
24	Kent, Suzanne	Counselor	Yorba/Reider	misc hrly rate	37.45	2/2/08	6/7/08	Credit Recovery Program/M-F	95	3,557.75
25	Kilzer, Cindy	Teacher	Linda Vista/Reider	misc hrly rate	37.45	10/1/07	10/31/07	Staff Development	20	749.00
26	Koss, Christina	Teacher	Olive/Truex	misc hrly rate	37.45	2/19/08	5/5/08	EL Tutor	30	1,123.50
27	Laundrie, Wilton	Teacher	Chapman Hills/Merkow	misc hrly rate	37.45	7/30/07	6/30/08	Math Pentathlon	9.2	344.54
28	Lawrence, Mary	Teacher	Sycamore/Reynolds	misc hrly rate	37.45	10/1/07	3/1/08	Combo Class	12	449.40
29	Lawrence, Mary	Teacher	Sycamore/Reynolds	misc hrly rate	37.45	10/1/07	3/1/08	Combo Class	12	449.40
30	Loetz-Stoces, Elena	Principal	Curriculum/Stoterau	misc hrly rate	42.32	3/24/08	4/4/08	Intersession Principal	49	2,073.68
31	Lundberg, Kathleen	Teacher	California/Truex	misc hrly rate	37.45	1/22/08	3/18/08	Native American Tutor	9	337.05

BOARD AGENDA - MARCH 6, 2008

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
32	Markum, Judy	Teacher	Spec Prog/Truex	misc hrly rate	37.45	2/5/08	5/30/08	Health Fair/Resource Notebook	53	1,984.85
33	Matson, Jeanne	Teacher	Prospect/Truex	misc hrly rate	37.45	2/8/08	6/30/08	After School Tutor	30	1,123.50
34	Maynard, Jan	Teacher	California/Truex	misc hrly rate	37.45	1/22/08	3/18/08	Reading Tutor	9	337.05
35	McChurch, Shannon	Teacher	Running Springs/Truex	misc hrly rate	37.45	1/31/08	3/21/08	After School Tutor	20	749.00
36	McGuire, Akira	Teacher	Prospect/Truex	misc hrly rate	37.45	2/8/08	6/30/08	After School Tutor	30	1,123.50
37	Merker, Judy	Teacher	Cambridge/Truex	misc hrly rate	37.45	2/19/08	6/30/08	Intervention	175	6,553.75
38	Meyer, Tad	Teacher	CDS/MBrown	misc hrly rate	37.45	1/29/08	6/12/08	Supervised Attendance	38	1,423.10
39	Miranda, Albert	Teacher	Yorba/Reider	misc hrly rate	37.45	2/2/08	6/7/08	Credit Recovery Program/Sat	72	2,696.40
40	Miranda, Albert	Teacher	Yorba/Reider	misc hrly rate	37.45	2/2/08	6/7/08	Credit Recovery Program/M-F	95	3,557.75
41	Nghiem, Hieu	Teacher	Spec Prog/Truex	misc hrly rate	37.45	2/5/08	6/30/08	Vietnamese Translations	30	1,123.50
42	Nussbaum, Bill	Teacher	Sycamore/Reynolds	misc hrly rate	37.45	10/1/07	3/1/08	Combo Class	12	449.40
43	Nussbaum, Bill	Teacher	Sycamore/Reynolds	stipend	398.00	2/25/08	2/29/08	Outdoor Science School	1	398.00
44	Nylander, Barrett	Teacher	Fairhaven/Truex	misc hrly rate	37.45	10/23/07	4/14/08	SST Facilitator	32	1,198.40
45	Opitek, Eugene	Teacher	Prospect/Truex	misc hrly rate	37.45	2/8/08	6/30/08	After School Tutor	30	1,123.50
46	Paik, Cyndi (Soon)	Principal	Curriculum/Stoterau	misc hrly rate	42.32	3/24/08	4/4/08	Intersession Principal	49	2,073.68
47	Perry, Michelle	Counselor	Canyon HS/Reider	noon sup rate	25.37	1/7/08	6/12/08	Noon Supervision	100	2,537.00
48	Prichard, Marcia	Teacher	Cambridge/Truex	misc hrly rate	37.45	2/19/08	6/30/08	Intervention	175	6,553.75
49	Ramsey, Helen	Teacher	Sycamore/Reynolds	misc hrly rate	37.45	10/1/07	3/1/08	Combo Class	12	449.40
50	Rizzo, Karen	Teacher	Fairhaven/Truex	misc hrly rate	37.45	8/1/07	10/25/07	SST Mtgs/Coordinator	15	561.75
51	Robinson, Marleen	Teacher	Handy/Truex	misc hrly rate	37.45	2/5/08	3/10/08	Intervention	180	6,741.00
52	Shannon, Diane	Teacher	Lampson/Truex	misc hrly rate	37.45	2/4/08	4/30/08	SES Tutor	30	1,123.50
53	Sheveland, Robert	Teacher	Yorba/Reider	misc hrly rate	37.45	2/2/08	6/7/08	Credit Recovery Program/Sat	72	2,696.40
54	Sheveland, Robert	Teacher	Yorba/Reider	misc hrly rate	37.45	2/2/08	6/7/08	Credit Recovery Program/M-F	95	3,557.75
55	Snowden, Pam	Counselor	Canyon HS/Reider	noon sup rate	25.37	1/7/08	6/12/08	Noon Supervision	100	2,537.00
56	Swanier, Aisha	Teacher	CDS/MBrown	misc hrly rate	37.45	1/29/08	6/12/08	Supervised Attendance	38	1,423.10
57	Torres, Richard	Teacher	Spec Prog/Truex	misc hrly rate	37.45	2/25/08	5/30/08	NCLB Tutor	30	1,123.50
58	Turk, Juliana	Teacher	CDS/MBrown	misc hrly rate	37.45	1/29/08	6/12/08	Supervised Attendance	38	1,423.10
59	Wegrocki, Janeen	Teacher	Sycamore/Reynolds	stipend	398.00	2/25/08	2/29/08	Outdoor Science School	1	398.00
60	Zielinski, Lauren	Teacher	Running Springs/Truex	misc hrly rate	37.45	1/31/08	3/21/08	After School Tutor	10	374.50
			EXTRA PAY PROJECT - COACHING STIPENDS							
	Abuhoff, Granger	Teacher	El Modena HS/Briquele	Stipend	3,334.00	2/1/08	5/31/08	Varsity Boys' Swimming	1	3,334.00
	Stiles, Clay	Teacher	El Modena HS/Briquele	Stipend	2,364.00	11/1/07	2/29/08	F/S Boys' Basketball	1	2,364.00

Staff Responsibility:
Ed Kisse, Assistant Superintendent-Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	Position	Administrative Unit	Range/Step	Rate	Eff. From	Eff. To	Comments
EMPLOYMENT							
Hourly							
Baeza, Ma	Food Service Assistant/ Yorba MS	Nutrition Services/ Pollock	19/1 (53)	\$ 11.65	2/11/2008		Replacement for T. Pham
Cox, Nathan	Technology Assistant/ Sycamore ES	Sycamore ES/ Reynolds	28/3 (53)	\$ 14.59	2/12/2008		Replacement for J. Armendariz
Dieppa, Andrew	Technology Assistant/ Lampson ES	Lampson ES/ Cohen	28/1 (53)	\$ 14.59	2/22/2008		Replacement for L. Monroy
Furry, Kimberly	Inst. Asst.-SDC/ Crescent Primary	Special Education/ Rohlander	26/1 (53)	\$ 13.86	2/11/2008		Replacement for H. Ramaekers
Hardisty, April	Inst. Asst.-SDC/ Villa Park ES	Special Education/ Rohlander	26/1 (53)	\$ 13.86	2/12/2008		New position
Luigs, Stephanie	Inst. Asst.-SDC/ Special Programs	Special Education/ Rohlander	26/1 (53)	\$ 13.86	2/12/2008		Replacement for B. McKenna
McAfee, Azure	Inst. Asst.-RSP/ Crescent Primary	Special Education/ Rohlander	26/1 (53)	\$ 13.86	2/4/2008		Replacement for I. Kono-Izumi
Palomino, Mariela	Attendance-Health Clerk/ Sycamore ES	Sycamore ES/ Reynolds	31/3 (53)	\$ 17.36	2/12/2008		Replacement for F. Nooitgedagt
Sanchez, Sofia	Child Care Aide/ Running Springs ES	School Age Care/ Stephens	14/1 (53)	\$ 10.33	2/11/2008		Replacement for P. Aure
Schoonvel, Christine	Child Care Aide/ West Orange ES	School Age Care/ Stephens	14/1 (53)	\$ 10.33	2/11/2008		Replacement for L. Morales
Tapia, Alvaro	Custodian/ Maintenance & Operations	Maintenance & Operations/ Torres	31/1 (53)	\$ 15.69	2/11/2008		Replacement for T. Vincent
Terriquez, Jose	Custodian/ Fletcher ES	Maintenance & Operations/ Torres	31/1 (53)	\$ 15.69	2/11/2008		Replacement for R. Marques
SHORT TERM EMPLOYMENT							
Machado, Hope	Cheer Coach/ Canyon HS	Canyon HS/ Bowden	Per Month	\$ 200.00	1/22/2008	6/13/2008	Not to Exceed \$1,000.00
Maloney, Vanessa	AVID Tutor/ Villa Park HS	Villa Park HS/ Howard	Per Hour	\$ 10.00	2/5/2008	6/11/2008	Not to Exceed \$1,800.00
Nguyen, Vy	AVID Tutor/ Orange HS	Orange HS/ Johnson	Per Hour	\$ 10.00	1/8/2008	6/11/2008	Not to Exceed \$1,000.00
Williams, Preston	Fire Science Aide/ Regional Occupational Program	Regional Occupational Program/ Snyder	Per Hour	\$ 11.00	1/28/2008	6/13/2008	Not to Exceed \$1,650.00

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	From	To	Eff. From	Date To	Comments
EMPLOYMENT CHANGE					
Hourly					
Bailey, Susana	School Community Assistant	School Community Assistant	2/14/2008		Increase in work hours
	West Orange ES	West Orange ES			
	24/4 (53)	24/4 (51)			
	10 mos/3.9 hrs	10 mos/6 hrs			
Bronson, Dawn	Instructional Assistant, Sp. Ed	LOA	3/10/2008		Unpaid Leave of Absence
	Chapman Hills ES				
	26/6 (53)				
	9.5 mos/3.5 hrs				
Coolidge, Yolanda	Instructional Assistant, Sp. Ed	Behavior Support Assistant	2/19/2008		Promotion, new position
	Parkside	Special Education			
	26/2 (53)	35/1 (51)			
	9.5 mos/3.5 hrs	9.5 mos/6.5 hrs			
Eaton, Carlene	Instructional Assistant, Sp. Ed	Instructional Assistant, Sp. Ed	2/4/2008		Promotion, new position
	Yorba MS	Interpreter/Tutor - Yorba MS			
	26/3 (53)	28/3 (51)			
	9.5 mos/3.5 hrs	9.5 mos/7 hrs			
Moreno, Blanca	CBET Instructor	CDC Aide	2/25/2008		Promotion, replacing B. Covarrubias
	Special Programs	School Readiness Program			
		22/1 (53)			
		9.5 mos/3 hrs			
Quinonez, Erika	Child Care Aide	Child Care Aide	2/11/2008		Transfer, replacing C. Duncan
	Itinerant	Olive ES			
	14/1 (53)	14/1 (53)			
	12 mos/3.5 hrs	12 mos/3.5 hrs			
Smith, Lori	Instructional Assistant	Instructional Assistant, Sp. Ed	2/4/2008		Transfer, replacing J. Barks
	Chapman Hills ES	La Veta ES			
	24/6 (53)	26/5 (53)			
	9.5 mos/2.5 hrs	9.5 mos/3.5 hrs			
Zavaleta, Magdalena	Bus Driver	LOA	2/19/2008		Unpaid Leave of Absence
	Transportation				
	34/6 (51)				
	12 mos/6 hrs				

Staff Responsibility: Ed Kissee
Assistant Superintendent - Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	From	To	Eff. From	Date To	Comments
EMPLOYMENT CHANGE - continued					
Monthly					
Diaz, Lorenzo	Bus Driver	Gardener/Groundskeeper	2/25/2008		Transfer, replacing J. Kelley
	Transportation	Maintenance & Operations			
	34/6 (51)	34/6 (50)			
	9.5 mos/6 hrs	12 mos/8 hrs			
Elias, Ramon	Custodian	Custodian	2/19/2008		Transfer, replacing R. Villanueva
	La Veta ES	La Veta ES			
	31/5 (53)	31/5 (50)			
	12 mos/3.75 hrs	12 mos/8 hrs			

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	Position	Administrative Unit	Schedule/ Step/Column	Rate	Eff. From	Date To	Comments
SEPARATIONS							
Anaya Ruiz, Miriam	School Community	Special Education			2/8/2008		Resignation
Barks, Jayme	Instructional Assistant	Special Education			1/29/2008		Resignation
Brooks, Kelly	Instructional Assistant	Special Education			1/24/2008		Resignation
Langston, Kenneth	Custodian	Orange HS			4/15/2008		Retirement
Lipiz, Vincent	Instructional Assistant	Special Education			2/14/2008		Resignation
Mayes, Jeffrey	Instructional Assistant	Special Education			1/16/2008		Resignation
McKenna, Brian	Instructional Assistant	Special Education			2/8/2008		Resignation
Pei, David	Instructional Assistant	Special Education			2/29/2008		Resignation
Thornburg, Michelle	Instructional Assistant	Special Education			2/20/2008		Resignation
Tovar, Edward	Instructional Assistant	Special Education			2/14/2008		Resignation

Staff Responsibility: Ed Kissee
Assistant Superintendent - Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	Position	Administrative Unit	Schedule/ Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
	EXTRA PAY PROJECT-COACHING STIPENDS								
Macias, Renato	Walk-On Coach	Canyon HS/Bowden	Stipend	2,200.00	11/1/07	2/29/08	JV Girls' Soccer/BP	1	2,200.00
Camargo, Walter	Walk-On Coach	Canyon HS/Bowden	Stipend	3,014.00	11/1/07	2/29/08	Varsity Boys' Soccer	1	3,014.00
Hamer, Matt	Walk-On Coach	El Modena HS/Briquele	Stipend	2,292.00	2/1/08	5/31/08	Varsity Boys' Swimming	1	2,292.00
Puente, Anthony	Walk-On Coach	El Modena HS/Briquele	Stipend	2,179.00	2/1/08	5/31/08	FS Boys & Girls Tennis	1	2,179.00
DeGross, Gretchen	Walk-On Coach	El Modena HS/Briquele	Stipend	3,334.00	2/1/08	5/31/08	Varsity Girls' Swimming	1	3,334.00
Klovstad, Layton	Walk-On Coach	El Modena HS/Briquele	Stipend	2,000.00	2/1/08	5/31/08	Var. Boys' Baseball/BP	1	2,000.00
Zarate, Joaquin	Walk-On Coach	El Modena HS/Briquele	Stipend	1,250.00	2/1/08	5/31/08	F/S Boys' Baseball/BP	1	1,250.00
Hertzberg, Travis	Walk-On Coach	El Modena HS/Briquele	Stipend	1,800.00	2/1/08	5/31/08	JV Boys' Baseball/BP	1	1,800.00
Ogden, Donald	Walk-On Coach	El Modena HS/Briquele	Stipend	2,292.00	2/1/08	5/31/08	F/S Boys' Baseball	1	2,292.00
Manalo, Therese	Walk-On Coach	Orange HS/Johnson	Stipend	1,166.50	5/1/07	12/31/07	Var. Girls' Dance Team	1	1,166.50
Kaminaga, Lisa	Walk-On Coach	Orange HS/Johnson	Stipend	2,513.00	9/1/07	6/30/08	Mis. Assign. Speech	1	2,513.00
Kaminaga, Lisa	Walk-On Coach	Orange HS/Johnson	Stipend	1,448.00	12/31/07	5/31/08	Floating Stipend	1	1,448.00
Gilliard, Kenneth	Walk-On Coach	Villa Park HS/Howard	Stipend	5,000.00	2/11/08	6/11/08	Accompianist	1	5,000.00

Staff Responsibility: Ed Kissee,
Assistant Superintendent, Human Resources

TOPIC: **TEACHER ASSIGNMENT/CONSENT - VARIABLE OR SHORT-TERM WAIVER**

DESCRIPTION: The California Education Code authorizes, under the provision of Section 44830(a), Variable Term Waivers that have to do with educator preparation and credentialing, and with the ability of employers to employ or assign persons who are not appropriately credentialed for their assignment. Requests for Variable Term Waivers may be submitted by employing agencies to solve a temporary certification or assignment problem, when the employing agency finds there are an insufficient number of certificated persons who meet the specified employment criteria for a position.

The California Education Code authorizes, under the provision of Section 80122 employing agencies to grant a short-term waiver provided it is issued one time only for any one credentialed teacher and one time only for a given classroom. They are valid for no more than one semester.

The teacher(s) whose name(s) is/are listed on the attached has/have met the requirements, has/have consented to the assignment, and has/have been judged by the site administrator to be competent in the subject matter. Likewise, all other means of credentialing and reassignment have been explored. The passage of this waiver will allow us to remain compliant with SB 435, which requires that all teachers be appropriately assigned.

FISCAL IMPACT: This item has no fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education approve the variable term waiver as presented.

VARIABLE/SHORT TERM WAIVERS

Board Agenda
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<u>NAME</u>	<u>SITE</u>	<u>POSITION</u>
E.C. 44268 Preparation Program: Speech-Language Pathology Services		
Schuck, Krystal	Canyon Hills, TMR	Long Term Substitute Speech Therapist, K-12 (Initial Waiver to complete requirements)

TOPIC:	TENTATIVE AGREEMENT BETWEEN ORANGE UNIFIED SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION, CHAPTER #67, FOR 2007-08 RE-OPENER NEGOTIATIONS
DESCRIPTION:	This item pertains to the attached Tentative Agreement between the Orange Unified School District and the California School Employees Association, Chapter #67, for the 2007-2008 re-opener negotiations which was reached on January 31, 2008 and ratified by the CSEA membership on February 20, 2008. This Tentative Agreement provides for an additional salary increase of .25% to the classified salary schedules, effective July 1, 2007. This Tentative Agreement concludes re-opener negotiations between the Orange Unified School District and the California School Employees Association, Chapter #67, for 2007-2008.
FISCAL IMPACT:	Fiscal impact included in the AB 1200 analysis presented on the January 17, 2008 Board Agenda.
RECOMMENDATION:	It is recommended that the Board of Education ratify the Tentative Agreement between the Orange Unified School District and the California School Employees Association, Chapter #67.

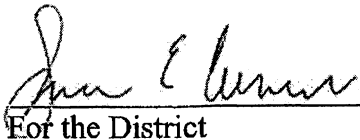
TENTATIVE AGREEMENT
BETWEEN THE ORANGE UNIFIED SCHOOL DISTRICT
and CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION,
CHAPTER 67

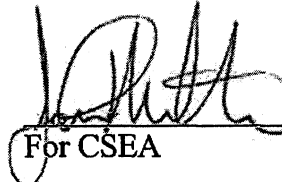
In addition to the 2007-2008 classified salary increase, a salary increase will be provided effective July 1, 2007, and will be applied to Section 12.102 of the OUSD/CSEA Collective Bargaining Agreement, in order to maintain the current ratios:

- Option C: Increase by 0.25%
- Option B: Increase to 5% less than Option C salary rates
- Option A: Increase to 5% less than Option B salary rates

As a result of this additional increase, applied to the 2007-2008 classified salary schedules, it is agreed that the previous Tentative Memorandum of Understanding dated November 3, 2005, regarding the Alternative Retirement System Plan ("ARS Plan") will be rescinded based upon this additional salary increase.

The additional amount provided by this Tentative Agreement will be provided in a lump sum 0.25% for 2007-2008, less applicable taxes and contributions, and then commencing in 2008-2009, the additional 0.25% will be paid as an on-going salary increase.

 1/31/08
For the District Date

 1-31-08
For CSEA Date

TOPIC: CONTRACT SERVICES REPORT – EDUCATIONAL SERVICES

DESCRIPTION: The following is a report of contract service items for Educational Services.

**ORANGE COUNTY
DEPARTMENT OF
EDUCATION
(Reading First Grant)**

The Orange County Department of Education oversees The Reading First Grant Program and provides a contract with the Orange Unified School District. At this time it is necessary to amend this agreement, due to the addition of the number of participants needing to be trained. The Orange County Department of Education will conduct customized training to support Orange Unified School District Reading First Schools in the implementation of their "Reading First" grant. The training workshops will focus on Universal Access emphasizing differentiated instruction; reflect, revisit and revise instruction to teach all students; analyze data to determine tiered groups and plan effective instruction; and engage in collaborative conversations to guide purposeful inquiry. Services for participants of Reading First Schools will take place October 2, 2007 through June 30, 2008. Fiscal Impact: This contract was previously approved for \$50,000. The amendment will increase this contract by \$25,000, for a total amount of \$75,000. The cost for each participant will be \$500 for three (3) days of training, not to exceed a total of 45 participants.

Reading First Grant funds . . . not-to-exceed \$75,000
01.00-3030-8-5850-1131-2140-208-604-000 (Truex)

**MARSHALL
FULLBRIGHT**

Marshall Fullbright, Music Director at Long Beach City College, will conduct rehearsals and serve as guest conductor for the High School Honor Orchestra Concert. The District Honor Band/Orchestra Concert is scheduled to be held on March 19, 2008, at Chapman University.

Professional Services not-to-exceed \$400
01.00-0000-0-5850-1217-1000-202-202-000 (Jones/Reider)

DAVID BETANCOURT

David Betancourt, Music Director at Cerritos College, will conduct rehearsals and serve as guest conductor for the High School Honor Band Concert. The District Honor Band/Orchestra Concerts are scheduled to be held on March 19, 2008, at Chapman University.

Professional Services not-to-exceed \$400
01.00-0000-0-5850-1217-1000-202-202-000 (Jones/Reider)

BRENDAN MC BRIEN

Brendan Mc Brien, Music Coordinator at Cerritos College, will conduct rehearsals and serve as guest conductor for the Middle School Honor Band Concert. The District Honor Band/Orchestra Concerts are scheduled to be held on March 19, 2008, at Chapman University.

Professional Services not-to-exceed \$400
01.00-0000-0-5850-1217-1000-202-202-000 (Jones/Reider)

OUSD/Jones/Reider/Morga/Truex
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GARY HUNG

Gary Hung, Music Coordinator for the Placentia Yorba Linda Unified School District, will conduct rehearsals and serve as guest conductor for the Middle School Honor Strings Concert. The District Honor Band/Orchestra Concerts are scheduled to be held on March 19, 2008, at Chapman University.

Professional Services not-to-exceed \$400
01.00-0000-0-5850-1217-1000-202-202-000 (Jones/Reider)

**INTERNATIONAL
CENTER FOR
LEADERSHIP IN
EDUCATION, INC.**

Kathy Weigel, Consultant for International Center for Leadership in Education, Inc. will present a Successful Strategies Workshop to the staff at Canyon High School and also Yorba Middle School. These workshops will focus on the strategies necessary to develop an award winning school. Ms. Weigel will present to Canyon High School on March 28, 2008 and to Yorba Middle School on March 29, 2008.

Professional Services not-to-exceed \$8,000
01.00-0010-0-5850-1132-2140-690-202-000
01.00-7286-0-5850-1132-2140-690-202-000 (Reider/Bowden)
01.00-7091-0-5850-1132-2140-686-604-000 (Truex/Saraye)

**RONALD BLOOM
LIFESCAPE
PROFESSIONAL GROUP**

Ronald Bloom, Lifescape Professional Group will conduct a series of six workshops for parents at Portola Middle School beginning in March and continuing through May 2008. These workshops will be conducted in English and Spanish and will include printed instructional materials. Topics will include *The Active Parent*, *Courage and Self-Esteem*, and Teen Behavior and Problem Solving. These parenting classes will be funded from Title I and EIA/LEP monies.

Professional Services not-to-exceed \$2,500
01-00-3010-8-5850-1132-1000-683-604-000 (\$500)
01-00-7091-0-5850-1132-1000-683-604-000 (\$2,000)
(Truex/Thompson)

EAGLE SOFTWARE

Eagle Software will provide a consultant to present a one day training workshop for administrators and counselors on March 19, 2008. The training will cover the various areas of the Aeries program utilized by OUSD for student accounting and master scheduling.

Professional Services not-to-exceed \$1,100
01.00-7395-0-5850-1132-2140-604-604-000 (Truex/Reider)

FISCAL IMPACT: \$88,200

RECOMMENDATION: It is recommended that the Board of Education approve the Contract Services Report - Educational Services and authorize the Superintendent or designee to execute the contracts.

TOPIC: **STUDY TRIPS**

DESCRIPTION: El Modena High School – Boys' Volleyball Team – Las Vegas, Nevada – March 16 – 18, 2008

El Modena High School Boys' Volleyball Team under the direction of coach, Larry Bounds, will travel to Las Vegas to participate in the Annual Two Day Las Vegas Easter Invitational Men's Volleyball Tournament. The experience of this competition will prepare the student/athletes for CIF competition later in the season. The thirteen male students will be accompanied by three male and two female adult chaperones. Transportation will be provided by parents. Parents will have an OUSD approved driver certificate on file prior to this trip. The group will be housed at the Palace Station Hotel. The cost per student is \$200 and scholarships are available. The students will miss two school days and no substitute will be required.

Canyon High School – Boys' and Girls' Swim Teams – Fresno, CA – March 27 – 28, 2008

Canyon High School Boys' and Girls' Swim teams under the direction of coach, Steve Anderson, will travel to Fresno to compete in the CIF Central Section swim relays. These student/athletes have earned the opportunity to compete against teams from Central and Northern California. The twenty-five male and thirty female student/athletes will be accompanied by four male and five female adult chaperones. Transportation will be provided by OUSD and the expense will be paid by the Aquatic Boosters. The group will be housed at the Holiday Inn Express Hotel and Suites and the total cost is \$100 with scholarships available. The students will miss one school day and there is no substitute required.

Orange High School – Key Club – Sacramento, CA – April 18 – 20, 2008

Orange High School Key Club under the direction of, advisor Elsa Arrellano, will travel to Sacramento to participate in the 62nd Annual Key Club District Convention. The students will attend workshops, participate in caucus sessions for district office candidates, as well as meet new Key Club members from California, Nevada, and Hawaii. The twenty female and eight male students will be accompanied by one female and one male adult chaperone. Supervision will also be provided by other adult Key Club advisors on site. The group will travel by Certified Transportation Bus arranged through Kiwanis. The students and advisor will stay at the Hyatt Regional Hotel. The total cost of the trip is \$300 and scholarships are available. The students will miss one school day and no substitute will be required

Orange High School – Future Farmers Association – Fresno, CA – April 19 -22, 2008

Orange High School FFA under the direction of advisor, Patti Williams, will travel to Fresno to participate in a state level Leadership Conference. The students will attend workshops, team building events as well as self awareness and self-esteem building classes. The five female and six male students will be accompanied by two female and one male adult chaperone. Transportation will be provided by the OUSD agriculture truck with drivers having an OUSD approved driver certificate on file prior to this trip. The group will be housed at the Picadilly Inn University in Fresno. The cost of this trip is \$200 per student, scholarships are available. The students will miss two school days and a substitute will be required. The cost of the substitute will be funded by the Perkins Agricultural Grant.

FISCAL IMPACT:	Receipt of restricted categorical fund monies and unrestricted donated funds.
RECOMMENDATION:	It is recommended that the Board of Education approve these study trips as presented.

OUSD/Jones/Reider
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TOPIC:	2008 SUMMER SCHOOL PROGRAM
DESCRIPTION:	In accordance with Education Codes 37252, 37253, and other statutory and regulatory provisions of the State of California and Department of Education, staff is requesting that the Board of Education approve the summer school program. The program is designed to provide instruction to those students needing approved academic, core and/or proficiency classes for promotion and/or remediation.
FISCAL IMPACT:	There is no fiscal impact.
RECOMMENDATION:	It is recommended that the Board of Education authorize the 2008 Summer School Program.

**Orange Unified School District
2008 SUMMER SCHOOL
Program Sites and Times**



Elementary

Sites: Esplanade, Jordan, Prospect, Olive, and West Orange

Prep Day	Friday, June 20, 2008
First Instructional Day	Monday, June 23, 2008
Holiday	Friday, July 4, 2008
Last Instructional Day	Friday, July 18, 2008
Student Hours	7:45 am -12:15pm (4hr.30min)

Middle School

Sites: Cerro Villa Middle School, Portola Middle School, Santiago Charter School (Special Education), and Yorba Middle School

Staff Development Day	Friday, June 20, 2008
First Instructional Day	Monday, June 23, 2008
Holiday	Friday, July 4, 2008
Last Instructional Day	Friday, July 25, 2008
Student Hours	8:00am–12:10pm (4 hr.10 min.)

High School

Sites: El Modena, Orange and Villa Park

Session I – June 23, 2008 through July 11, 2008

Staff Development Day	Friday, June 20, 2008
First Instructional Day	Monday, June 23, 2008
Holiday	Friday, July 4, 2008
Last Instructional Day	Friday, July 11, 2008
Student Hours	7:50am–12:30pm (4 hr. 40 min.)

Session II – July 14, 2008 through July 31, 2008

First Instructional Day	Monday July 14, 2008
Last Instructional Day	Thursday, July 31, 2008
Student Hours	7:50am–12:30pm (4 hr. 40 min.)

Alternative Programs

Credit Recovery

	<u>Dates</u>	<u>Hours</u>
Richland	June 23–July 31, 2008	7:50am–12:30pm

Special Education

Canyon Hills	June 23–July 25, 2008	8:00am–12:30pm
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ROP/Regional Occupation Program

Career Education Center	June 23–August 15, 2008	8:00am–5:30pm (M-F)
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Enrichment College Courses held at Canyon High School

(Partnership with Santiago Canyon College)

June 23–August 15, 2008	8:00 am-11:00am (M-F)
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OUSD/Jones/Reider
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2008 SUMMER SCHOOL STAFF HOURS SALARY SCHEDULE



CERTIFICATED July 4, 2008 – Unpaid Holiday

Elementary School

Principals	6.5 hours @ \$42.32 for 22 days 6/18 through 7/18/08
Teachers	5.5 hours @ \$37.45 for 20 days 6/20 through 7/18/08

Secondary – Middle School

Principals	6.0 hours @ \$42.32 for 27 days 6/18 through 7/25/08
Teachers	5.0 hours @ \$37.45 for 25 days 6/20 through 7/25/08
Media Specialist	5.0 hours @ \$37.45 for 25 days 6/20 through 7/25/08
Counselor	3.0 hours @ \$37.45 for registration

Secondary – High School

Principals	6.5 hours @ \$42.32 for 31 days 6/18 through 7/31/08
Teachers	5.5 hours @ \$37.45 for 29 days 6/20 through 7/31/08
Media Specialist	5.5 hours @ \$37.45 for 29 days 6/20 through 7/31/08
Counselors	5.5 hours @ \$37.45 for 29 days 6/20 through 7/31/08

CLASSIFIED July 4, 2008 – Paid Holiday

Elementary School

Principal's Secretary	6.0 hours for 21 days 6/20 through 7/18/08
Instructional Assistant	3.5 hours for 21 days 6/20 through 7/18/08 (<i>Special Ed ONLY</i>)
On site Secretary	20 hours for pre-registration

Secondary – Middle School

Principal's Secretary	6.0 hours for 26 days 6/20 through 7/25/08
Instructional Assistant	3.5 hours for 26 days 6/20 through 7/25/08 (<i>Special Ed ONLY</i>)
Library Media Assistant	5.0 hours for 26 days 6/20 through 7/25/08

Secondary – High School

Principal's Secretary	6.0 hours for 30 days 6/20 through 7/31/08
*School Clerk	3.5 hours for 10 days 6/23 to 6/27 and 7/14 to 7/18
Instructional Assistant	3.5 hours for 30 days 6/20 through 7/31/08 (<i>Special Ed ONLY</i>)
On site Secretary	25 hours for pre-registration
Campus Supervisor	5.5 hours for 30 days 6/20 through 7/31/08

**TOPIC: VOCATIONAL AND APPLIED TECHNOLOGY ACT (VATEA)
TECH PREP CONSORTIUM-SUB CONTRACT AGREEMENT**

DESCRIPTION: As a part of the 1990 Carl D. Perkins Vocational and Applied Technology Act (VATEA), Orange Unified School District entered into an agreement to form a Tech Prep Consortium with Rancho Santiago Community College, Santa Ana Unified School District, and Central County Regional Occupational Program. This agreement, approved by the Board of Education on November 5, 1992, provides coordinated technical preparation services between Orange Unified School District and the Rancho Santiago Community College District. The current subcontract agreement will fund the 2007-2008 school year.

FISCAL IMPACT: \$10,000 categorical income with no general fund monies to be expended.

RECOMMENDATION: It is recommended that the Board of Education approve the Vocational and Applied Technology Act Tech Prep Consortium Subcontract Agreement for the 2007-08 school year.

TOPIC: **COURSE APPROVALS: INTRODUCTION TO CHINESE/
SUMMER COURSE, CHINESE I, AND LINK CREW
LEADERSHIP**

DESCRIPTION: The new course outlines described below have been reviewed by the District's Curriculum Council and are recommended to the Board of Education for approval.

- **Introduction to Chinese** is designed to help students develop basic communication skill in Chinese listening, speaking, reading, and writing. Emphasis will be placed upon the listening and speaking activities. Chinese culture will also be introduced simultaneously.
- **Chinese I** is designed to help students develop the language skills of listening, speaking, reading, and writing through the study of the basic elements of the sound system of the language, the basic language patterns, and the vocabulary. Emphasis will be placed upon the listening and speaking activities. Reading and writing activities will be introduced simultaneously. Cultural topics will also be presented.
- **Link Crew Leadership** is to train effective student leaders to facilitate the Link Crew Program. The goals of the Link Crew Program are an increased sense of community, improved school climate, and a successful transition of new students. The Link Crew Leadership course will be an exceptional opportunity for students to obtain the "life" skills necessary for them to be successful in their future academic, professional, and personal life as they carry out the many facets of the Link Crew Program. Special emphasis will be placed on developing written and oral communication skills, organizational skills, leadership skills, and the ability to set personal and professional goals. To help develop these skills, the students will read and work through Sean Covey's book, *The 7 Habits of Highly Effective Teens*.

FISCAL IMPACT: This item has no fiscal impact on the general fund.

RECOMMENDATION: It is recommended that the Board of Education approve the above-described courses presented by the District's Curriculum Council.

OUSD/Jones/Reider/Oves
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TOPIC: **SCHOOL READINESS PROGRAM: ORANGE CHILDREN AND PARENTS TOGETHER PRESCHOOL FOR THE 2008/09 SCHOOL YEAR**

DESCRIPTION: Orange Children and Parents Together (OCPT) would like to provide preschool education to children in the Taft Elementary School attendance area during the 2008/09 school year. It is requested that:

1. The District enters into an appropriate written agreement with OCPT to provide preschool services to the children in the Taft Elementary attendance area.
2. The District will make available the space in room K-3 at Taft Elementary for preschool activities commencing in the 2008/2009 school year.
3. OCTP will apply for appropriate licensing from the State Licensing Board.

The preschool program at Taft Elementary will provide the following benefits to the District:

1. Sixty four-year old children will receive quality classroom educational experiences at an OCTP funded preschool at Taft Elementary.
2. Sixty families will be provided the skills and tools necessary to become active partners in their children's education.
3. Sixty children will enter Taft Elementary ready to learn and their families will be ready to fully participate in the future education of their children.

FISCAL IMPACT: OCPT will be assessed the sum of \$700 a month for a ten-month school year.

RECOMMENDATION: It is recommended that the Board of Education authorize the superintendent or designee to approve the School Readiness Program: OCPT Preschool for Taft Elementary for the 2008/09 school year and authorize entering into an agreement with OCPT to implement this project.

TOPIC: **COMMUNITY BASED ENGLISH TUTORING (CBET) GRANT – INTENT TO RE-APPLY**

DESCRIPTION: Staff is requesting authorization to re-apply for the Community Based English Tutoring (CBET) Grant Award for the 2008-09 school year. This grant will provide funding for CBET programs at Fairhaven, Sycamore, Jordan, Esplanade, California, Lampson, and Taft Elementary Schools. This grant will also fund CBET programs at St. Joseph Hospital and the Highland Learning Center.

CBET is the result of the 1998 voter approved initiative, Proposition 227. The California State Legislature passed Senate Bill 368 in 2006, which continues the allocation of funds for CBET programs. CBET programs encourage family members and others to provide personal English language tutoring to children coming from backgrounds of limited English proficiency by offering English lessons and lessons designed to develop tutoring skills. The District has had an on-going CBET program since 2000.

This grant will provide funding of approximately \$30 per ELL student as identified on the spring 2008 Language Census (R-30).

FISCAL IMPACT: Receipt of restricted categorical funds of approximately \$200,000.
00.00-6285-0-8590-0000-0000-429-429-000

RECOMMENDATION: It is recommended that the Board of Education authorize staff to submit the Community Based English Tutoring Program Grant application for the 2008-09 school year.

TOPIC:	TEXTBOOK ADOPTIONS – 30-DAY REVIEW BY PUBLIC
DESCRIPTION:	<p>Textbooks and supplementary instructional texts are reviewed by teacher committees from respective grade levels or departments, who screen available texts and materials for potential adoption. The selection committee(s) submit their recommendations to the District Instructional Materials Advisory Committee (IMAC) for review and consideration. The IMAC committee is composed of parents, principals, media specialists, and teachers whose responsibility is to recommend to the Board of Education approval of the considered texts.</p> <p>It is at this juncture that the Board of Education places the texts and/or supplementary texts on "30-day review period," so members from the public may have an opportunity to review those texts, pending formal adoption. The texts are available for review in the Board Room this evening and after tonight in the Instructional Media Center. After the 30-day review period, the Board of Education takes formal action to adopt the textbooks and/or supplementary texts.</p>
FISCAL IMPACT:	<p>Textbooks will be purchased from the textbook accounts during the 2007-08 school year. Auxiliary/supplemental adoption texts are used to supplement the basic textbook and are purchased with funds other than the state textbook monies.</p> <p>District and State Textbook Account Numbers: 01.00-7156-0-4110-1110-1000-609-609-000, 01.00-7158-0-4210-1110-2420-609-609-000,</p>
RECOMMENDATION:	<p>It is recommended that the Board of Education place the attached list of textbooks on display for the 30-day review period and be considered for adoption at the April 17th Board meeting.</p>

Orange Unified School District
TEXTBOOK ADOPTIONS
Board Review – March 6, 2008
Final Approval – April 17, 2008
TEXTBOOK ADOPTIONS

Title	Subject	Grade Level	Publisher	Copyright	ISBN	Funding Source	State Matrix	IMAC
Bon Voyage, Level 2	Foreign Language	9-12	Glencoe/McGraw-Hill	2008	9780078791468	State Textbook Funds	No	2/11/08
Realidades, Level 3	Foreign Language	10-12	Prentice Hall	2008	9780130359681	State Textbook Funds	No	2/11/08

TEXTBOOK RE-ADOPTIONS

Title	Subject	Grade Level	Publisher	Copyright	ISBN	Funding Source	State Matrix	IMAC
Komm Mit ! Level 2	Foreign Language	9-12	Holt, Rinehart & Winston	2006	9780030372568	State Textbook Funds	No	2/11/08
Mosby's Text for Nursing Assistants, 7 th Edition	ROP	11-12+	Elsevier Science	2008	032305367X	State Textbook Funds	No	2/11/08

AUXILIARY ADOPTIONS

Title	Subject	Grade Level	Publisher	Copyright	ISBN	Funding Source	State Matrix	IMAC
Comprehension Matters, Levels C-H	ELD / Language Arts	3-8	Options Publishing	2008	WB2875	Non-Textbook Funds	No	2/11/08

**TOPIC: CALIFORNIA HIGH SCHOOL EXIT EXAM WAIVER:
STUDENT I.D. No. 225034**

DESCRIPTION: The Education Code Section 60851(c) states that any student taking one or both parts of the California High School Exit Exam (CAHSEE) with a modification and received the equivalent of a passing score would be eligible to request a waiver. At the request of the parent or guardian, the school principal must submit to the local school governing board a request for a waiver of the requirement to pass the part(s) of the CAHSEE, with which a modification was used and the equivalent of a passing score was earned. The high school principal has certified that all qualifications have been met and is requesting that the Board of Education waive the CAHSEE requirement for this student.

FISCAL IMPACT: This item has no fiscal impact to the school district.

RECOMMENDATION: It is recommended that the Board of Education authorize the superintendent or designee to grant this CAHSEE waiver as presented.

**TOPIC: CALIFORNIA HIGH SCHOOL EXIT EXAM WAIVER:
STUDENT I.D. No. 269252**

DESCRIPTION: The Education Code Section 60851(c) states that any student taking one or both parts of the California High School Exit Exam (CAHSEE) with a modification and received the equivalent of a passing score would be eligible to request a waiver. At the request of the parent or guardian, the school principal must submit to the local school governing board a request for a waiver of the requirement to pass the part(s) of the CAHSEE, with which a modification was used and the equivalent of a passing score was earned. The high school principal has certified that all qualifications have been met and is requesting that the Board of Education waive the CAHSEE requirement for this student.

FISCAL IMPACT: This item has no fiscal impact to the school district.

RECOMMENDATION: It is recommended that the Board of Education authorize the superintendent or designee to grant this CAHSEE waiver as presented.

TOPIC:	EXPULSION OF STUDENT: CASE NO. 07-08-27
DESCRIPTION:	Violation of California Education Code 48900 (c), (d) and (k) and 48915 (c) (3).
FISCAL IMPACT:	There will be no fiscal impact.
RECOMMENDATION:	<p>It is recommended that the Board of Education uphold the recommendation for expulsion for two semesters (June 16, 2008.)</p> <p>A hearing panel of administrators met on Wednesday, February 13, 2008. The panel determined that a recommendation for expulsion be presented to the Board of Education. It was further recommended that the enforcement of the expulsion be conditionally suspended permitting the student to enroll in the OUSD continuation school under the terms and conditions specified in the expulsion recommendation.</p>

TOPIC: CONTRACT SERVICES REPORT – PUPIL SERVICES

DESCRIPTION: The following is a report of contract service items for Pupil Services

**CHILDREN'S
LEARNING
CONNECTION, INC.**

The services of Children's Learning Connection, Inc., may be required in the areas of occupational and physical therapy. Assessments for the pupil services department during the 2007-08 school year.

Special Education not-to-exceed \$5,000
01-00-6500-0-5842-5770-1190-207-207-000 (Rohlander)

**NATHAN HUNTER,
PH.D.**

The services of Nathan Hunter, licensed psychologist, are required to conduct independent educational evaluations for special education students during the 2007/2008 school year.

Special Education not-to-exceed \$6,000
01-00-6500-0-5842-5770-1190-207-207-000 (Rohlander)

**SPECIAL EDUCATION
STUDENT #349842**

As the result of an IPE, the District will reimburse parent for one-way transportation of a special education student beginning January 2008 for the remainder of the 2007/2008 school year.

Special Education not-to-exceed \$540
01-00-6500-0-5842-5770-1190-207-207-000 (Rohlander)

**LAW OFFICE OF
JACK H. ANTHONY**

As the result of a settlement in OAH Case No. N2007100003, the District will reimburse the parents for attorneys' fees and costs upon presentation of itemized billing statements.

Special Education not-to-exceed \$9,500
01-00-0000-0-5835-5001-2110-207-207-000 (Rohlander)

FISCAL IMPACT: \$21,040

RECOMMENDATION: It is recommended that the Board of Education approve the Contract Services Report- Pupil Services as presented.

OUSD/Rohlander
Board Agenda
March 6, 2008

TOPIC: SPECIAL EDUCATION NON-PUBLIC SCHOOLS & DESIGNATED INSTRUCTIONAL SERVICES- 2007-2008

DESCRIPTION: Pursuant to the requirements of California Education Code Section 56365(a) – Non-Public Schools/Agencies (NPS) and Designated Instruction and Services (DIS) – (i.e. speech/language, physical/occupational therapy, orientation mobility training, adaptive physical education) – the Board of Education is authorized to place individuals with exceptional needs in non-public schools/agencies when those pupils cannot be appropriately served within the programs available in the school district.

FISCAL IMPACT: Special Education Funds: \$67,049
01.00-6500-0-5870-5750-1180-207-207-000
01.00-6500-0-5871-5770-1190-207-207-000

RECOMMENDATION: It is recommended that the Board of Education authorize non-public school/agency placement for the student identification numbers listed on the attached report, as presented.

**Orange Unified School District
Report of Special Education
Non-Public Schools & Designated Instructional Services 2007-2008**

I.D.No.	Non-Public School	Cost	Period Covered
324407	Mardan Center of Educational Therapy Irvine, California	\$20,984	12/01/07-06/30/08
306829	The Prentice School Santa Ana, California	\$26,180	08/15/07-06/30/08
355435	Therapeutic Education Center Santa Ana, California	\$19,885	02/04/08-06/30/08