

**ORANGE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION • REGULAR MEETING
DISTRICT EDUCATION CENTER , BLDG. H
1401 NORTH HANDY STREET • ORANGE, CA**

**THURSDAY • FEBRUARY 21, 2008
7:00 P.M. • CLOSED SESSION
7:30 P.M. • REGULAR SESSION**

Members of the audience are invited to address the Board of Education on agenda items when the Board considers them. Speakers are limited to three (3) minutes, with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board are requested to complete and submit a blue speaker card, available on the information table, before the meeting begins.

A G E N D A

(The complete agenda is available online at www.orangeusd.k12.ca.us/board/calendar.asp)

1. CALL MEETING TO ORDER - 7:00 P.M.
2. ESTABLISH QUORUM
3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
4. ADJOURN TO CLOSED SESSION
 - A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code 54957
 - B. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Ed Kisee; Jamie Brown; Spencer Covert, Parker & Covert LLP
Employee Organizations: California School Employees Association
5. CALL TO ORDER - REGULAR SESSION - 7:30 P.M.
Please turn off pagers and cell phones during the meeting.

Mission Statement: *The Orange Unified School District, being committed to planning for continual improvement, will offer a learning environment of excellence, with high expectations, to provide each student with the opportunity to be able to compete in the global economy.*
6. PLEDGE OF ALLEGIANCE
7. REPORT OF CLOSED SESSION DECISIONS AS REQUIRED BY THE BROWN ACT
8. ADOPTION OF AGENDA

9. ANNOUNCEMENTS AND ACKNOWLEDGMENTS

- A. Superintendent's Report 1
- B. Board President's Report 1
- C. Board Recognition of Students, Staff, and Community 1
- Orange North Rotary – Grant Presentation
- D. Outstanding Customer Service Incentive Program - "Attitude is Everything" 2
- E. Proclamation Declaring the Week of March 3-7, 2008 as the "Week of the School Administrator" . . . 3-4

10. APPROVAL OF MINUTES

None

11. PUBLIC COMMENT: Non-Agenda Items

Members of the audience may address the Board of Education on items not on the agenda that are within the Board's subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board should complete and submit a blue Public Comment card, available on the information table, prior to the meeting. Matters not on the agenda may neither be acted on nor discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item.

12. ACTION ITEMS

- A. Public Hearing: Special Education Local Area Plan - 2007-08 Annual Service and Budget Plan 5-8
- B. California School Boards Association - 2008 Delegate Assembly Election 9-10
- C. Supplementary Retirement Plan 11

13. INFORMATION/DISCUSSION ITEMS

No Items

14. CONSENT ITEMS

Consent items are acted upon by one motion. However, any such item can be considered separately at a Board member's request, in which case it will be acted upon following approval of the Consent Items.

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- B. Warrants List 13
- C. Gifts 14
- D. Contract Services Report - Business Services 15-17
- E. Acceptance of Completed Contracts and Filing of Notices of Completion 18-19
- F. Reimbursement Agreement between the City of Anaheim and the District to Construct
Expanded Parking Facilities at Nohl Canyon Elementary School 20
- G. Declaration of Surplus Items and Authorization to Enter into Contracts and Dispose of Surplus Items 21-23

HUMAN RESOURCES

- H. Personnel Report 24-33
- I. Student Teacher Assignments/Agreements 34-35
- J. Teacher Assignment/Consent - Variable or Short-Term Waiver 36-37
- K. Teacher Assignment/Consent 38-39

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- L. Contract Services Report- Educational Services 40
- M. Study Trips 41-42
- N. Expulsion of Student: Case No. 07-08-24 43
- O. Expulsion of Student: Case No. 07-08-25 44
- P. Expulsion of Student: Case No. 07-08-26 45

PUPIL SERVICES

- Q. Contract Services Report - Pupil Services 46
R. Special Education Non-Public Schools & Designated Instructional Services - 2007-08 47-48

15. PUBLIC COMMENT: Non-Agenda Items

Members of the audience may address the Board of Education on items not on the agenda that are within the Board's subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board should complete and submit a blue Public Comment card, available on the information table, prior to the meeting. Matters not on the agenda may neither be acted on nor discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item.

16. OTHER BUSINESS (Board/Staff Conference and Comments)**17. ADJOURNMENT****CALENDAR OF 2008 BOARD MEETINGS**

January 17, 2008	June 19, 2008
February 7, 2008	July 24, 2008
February 21, 2008	August 21, 2008
March 6, 2008	September 11, 2008
March 20, 2008	September 25, 2008
April 17, 2008	October 16, 2008
May 8, 2008	October 30, 2008
May 22, 2008	November 13, 2008
June 5, 2008	December 11, 2008

ANNOUNCEMENTS
AND
ACKNOWLEDGMENTS

TOPIC:

ANNOUNCEMENTS & ACKNOWLEDGMENTS

DESCRIPTION:

9.A. Superintendent's Report

9.B. Board President's Report

9.C. Board Member Recognition of Students, Staff and Community

- *Orange North Rotary – Grant Presentation*

TOPIC: **BOARD RECOGNITION – OUTSTANDING CUSTOMER SERVICE INCENTIVE PROGRAM – “ATTITUDE IS EVERYTHING”**

DESCRIPTION: In keeping with the District’s Top Ten Core Values of providing outstanding customer service, the new incentive program entitled, “Attitude is Everything,” has been implemented. Outstanding customer service has been identified as a “Wildly Important Goal” or a WIG.

Classified employees, who have been nominated by their peers, co-workers and/or supervisors, will be selected monthly based on their positive “can do” attitude as reflected in their daily activities. Qualifications for recognition include the following:

- Positive “can do” attitude/optimistic *persona*
- Brings a solution when presenting a challenge
- Consistently goes the extra mile
- Exhibits positive phone etiquette (introduces themselves, hear a smile in their voice, offers solutions)
- Is a team player

For the month of January, the classified employees chosen for exemplifying outstanding customer service are:

Maria Espitia, Community Liaison
Taft Elementary School

- **Sergio Gonzalez**, Senior Staff Clerk
Child Welfare and Attendance

Recommendation: It is recommended that the Board of Education recognize **Maria Espitia** and **Sergio Gonzalez** as recipients of the Outstanding Customer Service Award for the month of January.

TOPIC:	PROCLAMATION OF THE BOARD OF EDUCATION OF THE ORANGE UNIFIED SCHOOL DISTRICT DECLARING THE WEEK OF MARCH 3-7, 2008 AS THE “WEEK OF THE SCHOOL ADMINISTRATOR”
DESCRIPTION:	Each year school districts throughout the State of California recognize the service and dedication of the state’s school administrators. The attached proclamation honors Orange Unified School District’s administrators for their leadership of the educational process and the contributions they make to ensure successful student achievement.
FISCAL IMPACT:	This item has no fiscal impact.
RECOMMENDATION:	It is recommended the Board of Education adopt the proclamation declaring March 3-7, 2008 as the “Week of the School Administrator.”

**PROCLAMATION OF THE BOARD OF EDUCATION
OF THE ORANGE UNIFIED SCHOOL DISTRICT
• WEEK OF THE SCHOOL ADMINISTRATOR •**

WHEREAS, leadership matters for California's public education system and the more than six million students it serves;

WHEREAS, school administrators are passionate, lifelong learners who believe in the value of quality public education; and

WHEREAS, the title, "School Administrator," is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California's superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, public schools operate with lean management systems. Across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

WHEREAS, school leaders depend on a network of support from school communities - fellow administrators, teachers, parents, students, businesses, community members, board trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources - to promote ongoing student achievement and school success; and

WHEREAS, research shows great schools are led by great principals, and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has declared the first full week of March as the "Week of the School Administrator" in Education Code 44015.1; and

WHEREAS, The future of California's public education system depends upon the quality of its leadership; now, therefore,

BE IT RESOLVED, by the Orange Unified School District Board of Education that all our school leaders be commended for the contributions they make to successful student achievement.

Wes Poutsma, President

Melissa Smith, Vice President

Kimberlee Nichols, Clerk

Rick Ledesma, Member

Kathryn A. Moffat, Member

John Ortega, Member

Steve Rocco, Member

February 21, 2008

ACTION ITEMS

TOPIC: PUBLIC HEARING: SPECIAL EDUCATION LOCAL AREA PLAN – 2007/2008 ANNUAL SERVICE AND BUDGET PLAN

DESCRIPTION: The California State Department of Education requires each Special Education Local Plan Area (SELPA) to submit their Annual Service and Budget Plan to the Board of Education for approval and adoption. This public hearing enables the Orange Unified SELPA to comply.

FISCAL IMPACT: Funds are received from state and federal special education grants.

RECOMMENDATION: It is recommended that the Board of Education approve and adopt the 2007/2008 Annual Service and Budget Plan.

CERTIFICATION OF ANNUAL SERVICE PLAN

1. Check one, as applicable: <div style="display: flex; justify-content: space-around;"> <input checked="" type="checkbox"/> Single District <input type="checkbox"/> Multiple District <input type="checkbox"/> District/County </div>		
CDS Code / SELPA Code 3017	SELPA Name Orange Unified School District	Application Date 02/21/08
SELPA Address 1401 N. Handy St.	SELPA City Orange	SELPA Zip 92867
Name SELPA Director (Print) Janet Rohlander, M.S.		SELPA Director's Telephone Number (714) 628-4065
2. CERTIFICATION BY AGENCY DESIGNATED AS ADMINISTRATIVE AND FISCAL AGENCY FOR THIS PROGRAM (Responsible Local Agency (RLA) or Administrative Unit (AU))		
RLA/AU Name Orange Unified School District	Name/Title of RLA Superintendent (Type) Dr. Thomas Godley, Ed.D.	Telephone Number (714) 628-4040
RLA/AU Street Address 1401 N. Handy St.	RLA/AU City Orange	RLA/AU Zip 92867
Date of Governing Board Approval February 21, 2008		

3. Certification of Approval of Annual Service Plan pursuant to Education Code Section 56205(b).

This certifies that the Annual Service Plan was developed according to the SELPA's local plan governance and policy making process. Notice of this public hearing was posted in each school district within the SELPA at least 15 days prior to the hearing.

Adopted this _____ day of _____, 20____.

Yeas: _____ Nays: _____

Signed: _____
RLA / AU Superintendent

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Received by the Superintendent of Public Instruction: Date: _____ By: _____

**CERTIFICATION OF ANNUAL BUDGET PLAN
FISCAL YEAR: 2007 - 2008**

1. Check one, as applicable: <input checked="" type="checkbox"/> Single District <input type="checkbox"/> Multiple District <input type="checkbox"/> District/County		
CDS Code / SELPA Code 3017	SELPA Name Orange Unified School District	Application Date 02/21/08
SELPA Address 1401 N. Handy St.	SELPA City Orange	SELPA Zip 92867
Name SELPA Director (Print) Janet Rohlander, M.S.		SELPA Director's Telephone Number (714) 628-4065
2. CERTIFICATION BY AGENCY DESIGNATED AS ADMINISTRATIVE AND FISCAL AGENCY FOR THIS PROGRAM (Responsible Local Agency (RLA) or Administrative Unit (AU))		
RLA/AU Name Orange Unified School District	Name/Title of RLA Superintendent (Type) Dr. Thomas Godley, Ed.D.	Telephone Number (714) 628-4040
RLA/AU Street Address 1401 N. Handy St.	RLA/AU City Orange	RLA/AU Zip 92867
Date of Governing Board Approval February 21, 2008		

Certification of Approval of Annual Budget Plan pursuant to Education Code Section 56205(b).

I certify that the Annual Budget Plan was developed according to the SELPA's local plan governance and policy making process. Notice of this public hearing was posted in each school within the SELPA at least 15 days prior to the hearing.

The Annual Budget Plan was presented for Public Hearing on _____.

Adopted this _____ day of _____, 20____.

Yeas: _____ Nays: _____

Signed: _____
 RLA / AU Superintendent

ANNUAL BUDGET PLAN
FISCAL YEAR: 2007 - 2008

The Annual Budget Plan shall identify expected expenditures for all items required by this part as listed below. The SACS Codes provide source information from the LEA(s) reporting.

	Reference/Label	Instructions	Totals
A	Funds received in accordance with Chapter 7.2 (commencing with Section 56836). (Special Education Program Funding)	SACS Resource Code 6500 (State), 3300-3499 (Federal)	\$23,417,327
B	Administrative costs of the plan.	SACS Goal Code 5001 Function 2100	\$1,732,668
C	Special Education services to pupils with severe disabilities (1) and low incidence disabilities (2).	SACS Goal Code 5710	\$55,108
		SACS Goal Code 5730	\$2,401,104
		SACS Goal Code 5750	\$10,203,252
D	Special education services to pupils with non-severe disabilities .	SACS Goal Code 5770	\$26,012,338
E	Supplemental aids and services to meet the individual needs of pupils placed in regular education classrooms and environments.	Any SACS Goal Code with SACS Function Code 1130	\$1,080,737
F	Regionalized operations and services, and direct instructional support by program specialists in accordance with Article 6 (commencing with Section 56836.23) of Chapter 7.2. (SELPA Program Specialists Funding)	SACS Goal Code 5050	\$ - 0 -
		SACS Goal Code 5060	\$766,194
G	The use of property taxes allocated to the special education local plan area pursuant to Section 2572.	Statement is included in Local Plan	

FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY

Received by the Superintendent of Public Instruction: Date: _____ By: _____

TOPIC: **CALIFORNIA SCHOOL BOARDS ASSOCIATION – 2008
DELEGATE ASSEMBLY ELECTION**

DESCRIPTION: California School Boards Association (CSBA), Region 15 (Orange County), is holding elections for the 2008 Delegate Assembly.

- The Board as a whole votes, submits one ballot and may vote for up to the number of vacancies in the region. Region 15 has eight vacancies.

- The ballot contains a provision for write-in candidates. The Board may cast no more than one vote for any one candidate. The Board has received the biographical information on the candidates as provided by CSBA.

The official ballot must be completed and returned no later than Monday, March 17, 2008. The 2008 CSBA Delegate Assembly Nominees are:

Karl David Bridgewaters Westminster SD
Tammy Bullard* Tustin USD
Shirley Carey* Huntington Beach City SD
Meg Cutuli* Los Alamitos USD
Judith Franco* Newport-Mesa USD
Matthew Harper Huntington Beach Union HSD
Susan Henry* Huntington Beach Union HSD
Donna McDougall* Cypress SD
Jerry Silverman Anaheim City SD
Esther Wallace* Magnolia SD
Sharon Wallin* Irvine USD

** Incumbent*

FISCAL IMPACT: This item has no fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education vote for up to eight candidates for the 2008 CSBA Region 15 Delegate Assembly.

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No Later Than **MONDAY, MARCH 17, 2008**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.
A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2008 DELEGATE ASSEMBLY BALLOT
 REGION 15
 (Orange County)

Number of vacancies: 8 (Vote for no more than 8 candidates)

Delegates will serve two-year terms beginning April 1, 2008 – March 31, 2010

**denotes incumbent*

- | | |
|---|--|
| <input type="checkbox"/> Dave Bridgewaters (Westminster SD) | <input type="checkbox"/> Susan Henry (Huntington Beach Union HSD)* |
| <input type="checkbox"/> Tammie Bullard (Tustin USD)* | <input type="checkbox"/> Donna McDougall (Cypress SD)* |
| <input type="checkbox"/> Shirley A. Carey (Huntington Beach City SD)* | <input type="checkbox"/> Jerry Silverman (Anaheim City SD) |
| <input type="checkbox"/> Meg Cutuli (Los Alamitos USD)* | <input type="checkbox"/> Esther H. Wallace (Magnolia SD)* |
| <input type="checkbox"/> Judith A. Franco (Newport-Mesa USD)* | <input type="checkbox"/> Sharon Wallin (Irvine USD)* |
| <input type="checkbox"/> Matthew Harper (Huntington Beach Union HSD) | |

Provision for Write-in Candidate Name

School District/COE

Provision for Write-in Candidate Name

School District/COE

Provision for Write-in Candidate Name

School District/COE

Signature of Superintendent or Board Clerk

TITLE

School District/COE Name

See reverse side for a current list of all Delegates in your Region.

TOPIC: SUPPLEMENTARY RETIREMENT PLAN

DESCRIPTION: In light of the proposed state budget for this year and at least the following year, the District needs to implement strategies for both increasing revenue and decreasing expenditures in every way possible. Because of this fiscal situation at the state level, the Supplementary Retirement Plan is being proposed. The District last entered into a similar plan of this type in the 2002-2003 school year and was able to save \$2.6 million the first year and \$12.8 million over five years mainly due to the large number of positions not replaced.

This plan provides an enhanced retirement benefit for those employees who elect to retire June 30, 2008. The basic benefit is estimated to be 6.0 to 6.5 percent of the employee's final salary schedule placement (depending on final plan design) divided by twelve, paid monthly for life. Actuarially equivalent benefits with distribution options other than life will also be provided, such as reduced joint and survivor monthly payment paid for the participant's lifetime and beneficiary's lifetime, life or 10 years option, and higher, fixed period payments, based on the present value of the unmodified benefit, paid monthly for a fixed number of years.

The implementation process will include individualized benefit illustrations distributed to each eligible employee, orientation meetings, and individual counseling workshops. A minimum number of participants will be required to ensure that the plan is financially acceptable. In 2002-03, there were 634 eligible employees with 179 actually retiring (110 of whom were teachers). Total retirees were approximately 28 percent of those eligible.

The Supplementary Retirement Plan will be implemented and administered by Public Agency Retirement Systems (PARS). This organization has implemented more than 800 retirement plans throughout the state since 1983, including plans in the Orange Unified School District in 1984 and 2003.

FISCAL IMPACT: Savings to the District ranges from \$750,000 in year one to an accumulated savings of \$10,717,180 by the end of the fifth year depending on the percentage of positions replaced.

RECOMMENDATION: Contingent upon the required number of employees participating in the plan to make it cost effective, it is recommended that the Board of Education approve the Supplementary Retirement Plan.

CONSENT ITEMS

ROUTINE ITEMS ACTED UPON IN ONE MOTION UNLESS PULLED FOR DISCUSSION AND SEPARATE ACTION.

TOPIC: PURCHASE ORDERS LIST

DESCRIPTION: Purchase orders have been processed in accordance with the rules and regulations of the Board of Education and applicable legal requirements of the State of California.

District procedures and computer system controls require that an approved purchase order, pay voucher, current liability, or credit memo exist on the District's computer system prior to the issuance of warrants. There may be a multiple number of warrants drawn against a given purchase order up to the maximum amount for that purchase order. The system restricts the processing of payment amounts in excess of the issued purchase order.

It should be noted that the purchase order system allows for a one-line description of the services or items to be procured. The issued purchase order forms a contract between the District and the vendor.

FISCAL IMPACT: \$891,266.69

RECOMMENDATION: It is recommended that the Board of Education approve the Purchase Orders List dated January 25 through February 10, 2008 in the amount of \$891,266.69.

TOPIC: WARRANTS LIST

DESCRIPTION: Warrants have been processed in accordance with the rules and regulations of the Board of Education and applicable legal requirements of the State of California and the Orange County Department of Education.

District procedures and computer system controls require that an approved purchase order, pay voucher, current liability, or credit memo exist on the District's computer system prior to the issuance of warrants. There may be a multiple number of warrants drawn against a given purchase order up to the maximum amount for that purchase order. The processing of the warrant is in compliance with the contractual agreement that has been formed by the issuance of the purchase order.

FISCAL IMPACT: \$5,454,685.79

RECOMMENDATION: It is recommended that the Board of Education approve the Warrants List dated January 25 through February 10, 2008 in the amount of \$5,454,685.79.

TOPIC:	GIFTS
DESCRIPTION:	<p>The following item and attached list of monies was donated to the Orange Unified School District for use as indicated.</p> <ul style="list-style-type: none">• Solo Hitter; Pitch Back (good condition) to the El Modena HS Baseball Team, donated by Lya Kingsland
FISCAL IMPACT:	No fiscal impact
RECOMMENDATION:	It is recommended the Board of Education accept the donation and that a letter of appreciation be forwarded to the benefactor.

TOPIC: **CONTRACT SERVICES REPORT – BUSINESS SERVICES**

DESCRIPTION: The following is a report of contract service items for Business Services.

**QUINTESSENTIAL
SCHOOL SYSTEMS
(QSS) TRAINING**

Staff training is required to efficiently make use of various new and existing features on the electronic QSS business system including the Purchase Order Change Order System and Online Requisitioning processing module for the Purchasing Department. QSS will provide on-site training during the 2007-08 Fiscal Year. Travel expenses and one day of training is included.

Conference Budget.....not-to-exceed.....\$2,000
01.00-0000-0-5220-0000-7530-421-401-000 (Kemp)

**ORANGE COUNTY
TEACHERS FEDERAL
CREDIT UNION
(OCTFCU)**

The agreement with OCTFCU, which provides for the ATM machine services at the District Office location, is scheduled to expire on May 4, 2008. Addendum 1 will extend the agreement term for a period of five years. Projected annual income from agreement is approximately \$2,000.

Fiscal Impact Income of approximately \$2,000

**ORANGE COUNTY
TRANSPORTATION
AUTHORITY (OCTA)**

In order to obtain discount pricing for multiple bus passes, the District will enter into a bus pass distributor agreement with OCTA for the benefit of OUSD students. This is a no cost to the District agreement which will be utilized by Richland Continuation High School, ROP, and other sites.

No Fiscal Impact (Kemp)

**DAVID A. BOYLE
ENGINEERING**

Boyle Engineering has the expertise and experience necessary to provide field surveys and develop grading and drainage plans for the installation of a new parking lot at Nohl Canyon ES. The new parking lot is an extension of the existing lot and will allow more room for parent drop off by moving the existing parking stalls onto the added asphalt. All expenses will be reimbursed by the City of Anaheim.

Special Reserve/Capital Projects.....not to exceed.....\$10,000
40.00-0000-0-6280-0000-8500-254-416-000 (Christensen)

OUSD/Archibald/Christensen/Filbeck/Harlin/Kemp
Board Agenda
February 21, 2008

**JOYCE INSPECTIONS
& TESTING, INC.**

The Department of the State Architect (DSA) requires a certified inspector of record to inspect all school construction projects. On December 14, 2006, the Board approved Joyce Inspections & Testing, Inc., to provide these services for the Esplanade and Jordan Elementary School's Modernization Projects. There is a need to increase the original dollar amount (\$286,000) to complete these projects.

Special Reserves/Capital Projects.....not-to-exceed.....\$70,000

40.00-0803-0-6280-9520-8500-243-416-000

40.00-0805-0-6280-9520-8500-248-416-000

(including reimbursables)

(Filbeck)

**G.A. NICOLL AND
ASSOCIATES, INC.**

Nicoll and Associates has the expertise and experience necessary to take soil samples, conduct lab analyses and develop the pavement design section for the installation of a new parking lot at Nohl Canyon ES. The new parking lot is an extension of the existing lot and will allow more room for parent drop off by moving the existing parking stalls onto the added asphalt. All expenses will be reimbursed by the City of Anaheim.

Special Reserve/Capital Projects.....\$5,000

40.00-0000-0-6280-0000-8500-254-416-000 (Christensen)

MARK J. PAONE, AIA

The District requires the services of a qualified architectural firm for upgrades of the fire alarm system at Panorama Elementary. Paone Architects will prepare project specifications and all required drawings. They will also obtain the Department of the State Architect (DSA) approval for the project and provide project oversight.

Deferred Maintenance.....not-to-exceed.....\$44,000

14.00-6205-0-5640-0000-8110-257-410-000

(Harlin)

**SMITH-EMERY
LABORATORIES**

The District requires material testing services for Modernization Projects. On July 19, 2007, the Board approved Smith-Emery Laboratories to provide these services for the Esplanade and Jordan Elementary Schools Modernization Projects. The fees are based on an hourly basis and include laboratory testing, as needed. There is a need to increase the original dollar amount (\$16,000) to complete these projects.

Special Reserves/Capital Projects.....not-to-exceed.....\$10,000

40.00-0803-0-6280-9520-8500-243-416-000

40.00-0805-0-6280-9520-8500-248-416-000

(including reimbursables)

(Filbeck)

**SMITH-EMERY
LABORATORIES**

The District requires soil testing services for asphalt design specifications of the Sycamore School modernization project. Smith-Emery has the experience and availability to provide these services to the District. The fees are based on an hourly basis and include laboratory testing, as needed.

Special Reserves/Capital Projects.....not-to-exceed.....\$7,500

40.00-0808-0-6280-9520-8500-263-416-000

(including reimbursables)

(Christensen)

**TADROS AND
YOUSSEF
CONSTRUCTION, INC.,
DBA T & Y
CONSTRUCTION, INC.**

The District awarded Bid No. FC6007 – Modernization – Esplanade Elementary School to T & Y Construction, Inc., on December 14, 2006. Change Order Nos. 8 and 9 increases the value of the contract and does not add any additional time to the contract. The cost and scope were reviewed and found to be reasonable by the architect, construction manager and staff. This Change Order falls within the allowable maximum of 10% per the Public Contract Code 20118.4(a)(2).

Special Reserve/Capital Projects.....\$22,072

40.00-0803-0-6279-9520-8500-243-416-000

(Filbeck)

**TADROS AND
YOUSSEF
CONSTRUCTION, INC.,
DBA T & Y
CONSTRUCTION, INC.**

The District awarded Bid No. FC6013 – Modernization – Portola Middle School to T & Y Construction, Inc., on December 14, 2006. Change Order Nos. 7 and 8 increases the value of the contract and does not add any additional time to the contract. The cost and scope were reviewed and found to be reasonable by the architect, construction manager and staff. This Change Order falls within the allowable maximum of 10% per the Public Contract Code 20118.4(a)(2).

Special Reserve/Capital Projects.....\$305

40.00-0806-0-6279-9520-8500-383-416-000

(Filbeck)

FISCAL IMPACT: \$168,877

RECOMMENDATION: It is recommended that the Board of Education approve the Contract Services Report – Business Services as presented.

TOPIC: **ACCEPTANCE OF COMPLETED CONTRACT(S) AND FILING OF NOTICE(S) OF COMPLETION**

DESCRIPTION: The contract(s) listed below have been completed and require acceptance by the Board of Education prior to filing of appropriate notice(s) of completion:

BID NO. 566 – Unit Price Contract - Replace West Parking Lot at the District Office

Project(s):	District Office
Board Approval:	August 23, 2007
Original Purchase Order:	803698
Completion Date:	January 24, 2008
Contractor:	Universal Asphalt Company
Original Project Amount:	\$79,780.00
Change Order(s) Amount:	\$ -0-
Total Project Amount:	\$79,780.00
Fund(s):	General Fund (01)

BID NO. 566 – Unit Price Contract – Overlay Four Tennis Courts at Villa park High School

Project(s):	Villa Park High School
Board Approval:	August 23, 2007
Original Purchase Order:	803565
Completion Date:	January 29, 2008
Contractor:	Universal Asphalt Company
Original Project Amount:	\$43,880.00
Change Order(s) Amount:	\$ -0-
Total Project Amount:	\$43,880.00
Fund(s):	Deferred Maintenance (14)

BID NO. 590 – Replacement of Fire Alarm System at Villa Park Elementary School

Project(s):	Villa Park Elementary
Board Approval:	August 23, 2007
Original Purchase Order:	802040
Completion Date:	January 24, 2008
Contractor:	Time & Alarm Systems
Original Project Amount:	\$198,767.00
Change Order(s) Amount:	\$ -0-
Total Project Amount:	\$198,767.00
Fund(s):	Deferred Maintenance (14)

BID #FC8016 - California Elementary School

Project(s): Modernization - Window Replacement
Original Board Approval: July 19, 2007
Original Purchase Order: #802172
Completion Date: January 9, 2008
Contractor: Construct 1 One, Corp.
Original Project Amount: \$431,000
Change Order(s) Amount: -0-
Total Project Amount: \$431,000
Fund(s): (40) Special Reserves

BID #FC6008 - Jordan Elementary School

Project(s): Modernization – Demolition and Abatement
Original Board Approval: December 14, 2006
Original Purchase Order: #704222/914222/924222
Completion Date: 9/8/2007
Contractor: Miller Environmental, Inc.
Original Project Amount: \$272,000
Change Order(s) Amount: \$ 15,213
Total Project Amount: \$287,213
Fund(s): (40) Special Reserves

BID #FC6009 - Jordan Elementary School

Project(s): Modernization – Wood Casework
Original Board Approval: December 14, 2006
Original Purchase Order: #704225
Completion Date: June 17, 2007 Phase 1
Contractor: K & Z Cabinet Co., Inc.
Original Project Amount: \$207,010
Change Order(s) Amount: \$ -0-
Total Project Amount: \$207,010

The Public Contract Code allows school districts to issue contract change orders for up to ten percent (10%) of the original contract value. The District typically funds change orders with monies from the original source. If there were no additional monies available, then the District would fund the change through the balance reserve account. In accordance with Public Contract Code Section 7107, the final payment of the ten percent (10%) retention of the value of the work done under these agreements shall be made thirty-five (35) days after recording by the District of the Notice(s) of Completion at the County of Orange Recorder's Office.

FISCAL IMPACT: No additional fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education accept the above contract(s) as complete, authorize staff to file appropriate notice(s) of completion and release the retention payment(s) to the contractor(s).

OUSD/Archibald/Christensen/Kemp
Board Agenda
February 21, 2008

TOPIC: REIMBURSEMENT AGREEMENT BETWEEN THE CITY OF ANAHEIM AND THE ORANGE UNIFIED SCHOOL DISTRICT TO CONSTRUCT EXPANDED PARKING FACILITIES AT NOHL CANYON ELEMENTARY SCHOOL

DESCRIPTION: The City of Anaheim (City) proposes to construct the Nohl Canyon Water Storage Tank in place of the existing Olive Hills Reservoir. The construction site is located to the southeast of Nohl Canyon Elementary School (School) and the only access to the construction site is on Nohl Canyon Road, which will impact school traffic flow.

In an effort to minimize any impact to the pedestrian and vehicle ingress and egress and in coordination with the principal, construction traffic will be halted during student drop-off and pick up times. In addition to eliminating construction traffic during those times, the City has offered to expand the School's parking lot to allow for more pickup and drop-off space on the school grounds.

This agreement will allow the City to reimburse the District for all expenses related to design and construction of the expanded parking lot at the School. Construction of the expanded lot will be scheduled during the 2008 summer break.

FISCAL IMPACT: The estimated cost is \$150,000. All actual costs will be reimbursed by the City of Anaheim.

RECOMMENDATION: It is recommended that the Board of Education authorize the Superintendent or his designee to negotiate and enter into the Reimbursement Agreement with the City of Anaheim for the expansion of the parking lot at Nohl Canyon Elementary School.

TOPIC: **DECLARATION OF SURPLUS ITEMS AND AUTHORIZATION TO ENTER INTO CONTRACTS AND DISPOSE OF SURPLUS ITEMS**

DESCRIPTION: District sites and programs have accumulated various pieces of equipment, vehicles, materials, and other District items that are obsolete, beyond economical repair, or are no longer required within the current curriculum or for other school purposes. Education Code Section 17545 *et seq* and Board Policy 3270(a) provide for the sale of District items. A list of items to be declared surplus is attached and the items will be dispositioned by public or private sale. All items are subject to reallocation within the District prior to sale.

The District is planning to dispose of surplus items using the most effective public and private sale methods including utilizing the professional services of General Auction Company and other firms as needed. Public sale of District surplus items will be conducted at the General Auction Company located at 7015 Knott Avenue, Buena Park at regularly scheduled auctions through June 30, 2008. Private sale of surplus Toshiba copiers may be conducted through the District's Purchasing Department, if it is determined to be the most cost-effective sale method for the 3 units that are valued at less than \$1,000.

The District received quotes based upon fees and a percentage of gross sales as follows:

- General Auction Company 25%
- The Liquidation Company 35% of gross sales
- Bendis Companies, Inc. No quote

Based upon the quotations and service, staff recommends contracting with the General Auction Company for compensation of 25% of gross sales proceeds and related vehicle transfer fee expenses for most categories of items.

The District routinely collects large numbers of obsolete and damaged electronic equipment such as computer monitors, CPUs, keyboards, and the like. These particular items take up space and are becoming increasingly difficult to dispose of due to marketplace changes and environmental law requirements. The District plans to dispose of these types of obsolete

electronic components and other miscellaneous items on a regular basis throughout the year, in order to avoid accumulation and potential costs in the near future to dispose of these items. Damaged units are discarded. Saleable units will be sold and other units may be donated to local charitable organizations such as Goodwill Industries and various textbooks donated to the Friendly Center to be used for charitable and educational purposes including for education of OUSD students.

FISCAL IMPACT: Income less commission expenses of 25% of gross sales.

RECOMMENDATION: It is recommended that the Board of Education declare the items listed and described as surplus and approve the public and private disposition of the surplus items in accordance with Education Code Section 17545 and Board Policy 3270. It is also recommended that the Board of Education authorize the District to enter into appropriate contracts with General Auction Company, and other firms and organizations as needed for the sale or disposition of District surplus items.

SURPLUS ITEMS LIST

NO.	MAKE & MODEL	YEAR	MILEAGE	TAG #	NOTE
240	Ford F350 Truck	1994	135965	E043520	Engine Oil Leaks
276	Chevy G30 Van	1987	151870	E098389	Vehicle Replaced
411	Ford F150 Truck	1990	144252	E031121	Vehicle Replaced
417	Ford F250 Truck	1987	108221	E483074	Engine/gross polluter
465	Ford Astro Van	1992	168613	E031128	Vehicle Replaced
518	GMC 6000 Box Truck	1992	208330	E334735	Engine Damage
826	Ford F150 Truck	1993	150978	E019130	Vehicle Replaced
1000	Ford Ranger Truck	1987	134164	E483077	Engine/gross polluter

EQUIPMENT & MISCELLANEOUS ITEMS

QUANTITY ITEM DESCRIPTION

1 ea. Pallet/ material handling truck, Type 2512, Ser. No. K4359

Various lots of computer and electronic related items

Various lots of kitchen items

Various lots of obsolete textbooks (to the Friendly Center)

Various lots of power tools and parts

Various lots of miscellaneous items

3 Toshiba copy machines

TOPIC: PERSONNEL REPORT

DESCRIPTION: All actions listed in the Personnel Report, representing a cost to the District, have been reviewed by the Business Department and have been assigned a budget number. Appropriate funds exist in all budget areas presented in this Personnel Report. Some items on the report represent the maximum amount that could be encumbered for that item, the actual expenditure may be less, and in no instance will the expenditure be more than the requested amount without an additional request being generated.

This report may require actions for extra pay projects, separation from service, short-term employment, leaves of absence, change of status, and new hires. All requests are generated by individuals, school sites, or various District departments.

All of the above requests have been processed in accordance with the rules and regulations of the Board of Education and the applicable legal requirements of the State of California and the Orange County Department of Education.

FISCAL IMPACT: Certificated: \$ 83,577

Classified: \$ 22,341

RECOMMENDATION: It is recommended that the Board of Education approve the Personnel Report as presented.

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule /Step/ Column	Rate	Eff. From	Date To	Comments
	EMPLOYMENT							
1	Minjarez, Mia	Teacher	ROP/MBrown		32.47	1/28/08	6/12/08	Hourly
	CHANGE OF STATUS							
1	Kammerlohr, Mark	Principal	Richland/MBrown			7/1/08	6/30/09	Principal to Counselor (Voluntary Request)
	LEAVE OF ABSENCE							
1	Chirrick, Christine	Teacher	West Orange/Lansman			2/5/08	3/12/08	Unpaid/FMLA/Child Care/w Benefits
2	Fletchall, Denise	Teacher	Jordan/BAnderson			2/11/08	3/26/08	Unpaid/FMLA/Child Care/w Benefits
3	Longobardy, Antonia	Teacher	Portola/Thompson			2/19/08	5/16/08	Unpaid/FMLA/Child Care/w Benefits
4	McGuire, Carol Anne	Teacher	SpEd/Rohlander			7/16/08	6/15/09	Unpaid/LOA/Personal/No Benefits
5	Parke, Laurel	Teacher	Imperial/Salata			1/28/08	2/14/08	Unpaid/FMLA/Child Care/w Benefits
6	Parke, Laurel	Teacher	Imperial/Salata				2/19/08	Return from Unpaid/FMLA/Child Care/w Benefits
7	Shaw, Catherine	Teacher	SpEd/Rohlander			2/13/08	5/13/11	Unpaid/STRS/Medical/w Benefits
8	Song, Betsy	Teacher	Chapman Hills/Merkow			2/5/08	6/12/08	Unpaid/LOA/Child Care/No Benefits
	SEPARATIONS							
1	Tanaka, Cindy	Teacher	Lampson/Cohen				2/6/08	Deceased
2	Taylor, Jennifer	Teacher	Human Res/Kissee				6/12/08	Resignation
3	Young, Tina	Teacher	Cyn Hills/Gee				2/13/08	Released

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
	EXTRA PAY									
1	Ausmus, Leslie	Counselor	Canyon HS/Bowden	misc hrly rate	37.45	10/20/07	6/12/08	Proctoring PSAT Tests	2.7	101.12
2	Ballestero-Upton, Ma	Teacher	Taft/Truex	misc hrly rate	37.45	1/31/08	1/31/08	Parent Math Night	3	112.35
3	Beaumont, Carol	Teacher	La Veta/Truex	misc hrly rate	37.45	1/7/08	6/12/08	Intervention	18	674.10
4	Bishop, Harold	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/1/07	6/30/08	Native American Tutor	54	2,022.30
5	Bishop, Lindsay	Teacher	Lampson/Truex	misc hrly rate	37.45	1/28/08	6/30/08	After School Tutor	20	749.00
6	Bond, Jennifer	Teacher	IS/Davis	misc hrly rate	37.45	1/29/08	1/29/08	Blackboard Training	2	74.90
7	Bordner, Cary	Teacher	La Veta/Truex	misc hrly rate	37.45	1/7/08	6/12/08	Intervention	18	674.10
8	Botts, Colleen	Teacher	Canyon Rim/Stoterau	payment	117.00	2/14/08	2/14/08	Step Up to Writing Prep	1	117.00
9	Bower, Nancy	Teacher	La Veta/Truex	misc hrly rate	37.45	1/7/08	6/12/08	Intervention	18	674.10
10	Boyd, Kathleen	Counselor	Canyon HS/Bowden	misc hrly rate	37.45	10/20/07	6/12/08	Proctoring PSAT Tests	2.7	101.12
11	Broaten, Vanessa	Teacher	Canyon HS/Rohlander	misc hrly rate	37.45	1/7/08	6/30/08	Home Teaching	25	936.25
12	Buhr, Rhiannon	Teacher	La Veta/Truex	misc hrly rate	37.45	1/7/08	6/12/08	Intervention	33	1,235.85
13	Bui, Danny	Teacher	Portola/DThompson	misc hrly rate	37.45	1/25/08	6/12/08	Parent Vietnamese Translation	30	1,123.50
14	Chan, Daisy	Teacher	California/Truex	misc hrly rate	37.45	1/22/08	3/18/08	EL Tutor	9	337.05
15	Chan, Daisy	Teacher	California/Truex	misc hrly rate	37.45	1/24/08	3/20/08	Math Tutor	9	337.05
16	Child, Lisa	Teacher	La Veta/Truex	misc hrly rate	37.45	1/7/08	6/12/08	Intervention	18	674.10
17	Clark, Sandy	Teacher	IS/Davis	misc hrly rate	37.45	1/29/08	1/29/08	Blackboard Training	2	74.90
18	Damon, Susan	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/20/07	6/12/08	Proctoring PSAT Tests	2.3	86.14
19	Denenny, Judy	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/1/07	6/30/08	Native American Tutor	54	2,022.30
20	Derham, Matt	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/20/07	6/12/08	Proctoring PSAT Tests	2.3	86.14
21	Devine, Kelly	Teacher	Taft/Truex	misc hrly rate	37.45	1/31/08	1/31/08	Parent Math Night	3	112.35
22	Dubbs, Carol	Teacher	California/Truex	misc hrly rate	37.45	1/22/08	3/20/08	EL Tutor	3	112.35
23	Dubel Margaret	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/20/07	6/12/08	Proctoring PSAT Tests	2.3	86.14
24	Dykes, Jody	Teacher	Portola/Reider	misc hrly rate	37.45	1/25/08	6/12/08	HS Exit Tutor	36	1,348.20
25	Eagan, Jeanine	Teacher	La Veta/Truex	misc hrly rate	37.45	1/7/08	6/12/08	Intervention	18	674.10
26	Earley, Matthew	Teacher	Orange HS/Reider	hrly rate	69.22	1/28/08	6/12/08	Extra Period	92	6,368.24
27	Ehli, Mary	Teacher	Serrano/Rubin	stipend	398.00	2/25/08	2/29/08	Outdoor Science School	1	398.00
28	Ellis, Jill	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/20/07	6/12/08	Proctoring PSAT Tests	2.3	86.14
29	Felipe, Ken	Teacher	Portola/Reider	misc hrly rate	37.45	1/26/08	6/12/08	Credit Recovery Program	52	1,947.40
30	Finney, Megan	Teacher	La Veta/Truex	misc hrly rate	37.45	1/7/08	6/12/08	Intervention	18	674.10
31	Fish, Teri	Teacher	Taft/Truex	misc hrly rate	37.45	1/31/08	1/31/08	Parent Math Night	3	112.35

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
32	Greenwald, Rochelle	Teacher	Lampson/Truex	misc hrly rate	37.45	1/28/08	6/30/08	After School Tutor	20	749.00
33	Henkle, Judy	Teacher	Silverado/Morga	misc hrly rate	37.45	2/7/08	3/28/08	Preschool Assessments	10	374.50
34	Herron, Terri	Teacher	Lampson/Truex	misc hrly rate	37.45	1/28/08	6/30/08	After School Tutor	20	749.00
35	Inman, Arleen	Teacher	Serrano/Rohlander	misc hrly rate	37.45	1/7/08	6/30/08	Home Teaching	75	2,808.75
36	Jellerson, Jennifer	Teacher	Orange HS/Reider	hrly rate	68.45	1/28/08	6/12/08	Extra Period	92	6,297.03
37	Jimenez, Evelyn	Teacher	Orange HS/Reider	misc hrly rate	37.45	1/22/08	6/12/08	Credit Recovery Program	76	2,846.20
38	Johnston, Michelle	Teacher	Health Serv/Rohlander	daily rate	366.72	7/1/07	6/30/08	Extra Duties	33	12,101.60
39	Keller, Mer	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/20/07	6/12/08	Proctoring PSAT Tests	2.3	86.14
40	Kesoglou, Janet	Teacher	Lampson/Truex	misc hrly rate	37.45	1/28/08	6/30/08	After School Tutor	20	749.00
41	Kim, Jessica	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/20/07	6/12/08	Proctoring PSAT Tests	2.3	86.14
42	Lane, Dawn	Teacher	Taft/Truex	misc hrly rate	37.45	1/31/08	1/31/08	Parent Math Night	3	112.35
43	Layton, Jane	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/1/07	6/30/08	Native American Tutor	54	2,022.30
44	Lear, Charlene	Teacher	California/Truex	misc hrly rate	37.45	2/26/08	3/18/08	EL Tutor	4	149.80
45	Lear, Charlene	Teacher	California/Truex	misc hrly rate	37.45	2/21/08	3/20/08	Math Tutor	5	187.25
46	Ljunggren, Nancy	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/20/07	6/12/08	Proctoring PSAT Tests	2.3	86.14
47	Lyles, Zsuzsanna	Teacher	Handy/Truex	payment	117.00	1/23/08	1/23/08	Off-Track Inservice	1	117.00
48	Mai, Jennifer	Teacher	Taft/Truex	misc hrly rate	37.45	1/31/08	1/31/08	Parent Math Night	3	112.35
49	Malone, Marci	Teacher	Lampson/Truex	misc hrly rate	37.45	1/28/08	2/1/08	Parent Conferences	15	561.75
50	Maple, Tracy	Teacher	California/Truex	misc hrly rate	37.45	2/21/08	3/20/08	Math Tutor	5	187.25
51	Marzolo, Patricia	Teacher	Special Prog/Truex	misc hrly rate	37.45	10/1/07	6/30/08	Native American Tutor	54	2,022.30
52	McCuiston, Dennis	Teacher	Orange HS/Johnson	hrly rate	73.34	1/28/08	6/12/08	Extra Period	92	6,747.28
53	Meyer, Tara	Teacher	La Veta/Truex	misc hrly rate	37.45	1/7/08	6/12/08	Intervention	18	674.10
54	Miller, Amber	Teacher	La Veta/Truex	misc hrly rate	37.45	1/7/08	6/12/08	Intervention	18	674.10
55	Miller, Erin	Teacher	Canyon HS/Bowden	misc hrly rate	37.45	10/20/07	6/12/08	Proctoring PSAT Tests	2.3	86.14
56	Morris-Williamson, De	Teacher	Special Prog/Truex	misc hrly rate	37.45	9/11/07	6/30/08	Native American Tutor	54	2,022.30
57	Nghiem, Hieu	Teacher	Special Prog/Truex	misc hrly rate	37.45	1/7/08	1/14/08	Vietnamese Translations	4.5	168.53
58	Nghiem, Quynh	Teacher	Lampson/Truex	misc hrly rate	37.45	1/28/08	6/30/08	After School Tutor	20	749.00
59	Nguyen, Kimoanh	Teacher	Portola/Reider	misc hrly rate	37.45	1/26/08	6/12/08	Credit Recovery Program	52	1,947.40
60	Pham, Ada	Teacher	California/Truex	misc hrly rate	37.45	1/24/08	3/20/08	EL Tutor	9	337.05
61	Pham, Ada	Teacher	California/Truex	misc hrly rate	37.45	1/22/08	3/18/08	Reading Tutor	9	337.05
62	Powers, Andrea	Teacher	Taft/Truex	misc hrly rate	37.45	1/31/08	1/31/08	Parent Math Night	3	112.35
63	Quiros, Pamela	Media Sp	Villa Park HS/Davis	misc hrly rate	37.45	1/30/08	6/30/08	Textbook Inventory	50	1,872.50
64	Rawalt, Deryk	Teacher	Lampson/Truex	misc hrly rate	37.45	1/28/08	6/30/08	After School Tutor	20	749.00
65	Rees, Patricia	Teacher	California/Truex	misc hrly rate	37.45	1/31/08	2/4/08	Reading Tutor	3	112.35

Staff Responsibility:
Ed Kissee, Assistant Superintendent-Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
66	Rockwell, Pamela	Teacher	Curriculum/Stoterau	payment	300.00	3/6/08	3/6/08	Beckman Science Presenter	1	300.00
67	Roth, Sarah	Teacher	Lampson/Truex	misc hrly rate	37.45	1/28/08	6/30/08	After School Tutor	20	749.00
68	Roth, Susan	Teacher	Taft/Truex	misc hrly rate	37.45	1/31/08	1/31/08	Parent Math Night	3	112.35
69	Roth, Todd	Teacher	Lampson/Truex	misc hrly rate	37.45	1/14/08	6/30/08	EL Tutor	35	1,310.75
70	Savage, Diana	Teacher	Crescent Inter/Sthomp	payment	398.00	11/5/07	11/9/07	Outdoor Science School	1	398.00
71	Savela, Eva	Teacher	Lampson/Truex	misc hrly rate	37.45	1/28/08	6/30/08	After School Tutor	20	749.00
72	Schaal, Joyce	Teacher	Taft/Truex	misc hrly rate	37.45	1/31/08	1/31/08	Parent Math Night	3	112.35
73	Scollick, Susan	Teacher	Taft/Truex	misc hrly rate	37.45	1/31/08	1/31/08	Parent Math Night	3	112.35
74	Simon, Linda	Teacher	California/Truex	misc hrly rate	37.45	1/22/08	3/20/08	Math Tutor	3	112.35
75	Sloma, Jennifer	Teacher	Handy/Truex	misc hrly rate	37.45	2/6/08	6/6/08	EL Tutor	48	1,797.60
76	Strand, Dorothy	Nurse	Health Serv/Rohlander	daily rate	366.72	12/21/07	1/10/08	School Nurse Duties	3	1,100.15
77	Thompson, Jodi	Teacher	Lampson/Truex	misc hrly rate	37.45	1/28/08	6/30/08	After School Tutor	20	749.00
78	Ung, Linda	Teacher	California/Truex	misc hrly rate	37.45	1/24/08	3/20/08	Math Tutor	9	337.05
79	Verdone, Pamela	Teacher	Curriculum/Stoterau	payment	300.00	3/6/08	3/6/08	Beckman Science Presenter	1	300.00
80	Vohs, Ashlie	Teacher	La Veta/Truex	misc hrly rate	37.45	1/7/08	6/12/08	Intervention	18	674.10
81	Walsh, Connie	Teacher	La Veta/Truex	misc hrly rate	37.45	1/7/08	6/12/08	Intervention	18	674.10
82	Waters, Anna	Teacher	Lampson/Truex	misc hrly rate	37.45	1/28/08	6/30/08	After School Tutor	20	749.00
83	Wooden, Juli	Teacher	Taft/Truex	misc hrly rate	37.45	1/31/08	1/31/08	Parent Math Night	3	112.35

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	Position	Administrative Unit	Range/Step	Rate	Eff. From	Eff. To	Comments
EMPLOYMENT							
Hourly							
Javadi, Sasha	Technology Assistant/ Canyon HS	Canyon HS/ Bowden	28/2 (53)	\$ 15.31	1/31/2008		New position
Monthly							
Sauceda, Tania	Senior Staff Clerk/ Canyon HS	Canyon HS/ Bowden	32/3 (50)	\$ 2,947.00	2/11/2008		Replacement for K. Peters
SHORT TERM EMPLOYMENT							
Cruzan, Cressa	Instructional Assistant/ Silverado ES	Silverado ES/ Evans	Per Hour	\$ 13.90	12/17/2007	3/28/2008	Not to Exceed \$556.00
Lai, Kevin	AVID Tutor/ Canyon HS	Canyon HS/ Bowden	Per Hour	\$ 11.00	1/21/2008	6/12/2008	Not to Exceed \$2,000.00
Polcari, Jeffrey	Fire Science Aide/ Regional Occupational Program	Regional Occupational Program/ Snyder	Per Hour	\$ 11.00	1/28/2008	6/13/2008	Not to Exceed \$1,650.00
Twachtmann, Lisa	Varsity Cheer Coach/ Canyon HS	Canyon HS/ Bowden	Per Month	\$ 200.00	1/7/2008	6/13/2008	Not to Exceed \$1,000.00

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	From	To	Eff. From	Date To	Comments
EMPLOYMENT CHANGE					
Hourly					
Albright, Beth	Instructional Assistant, Sp. Ed Parkside 26/5 (53) 9.5 mos/3.5 hrs	Instructional Assistant, Sp. Ed Canyon Hills TMR 28/6 (51) 9.5 mos/6.5 hrs	2/11/2008		Promotion, replacing S. Dering
Hicks, Laura	Instructional Assistant, Sp. Ed Parkside 26/2 (53) 9.5 mos/3.5 hrs	Behavior Support Assistant Special Education 35/1 (51) 9.5 mos/6.5 hrs	2/25/2008		Promotion, new position
Paez, Damian	Instructional Assistant, Sp. Ed Portola MS 28/6 (51) 9.5 mos/7 hrs	LOA	3/10/2008		Unpaid Leave of Absence
Torres, Rebecca	LOA	Bus Driver Transportation 34/4 (51) 9.5 mos/6 hrs	1/22/2008		Return from leave of absence
Vanderhoff, Michelle	Technology Assistant Chapman Hills ES 28/1 (53) 9.5 mos/3 hrs	Attendance/Health Clerk Fletcher ES 31/1 (50) 10 mos/5 hrs	2/11/2008		Promotion, replacing M. Tiberghien
Monthly					
Kammeier, Mark	Warehouse Assistant Warehouse 35/6 (58) + 10% 12 mos/8 hrs	LOA	1/28/2008		Unpaid Leave of Absence
Knox, Marjorie	LOA	Career Guidance Technician Richland HS 31/2 (50) 10 mos/6.5 hrs	1/28/2008		Return from leave of absence

Staff Responsibility: Ed Kissee
Assistant Superintendent - Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	From	To	Eff. From	Date To	Comments
Monthly - continued					
Le Compte, Jane	Administrative Secretary	Administrative Secretary	2/19/2008		Voluntary transfer, replacing V. Ade
	Transportation	Facilities & Planning			
	39/6 (58) + 5%	39/6 (58) + 5%			
	12 mos/8 hrs	12 mos/8 hrs			
Montelongo Cardona, Arturo	Custodian	Head Custodian	1/28/2008		Promotion, replacing M. McCormick
	Canyon Rim ES	Canyon Rim ES			
	31/6 (50)	33/6 (50)			
	12 mos/8 hrs	12 mos/8 hrs			

Staff Responsibility: Ed Kisse
Assistant Superintendent - Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	Position	Administrative Unit	Schedule/ Step/Column	Rate	Eff. From	Date To	Comments
SEPARATIONS							
Andersen, Daniel	Information Systems Specialist	Special Programs			2/29/2008		Resignation
Aure, Phillip	Child Care Aide	Child Care			2/8/2008		Resignation
Cadenas, Elva	Child Care Assistant Leader	Child Care			1/31/2008		Resignation
Choate, Steven	Technology Assistant	Cambridge ES			2/1/2008		Resignation
Covarrubias, Brenda	CDC Aide	Child Development Center			12/19/2007		Dismissal
Fisher, Todd	Instructional Assistant	Special Education			2/8/2008		Resignation
Lopez, Noemy	Child Care Aide	Child Care			1/31/2008		Resignation
Mitchell, Leslie	CDC Teacher	Child Development Center			1/16/2008		Dismissal
Perez, Aliset	Library Media Technician II	Jordan ES			1/18/2008		Resignation
Sly, Ryan	CDC Aide	School Readiness			2/6/2008		Resignation
Warner, Debra	Instructional Assistant	Special Education			2/4/2008		Resignation
Whitley, JoAnn	Reprographic Equipment Operator	Purchasing			3/31/2008		Retirement

Staff Responsibility: Ed Kissee
Assistant Superintendent - Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	Position	Administrative Unit	Schedule/ Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
EXTRA PAY PROJECT-COACHING STIPENDS									
Moulas, Robert	Walk-On Coach	Canyon HS/Bowden	Stipend	1,500.00	2/11/08	5/31/08	Boys' Track/Field	1	1,500.00
Bracken, Kristine	Walk-On Coach	Canyon HS/Bowden	Stipend	50.00	2/11/08	5/31/08	Boys & Girls' Trainer/BP	1	50.00
Seppanen, Michael	Walk-On Coach	Canyon HS/Bowden	Stipend	1,000.00	2/11/08	5/31/08	FS Boys' Baseball/BP	1	1,000.00
Serafin, Steven	Walk-On Coach	El Modena HS/Briquele	Stipend	3,000.00	11/7/08	2/29/08	V. Girls' Basketball/BP	1	3,000.00
Alatorre, Fidel	Walk-On Coach	Villa Park HS/Howard	Stipend	2,325.00	11/1/07	2/29/08	VA Girls Soccer/BP	1	2,325.00

TOPIC:	STUDENT TEACHER ASSIGNMENTS/AGREEMENTS
DESCRIPTION:	<p>It has long been the policy of the Orange Unified School District to cooperate with neighboring colleges/universities in assisting with teacher-training programs to provide educational fieldwork experiences in our schools for student teachers.</p> <p>These experiences are under the direct supervision and instruction of certificated employees of the District for a period not to exceed one semester. The college/university is responsible to direct, supervise and evaluate the performance of the student teacher cooperatively with District employees.</p>
FISCAL IMPACT:	This item has no fiscal impact.
RECOMMENDATION:	It is recommended that the Board of Education approve the attached student teaching assignment lists.

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

School	Student Teacher	Assignment	Begin Date	End Date	Master Teacher	University	Units
STUDENT TEACHER PLACEMENTS							
Canyon High	Bogart, Eric	Science	2/4/08	6/11/08	Loree Rivera	Azusa	10
Canyon High	Knowles, Jamie	English	2/4/08	6/11/08	Nicole Garcia	Biola	10
Canyon High	Knowles, Jamie	English	2/4/08	6/11/08	Margaret Dubel	Biola	10
McPherson	Bronkey, Michael	4th Grade	1/28/08	5/9/08	Bonnie Morse	Chapman	5
El Modena High	Palmer, Jennifer	S. Science	2/4/08	5/9/08	Brandon Miles	Chapman	10
Canyon High	Kong, Steve	P. E.	2/4/08	5/9/08	Pat Bendzick	Chapman	10
Yorba MS	Praggastis, Chad	English	2/4/08	5/9/08	Sheryl Nunez	Chapman	10
Canyon Rim	Park, Esther	2nd Grade	1/28/08	5/2/08	Cathi Budd	CSUF	5
Canyon Rim	McGirr, Kristin	Kdg.	1/28/08	5/2/08	Jean Baker	CSUF	5
Canyon Rim	Alvarez, Nicholas	1st Grade	1/28/08	5/2/08	Barbara Haitbrink	CSUF	5
Canyon Rim	French, Shawn	2nd Grade	1/28/08	5/2/08	Heather Coulter	CSUF	5
Canyon Rim	Dawson, Peter	Special Ed.	1/28/07	6/14/07	Kathy Erickson	CSUF	5
Olive	Coflesh, Annie	Kdg.	3/10/08	5/9/08	Ellen Schwartz	CSUF	10
Canyon High	DeShelter, Beverly	Biology	2/4/08	12/19/08	Brianna Godsey	CSUF	10
Canyon High	DeShelter, Beverly	Biology	2/4/08	12/19/08	Charles Bushman	CSUF	10
El Modena High	Banda, Elaina	English	2/4/08	12/19/08	Rebecca Martinez	CSUF	10
El Modena High	Banda, Elaina	English	2/4/08	12/19/08	Mike Finn	CSUF	10
El Modena High	Flores, Patti	Business	2/4/08	12/19/08	Clay Stiles	CSUF	10
Canyon HS	Elmore, Nicole	English	2/4/08	12/19/08	Tannis De Loyola	CSUF	10
Canyon HS	Elmore, Nicole	English	2/4/08	12/19/08	Gary Rommelfanger	CSUF	10
Orange High	Henderson, Jamie	Math	2/4/08	12/19/08	Charlie Fisher	CSUF	10
Orange High	Henderson, Jamie	Math	2/4/08	12/19/08	Louise Muller	CSUF	10
Imperial	Brown, Christa	Kdg.	4/14/08	6/11/08	Jenna Elkins	National	5
Jordan	Brown, Christa	6th Grade	2/4/08	4/11/08	Andrew Green	National	5
Cerro Villa	Wolberg, Kristin	English	2/11/08	6/6/08	Julie Schefcick	Uni. Of Phoenix	10

TOPIC: TEACHER ASSIGNMENT/CONSENT - VARIABLE OR SHORT TERM WAIVER

DESCRIPTION: The California Education Code authorizes, under the provision of Section 44830(a), Variable Term Waivers that have to do with educator preparation and credentialing, and with the ability of employers to employ or assign persons who are not appropriately credentialed for their assignment. Requests for Variable Term Waivers may be submitted by employing agencies to solve a temporary certification or assignment problem, when the employing agency finds there are an insufficient number of certificated persons who meet the specified employment criteria for a position.

The California Education Code authorizes, under the provision of Section 80122 employing agencies to grant a short-term waiver provided it is issued one time only for any one credentialed teacher and one time only for a given classroom. They are valid for no more than one semester.

The teacher(s) whose name(s) is/are listed on the attached has/have met the requirements, has/have consented to the assignment, and has/have been judged by the site administrator to be competent in the subject matter. Likewise, all other means of credentialing and reassignment have been explored. The passage of this waiver will allow us to remain compliant with SB 435, which requires that all teachers be appropriately assigned.

FISCAL IMPACT: This item has no fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education approve the variable term waiver as presented.

VARIABLE/SHORT TERM WAIVERS

Board Agenda
February 21, 2008

<u>NAME</u>	<u>SITE</u>	<u>POSITION</u>
E.C. 44268 Preparation Program: Speech-Language Pathology Services		
Bogues, Catherine	West Orange/Palmyra Elem.	Speech Therapist, K-12 (Renewal of Waiver to complete requirements)
Sanderson, Shawn	Fletcher Elementary	Long Term Substitute Speech Therapist, K-12 (Initial Waiver to complete requirements)

TOPIC: **TEACHER ASSIGNMENT/CONSENT**

DESCRIPTION: The California Education Code authorizes provisions, as listed, whereby teachers may be allowed to teach outside their credential area if they meet the standards prescribed by law, and if they give their consent to such an assignment.

The teachers whose names are listed on the attached report have met the requirements, have consented to the assignment, have previous experience in teaching the subject matter, and have been judged by the site administrator to be competent in the subject matter. Likewise, all other means of credentialing and reassignment have been explored. The passage of this report will allow us to remain compliant with SB 435, which requires that all teachers be appropriately assigned.

FISCAL IMPACT: This item has no fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education approve the Teacher Assignment/Consent Report as presented.

TEACHER ASSIGNMENT/CONSENT			
NAME	SCHOOL	ASSIGNMENT	ED CODE
Barron, John	Portola MS	Social Science	44258.2
Lorbeer, James	Portola MS	Drama	44258.2
Snyder, Gary	Yorba MS	Social Science	44256(b)

TOPIC: **CONTRACT SERVICES REPORT – EDUCATIONAL SERVICES**

DESCRIPTION: The following is a report of contract service items for Educational Services.

ART MASTERS

Art Masters will provide assembly programs at Esplanade and Jordan Elementary Schools during the 2007-08 school year. This program features a master artist in a sequential series that provides a complete art curriculum. Classroom teachers are trained by program instructors who will provide in-service/workshop training for staff. Students benefit as they are introduced through slides and lecture to the role and development of visual arts in past and present cultures.

Art, Music, P.E. Grant (Esplanade) . . . not-to-exceed \$2,164
01.00-6761-0-5850-1131-2140-643-201-000 (Morga/Anderson)
Art, Music, P.E. Grant (Jordan) . . . not-to-exceed \$1,446
01.00-6761-0-5850-1131-2140-648-201-000 (\$966)
01.00-6761-0-4310-1131-1000-648-201-000 (\$480)
(Morga/Anderson)

BUREAU OF LECTURES

Chinese acrobats sponsored by the Bureau of Lectures, will demonstrate strength, flexibility and precision through the art of dance to the students and staff at California Elementary during the 2007-08 school year. This will satisfy the Visual and Performing Arts Standards in the category of Dance and Artistic Perception. A supplemental staff development workshop will provide instruction on creating lesson plans to implement in the classrooms.

Art, Music, P.E. Grant not-to-exceed \$700
01.00-6761-0-3310-1131-2140-640-201-000 (Morga/Paik)

FISCAL IMPACT: \$4,310

RECOMMENDATION: It is recommended that the Board of Education approve the Contract Services Report - Educational Services and authorize the Superintendent or designee to execute the contracts.

TOPIC: **STUDY TRIPS**

DESCRIPTION: Canyon HS – Girl's Dance Team – Anaheim, CA – March 7 – 8, 2008

The Canyon High School Girl's Dance team under the direction of coach, Johnel Brunot, will travel to Anaheim to participate in the National Dance Team Competition. This team has qualified to compete against top teams in the National Competition. This event will have late evening and early morning competition. The 17 female student/athletes will be accompanied by four female adult chaperones. Students will be driven to the event by parents. Parents will have an OUSD driver permit on file prior to this trip. The group will be housed at the Anaheim Hilton Hotel. The total cost per student is \$50 and scholarships are available. The students will miss one school day. No substitute will be required.

Villa Park HS Vocal Music – San Francisco, CA – March 27– 30, 2008

The Villa Park High School Vocal Music Group under the direction of teacher, Mary Ester Blakley, will travel to San Francisco to participate in the Heritage Music Festival. The students will compete against high level choirs from across the nation. The twenty male and twenty-eight female students will be accompanied by two male and five female adult chaperones. The group will be housed at the Embassy Suites in Santa Clara. This group will travel via Alaska Airlines to San Francisco. Parents will provide the transportation to and from LAX airport and any parents driving will have an OUSD approved driver certificate on file prior to this trip. There is a \$700 fee for this trip and scholarships are available. The students will miss two days of school. A substitute will be required. The cost of the substitute will be reimbursed from the vocal music boosters.

El Modena HS Choir – San Diego, CA - April 18-20, 2008.

El Modena High School Choir under the direction of vocal coach, Tracy Solis, will travel to San Diego to participate in the Heritage Musical Festival. Students will have an opportunity to perform and compete in a National Music Festival with choirs, bands, orchestras from schools around the country. Students will be adjudicated by college/professional choral directors and will participate in an onstage mini-clinic. The 24 female and 16 male students will be accompanied by two male and four female adult chaperones. Students and adults will be staying at the Marriott in San Diego. Transportation will be provided by Transportation Charter Services and will be funded by department and ASB funds. The cost per student is \$360 and scholarships are available. The students will not miss any school and no substitute is required.

Panorama Elementary – 5th Grade GATE Classes – Catalina Island – March 19 – March 21, 2008

The fifth grade GATE students from Panorama Elementary, under the direction of Jaclyn Szaras, will travel to Catalina Island. Students will experience hands-on marine science, analyze offshore animals, explore tide pools and investigate terrestrial plant and animal adaptations. No substitute will be required. The total cost per student is \$305 and scholarships are available.

FISCAL IMPACT:	Receipt of restricted categorical fund monies and unrestricted donated funds.
RECOMMENDATION:	It is recommended that the Board of Education approve these study trips as presented.

TOPIC:	EXPULSION OF STUDENT: CASE NO. 07-08-24
DESCRIPTION:	Violation of California Education Code 48900 (a) (1), (k) and 48915 (a) (1), (5).
FISCAL IMPACT:	There will be no fiscal impact.
RECOMMENDATION:	<p>It is recommended that the Board of Education uphold the recommendation for expulsion for two semesters (June 16, 2008.)</p> <p>A hearing panel of administrators met on Tuesday, February 5, 2008. The panel determined that a recommendation for expulsion be presented to the Board of Education. It was further recommended that the enforcement of the expulsion be conditionally suspended permitting the student to enroll in another middle school under the terms and conditions specified in the expulsion recommendation.</p>

TOPIC: **EXPULSION OF STUDENT: CASE NO. 07-08-25**

DESCRIPTION: Violation of California Education Code 48900 (b), (k).

FISCAL IMPACT: There will be no fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education uphold the recommendation for expulsion for two semesters (June 16, 2008.)

A hearing panel of administrators met on Tuesday, February 5, 2008. The panel determined that a recommendation for expulsion be presented to the Board of Education. It was further recommended that the enforcement of the expulsion be conditionally suspended permitting the student to enroll in another middle school under the terms and conditions specified in the expulsion recommendation.

TOPIC: **EXPULSION OF STUDENT: CASE NO. 07-08-26**

DESCRIPTION: Violation of California Education Code 48900 (b), (k).

FISCAL IMPACT: There will be no fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education uphold the recommendation for expulsion for two semesters (June 16, 2008.)

A hearing panel of administrators met on Tuesday, February 6, 2008. The panel determined that a recommendation for expulsion be presented to the Board of Education. It was further recommended that the enforcement of the expulsion be conditionally suspended permitting the student to enroll in another middle school under the terms and conditions specified in the expulsion recommendation.

TOPIC: **CONTRACT SERVICES REPORT – PUPIL SERVICES**

DESCRIPTION: The following is a report of contract service items for Pupil Services

SPECIAL EDUCATION STUDENT #324407 As the result of an IEP, the District agrees to reimburse parents of a special education student for educational expenses from December 2007 through January 2008, upon presentation of itemized billing statements.
Special Education not-to-exceed \$2,500
01-00-6500-0-5870-5750-1180-207-207-000 (Rohlander)

FISCAL IMPACT: \$2,500

RECOMMENDATION: It is recommended that the Board of Education approve the Contract Services Report- Pupil Services as presented.

TOPIC: SPECIAL EDUCATION NON-PUBLIC SCHOOLS & DESIGNATED INSTRUCTIONAL SERVICES- 2007-2008

DESCRIPTION: Pursuant to the requirements of California Education Code Section 56365(a) – Non-Public Schools/Agencies (NPS) and Designated Instruction and Services (DIS) – (i.e. speech/language, physical/occupational therapy, orientation mobility training, adaptive physical education) – the Board of Education is authorized to place individuals with exceptional needs in non-public schools/agencies when those pupils cannot be appropriately served within the programs available in the school district.

FISCAL IMPACT: Special Education Funds: \$28,238
01.00-6500-0-5870-5750-1180-207-207-000
01.00-6500-0-5871-5770-1190-207-207-000

RECOMMENDATION: It is recommended that the Board of Education authorize non-public school/agency placement for the student identification numbers listed on the attached report, as presented.

**Orange Unified School District
Report of Special Education
Non-Public Schools & Designated Instructional Services 2007-2008**

I.D. No.	Non-Public Schools	Cost	Period Covered
340418	Rossier Park Elementary School Buena Park, California	\$22,624	12/18/07-06/30/08

I.D. No.	Designated Instruction	Cost	Period Covered
333682	Gallagher Pediatric Therapy Fullerton, California	\$249	10/01/07-06/30/08
355282	Russo, Fleck & Associates Orange, California	Addendum 1,985	10/01/07-06/30/08
322741	Russo, Fleck & Associates	3,380	11/16/07-06/30/08