

ORANGE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION • REGULAR MEETING
DISTRICT EDUCATION CENTER, BLDG. H
1401 NORTH HANDY STREET • ORANGE, CA

THURSDAY • MAY 24, 2007

6:00 P.M. • CLOSED SESSION

7:30 P.M. • REGULAR SESSION

Members of the audience are invited to address the Board of Education on agenda items when the Board considers them. Speakers are limited to three (3) minutes, with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board are requested to complete and submit a blue speaker card, available on the information table, before the meeting begins.

A G E N D A

(The complete agenda is available online at www.orangeusd.k12.ca.us/board/calendar.asp)

1. CALL MEETING TO ORDER - 6:00 P.M.
2. ESTABLISH QUORUM
3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
4. ADJOURN TO CLOSED SESSION
 - A. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Government Code 54957
 - B. CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency Negotiators: Ed Kissee; Jamie Brown; Spencer Covert, Parker & Covert LLP
Employee Organization: Orange Unified Education Association
 - C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to subdivision (b) of section 54956.9 (one potential case)
 - D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code 54957
Title: Superintendent of Schools
5. CALL TO ORDER - REGULAR SESSION - 7:30 P.M.
Please turn off pagers and cell phones during the meeting.

Mission Statement: *The Orange Unified School District, being committed to planning for continual improvement, will offer a learning environment of excellence, with high expectations, to provide each student with the opportunity to be able to compete in the global economy.*

6. PLEDGE OF ALLEGIANCE
7. REPORT OF CLOSED SESSION DECISIONS AS REQUIRED BY THE BROWN ACT

8. ADOPTION OF AGENDA

9. ANNOUNCEMENTS AND ACKNOWLEDGMENTS

- A. Superintendent’s Report 1
- B. Board President’s Report 1
- C. Board Recognition of Students, Staff, and Community 1
- D. State of the School Report (*No Presentations*) 1
- E. Recognition of Students, Staff and Community in the El Modena HS Attendance Area 2

10. APPROVAL OF MINUTES

April 19, 2007 (Regular Meeting)

11. PUBLIC COMMENT: Non-Agenda Items

Members of the audience may address the Board of Education on items not on the agenda that are within the Board’s subject matter jurisdiction. Speaking time is limited to three (3) minutes per speaker with a maximum of twenty (20) minutes per topic. Persons wishing to address the Board should complete and submit a blue Public Comment card, available on the information table, prior to the meeting. Matters not on the agenda may neither be acted on nor discussed by the Board, but will be researched and responded to in any one of the following ways: 1) by telephone after research; 2) by mail after research; or 3) at a subsequent Board meeting as an agenda item.

12. ACTION ITEMS

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- B. Orange Unified Education Association Proposal 4-5
- C. Request to Change Board Meeting Date 6

13. INFORMATION/DISCUSSION ITEMS/PUBLIC HEARING

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- B. Orange Education Foundation 8

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Consent items are acted upon by one motion. However, any such item can be considered separately at a Board member’s request, in which case it will be acted upon following approval of the Consent Items.

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- H. Bid No. 589: Award of District Asphalt Projects: Removal & Replacement 21-22
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- P. Early Intervention for School Success Grant for Preschool Age Students at the Child Development Center - Authorization to Apply 42
- Q. Migrant Education Region IX - Approval of Service Agreement Between San Diego County Office of Education and the Orange Unified School District for the 2007-08 School Year 43
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15. PUBLIC COMMENT: Non-Agenda Items

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16. OTHER BUSINESS (Board/Staff Conference and Comments)

17. ADJOURNMENT

18 CALENDAR OF REMAINING 2007 BOARD MEETINGS

- May 24, 2007
- June 7, 2007
- June 21, 2007
- July 19, 2007
- August 23, 2007
- September 13, 2007
- September 27, 2007
- October 11, 2007
- October 25, 2007
- November 15, 2007
- December 13, 2007

ANNOUNCEMENTS
AND
ACKNOWLEDGMENTS

- TOPIC: **ANNOUNCEMENTS & ACKNOWLEDGMENTS**
- DESCRIPTION:
- 9.A. Superintendent's Report**
 - 9.B. Board President's Report**
 - 9.C. Board Member Recognition of Students, Staff, and Community**
 - 9.D. State of the School Report**
(No Presentations)

**TOPIC: RECOGNITION OF STUDENTS, STAFF, AND COMMUNITY
IN THE EL MODENA HIGH SCHOOL ATTENDANCE AREA**

DESCRIPTION: The Orange Unified School District will recognize District schools by high school attendance area who have met one or more of the following criteria in their work to improve student academic achievement:

- Met all of their NCLB (AYP) targets.
- Reached or exceeded the state's goal of an API of 800.
- One of the three highest ranked elementary and secondary API schools in the District.
- One of the three highest growth/most improved elementary and secondary schools since the inception of the state testing program.
- One of the top three elementary and secondary schools that have the highest achieving English Learners in the District.
- School's scores reflect movement in closing the achievement gap of their English Learners in English Language Arts.
- One of the top five performing schools in the District on the new science proficiency portion of the STAR test.
- One of the top five performing schools in the District on the new History/Social Science proficiency portion of the STAR test.

Schools in the El Modena High School attendance area meeting one or more of these criteria are: Chapman Hills, Jordan, La Veta, Linda Vista, Panorama, Silverado and El Modena High.

FISCAL IMPACT: This item has no fiscal impact on the general fund.

RECOMMENDATION: It is recommended that the Board of Education recognize the schools listed above for the El Modena High School attendance area.

ACTION
ITEMS

TOPIC: **APPEAL OF DEVELOPER FEES**

DESCRIPTION: Chapman University is appealing the determination of the Executive Director, Facilities & Planning assessing payment of developer fees for the new athletic facilities currently under construction.

Chapman University appealed the payment of \$20,296.92 in school facility fees on December 19, 2006 for 48,326 square feet of non-residential space, at the District's statutory rate of \$0.42 per square foot. The project consists of athletic facilities including a pool, stadium seating, lockers, staff offices, team rooms and classrooms, to be located at 300 E. Walnut Avenue, Orange.

The Executive Director reviewed the appeal and granted a partial refund of \$14,710.92 on March 29, 2007, granting Chapman full credit for the square footage of the facilities being demolished as well as full credit for non-chargeable space. The net chargeable new additional space is 13,300 square feet, for a fee of \$5,586.00. Chapman now demands refund of that amount as well.

FISCAL IMPACT: Developer Fees \$5,586
25.00-0000-0-5850-0000-8500-416-416-000

RECOMMENDATION: It is recommended that the Board of Education deny the appeal.

TOPIC: **ORANGE UNIFIED EDUCATION ASSOCIATION PROPOSAL**

DESCRIPTION: The Orange Unified Education Association (OUEA) presents for Board consideration, the attached proposal for 2007-2008 reopener contract negotiations.

FISCAL IMPACT: To be determined.

RECOMMENDATION: It is recommended that the Board of Education receive OUEA's proposal as presented.

**OUEA Bargaining Proposal
2007-08**

The Association proposes that the District and the Association negotiate the following:

Article 2: Compensation

Provide salaries which are competitive and which improve Orange Unified's ranking with other Orange County Districts.

Provide for an increase in the District's contribution towards health benefits which is competitive and which improves Orange Unified's ranking with other Orange County districts.

TOPIC: REQUEST TO CHANGE BOARD MEETING DATE

DESCRIPTION: It is requested that the July 19, 2007 Board of Education meeting be moved to July 26, 2007 due to scheduling conflicts and to provide a more balanced time frame between Board meetings for the months of June, July and August.

FISCAL IMPACT: There is no fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education approve changing the July 19, 2007 Board meeting to July 26, 2007.

INFORMATION/DISCUSSION
ITEMS/PUBLIC HEARING

TOPIC: PETITION FOR RENEWAL OF CHARTER FOR EL RANCHO CHARTER SCHOOL

DESCRIPTION: El Rancho Charter School has submitted a charter renewal petition that meets the criteria for renewal as outlined in Education Code Section 47607. A charter granted by a school district governing board may be renewed one or more subsequent times by that entity. Each renewal shall be for a period of five years. Education Code Section 47605(b) requires that members of the public be allowed to address the petition in a public hearing.

Copies of the charter renewal petition are available to the public in the Business Services Department at the District Office. Copies will also be available at the Board of Education meeting.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education receive El Rancho's Charter Renewal Petition and hold a public hearing allowing for public comment.

TOPIC: **ORANGE EDUCATION FOUNDATION**

DESCRIPTION: The Orange Education Foundation is an independent support group to the District. The Bylaws of the Orange Education Foundation (Foundation) were originally adopted by the Foundation in January 1997 and revised in February 1998. Included in these Bylaws under Article V, Section 4, "Number of Directors," is the provision for non-voting members:

In addition to the Board of Directors, the Board of Directors shall include as non-voting members:
(1) the Superintendent or designee; and (2) two
(2) members of the Board of Education of the Orange Unified School District.

At a Board meeting in May 2004, the Board of Education requested that the Foundation revise their bylaws in order to eliminate active participation by the Orange Unified School District and members of its Board of Education. During the ensuing discussion, the Board restated its appreciation to the Foundation and its expressed purpose "to raise funds for the benefit of the students of the Orange Unified School District," and their willingness to work with the community on areas of mutual interest and fundraising efforts between the Foundation and the community. The Board always has and will continue to support these efforts of the Foundation.

In an effort to determine how the Board of Education should proceed, with regard to active participation in the Orange Education Foundation monthly meetings, discussion needs to take place by the Board of Education.

FISCAL IMPACT: None

RECOMMENDATION: It is recommended that the Board of Education discuss how it would like to proceed with regard to active participation with the Orange Education Foundation, and then give direction to staff.

CONSENT ITEMS

ROUTINE ITEMS ACTED UPON IN ONE MOTION UNLESS PULLED FOR DISCUSSION AND SEPARATE ACTION.

TOPIC: PURCHASE ORDERS LIST

DESCRIPTION: Purchase orders have been processed in accordance with the rules and regulations of the Board of Education and applicable legal requirements of the State of California.

District procedures and computer system controls require that an approved purchase order, pay voucher, current liability, or credit memo exist on the District's computer system prior to the issuance of warrants. There may be a multiple number of warrants drawn against a given purchase order up to the maximum amount for that purchase order. The system restricts the processing of payment amounts in excess of the issued purchase order.

It should be noted that the purchase order system allows for a one-line description of the services or items to be procured. The issued purchase order forms a contract between the District and the vendor.

FISCAL IMPACT: \$1,318,666.12

RECOMMENDATION: It is recommended that the Board of Education approve the Purchase Orders List dated April 30 through May 13, 2007 in the amount of \$1,318,666.12.

TOPIC: **WARRANTS LIST**

DESCRIPTION: Warrants have been processed in accordance with the rules and regulations of the Board of Education and applicable legal requirements of the State of California and the Orange County Department of Education.

District procedures and computer system controls require that an approved purchase order, pay voucher, current liability, or credit memo exist on the District's computer system prior to the issuance of warrants. There may be a multiple number of warrants drawn against a given purchase order up to the maximum amount for that purchase order. The processing of the warrant is in compliance with the contractual agreement that has been formed by the issuance of the purchase order.

FISCAL IMPACT: \$5,529,255.98

RECOMMENDATION: It is recommended that the Board of Education approve the Warrants List dated April 30 through May 13, 2007 in the amount of \$5,529,255.98

Item No. 14.C.

TOPIC:

GIFTS

DESCRIPTION:

The following gift(s) were donated to District for use as indicated.

- LED double-sided Marquee to Lampson ES, donated by Lampson PTA
- Variety of books to Olive ES, donated by Ms. Olivia Boyington

FISCAL IMPACT:

This item has no fiscal impact.

RECOMMENDATION:

It is recommended the Board of Education accept these gifts and that a letter of appreciation be forwarded to the benefactor.

DONATIONS
May 1 - May 15, 2007

To: Thomas A. Godley, Ed.D.
Superintendent of Schools

From: Joe Sorrera
Administrative Director, Fiscal Services

We have received the following donated monies. Please prepare the resolution for the following:

Abate #	Date Posted	School/Description	Amount
710705	05/02/07	LIFETOUCH - ANAHEIM HILLS - SUPPLIES	\$513.00
		EDISON INT'L - LA VETA - SUPPLIES	\$120.00
		LIFETOUCH - IMPERIAL - SUPPLIES	\$358.00
		CANYON HIGH SCHOOL ASB - TRACK STIPENDS	\$6,000.00
		VILLA PARK HS ASB - STIPENDS	\$1,984.00
		VILLA PARK HS SOFTBALL BOOSTERS - STIPENDS	\$4,600.00
		J. HANNA - CALIFORNIA ELEMENTARY - SUPPLIES	\$307.95
		EL MODENA HS ASB - SUBSTITUTES	\$345.00
710707	05/02/07	CERRO VILLA ASB - SUBSTITUTES	\$2,816.00
		LIFETOUCH - PANORAMA - SUPPLIES	\$266.00
		MC PHERSON DRAMA - STIPEND	\$1,200.00
		MC PHERSON ASB - SUBSTITUTES	\$330.00
710729	05/02/07	DUNKLEMAN/MCDONALD'S - CALIFORNIA ELEMENTARY - SUPPLIES	\$500.00
		CANYON RIM PTA - INSIDE THE OUTDOORS	\$250.00
		WASHINGTON MUTUAL - CRESCENT PRIMARY - SUPPLIES	\$181.50
		LIFETOUCH - CRESCENT PRIMARY - SUPPLIES	\$323.00
		WASHINGTON MUTUAL - LINDA VISTA P - SUPPLIES	\$61.48
		TARGET - PALMYRA - SUPPLIES	\$224.26
710751	05/11/07	TARGET - SYCAMORE - TRANSPORTATION	\$190.21
		EL MODENA BASEBALL BOOSTERS - STIPENDS	\$6,350.00
		CANYON HIGH SCHOOL ASB - SUBSTITUTES	\$780.00
		SILVERADO PTA - COMPUTER AIDE	\$808.63
		CANYON HIGH SCHOOL BAND BOOSTERS - STIPENDS	\$5,882.70
		OLIVE PTC - TRANSPORTATION	\$10.00
		VILLA FORD - ED SERVICES - SUPPORT DONATION	\$500.00
710752	05/11/07	UNITED WAY - GATE - EMPLOYEE CONTRIBUTION	\$2.06
		CANYON HS AQUATICS BOOSTERS - STIPENDS	\$2,000.00
		CANYON HS ASB - TENNIS STIPENDS	\$2,000.00
		CANYON HS BASEBALL BOOSTERS - STIPENDS	\$7,000.00
		CANYON HS DANCE BOOSTERS - STIPENDS	\$900.00
710766	05/15/07	IRVINE CO DRUG PREVENTION - LAMPSON - PENNIES FOR PREVENTION	\$411.00
		FLETCHER PTA - COMPUTERS	\$11,473.31
		ORANGE HIGH SCHOOL ASB - SOFTBALL STIPENDS	\$672.00
		SYCAMORE PTA - TRANSPORTATION	\$1,353.75
		EL MODENA HS ASB - SOCCER STIPEND	\$1,000.00
		EL MODENA HS ASB - AP TESTING SUBSTITUTE	\$1,125.00
		EL MODENA HS - H. CHAPMAN - DRAMA SUPPLIES	\$345.43
		VILLA PARK HS BOY'S VOLLEYBALL BOOSTERS - STIPENDS	\$2,200.00
		EL MODENA HS PTSA - TUTORING STIPEND	\$3,140.70
		VILLA PARK HS GIRL'S SOFTBALL BOOSTERS - STIPEND	\$1,600.00
		VILLA PARK HS ASB - TRACK SCOREKEEPER STIPEND	\$360.00
			\$70,484.98

TOPIC: **CONTRACT SERVICES REPORT – BUSINESS SERVICES**

DESCRIPTION: The following is a report of contract service items for Business Services.

CARDINAL ENVIRONMENTAL CONSULTANTS, INC.

The District has a continuing need for professional consulting services associated with environmental hazards including asbestos, mold, lead, and other environmental hazards. Cardinal Environmental Consultants has provided such services to the District for several years. The current agreement expires on July 18, 2007. District staff is pleased with the level of service. The firm has offered to hold its fees to the same rates as the current year. Approval of a new environmental consulting services agreement effective from July 19, 2007 through July 18, 2008 is recommended. This is not a request for additional funding. Expenditures will be made from the approved Maintenance budget, Facilities and Planning budget, Special Reserves and other department budgets as required.

Various.....annually not-to-exceed.....\$150,000
01.00-8150-0-5850-9417-8100-810-410-000 (Kemp/Harlin)
01.00-0000-0-5850-9417-8100-810-410-000 Special Reserves

CONSULTING & INSPECTION SERVICES

The Board of Education awarded the contract for Department of the State Architect (“DSA”) required inspection services for the Prospect ES Modernization Project on March 23, 2006 to Consulting & Inspection Services. The original proposal was based on performing the project without phasing. It was determined that phasing the project would allow the installation of fewer portable classrooms and make the overall project more cost effective. Additional time beyond what was originally proposed is required for completion of the project.

Special Reserve/Capital Projects.....not-to-exceed.....\$32,000
40.00-0807-0-6290-9520-8500-259-416-000

MARK J. PAONE, AIA

The Board of Education awarded the contract for the Prospect ES Modernization Project on June 23, 2005 to Mark J. Paone, AIA. The original proposal was based on performing the project without phasing. It was determined that phasing the project would allow the installation of fewer portable classrooms and make the overall project more cost effective. Additional time beyond what was originally proposed is required for completion of the project.

Special Reserve/Capital Projects.....not-to-exceed.....\$90,000
40.00-0807-0-6219-9520-8500-259-416-000

FISCAL IMPACT: \$272,000

RECOMMENDATION: It is recommended that the Board of Education approve the Contract Services Report – Business Services as presented.

OUSD/Archibald/Christensen/Filbeck/Harlin/Kemp
Board Agenda
May 24, 2007

TOPIC: **ACCEPTANCE OF COMPLETED CONTRACT(S) AND FILING OF NOTICE(S) OF COMPLETION**

DESCRIPTION: The contract(s) listed below have been completed and require acceptance by the Board of Education prior to filing of appropriate notice(s) of completion:

BID NO. 570 – Unit Price Contract – Replace isolation valves for each building – gas, water, sewer and C/O boxes

Project(s): Sycamore Elementary School
 Original Board Approval: August 24, 2006
 Original Purchase Order: 705451
 Completion Date: April 27, 2007
 Contractor: Verne's Plumbing, Inc.
 Original Project Amount: \$23,965.79
 Change Order(s) Amount: \$ - 0 -
 Total Project Amount: \$23,965.79
 Fund(s): Deferred Maintenance (14)

BID NO. 577–Unit Price Contract– Installation phone network wiring at Fletcher

Project(s): Fletcher Elementary
 Original Board Approval: March 23, 2006
 Original Purchase Order: 705153
 Completion Date: April 19, 2007
 Contractor: Stone Electric, Inc.
 Original Project Amount: \$58,171.00
 Change Order(s) Amount: \$ - 0 -
 Total Project Amount: \$58,171.00
 Fund(s): Deferred Maintenance (14)

BID NO. 577 – Unit Price Contract – Install electrical outlets, network drops, ceiling mounts for projectors; reconfigure computer rooms

Project(s): Handy Elementary
 Original Board Approval: March 23, 2006
 Original Purchase Order: 704708, 705976, 706036
 Completion Date: April 30, 2007
 Contractor: Stone Electric, Inc.
 Original Project Amount: \$47,420.00
 Change Order(s) Amount: \$ - 0 -
 Total Project Amount: \$47,420.00
 Fund(s): General Fund (01)

The District typically funds change orders with monies from the original source. If there were no additional monies available, then the District would fund the change through the balance reserve account. In accordance with Public Contract Code Section 7107, the final payment of the ten percent retention of the value of the work done under these agreements shall be made thirty-five days after recording by the District of the Notice(s) of Completion at the County of Orange Recorder's Office.

FISCAL IMPACT: No additional fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education accept the above contract(s) as complete, authorize staff to file appropriate notice(s) of completion and release the retention payment(s) to the contractor(s).

TOPIC: MODERNIZATION PROJECT - DEMOLITION AND ABATEMENT AT PROSPECT ELEMENTARY SCHOOL, TRI-SPAN, INC., - CHANGE ORDER NO. 1, BID NO. FC6001

DESCRIPTION: On June, 8, 2006, the Board awarded Bid No. FC6001 – Demolition and Abatement – Prospect Elementary School, to Tri-Span, Inc. This Change Order falls within the allowable maximum of 10% as per Public Contract Code 20118.4 (a) (2).

The additional work was reviewed, found to be necessary and competitively priced. The Change Order net total is a deductive due to the deletion of one item from the contract. The Change Order was approved by the Architect, Construction Manager and District staff. No additional contract days were required to complete this work. (See attached Change Order Form.)

The effect of this Change Order is as follows:

Original Contract Sum	\$	370,256.00
Total amount of previously approved C/Os	\$	-0-
Change Order No. 1	\$	(2,144.36)
New Contract Sum	\$	368,111.64
Total Change Order Percentage		(0.58%)
Additional Contract Days		None

FISCAL IMPACT: Special Reserves/Capital Projects.....(\$2,144.36)
40.00-0807-0-6270-9520-8500-259-416-000

RECOMMENDATION: It is recommended that the Board of Education ratify Change Order No.1 to the original Agreement, as referenced on Purchase Order No. 607239, Bid No. FC6001 to Tri-Span, Inc., Demolition and Abatement Project at Prospect Elementary School.

**Orange Unified School District
CHANGE ORDER FORM**

Project Name: Prospect Elementary School FC6001 Demolition & Abatement	Bid Number: FC6001 Purchase Order Number: _____ Change Order Number: FC6001-CO-001 Change Order Date: 4/13/2007 Project Number: PRO 807-20 MOD DSA A # 04-107717 Board Approval Date: _____
To Contractor: Tri-Span, Inc. 591 W Explorer Street Brea, CA 92821	

You are hereby directed to provide the extra work necessary to comply with this Change Order.

DESCRIPTION OF CHANGE:

This Change Order includes additional work to the Contract as summarized below. Full description of the work and justification for the changes is detailed on the attached PCOs and related backup documentation.

FC6001-PCO-001	Remove four (4) additional plaster wall surfaces in Building 3.	\$	1,800.33
FC6001-PCO-002	Remove concrete underlayment build-up around moveable partition bottom track in Building 2.	\$	406.53
FC6001-PCO-003	Remove strips of residual adhesive material on brick walls in all buildings.	\$	2,148.78
FC6001-PCO-004	Delete demolition of existing lunch shelter from the Contract.	\$	(6,500.00)

By signing below, the Contractor agrees that this Change Order is the complete and final settlement of all of the Contractor's issues and claims for extra cost or time for the entire Contract.

Total Amount of This Change Order **\$ (2,144.36)**

Contractor agrees to furnish all labor and materials and perform all of the above-described work in accordance with the above terms in compliance with the applicable sections of the Contract documents. The amount of the charges under this Change Order is limited to the charges allowed under the General Conditions.

The adjustment in the contract sum due to the Contractor arising out of the change in the work covered by this Change Order shall constitute the entire compensation for the Contract Time and / or Contract Price due to the Contractor arising out of the change in work covered by this Change Order, unless otherwise provided in this Change Order

The undersigned Contractor approves the foregoing as to the changes, if any, and the Contract Price specified for each item and as to the extension of time allowed, if any, for completion of the entire Work as stated herein, and agrees to furnish all labor, materials, and service, and perform all work necessary to complete any additional work specified for the consideration stated herein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq. It is understood that the changes herein to the Contract shall only be effective when approved by the governing board of the District.

It is expressly understood that the value of the extra Work or changes expressly includes any and all of the Contractor's costs and expenses, both direct and indirect, resulting from additional time required on the Project or resulting from delay to the Project. Any costs, expenses, damages, or time extensions not included are deemed waived.

It is understood that this Change Order shall be effective when approved by the Governing Board of the District.

NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

The original Contract sum was	\$ 370,256.00
Net change by previously authorized Change Orders	\$ -
The Contract sum prior to this Change Order	\$ 370,256.00
The Contract Sum will be changed by this Change Order in the amount of	\$ (2,144.36)
The new Contract Sum including this Change Order will be	\$ 368,111.64

The Contract Time will be increased by (calendar days)	0
The date of Substantial Completion of Phase 1 is	8/11/2006
The date of Substantial Completion of Phase 2 is	2/16/2007

<p align="center">Owner</p> <p align="center">Orange Unified School District 1401 N. Handy Street Orange, CA 92867</p> <p>Name & Title: Tom Filbeck, Director of Construction</p> <p>Signature: _____</p> <p>Date: _____</p>	<p align="center">Contractor</p> <p>Company: Tri-Span, Inc. Address: 591 W Explorer Street Brea, CA 92821</p> <p>Name & Title: _____</p> <p>Signature: _____</p> <p>Date: _____</p>
<p align="center">Program Manager</p> <p align="center">3D/I-DMJM+H+N at OUSD 726 West Collins Ave. Orange, CA 92867</p> <p>Name & Title: Gary Slump, Program Manager</p> <p>Signature: _____</p> <p>Date: _____</p>	<p align="center">Architect</p> <p>Company: Mark J Paone, AIA Address: 58 Plaza Square, Suite F Orange, CA 92866</p> <p>Name & Title: _____</p> <p>Signature: _____</p> <p>Date: _____</p>

Orange Unified School District
CHANGE ORDER
PCO DESCRIPTION LIST

Project Name: Prospect Elementary School FC6001 Demolition & Abatement To: Contractor: Tri-Span, Inc. 591 W Explorer Street Brea, CA 92821	Bid Number: FC6001 Purchase Order Number: Change Order Number: FC6001-CO-001 Project Number: PRO 807-20 MOD DSA A # 04-107717 Board Approval Date:
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SCOPE OF CHANGE: This Change Order includes additional work as summarized below. Full description of the work is detailed on the attached PCOs. Refer to Change Order Form which precedes this page for further regarding this Change.

<u>PCO #</u>	<u>Description</u>	<u>Amount</u>	<u>No.of Days</u>
FC6001-PCO-001	Remove four (4) additional plaster wall surfaces in Building 3.	\$ 1,800.33	0
FC6001-PCO-002	Remove concrete underlayment build-up around moveable partition bottom track in Building 2.	\$ 406.53	0
FC6001-PCO-003	Remove strips of residual adhesive material on brick walls in all buildings.	\$ 2,148.78	0
FC6001-PCO-004	Delete demolition of existing lunch shelter from the Contract.	\$ (6,500.00)	0
Total Amount of This Change Order		\$ (2,144.36)	
Total Number of Days for This Change Order			0

TOPIC: MODERNIZATION PROJECT AT ESPLANADE ELEMENTARY SCHOOL, TADROS & YOUSSEF CONSTRUCTION, DBA T & Y CONSTRUCTION - CHANGE ORDER NO. 1, BID NO. FC6007

DESCRIPTION: On December, 14, 2006, the Board awarded Bid No. FC6007 – Modernization – Esplanade Elementary School, to T & Y Construction. This Change Order falls within the allowable maximum of 10% as per Public Contract Code 20118.4 (a) (2).

The additional work was reviewed, found to be necessary and competitively priced. The Change Order was approved by the Architect, Construction Manager and District staff. No additional contract days were required to complete this work. (See attached Change Order Form.)

The effect of this Change Order is as follows:

Original Contract Sum	\$ 4,377,000.00
Total amount of previously approved C/Os	\$ -0-
Change Order No. 1	\$ 30,155.06
New Contract Sum	\$ 4,407,155.06
Total Change Order Percentage	0.69%
Additional Contract Days	None

FISCAL IMPACT: Special Reserves/Capital Projects.....\$30,155.06
40.00-0803-0-6279-9520-8500-243-416-000

RECOMMENDATION: It is recommended that the Board of Education ratify Change Order No.1 to Purchase Order No. 705206, Bid No. FC6007 to T & Y Construction, Modernization Project at Esplanade Elementary School.

Orange Unified School District
CHANGE ORDER FORM

4/23/07

Project Name: Esplanade Elementary School FC6007 Modernization	Bid Number: FC6007 Purchase Order Number: _____ Change Order Number: FC6007-CO-001 Change Order Date: 4/19/2007 Project Number: ESP 803-20 MOD DSA A # 04-108049 Board Approval Date: _____
Contractor: T&Y Construction 1221 East 8th Street Upland, CA 91786	

You are hereby directed to provide the extra work necessary to comply with this Change Order.

DESCRIPTION OF CHANGE:

This Change Order includes additional work to the Contract as summarized below and on the following PCO Description List. Full description of the work and justification for the changes is detailed on the attached PCOs, the Record of Negotiation forms and attached backup documentation.

C6007-PCO-002R	Remove and replace plywood sheets on existing sheer walls at Bldg 100, 200 and 300	\$	7,350.60
C6007-PCO-003R	Repair termite damage to the existing structure in Bldg 100, 200 and 300	\$	3,302.99
C6007-PCO-004	Provide additional blocking at the teaching wall in all classrooms in Phase-1	\$	5,144.97
C6007-PCO-007	Provide additional conduits and device boxes for fire alarm devices in Bldg 100 and 200	\$	2,785.49
C6007-PCO-008R1	Provide doors and associated hardware at the HVAC closets in classrooms at Bldg 100 and 200	\$	7,257.46
C6007-PCO-011	Provide a new 4x12 beam to support the existing ceiling framing in the bathroom at Bldg 300	\$	1,017.81
C6007-PCO-012	Provide sheet metal on existing roof sheathing plywood at Bldgs 100 and 200	\$	1,693.20
C6007-PCO-013	Remove existing floor terrazzo in the Building 200 bathrooms	\$	1,602.54

Total Amount of This Change Order \$ **30,155.06**

Contractor agrees to furnish all labor and materials and perform all of the above-described work in accordance with the above terms in compliance with the applicable sections of the Contract documents. The amount of the charges under this Change Order is limited to the charges allowed under the General Conditions.

The adjustment in the contract sum due to the Contractor arising out of the change in the work covered by this Change Order shall constitute the entire compensation for the Contract Time and / or Contract Price due to the Contractor arising out of the change in work covered by this Change Order, unless otherwise provided in this Change Order.

The undersigned Contractor approves the foregoing as to the changes, if any, and the Contract Price specified for each item and as to the extension of time allowed, if any, for completion of the entire Work as stated herein, and agrees to furnish all labor, materials, and service, and perform all work necessary to complete any additional work specified for the consideration stated herein. Submission of sums which have no basis in fact or which Contractor knows are false are at the sole risk of Contractor and may be a violation of the False Claims Act set forth under Government Code section 12650 et seq. It is understood that the changes herein to the Contract shall only be effective when approved by the governing board of the District.

It is expressly understood that the value of the extra Work or changes expressly includes any and all of the Contractor's costs and expenses, both direct and indirect, resulting from additional time required on the Project or resulting from delay to the Project. Any costs, expenses, damages, or time extensions not included are deemed waived.

It is understood that this Change Order shall be effective when approved by the Governing Board of the District.

NOT VALID UNTIL SIGNED BY THE OWNER AND CONTRACTOR

The original Contract sum was	\$	4,377,000.00
Net change by previously authorized Change Orders	\$	-
The Contract sum prior to this Change Order	\$	4,377,000.00
The Contract Sum will be changed by this Change Order in the amount of	\$	30,155.06
The new Contract Sum including this Change Order will be	\$	4,407,155.06
The Contract Time will be increased by (calendar days)		0
The date of Substantial Completion of Phase 1 is		6/18/2007
The date of Substantial Completion of Phase 2 is		3/6/2008

Owner	Contractor
Orange Unified School District 1401 N. Handy Street Orange, CA 92867 Name & Title: Tom Filbeck, Director of Construction Signature: _____ Date: _____	Company: T&Y Construction Address: 1221 East 8th Street Upland, CA 91786 Name & Title: _____ Signature: _____ Date: _____
Program Manager	Architect
3D/I-DMJMH+N at OUSD 726 West Collins Ave. Orange, CA 92867 Name & Title: Gary Slump, Program Manager Signature: _____ Date: _____	Company: gkkworks Address: 2355 Main Street, Suite 220 Irvine, CA 92614 Name & Title: _____ Signature: _____ Date: _____

Orange Unified School District

CHANGE ORDER

PCO DESCRIPTION LIST

Project Name:	Esplanade Elementary School FC6007 Modernization	Bid Number: FC6007
To: Contractor:	T&Y Construction 1221 East 8th Street Upland, CA 91786	Purchase Order Number: Change Order Number: FC6007-CO-001 Project Number: ESP 803-20 MOD DSA A# 04-108049 Board Approval Date:

SCOPE OF CHANGE: This Change Order includes additional work as summarized below. Full description of the work is detailed on the attached PCOs. Refer to Change Order Form which precedes this page for further regarding this Change.

<u>PCO #</u>	<u>Description</u>	<u>Amount</u>	<u>No.of Days</u>
FC6007-PCO-002R	Remove and replace plywood sheets on existing sheer walls at Bldg 100, 200 and 300 in order to install casework backing and electrical utilities inside these walls per RFI #006 response.	\$ 7,350.60	0
FC6007-PCO-003R	Provide repairs, reinforcements and replacements to portions of the existing structure in Bldg 100, 200 and 300 which were damaged due to termite infestation.	\$ 3,302.99	0
FC6007-PCO-004	Per RFI #011 response, provide one (1) additional row of 4x4 blocking at the teaching wall in all classrooms in Phase-1 to comply with anchorage requirements for the teaching wall casework.	\$ 5,144.97	0
FC6007-PCO-007	Provide additional conduits and device boxes for fire alarm horn-strobes in classrooms in Bldg 100 and 200 per RFI #004 response.	\$ 2,785.49	0
FC6007-PCO-008R1	Provide solid core wood doors and associated hardware at the HVAC closets in the nine (9) classrooms at Bldg 100 and 200 to replace the existing doors which were removed during Demolition & Abatement as indicated under ASI #002.	\$ 7,257.46	0
FC6007-PCO-011	Provide a new 4x12 beam to support the existing ceiling framing in the bathroom at Bldg 300.	\$ 1,017.81	0
FC6007-PCO-012	Provide sheet metal strips over select joints between existing roof sheathing plywood at Bldgs 100 and 200 for additional support under the new roofing membrane per RFI #023.	\$ 1,693.20	0
FC6007-PCO-013	Remove existing floor terrazzo in the Building 200 bathrooms per ASI #002 to prepare the concrete substrate for receiving new ceramic tiles.	\$ 1,602.54	0

Total Amount of This Change Order \$ 30,155.06

Total Number of Days for This Change Order 0

TOPIC: **BID NO. 589: AWARD OF DISTRICT ASPHALT PROJECTS: REMOVAL & REPLACEMENT**

DESCRIPTION: This multiple projects Bid No. 589 generally consists of the removal and replacement of asphalt parking lots and playground areas at 15 sites over five years. The contract is for an initial one-year term, followed by four one-year District options with pricing adjustment in accordance with the regional Consumer Price index. The District currently envisions potentially authorizing 3-5 projects per year; however, any particular project is subject to available funding, schedules and other factors. Due to uncontrollable variables associated with the cost of petroleum based products, the cost of asphalt hot mix materials is subject to a *force majeure* (e.g. hurricanes, acts of war, etc.) clause which would allow a contractor to submit a request for the recovery of unforeseeable and substantial materials cost increases to the District for consideration and advance approval.

RECAPITULATION

BIDDER	Parking Lot/sq. ft.	Playground Areas/ sq.ft.	TOTAL
*Terra Pave, Inc.	\$3.54	\$2.56	\$6.10
Universal Asphalt Co., Inc.	\$3.45	\$2.65	\$6.10
Century Paving, Inc.	\$3.95	\$2.95	\$6.90
Ben's Asphalt, Inc.	\$4.15	\$3.38	\$7.53
Hardy & Harper, Inc.	\$4.80	\$3.60	\$8.40
Shawnan	\$5.28	\$3.73	\$9.01

***Low Bidder by lot per Ed Code 20117**

On May 11, 2007, a coin toss process took place to determine the low bidder. Terra Pave, Inc. won the coin toss and thereby became the successful low bidder and eligible for the contract award by the Board of Education.

FISCAL IMPACT: Expenditures are made from all sites and department budgets including the Maintenance & Operations Department, the Facilities and Planning Department and the Special Reserve account. This is not a request for any additional budgetary appropriation.

RECOMMENDATION: It is recommended that the Board of Education award Bid Number 589 for District Asphalt Projects to Terra Pave, Inc.

BID NO. 589

DISTRICT ASPHALT PROJECTS – REMOVAL & REPLACEMENT

Bid Opening Date: May 9, 2007
Department Requesting Project: Support Operations
Publication Dates: April 19 & April 26, 2007
Orange County Register

The following vendors were provided a public notice calling for bids:

Beach Paving	El Camino Paving
Ben's Asphalt, Inc.	JB Bostick Co., Inc.
Century Paving, Inc.	Universal Asphalt Co., Inc.
EBS (Elite Bobcat Service)	

The following plan rooms were provided a public notice calling for bids:

Associated General Construction	Reed Construction Data
Bid America	F.W. Dodge/McGraw-Hill Dodge
Construction Bid Board, Inc.	

Mandatory job walk and/or project conference attended by:

Ben's Asphalt, Inc.	Peterson Grading & Paving, Inc.
Century Paving, Inc.	Shawnan
Hardy & Harper, Inc.	Terra Pave, Inc.
J.B. Bostick Co., Inc.	Universal Asphalt Co., Inc.
Minco Construction	

Bids submitted by:

Ben's Asphalt, Inc.	Shawnan
Century Paving, Inc.	Terra Pave, Inc.
Hardy & Harper, Inc.	Universal Asphalt Co., Inc.

Bid opening attended by:

Terry Baker, Ben's Asphalt, Inc.
Mark Sass, Hardy & Harper, Inc.
Judy Vasquez, Shawnan
Katie Baker, OUSD
Steve Williams, OUSD
Karen Hungerford, OUSD

TOPIC: APPROVAL OF PITNEY BOWES LEASE-PURCHASE AGREEMENT FOR REPLACEMENT MAIL CENTER PROCESSING EQUIPMENT AND SOFTWARE

DESCRIPTION: The District Mail Center processes the incoming and outgoing mail requirements of the District. The Mail Center utilizes specialized equipment systems to handle, process and disposition the mail. The system and much of the equipment is between 17 and 40 years old. Existing equipment is frequently jamming and becoming difficult to service and obtain parts. The systems and equipment have been reviewed for efficiency, productivity, costs, organization and ergonomics. On the basis of the review, staff recommends replacing the worn-out and obsolete equipment, updating software and reorganizing the mail processing areas while increasing productivity and improving ergonomics.

Under a new 60-month lease-purchase arrangement that includes all maintenance, Pitney Bowes would provide new equipment including: 1) Digital Mail Folding Machine DF 500 with software (replacing 40-year old machine), 2) W350 Tabber/Sealer (replacing 20-year old machine), 3) Various organizational items such as rolling tables, adjustable sorter and storage tables, and labeled dividers (replacing 30-40 year old items which were originally donated by the US Post Office) and, 4) DM 1000 Software and automation device to allow automatic checks of mail pieces for the new US Post Office Shape Based Rate structure. New equipment would improve process efficiencies, accuracy, organization and ergonomics. At the end of the term, the District would own the equipment. The District would save \$635 each year in reduced maintenance costs and the lease freezes maintenance costs over the full term, saving another \$820.

FISCAL IMPACT: Not-to-exceed \$9,996 annually for five years. Funds from approved department budget. This is not a request for any additional budgetary appropriation.
01.00-0000-0-7439-0000-9100-421-401-000

RECOMMENDATION: It is recommended that the Board of Education authorize staff to enter into an appropriate 60-month lease-purchase arrangement with Piney Bowes for replacement mail center equipment, software and maintenance as described.

Item No. 14.J.

TOPIC: **LIABILITY CLAIM NO. 06/07-019**

DESCRIPTION: Objection to developer fees

FISCAL IMPACT: No fiscal impact at this time

RECOMMENDATION: It is recommended that the Board of Education reject Liability Claim No. 06/07-019.

TOPIC: **PERSONNEL REPORT**

DESCRIPTION: All actions listed in the Personnel Report, representing a cost to the District, have been reviewed by the Business Department and have been assigned a budget number. Appropriate funds exist in all budget areas presented in this Personnel Report. Some items on the report represent the maximum amount that could be encumbered for that item, the actual expenditure may be less, and in no instance will the expenditure be more than the requested amount without an additional request being generated.

This report may require actions for extra pay projects, separation from service, short-term employment, leaves of absence, change of status, and new hires. All requests are generated by individuals, school sites, or various District departments.

All of the above requests have been processed in accordance with the rules and regulations of the Board of Education and the applicable legal requirements of the State of California and the Orange County Department of Education.

FISCAL IMPACT: Certificated: \$422,762

Classified: \$14,300

RECOMMENDATION: It is recommended that the Board of Education approve the Personnel Report as presented.

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule /Step/ Column	Rate	Eff. From	Date To	Comments
EMPLOYMENT								
1	Barnes, Kamica	Speech Therapist	SpEd/Rohlander		74,702.00	7/17/07	6/18/08	Temp
2	Bristow-Shandro, Drew	Teacher	Yorba/Saraye		65,390.00	8/27/07	6/12/08	Temp
3	Escalante, Ophny	Teacher	Villa Park HS/Howard		63,180.00	8/27/07	6/12/08	Temp
4	Neddermeyer, Katherine	Teacher	Cerro Villa/Sterling		46,700.00	8/27/07	6/12/08	Temp
5	Presley, Alexis	Teacher	El Modena HS/Hayes		56,655.00	8/27/07	6/12/08	Temp
LEAVE OF ABSENCE								
1	Bretza, Michelle	Teacher	Palmyra/Smith			5/9/07	6/15/07	Unpaid/FMLA/Child Care/w Benefits
2	Clark-Villanueva, Lisa	Counselor	Yorba/Saraye			8/13/07	6/12/08	Unpaid/LOA/Child Care/No Benefits
3	Croy, Jamie	Teacher	El Modena HS/Hayes			5/7/07	6/15/07	Unpaid/FMLA/Child Care/w Benefits
4	Edgerton, Lisa	Teacher	Silverado/Evans			8/27/07	6/12/08	Unpaid/LOA/Child Care/No Benefits
5	Garcia, Nicole	Teacher	Canyon/Duncan			5/7/07	6/15/07	Unpaid/FMLA/Child Care/w Benefits
6	Kaping, Kristen	Teacher	West Orange/Lansman			5/1/07	6/15/07	Unpaid/LOA/Child Care/No Benefits
7	Kessler, Kristie	Teacher	Portola/Thompson			8/27/07	6/12/08	Unpaid/LOA/Personal/No Benefits
8	Malamatenios, Bethany	Speech Therapist	SpEd/Rohlander				5/21/07	Return from /FMLA/Child Care/w Benefits
9	Navarro, Michelle	Teacher	California/Fisher			5/10/07	6/18/07	Unpaid/FMLA/Child Care/w Benefits
10	Patterson, Nicole	Teacher	Fairhaven/Stoces			7/18/07	6/16/08	Unpaid/LOA/Personal/No Benefits
11	Schaefer, Michael	Teacher	Portola/Thompson			5/11/07	6/15/07	Unpaid/LOA/Personal/No Benefits
12	Schaefer, Michael	Teacher	La Veta/Dahlquist			8/27/07	6/12/08	Unpaid/LOA/Personal/No Benefits
13	Van Gorp, Lori	Teacher	Anaheim Hills/Larson			7/18/07	6/16/08	Unpaid/LOA/Personal/No Benefits
14	Ward, Michele	Teacher	Crescent Inter/Paik			5/15/07	6/18/07	Unpaid/FMLA/Child Care/w Benefits

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/ Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
	SEPARATIONS									
1	Baltazar, Benjamin	Teacher	ROP/Reider				10/5/06	Resignation		
2	Bergeson, Amy	Teacher	Taft/James				6/18/07	Resignation		
3	Demko, Laura	Teacher	El Modena HS/Hayes				6/15/07	Resignation		
4	Farrell, Janis	Teacher	Anaheim Hills/Larson				6/18/07	Resignation		
5	Fisher, Andrew	Principal	California/Morga				6/22/07	Retirement		
6	Gordan, Grace	Teacher	Crescent Inter/Rohlander				6/18/07	Resignation		
7	Harding, Rosemary	Teacher	Orange HS/Johnson				6/15/07	Resignation		
8	Hust, Rodney	Teacher	Ed Services/Jones				6/15/07	Resignation		
9	Keller, Jamie	Teacher	SpEd/Rohlander				6/18/07	Resignation		
10	Leanza, Daniel	Teacher	Canyon HS/Duncan				6/15/07	Resignation		
11	Regus, Dennis	Teacher	Portola/Thompson				6/15/07	Resignation		
12	Watson, Jennifer	Teacher	Prospect/Bruce				6/15/07	Resignation		
13	Zito, Candyce	Teacher	Villa ParkHS/Rohlander				6/15/07	Retirement		

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
	EXTRA PAY									
1	Adams, Roberta	Teacher	Prospect/Bruce	misc hrly rate	36.10	6/1/07	7/30/07	Classroom Modernization	12	433.20
2	Allen-Williams, Regin	Teacher	Jordan/Van Eck	misc hrly rate	36.10	5/1/07	6/10/07	Incoming Pre-K Assessment	12	433.20
3	Amaya, Courtney	Teacher	Canyon HS/Duncan	misc hrly rate	36.10	3/1/07	5/15/07	IB Study Sessions	10	361.00
4	Amaya, Courtney	Teacher	Canyon HS/Davis	misc hrly rate	36.10	9/1/06	6/30/07	Laptop Training & Support	14	505.40
5	Andersen, Maria	Teacher	El Modena HS/Hayes	misc hrly rate	36.10	4/1/07	5/30/07	SAT Prep Workshops	6	216.60
6	Anderson, Vicki	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
7	Ashmore, Debbie	Teacher	Prospect/Bruce	misc hrly rate	36.10	6/1/07	7/30/07	Classroom Modernization	12	433.20
8	Barklow, Sandy	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
9	Bartrom, Linda	Teacher	Villa Park HS/Lichten	misc hrly rate	36.10	6/30/07	6/30/07	Chemical Inventory	8	288.80
10	Beaumont, Carol	Teacher	Prospect/Bruce	misc hrly rate	36.10	6/1/07	7/30/07	Classroom Modernization	12	433.20
11	Bergeron, Sandra	Teacher	California/Van Eck	misc hrly rate	36.10	4/10/07	5/1/07	Reading Program	5	180.50
12	Biolet, Mary	Teacher	Prospect/Bruce	misc hrly rate	36.10	6/1/07	7/30/07	Classroom Modernization	12	433.20
13	Boehler, Melinda	Teacher	Orange HS/Eslick	misc hrly rate	36.10	4/20/07	5/7/07	AP Review Sessions	3	108.30
14	Borden, Sara	Teacher	Esplanade/Van Eck	misc hrly rate	36.10	4/23/07	6/8/07	Intervention	25	902.50
15	Brady, Dan	Teacher	Orange HS/Eslick	misc hrly rate	36.10	5/1/07	5/4/07	AP Review Sessions	6	216.60
16	Bramel, Gretchen	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
17	Brennan, Julie	Teacher	El Modena/Hayes	misc hrly rate	36.10	9/1/06	6/30/07	Laptop Training & Support	14	505.40
18	Brian, Eileen	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
19	Buehler, Diane	Teacher	Villa Park HS/Howard	misc hrly rate	36.10	5/10/07	6/14/07	9th Grade Initiative Planning	28	1,010.80
20	Bushman, Charles	Teacher	Canyon HS/Duncan	misc hrly rate	36.10	3/1/07	5/15/07	Lab Sessions/IB Biology	10	361.00
21	Castro, Courtney	Teacher	SpEd/Rohlander	misc hrly rate	36.10	4/11/07	6/15/07	IEP's/Testing	30	1,083.00
22	Corbett, Gwen	Teacher	Villa Park HS/Lichten	misc hrly rate	36.10	6/30/07	6/30/07	Chemical Inventory	8	288.80
23	Drake, Robert	Teacher	Orange HS/Eslick	misc hrly rate	36.10	4/27/07	4/30/07	AP Review Sessions	3	108.30
24	Duncan, Shannon	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
25	Erickson, Kathy	Teacher	SpEd/Rohlander	misc hrly rate	36.10	4/1/07	6/15/07	SEIS Support	10	361.00
26	Erickson, Rene	Teacher	Prospect/Bruce	misc hrly rate	36.10	6/1/07	7/30/07	Classroom Modernization	12	433.20
27	Erratt, John	Teacher	Villa Park HS/Howard	misc hrly rate	36.10	8/30/06	6/14/07	Tutoring	89.5	3,230.95
28	Everakes, Richard	Teacher	California/Van Eck	misc hrly rate	36.10	3/15/07	3/15/07	Grade Level Meeting	1.5	54.15
29	Foreman, Amelia	Teacher	Orange HS/Eslick	misc hrly rate	36.10	5/10/07	5/12/07	AP Review Sessions	3	108.30
30	Garrison, Debbie	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
31	Godsey, Brenna	Teacher	Canyon HS/Duncan	misc hrly rate	36.10	4/1/07	5/15/07	IB New Course Curriculum	10	361.00

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
32	Graupensperger, Bob	Teacher	Canyon HS/Duncan	hourly rate	99.56	8/27/07	6/12/08	Extra Period	185	18,418.05
33	Graupensperger, Bob	Teacher	Canyon HS/Duncan	misc hrly rate	36.10	3/1/07	5/15/07	IB Study Sessions	10	361.00
34	Hardage, Heidi	Teacher	Prospect/Bruce	misc hrly rate	36.10	6/1/07	7/30/07	Classroom Modernization	12	433.20
35	Huffman, Cindi	Teacher	Villa Park HS/Howard	misc hrly rate	36.10	5/10/07	6/14/07	9th Grade Initiative Planning	28	1,010.80
36	Hughes, Sarah	Teacher	Imperial/Van Eck	misc hrly rate	36.10	7/24/06	6/15/07	Professional Development Plan	5	180.50
37	Hughes, Sarah	Teacher	Villa Park HS/Howard	misc hrly rate	36.10	5/10/07	6/14/07	9th Grade Initiative Planning	28	1,010.80
38	Hunter, Erin	Teacher	Sycamore/Van Eck	misc hrly rate	36.10	4/25/07	5/25/07	EL Support	60	2,166.00
39	Iadevaia, Deborah	Teacher	Esplanade/Van Eck	misc hrly rate	36.10	4/23/07	6/8/07	Intervention	25	902.50
40	Ivory, Celeste	Teacher	Prospect/Bruce	misc hrly rate	36.10	6/1/07	7/30/07	Classroom Modernization	12	433.20
41	Jansen, Sharolyn	Teacher	El Modena HS/Hayes	misc hrly rate	36.10	4/1/07	5/30/07	SAT Prep Workshops	6	216.60
42	Johnson, Donna	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
43	Kindsfather, Susan	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
44	Kuhl, Rebecca	Teacher	SpEd/Rohlander	misc hrly rate	36.10	4/11/07	6/15/07	IEP's/Testing	30	1,083.00
45	LePow, Jamie	Counselor	Villa Park HS/Van Eck	misc hrly rate	36.10	9/1/06	6/30/07	Evening Presentations	8	288.80
46	Limburg, Carol	Teacher	Prospect/Bruce	misc hrly rate	36.10	6/1/07	7/30/07	Classroom Modernization	12	433.20
47	Lipson, Gayle	Teacher	Prospect/Bruce	misc hrly rate	36.10	6/1/07	7/30/07	Classroom Modernization	12	433.20
48	Lopez, Kimberly	Teacher	Prospect/Bruce	misc hrly rate	36.10	6/1/07	7/30/07	Classroom Modernization	12	433.20
49	Lundberg, kathleen	Teacher	California/Van Eck	misc hrly rate	36.10	3/15/07	3/15/07	Grade Level Meeting	1.5	54.15
50	Malone, Marci	Teacher	Lampson/Van Eck	misc hrly rate	36.10	5/1/07	6/18/07	Intervention	45	1,624.50
51	Maple, Tracy	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
52	Matson, Jeanne	Teacher	Prospect/Bruce	misc hrly rate	36.10	6/1/07	7/30/07	Classroom Modernization	12	433.20
53	McColm, Chris	Teacher	Canyon HS/Duncan	hourly rate	59.96	8/27/07	6/12/08	Extra Period	185	11,093.16
54	McCullough, Mary	Teacher	Esplanade/Van Eck	misc hrly rate	36.10	4/23/07	6/8/07	Intervention	25	902.50
55	McGuire, Akira	Teacher	Prospect/Bruce	misc hrly rate	36.10	6/1/07	7/30/07	Classroom Modernization	12	433.20
56	Meehan, Shannon	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
57	Miranda, Albert	Teacher	Yorba/Reider	misc hrly rate	36.10	4/21/07	6/9/07	Credit Recovery Program	24	866.40
58	Morris-Williamson, De	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
59	Mountain, Colleen	Teacher	SpEd/Rohlander	misc hrly rate	36.10	4/23/07	6/17/07	IEP's/Testing	30	1,083.00
60	Mueller, Steve	Teacher	Imperial/Van Eck	misc hrly rate	36.10	7/24/06	6/15/07	Professional Development Plan	15	541.50
61	Mueller, Steve	Teacher	Imperial/Van Eck	misc hrly rate	36.10	1/4/07	6/15/07	EL Tutor	15	541.50
62	Mull, Brian	Teacher	Orange HS/Eslick	misc hrly rate	36.10	5/11/07	5/18/07	AP Review Sessions	3	108.30
63	Muller, Louise	Teacher	Orange HS/Eslick	misc hrly rate	36.10	4/27/07	4/30/07	AP Review Sessions	3	108.30
64	Nussbaum, William	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
65	Odle, Jeanette	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20

Staff Responsibility:
D. Kisse, Assistant Superintendent-Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
66	Okamura, Lynn	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
67	Opitek, Eugene	Teacher	Prospect/Bruce	misc hrly rate	36.10	6/1/07	7/30/07	Classroom Modernization	12	433.20
68	Panos, Peter	Teacher	Lampson/Van Eck	misc hrly rate	36.10	5/1/07	6/18/07	Intervention	45	1,624.50
69	Pham, Jason	Counselor	Villa Park HS/Van Eck	misc hrly rate	36.10	9/1/06	6/30/07	Evening Presentations	4	144.40
70	Ralston, Jacqueline	Teacher	California/Van Eck	misc hrly rate	36.10	3/15/07	3/15/07	Grade Level Meeting	1.5	54.15
71	Robertson, Cheryl	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
72	Ryan, Mitchell	Teacher	Orange HS/Eslick	misc hrly rate	36.10	5/14/07	5/18/07	AP Review Sessions	3	108.30
73	Sacks, Aleshia	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
74	Saldivar, Alan	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
75	Salio, Chris	Teacher	El Modena HS/Rohland	misc hrly rate	36.10	4/11/07	6/14/07	Extra Support Independent Stu	47	1,696.70
76	Saltikov, Olay	Teacher	Esplanade/Van Eck	misc hrly rate	36.10	4/23/07	6/8/07	Intervention	25	902.50
77	Santos, Kerry	Counselor	Villa Park HS/Van Eck	misc hrly rate	36.10	9/1/06	6/30/07	Evening Presentations	4	144.40
78	Sary-Amoroso, Linda	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
79	Scheiber, Michelle	Teacher	SpEd/Gee	misc hrly rate	36.10	4/4/07	4/5/07	Due Process Hearing	12	433.20
80	Scheidt, Suzanne	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
81	Schlossnagle, Gary	Teacher	El Modena HS/Hayes	misc hrly rate	36.10	4/1/07	6/30/07	SAT Prep Workshops	13	469.30
82	Schmuhl, Victoria	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
83	Scott-Griffith, Christie	Teacher	Esplanade/Van Eck	misc hrly rate	36.10	4/23/07	6/8/07	Intervention	25	902.50
84	Self, Gina	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
85	Sheppard, Lori	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
86	Silva, Marianne	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
87	Silverman, Ginger	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
88	Spranger, Dawn	Teacher	McPherson/Bentley	noon sup rate	18.35	4/23/07	6/13/07	Noon Supervision	5	91.75
89	Stalter, Kelsey	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
90	Stephens, Tim	Teacher	Canyon HS/Duncan	hourly rate	99.56	8/27/07	6/12/08	Extra Period	185	18,418.05
91	Stevens, Leslie	Teacher	Prospect/Bruce	misc hrly rate	36.10	6/1/07	7/30/07	Classroom Modernization	12	433.20
92	Tarango, Wm. Andy	Teacher	Running Springs/Roach	noon sup rate	24.46	4/25/07	6/15/07	Noon Supervision	12	293.52
93	Tippets, Rebekah	Teacher	Esplanade/Van Eck	misc hrly rate	36.10	4/23/07	6/8/07	Intervention	25	902.50
94	Trenner, Denise	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
95	Turner, Gena	Teacher	Prospect/Bruce	misc hrly rate	36.10	6/1/07	7/30/07	Classroom Modernization	12	433.20
96	Ullman, Dane	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
97	Van Doren, Sandra	Teacher	Prospect/Bruce	misc hrly rate	36.10	6/1/07	7/30/07	Classroom Modernization	12	433.20
98	Vasquez, Christine	Counselor	Villa Park HS/Van Eck	misc hrly rate	36.10	9/1/06	6/30/07	Evening Presentations	4	144.40
99	Weinkauf, Mike	Teacher	Canyon HS/Duncan	misc hrly rate	36.10	8/27/07	6/12/08	Video & Bulletin Prep	185	6,678.50

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CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

	Name	Position	Administrative Unit	Schedule/Step/Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
100	Weinkauf, Mike	Teacher	Canyon HS/Duncan	hourly rate	99.56	8/27/07	6/12/08	Extra Period	185	18,418.05
101	Whistler, Sandra	Teacher	Fairhaven/Van Eck	misc hrly rate	36.10	5/1/07	6/30/07	Math Club	20	722.00
102	Wielenga, Laurie	Teacher	Orange HS/Eslick	misc hrly rate	36.10	5/11/07	5/14/07	AP Review Sessions	3	108.30
103	Wilbanks, Stephanie	Teacher	Yorba/Van Eck	misc hrly rate	36.10	4/9/07	6/14/07	Intervention	20	722.00
104	Willey, Christine	Teacher	Curriculum/Stoterau	misc hrly rate	36.10	5/17/07	5/17/07	Science Meeting	2	72.20
105	Willsey, David	Teacher	EI Modena HS/Reider	misc hrly rate	36.10	4/30/07	6/15/07	CAHSEE Instruction	13	469.30
106	Wilson, Lisa	Counselor	Villa Park HS/Van Eck	misc hrly rate	36.10	9/1/06	6/30/07	Evening Presentations	13.5	487.35

Staff Responsibility:

Ed Kisse, Assistant Superintendent-Human Resources

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	Position	Administrative Unit	Range/Step	Rate	Eff. From	Eff. To	Comments
EMPLOYMENT							
Hourly							
Buendina, Roxanna	Inst. Asst.-Pre K/ Riverdale ES	Special Education/ Rohlander	26/1 (53)	\$ 13.39	4/25/2007		Replacement for P. Uriostegui
Cain, Kristi	Technology Assistant/ Silverado ES	Silverado ES/ Evans	28/1 (53)	\$ 14.09	5/8/2007		Replacement for M. Saxena
Merino, Patricia	Staff Support Clerk/ McPherson Magnet	McPherson Magnet/ Saraye	27/1 (53)	\$ 13.74	5/14/2007		Replacement for D. Hill
Viveros, Tami	Sr Staff/School Clerk/ Yorba MS	Yorba MS/ Huerta	31/1 (53)	\$ 15.57	5/7/2007		Replacement for M. Cueva

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	From	To	Eff. From	Date To	Comments
EMPLOYMENT CHANGE					
Hourly					
Camarena, Maria	Food Service Assistant Nutrition Services 19/6 (53) 9.5 mos/3.75 hrs	School Community Assistant Richland Cont. HS 24/5 (53) 9.5 mos/3.5 hrs	5/11/2007		Promotion, replacing D. Portillo
Gibson, Alice	Child Care Aide Running Springs ES 14/5 (51) 12 mos/3.5 hrs	Child Care Assistant Leader West Orange ES 23/2 (51) 12 mos/6 hrs	5/11/2007		Promotion, replacing R. Gonzalez
Monthly					
Carrillo, Lupe	Staff/School Clerk Special Programs 29/6 (50) + 2% 11 mos/8 hrs	LOA	4/30/2007		Unpaid Leave of Absence
Nishimoto, Sylvia	Information Services Specialist Information Services 47/4 (50) + 2% 12 mos/8 hrs	Sr Information Services Specialist Information Services 53/3 (50) + 2% 12 mos/8 hrs	4/26/2007		Promotion, replacing O. Guevarra

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	Position	Administrative Unit	Schedule/ Step/Column	Rate	Eff. From	Date To	Comments
SEPARATIONS							
Beck, Caroline	Farmhand	Orange HS			4/27/2007		Resignation
Bell, Caitlin	Child Care Aide	School Age Care			5/21/2007		Resignation
Carr, Ashley	Instructional Assistant	Special Education			6/15/2007		Resignation
Cockrell, Eric	Child Care Aide	Child Care			4/30/2007		Resignation
Cornejo, Irma	CBET Aide II	Special Programs			6/1/2006		Dismssal
Durham, Shirley	Instructional Assistant	Special Education/Handy			5/11/2007		Retirement
Fernandez, Cecelia	Child Care Aide	Child Care			5/14/2007		Resignation
Garrett, Jason	Secruity Patrol Person	Maintenance & Operations			5/4/2007		Resignation
Garrison, Abel	Instructional Assistant	Special Education			12/4/2006		Dismssal
Gharah, Elaheh	Instructional Assistant	Special Education			4/19/2007		Retirement
Robinson, Blake	Instructional Assistant	Special Education			4/27/2007		Resignation
Stallybrass, Kelli	Technology Assistant	La Veta ES			6/15/2007		Resignation
Uriostegui, Paulina	Instructional Assistant	Special Education			5/24/2007		Resignation

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CLASSIFIED PERSONNEL

Name	Position	Administrative Unit	Schedule/ Step/ Column	Rate	Eff. From	Date To	Comments	# of Units	Salary
EXTRA PAY PROJECT-COACHING STIPENDS									
Walton, Reid	Walk-On Coach	El Modena HS/Hayes	Stipends	1,350.00	2/1/07	5/31/07	FS Boys' Baseball/B.P.	1	1,350.00
Hertzborg, Travis	Walk-On Coach	El Modena HS/Hayes	Stipends	1,350.00	2/1/07	5/31/07	JV Boys' Baseball/B.P.	1	1,350.00
Wetzler, Drew	Walk-On Coach	Villa Park HS/Howard	Stipends	1,800.00	2/1/07	5/31/07	VA Boys' Volleyball/B.P.	1	1,800.00
Wetzler, Drew	Walk-On Coach	Villa Park HS/Howard	Stipends	1,200.00	2/1/07	5/31/07	Girls' Volleyball/B.P.	1	1,200.00
Samuelson, Robert	Walk-On Coach	Villa Park HS/Howard	Stipends	400.00	2/1/07	5/31/07	V. Boys' Volleyball/B.P.	1	400.00
Johnson, Lyndsi	Walk-On Coach	Villa Park HS/Howard	Stipends	400.00	2/1/07	5/31/07	Girls' Volleyball/B.P.	1	400.00

Staff Responsibility: Ed Kisse, Assistant Superintendent, Human Resources

- TOPIC:** **STUDENT TEACHER ASSIGNMENTS/AGREEMENTS**
- DESCRIPTION:** It has long been the policy of the Orange Unified School District to cooperate with neighboring colleges/universities in assisting with teacher-training programs to provide educational fieldwork experiences in our schools for student teachers.
- These experiences are under the direct supervision and instruction of certificated employees of the District for a period not to exceed one semester. The college/university is responsible to direct, supervise and evaluate the performance of the student teacher cooperatively with District employees.
- FISCAL IMPACT:** This item has no fiscal impact.
- RECOMMENDATION:** It is recommended that the Board of Education approve the attached student teaching assignment lists.

CLASSIFIED AND CERTIFICATED PERSONNEL REPORT
CERTIFICATED PERSONNEL

School	Student Teacher	Assignment	Begin Date	End Date	Master Teacher	University	Units
STUDENT TEACHER PLACEMENTS							
Canyon HS	Praggastis, Chad	English	8/30/07	12/14/07	Jennifer Eckert	Chapman	10
Running Springs	Cahill, Sara	4th Gr.	7/23/07	9/14/07	Teresa Donovic	Concordia	5
El Modena	Cusson, Sarah	English	8/30/07	11/2/07	Vicki Mull	Concordia	10
El Modena	Berson, Sarah	English	8/30/07	11/2/07	Teri Amestoy	Concordia	10
Canyon HS	Quinn, Ashley	English	8/27/07	6/11/08	Jill Ellis	CSU, Fullerton	10
Canyon HS	Quinn, Ashley	English	8/27/07	6/11/08	Krista Garcia	CSU, Fullerton	10

TOPIC: CLASSIFIED POSITION ELIMINATIONS

DESCRIPTION: As the result of the categorical budget planning process for the 2007-08 school year, certain categorically funded classified positions have been identified for elimination. This is an annual process whereby positions which are funded by state or federal categorical programs are reviewed and recommendations are made for the following school year. In many cases, funding for programs is reduced or eliminated by the state or federal agency providing the funds. In this case, a local school site is making decisions to reprioritize the use of assigned categorical funds.

Position elimination recommendations connected with this process may result in layoffs. Education Code sections 45114, and 45117, Board Policy 4317.3, and Article 14 of the OUSD/CSEA Collective Bargaining Agreement stipulate the provisions and timelines for layoff due to lack of work/lack of funds. Under the Education Code, affected employees shall be given notice of layoff not less than 45 days prior to the effective date of the layoff.

FISCAL IMPACT: There is no fiscal impact to the general fund. The estimated annual cost reduction to categorical budgets for this recommendation is \$57,314.

RECOMMENDATION: It is recommended that due to lack of work/lack of funds the Board of Education approves the elimination of six Instructional Assistant positions and authorize the Superintendent or designee to give notice of layoff to the affected employee effective 45 days following notification.

TOPIC: CONTRACT SERVICES REPORT – EDUCATIONAL SERVICES

DESCRIPTION: The following is a report of contract service items for Educational Services.

I.T. ACTION, INC. I.T. Action, Inc. will provide technical support on the AS400 for a period of six months starting May 1, 2007 and ending October 31, 2007.
 Information services not-to-exceed \$3,000
 01.00-4046-7-5850-1110-2140-603-603-000 (Davis)

NATURAL HISTORY MUSEUM The District will continue to rent a collection of approximately 187 museum-quality science specimens, historical objects, models, and cultural artifacts from the Natural History Museum of Los Angeles County for the 2007/08 school year. These items are housed in the Instructional Media Center and sent to the individual classrooms upon request from the classroom teachers.
 Instructional Services not-to-exceed \$800
 01.00-0000-0-5630-0000-2420-209-209-000 (Cohen/VanEck/Eslick)

PROQUEST INFORMATION AND LEARNING Proquest Information and Learning provides Social Issues Resources Series (SIRS) Discoverer and SIRS Researcher, an online database which provides relevant, credible full-text articles on social issues, science, history, government, the arts and humanities. The renewal subscription for SRS Discoverer and SIRS Researcher is from August 2007 through July 2008.
 Instructional Services not-to-exceed \$8,513
 01.00-0000-0-5843-0000-2420-209-209-000 (Cohen/Eslick)

NATHAN H. HUNTER, PSYCHOLOGIST The services of Nathan Hunter, a licensed psychologist, are required to conduct independent educational evaluations of special education students during the 2006/2007 school year.
 Special Education not-to-exceed \$2,600
 01.00-6500-0-5842-5770-1190-207-207-000 (Gee)

ROBYN R. HERRERA As the result of an IEP for the 2006/2007 school year, the services of Robyn R. Herrera, Certified Orientation and Mobility Specialist, are required to provide support to a visually impaired special education student.
 Special Education not-to-exceed \$3,250
 01.00-65000-5850-5770-1190-207-207-000 (Gee)

KID TRIBE

KidTribe will present two fitness assemblies to the School Age Care program on July 6, 2007. KidTribe is an international health and wellness organization whose mission is to elevate self esteem, create community, and promote health for children. They offer turn-key solutions to obesity prevention by providing a healthy environment. These assemblies will have the children moving, running, balancing, improving coordination and, most importantly, engaging in a form of healthy play.

School Age Care Funds . . not-to-exceed \$1,300
12-00-9080-0-5850-1131-1000-205-205-000 (Gee/Stephens)

**SPECIAL EDUCATION
STUDENT #256755**

As the result of an IEP, the District agrees to reimburse the parents for transportation assistance for a special education student placed at an out-of-state, non-public school.

Special Education not-to-exceed \$2,300
01.00-6500-5871-5770-1190-207-207-000 (Gee)

FISCAL IMPACT: \$21,763

RECOMMENDATION: It is recommended that the Board of Education approve the Contract Services Report – Educational Services as presented.

TOPIC: **STUDY TRIPS**

DESCRIPTION: Villa Park High School Girl's Basketball – San Diego, CA – July 19 – 24, 2007

The Villa Park High School Girl's Basketball team under the direction of coach Kim Cram will travel to San Diego to participate in the San Diego Classic Basketball Tournament. This event will enable the student/athletes to have the opportunity to showcase themselves to college coaches and gain the opportunity for scholarships. They will also have the opportunity to compete against top athletes from across the state. The twelve (12) female student/athletes will be accompanied by one (1) male and three (3) female adult chaperones. They will be housed at the University of California at San Diego. Parents will provide the transportation and any parent providing transportation to a student other than their own will have a District driver certificate form completed and approved prior to the trip. There is a \$100 fee for this trip and scholarships are available. No substitute required and the students will not miss any school days.

Villa Park High School Girl's Basketball – Palm Springs, CA – June 22 – 24, 2007

The Villa Park High School Girl's Basketball team under the direction of coach Kim Cram will travel to Palm Springs to participate in the Palm Springs Dessert Classic Basketball Tournament. This event will enable the student/athletes to have the opportunity to showcase themselves to college coaches and gain the opportunity of scholarships. The twelve (12) female student/athletes will be accompanied by one (1) male and three (3) female adult chaperones. They will be housed at the Courtyard by Marriott in Palm Springs. Coaches will provide the transportation and all coaches will have a District driver certificate form completed and approved prior to the trip. There is a \$69 fee for this trip and scholarships are available. No substitute required and the students will not miss any school days.

FISCAL IMPACT: This item will have no fiscal impact to the school district.

RECOMMENDATION: It is recommended that the Board of Education approve these study trips as presented.

TOPIC: EARLY INTERVENTION FOR SCHOOL SUCCESS GRANT FOR PRESCHOOL AGE STUDENTS AT THE CHILD DEVELOPMENT CENTER – AUTHORIZATION TO APPLY

DESCRIPTION: The Early Intervention for School Success (EISS) program will train teachers, support staff and parents in basic knowledge of child growth and development; successful strategies for large and small classroom settings; support for teachers to become facilitators of learning; practical tools for ongoing standards-based assessment and effective differentiated instruction. The EISS grant will provide teachers with training materials, coaching, classroom materials and best practices based on current research.

FISCAL IMPACT: The grant will provide a total of \$30,000 to the Child Development Center beginning in 2007 and continuing until 2009.

RECOMMENDATION: It is recommended that the Board of Education authorize the Superintendent or designee to submit applications for the Early Intervention School Success grant.

TOPIC: MIGRANT EDUCATION REGION IX – APPROVAL OF SERVICE AGREEMENT BETWEEN SAN DIEGO COUNTY OFFICE OF EDUCATION AND THE ORANGE UNIFIED SCHOOL DISTRICT FOR THE 2007-2008 SCHOOL YEAR

DESCRIPTION: The District operates a Migrant Education program that serves 131 students in 25 schools in grades K-12 under a service agreement with the San Diego County Office of Education. The San Diego County Office of Education agrees to render services approved in the agreement in accordance with state and federal laws and administrative directives from the United States Department of Education and the California Department of Education. The goal of Migrant Education Region IX is to provide school districts quality supplemental services, effective and efficient use of resources, and innovative leadership by working collaboratively to meet the educational needs of migrant students.

FISCAL IMPACT: Approval of this service agreement has no fiscal impact.

RECOMMENDATION: It is recommended that the Board of Education approve the Migrant Education Region IX San Diego Office of Education Service Agreement for the 2007-2008 school year.

- TOPIC:** **COMMUNITY BASED ENGLISH TUTORING PLAN**
- DESCRIPTION:** Staff is requesting that the Board approve the Community Based English Tutoring (CBET) plan for the 2007-2008 school year. CBET provides adult English as a Second Language classes for the parents of District English learners and other members of the community.
- The California State Legislature passed Senate Bill 368 in 2006, which authorizes continued allocation of funds for CBET classes. As a condition of receiving funding for the 2007-2008 fiscal year, each LEA must develop a plan that is approved by the governing board certifying that certain objectives relating to the acquiring of English and providing of tutoring to school age children will be met.
- FISCAL IMPACT:** Approval of the CBET Plan is a condition for funding the 2007-2008 CBET Grant.
- RECOMMENDATION:** It is recommended that the Board of Education approve the Community Based English Tutoring plan for 2007-2008.

OUSD Community-Based English Tutoring (CBET) Plan for 2007- 2008 School Year

Senate Bill (SB) 368 requires the governing board of the school district to develop and approve a plan that describes the programs of adult English language instruction to parents or other members of the community who pledge to provide personal English language tutoring to improve the English language proficiency of California school children with limited English proficiency (LEP). (SB 368, Section 1, *Education Code (EC)* 315.5 c and Section 2, *EC* 316.5 b)

Educational activities to improve English proficiency and academic achievement	Personnel Responsible
<p>1. Describe the methods to be used to emphasize English language acquisition and tutoring skills for parents whose primary language is not English. Whenever possible, operate programs at neighborhood school sites in order to provide full articulation between CBET programs and instructional programs for school aged-children. (SB 368, Section 2, <i>EC</i> 316.5 b1 and b2)</p>	<ol style="list-style-type: none"> 1. Emphasize English Language Acquisition and Tutoring Skills <ol style="list-style-type: none"> A. English Language Acquisition <ol style="list-style-type: none"> 1. Teachers at every CBET site shall employ research based curricula that provide high comprehensible input. CBET classes will provide participants with textbooks, workbooks, and other materials that lead to rapid acquisition of English. 2. CBET participants will be provided opportunities in each class session to develop listening, speaking, reading and writing skills. 3. CBET participants will be provided worksheets and other activities that they may work on at home with family members. 4. Participants will be encouraged to share the English lessons that they complete at home and in the CBET class with their family members, thus reinforcing the lessons. B. Tutoring Skills <ol style="list-style-type: none"> 1. CBET participants shall receive instruction weekly on how to tutor their children. 2. CBET teachers shall model for their students how to read to children and how to check for reading comprehension with children. 3. CBET participants will practice tutoring activities in the CBET classroom before using them with their children. 4. CBET participants shall report to the CBET teachers each week how many minutes they spent that week tutoring a child or children. 2. Operate CBET programs at neighborhood school sites <ol style="list-style-type: none"> A. The CBET Coordinator shall continue to consult with the elementary school principals of the District as to the availability of classroom space for CBET classes. Where need and space exists, CBET classes shall be provided at those schools. B. CBET teachers shall first be recruited from the school sites that offer classes. CBET teachers who are OUSD teachers shall include in their CBET lessons actual lessons from their elementary class and explain to the CBET participants the purpose of the lesson and how they may help their children complete the lesson.

2. How will the program recruit parents of kindergarten through grade twelve (K-12) English learners (ELs) and encourage frequent opportunities for parent-child tutoring activities? Explain how parents will be encouraged to become involved at the school that his or her child attends. (SB 368, Section 2, EC 316.5 b3, b3A, b3B, and b7)

1. Recruit parents of K-12 English language learners.

- (A) The CBET coordinator will attend ELAC meetings at school sites that host CBET programs and explain the program to parents. These parents will be encouraged to attend CBET classes.
- (B) The CBET coordinator will attend DELAC meetings and give a monthly report on the CBET program.
- (C) Community liaisons at all school sites will be provided a schedule of CBET classes and encourage parents of English learners to attend CBET classes.
- (D) Schools that are eligible to participate in the High Priority Schools Grant Program will be contacted by the CBET coordinator and parents attending those schools will be provided with information regarding the availability of CBET classes.
- (E) K-12 teachers at school sites with CBET programs will be asked to refer parents of their English learner students to the CBET program. These parents will be contacted and invited to attend CBET classes.

Encourage frequent opportunities for parent-child tutoring activities

- 1. Parents will receive instruction on how to tutor children in their CBET classes from CBET teachers. These lessons will include videos produced by the United States Department of Education, the California Department of Education and the Orange Unified School District.
- 2. OUSD School Readiness personnel will give presentations to CBET participants on how to tutor and read to children.
- 3. Children's books will be available at every CBET site for parents to take home to read to their children.

2. Encourage parents to become involved at the school that his or her child attends.

- 4. CBET participants at each school site will be invited to become members of that school's English Learners Advisory Committee (ELAC) and will be notified of all ELAC meetings.
- 5. School principals will be encouraged to have their ELAC meetings in the CBET classroom during class time.
- 6. Each CBET class will provide the participants with a copy of the school calendar of activities for the school their child attends.
- 7. CBET classes will include a unit on how to attend a parent-teacher conference and all CBET participants will be encouraged to attend a conference with their child's teacher.
- 8. CBET classes will include lessons on parental involvement and what level of parental involvement schools expect from parents in the United States.

<p>3. Describe how the program will document literacy training for adults that will lead to English fluency and their ability to provide tutoring skills and additional educational support for K-12 children. (SB 368, Section 2, EC 316.5 b4, b4A and b4B)</p>	<p>A. Document literacy training for adults that leads to English fluency and the ability to provide educational support for children.</p> <ol style="list-style-type: none"> 1. Accurate attendance will be kept for all CBET classes. 2. An approved list of materials and resources will be created for CBET classes. 3. All CBET teachers will receive training on how to employ the research based curricula used in all CBET classes. 4. All CBET participants will be CASAS tested within 30 days of entering the program. All CBET participants will then be CASAS tested again after receiving a minimum of 60 hours of instruction. <p>B. Document development of tutoring skills</p> <ol style="list-style-type: none"> 1. CBET teachers will maintain a record of the presentations and lessons pertaining to tutoring skills conducted in their classes. 2. CBET participants will report the minutes they spend tutoring their children to the CBET teacher every week. 3. CBET participants will be asked to complete a questionnaire at the end of each year that will ask them to evaluate their improvement in tutoring skills.
<p>4. Describe the projected goals of the program with respect to adult participant's educational achievement and the manner in which the agency will measure and report progress in meeting its goals. (SB 368, Section 2, EC 316.5 b5)</p>	<p>Projected goals of the program</p> <ol style="list-style-type: none"> (A) Eighty percent of CBET participants will achieve one benchmark or higher on the CASAS test. (B) Ninety percent of CBET participants will report using a qualitative measurement that they have improved English skills as a result of attending CBET classes. (C) Ninety percent of CBET participants will report using a qualitative measurement that they have improved tutoring skills and that they have increased contact with their children.
<p>5. Describe the manner in which the program will leverage available funding from federal, state, and local sources in the area proposed to be served by the agency. (SB 368, Section 2, EC 316.5 b6)</p>	<p>Leverage available funding from federal, state and local sources.</p> <ol style="list-style-type: none"> (A) The OUSD CBET program will continue to use Title I funds to provide tutoring to school age children in afternoon CBET classes at Title I schools. (B) OUSD CBET will continue to collaborate with the OUSD School Readiness program to provide tutoring training for parents and fieldtrips for CBET parents and their children. (C) The OUSD CBET program will continue to collaborate with local community based organizations such as St. Joseph Hospital and THINK Together to provide classroom space and volunteers for the CBET program.

<p>6. Describe how the adults participating in the CBET Program shall demonstrate measurable English language progress and that the CBET program shall be administered in accordance with research-based strategies for teaching English language learners. (SB 368, Section 2, EC 316.5 b8, b8A-b8C)</p>	<p>1. The adult students participating in the CBET program shall make measurable English language learning progress.</p> <ol style="list-style-type: none"> 1. All CBET participants will be pre-tested and post-tested using the CASAS test to determine gains in English language acquisition. 2. All CBET participants will receive a questionnaire at the end of the school year in which they will be asked to self report their gains in English language acquisition. <p>2. The CBET program shall be administered in accordance with research-based strategies for teaching English language learners.</p> <ol style="list-style-type: none"> 3. All CBET teachers will receive training by the CBET coordinator which will encompass ELD and SDAIE strategies as outlined in CLAD/CTEL. 4. Curriculum used in the CBET program will be research-based. 5. CBET classes shall employ strategies that address all areas of literacy; listening, speaking, reading and writing.
<p>7. Describe how the district shall collect and analyze the following data for use in updating its CBET plan and to make it available to the state as requested (SB 368, Section 3, EC 317 a1, a2, b, and c);</p> <ol style="list-style-type: none"> (a) Results of individual improvement in adult English as a second language literacy skill levels in reading, writing, and speaking the English language, numeracy, problem solving, and other literacy skills. (b) Results of individual improvements in the attendance of K-12 pupils with limited English proficiency who have received tutoring from adults identified as pledged participants in CBET training programs. (c) Results of a district selected pretest and a posttest of reading achievement for individual adult ESL CBET students. 	<p>The data collected under Section 317 shall be used by CBET administrators and staff to inform curriculum, instruction, assessment, research, and in-service staff development.</p> <ol style="list-style-type: none"> (a) All CBET participants will be tested using the CASAS test at least twice a year. The CBET coordinator will score and compare the CASAS tests of participants and keep a record of these test scores. CASAS tests for each CBET site will be analyzed to determine which skills the participants at each site need help with. (b) All CBET participants shall at the time of signing their pledge card agree to release student test data and attendance records for the purpose of complying with Section 317. CBET teachers will be responsible for collecting the OUSD student number for every school age child of a CBET participant and reporting these student numbers to the CBET coordinator using an approved form. The attendance records of the school age children of CBET participants will be reviewed with principals and CBET teachers twice a year. Participants who have children with poor school attendance will be counseled by CBET staff regarding the importance of school attendance. (c) The OUSD CBET program will use the CASAS Reading test to assess the adult CBET ESL students twice a year. The CBET coordinator will score the tests and maintain records of the results.

(d) Results of individual K-12 pupil data from the California English Language Development Test and the Standardized Testing and Reporting Program in order to determine whether there has been achievement progress made by pupils who were tutored by adult CBET Program students.

(d) The CBET coordinator will work with staff in the Research and Assessment office and the Special Programs office to collect and interpret student data. At the beginning of each school year, student data collected from the previous year will be presented to CBET teachers at an in-service meeting. The purpose of this meeting will be to plan tutoring lessons for parents for the coming school year.

- TOPIC:** **TEXTBOOK ADOPTIONS – FINAL**
- DESCRIPTION:** The attached list of textbooks has been available for review for the thirty days required by the Education Code.
- FISCAL IMPACT:** Textbooks will be purchased from the textbook accounts during the 2006/2007 school year. Auxiliary adoption texts are used to supplement the basic textbook and are purchased with funds other than the state textbook monies.
- District and State Textbook Account Numbers:
01.00-7156-0-4110-1110-1000-609-609-000,
01.00-7158-0-4210-1110-2420-609-609-000,
Other school textbook accounts are used for auxiliary adoptions.
- RECOMMENDATION:** It is recommended that the Board of Education adopt the attached list of textbooks for the Orange Unified School District.

Orange Unified School District
TEXTBOOK ADOPTIONS
Board Review – February 8, 2007 & March 29, 2007
Final Approval – May 24, 2007

TEXTBOOK ADOPTIONS

Title	Subject	Grade Level	Publisher	Copyright	ISBN	Funding Source	State Matrix	IMAC
Exploring Studio Series	Art	9-12	Davis Publications	Various	0871927209	State Textbook Funds	No	3/5/07
Bon Voyage, Level 1	Foreign Language	7-12	Glencoe/McGraw-Hill	2005	0078656303	State Textbook Funds	No	3/5/07
American Heritage English As A Second Language Dictionary	Language Arts	9-12	Houghton Mifflin	1998	9780395880692	State Textbook Funds	No	1/8/07
American Heritage Thesaurus For Learners of English	Language Arts	9-12	Houghton Mifflin	2002	9780618129904	State Textbook Funds	No	1/8/07
Everyday Use, AP Edition	Language Arts	11	Pearson Education	2005	0321093844	State Textbook Funds	No	3/5/07
The Gatekeepers	Language Arts	11	Penguin	2002	9780142003084	State Textbook Funds	No	1/8/07
Patterns for College Writing	Language Arts	11	Bedford/St. Martin's	2007	0312454600	State Textbook Funds	No	3/5/07
Pacemaker Curriculum Algebra I	Mathematics	9-12	Globe Fearon	2001	9780130236388	State Textbook Funds	No	1/8/07
Focus on Earth Science	Science	6	CPO Science	2007	1588922472	State Textbook Funds	No	3/5/07
Focus on Life Science	Science	7	CPO Science	2007	1588922537	State Textbook Funds	No	3/5/07
Focus on Physical Science	Science	8	CPO Science	2007	1588922596	State Textbook Funds	No	3/5/07

Orange Unified School District

TEXTBOOK ADOPTIONS

Board Review – February 8, 2007 & March 29, 2007

Final Approval – May 24, 2007

TEXTBOOK RE-ADOPTIONS

Title	Subject	Grade Level	Publisher	Copyright	ISBN	Funding Source	State Matrix	IMAC
Komm mit!, Level 1	Foreign Language	7-12	Holt, Rinehart & Winston	2006	0030372542	State Textbook Funds	No	3/5/07
Guide to Good Food	Home Economics, Careers & Technology	9-12	Goodheart-Willcox	2006	9781590705179	State Textbook Funds	No	3/5/07
America's History, 6 th Edition	Social Science	11	Bedford/St. Martin's	2008	9780312465483	State Textbook Funds	No	3/5/07

AUXILIARY/SUPPLEMENTAL ADOPTIONS

Title	Subject	Grade Level	Publisher	Copyright	ISBN	Funding Source	State Matrix	IMAC
The Hundred Penny Box	Language Arts	K-3	Penguin	1975	014240702X	Non-Textbook Funds	No	3/5/07
Strategies for Content Area Reading, Levels F, G & H	Language Arts	6-8	Options Publishing	2004	1591370345	Non-Textbook Funds	No	3/5/07
Blue Set Classroom Library	Language Arts	K-6	By George!	2003	1592460615	Non-Textbook Funds	No	3/5/07
Red Set Classroom Library	Language Arts	K-6	By George!	2003	1592462359	Non-Textbook Funds	No	3/5/07
Word Work by George	Language Arts	K-6	By George!	2007	N/A	Non-Textbook Funds	No	3/5/07
Shattering Glass	Language Arts	10-12	Simon & Schuster	2005	9780689858000	Non-Textbook Funds	No	1/8/07
Plants and Animals	Science	1	Delta Education	2007	N/A	Non-Textbook Funds	No	3/5/07
Balance and Motion	Science	2	Delta Education	2007	N/A	Non-Textbook Funds	No	3/5/07

BOARD AGENDA - MAY 24, 2007

USD/Jones/Cohen/Eslick
Board Agenda
May 24, 2007

Orange Unified School District

TEXTBOOK ADOPTIONS

Board Review – February 8, 2007 & March 29, 2007

Final Approval – May 24, 2007

AUXILIARY/SUPPLEMENTAL ADOPTIONS

Title	Subject	Grade Level	Publisher	Copyright	ISBN	Funding Source	State Matrix	IMAC
Sun, Moon and Stars	Science	3	Delta Education	2007	N/A	Non-Textbook Funds	No	3/5/07
Solid Earth	Science	4	Delta Education	2007	N/A	Non-Textbook Funds	No	3/5/07
Living Systems	Science	5	Delta Education	2007	N/A	Non-Textbook Funds	No	3/5/07
Water Planet	Science	5	Delta Education	2007	N/A	Non-Textbook Funds	No	3/5/07
Focus on Earth Science	Science	6	CPO Science	2007	N/A	Non-Textbook Funds	No	3/5/07

TOPIC: TEXTBOOK ADOPTIONS – 30-DAY REVIEW BY PUBLIC

DESCRIPTION: Textbooks and supplementary instructional texts are reviewed by teacher committees from respective grade levels or departments, who screen available texts and materials for potential adoption. The selection committee(s) submit their recommendations to the District Instructional Materials Advisory Committee (IMAC) for review and consideration. The IMAC committee is composed of parents, principals, media specialists, and teachers whose responsibility is to recommend to the Board of Education approval of the considered texts.

It is at this juncture that the Board of Education places the texts and/or supplementary texts on "30-day review period," so members from the public may have an opportunity to review those texts, pending formal adoption. The texts are available for review in the Board Room this evening and after tonight in the offices of the Library Media Technology/Gifted and Talented Education (GATE) Coordinator located in the Instructional Media Center. After the 30-day review period, the Board of Education takes formal action to adopt the textbooks and/or supplementary texts.

FISCAL IMPACT: Textbooks will be purchased from the textbook accounts during the 2006/2007 school year. Auxiliary/supplemental adoption texts are used to supplement the basic textbook and are purchased with funds other than the state textbook monies.

District and State Textbook Account Numbers:

01.00-7156-0-4110-1110-1000-609-609-000,

01.00-7158-0-4210-1110-2420-609-609-000,

Other school textbook accounts are used for auxiliary/supplemental adoptions.

RECOMMENDATION: It is recommended that the Board of Education place the attached list of textbooks on display for the 30-day review period and be considered for adoption at the July 19th Board Meeting.

Orange Unified School District

TEXTBOOK ADOPTIONS

Board Review – May 24, 2007

Final Approval – July 19, 2007

TEXTBOOK ADOPTIONS

Title	Subject	Grade Level	Publisher	Copyright	ISBN	Funding Source	State Matrix	IMAC
The Science of Agriculture: A Biological Approach, 3 rd Edition	Agriculture	9-12	Delmar/Thomson	2007	1401898009	State Textbook Funds	No	5/7/07
The Edge, Levels A-C	ELD	9-12	Hampton Brown / National Geographic	2008	9780736234535	State Textbook Funds	No	5/7/07
"Cool Stuff" They Should Teach You In School	Freshman Seminar	9	Cool Stuff Media Inc.	2005	9780976025801	State Textbook Funds	No	5/7/07
Holt California Earth, Life & Physical Science	Science	6-8	Holt, Rinehart & Winston	2007	0030465273	State Textbook Funds	Yes	5/7/07

TOPIC: SPECIAL EDUCATION NON-PUBLIC SCHOOLS & DESIGNATED INSTRUCTIONAL SERVICES- 2006-2007

DESCRIPTION: Pursuant to the requirements of California Education Code Section 56365(a) – Non-Public Schools/Agencies (NPS) and Designated Instruction and Services (DIS) – (i.e. speech/language, physical/occupational therapy, orientation mobility training, adaptive physical education) – the Board of Education is authorized to place individuals with exceptional needs in non-public schools/agencies when those pupils cannot be appropriately served within the programs available in the school district.

FISCAL IMPACT: Special Education Funds: \$22,165
01.00-6500-0-5870-5750-1180-207-207-000
01.00-6500-0-5871-5770-1190-207-207-000

RECOMMENDATION: It is recommended that the Board of Education authorize non-public school/agency placement for the student identification numbers listed on the attached report, as presented.

**Orange Unified School District
Report of Special Education
Non-Public Schools & Designated Instructional Services 2006-2007**

ID No.	Non-Public School	Cost	Period Covered
256755	Aspen Ranch School Loa, Utah	\$14,515	03/01/07-06/30/07
342200	E.C.E. 4 Autism Orange, California	7,650	03/27/07-06/30/07