

**ORANGE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION • REGULAR MEETING
District Education Center • Board Room
1401 North Handy Street • Orange, California**

**Thursday • December 13, 2018
5:00 P.M. • Closed Session
7:00 P.M. • Regular Session**

MINUTES

1. CALL MEETING TO ORDER

Board President Deligianni called the meeting to order at 5:07 p.m.

2. ESTABLISH QUORUM

A quorum was established.

Board members present: Deligianni, Erickson, Ledesma, Moffat, Ortega, Yamasaki

Board member absent: Lebsack

3. PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS

Speakers

No speakers

4. ADJOURN TO CLOSED SESSION

The meeting adjourned to closed session at 5:00 p.m. to discuss the following items:

- A. PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE
- B. PUBLIC EMPLOYEE APPOINTMENT
Title: High School Assistant Principal
Title: Executive Director, Human Resources
- C. CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiator: John Rajcic, Atkinson, Andelson, Loya, Rudd & Romo
Employee Organizations: Orange Unified Education Association and Classified School Employees Association
- D. CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: Killefer Site, located at 541 North Lemon Street, Orange (Property)
Negotiating Parties: Orange Unified School District (Seller) Real Property
Negotiators David Rivera, and Constance Schwindt, Atkinson, Andelson, Loya, Rudd & Romo; and Western States Housing (Buyer)
Purpose: Instructions to negotiators will concern price and terms of payment for the purchase of the identified Property.
- E. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Government Code Section 54956.95
Workers' Compensation Claim # OUSN-005001
- F. CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION: ONE ITEM

Potential Litigation Pursuant to Government Code sections 54956.9 (a), (d)(2), and (e)(1)

5. CALL TO ORDER – REGULAR SESSION

Dr. Deligianni called the meeting to order at 7:05 p.m.

6. PLEDGE OF ALLEGIANCE

The Orange High School JROTC from Orange High School presented colors. Dr. Deligianni led the pledge.

7. REPORT OF CLOSED SESSION DECISIONS

Dr. Hansen announced that the Board of Education was pleased to report the appointments of Julie Lucas to the position of High School Assistant Principal; and Tracy Knibb to the position of Executive Director, Human Resources, effective upon the promotion of the incumbent. The vote was 5-0-2 (Absent: Lebsack; Ledesma).

Dr. Hansen reported that the Board agreed with the recommendation to delegate authority to the Assistant Superintendent of Business Services to settle the matter of Workers' Compensation Claim # OUSN-005001. The vote was 6-0-1 (Absent Lebsack).

BOARD AGENDA CHANGES

Dr. Hansen recommended a change to the agenda by pulling Item 14.A., *Resolution 23-18-19 Approving Amended and Restated Guidelines for the Citizens' Oversight Committee*, for further staff review and legal consideration. It was not the intent of the District, who would like to ensure that it's aligned with the Board of Education as well with the Citizen's Oversight Committee. This item will be brought back at a later date.

Additionally, it was recommended to move Item 15.C., *Annual Audit Report for Fiscal Year 2017-18*, to the first information item as the audit firm has time constraints this evening. Items 15.A. and 15.B. will follow the Audit Report.

8. ADOPTION OF AGENDA

Motion No. 38

It was moved by Mr. Ortega, seconded by Mr. Ledesma, and carried by a vote of 6-0-1 (Absent: Lebsack) to adopt the December 13, 2018 agenda with the noted changes as stated above.

9. OATH OF OFFICE

Item 9.A. Official Results of the November 6, 2018 General Election

Dr. Hansen announced the official election results of the November 6, 2018 General Election provided by the Orange County Registrar of Voters certifying the results of the General Election of the Orange Unified School District Governing Board Members. See attached Certification.

Item 9.B. Administration of Oath of Office

The Oath of Office was administered to Board members Andrea Yamasaki (Trustee Area 1), Kathryn Moffat (Trustee Area 4), Kris Erickson (Trustee Area 5) and Rick Ledesma (Trustee Area 7). Superintendent Gunn Marie Hansen administered the Oath to Ms. Yamasaki and Ms. Moffat. Max Ledesma, Auditor/Appraiser for Riverside County administered the Oath to Mr. Ledesma. The Honorable Edward Wallin administered the Oath to Ms. Erickson. The term of office is 2018-2022.

10. ANNUAL ORGANIZATIONAL MEETING

Item 10.A. Annual Organizational Meeting – Election of Board Officers

Education Code Section 35143 requires the governing board of each school district to hold an annual organizational meeting and election within a prescribed 15-day time period. For 2018, this 15-day period is December 7 through December 21. Board Bylaw 9100 also specifies that the Board shall hold an annual organization meeting and elect its entire slate of officers. Dr. Deligianni conducted the Annual Organizational meeting and took nominations from the floor to consider each officer position individually for President, Vice President and Clerk.

Dr. Deligianni called for nominations for **Board President**.

Motion No. 39

It was moved by Mrs. Moffat, seconded by Mr. Ledesma, and carried by a vote of 6-0-1 (Absent: Lebsack) to nominate **Dr. Deligianni** to the position of Board President.

Dr. Deligianni called for nominations for **Board Vice President**.

Motion No. 40

It was moved by Ms. Erickson, seconded by Dr. Deligianni, and carried by a vote of 6-0-1 (Absent: Lebsack) to nominate **Kathy Moffat** to the position of Board Vice President.

Dr. Deligianni called for nominations for **Board Clerk**.

Motion No. 41

It was moved by Dr. Deligianni, seconded by Mr. Ortega to nominate **Brenda Lebsack** to the position of Board Clerk.

Discussion

Mr. Ledesma commented that, not to oppose the nomination, he asked for a point of order whether someone can be nominated who is not present.

Dr. Deligianni asked for other nominations for Board Clerk.

Motion No. 42

It was moved by Ms. Erickson and seconded by Mrs. Moffat to nominate Mrs. Yamasaki to the position of Board Clerk.

A Roll Call vote followed for **Mrs. Lebsack**:

Moffat	No
Ortega	Yes
Yamasaki	No
Deligianni	Yes
Ledesma	Yes
Erickson	No
Lebsack	Absent

A Roll Call vote followed for **Mrs. Yamasaki**:

Moffat	Yes
Ortega	Yes
Ledesma	Yes
Deligianni	Yes
Erickson	Yes
Yamasaki	Yes
Lebsack	Absent

Mrs. Yamasaki was declared **Board Clerk** by a unanimous vote.

Motion No. 43

It was moved by Dr. Deligianni, seconded by Mrs. Yamasaki, and carried by a vote of 6-0-1 (Absent: Lebsack) to appoint **Gunn Marie Hansen, Ph.D.** as the Secretary to the Board of Education.

Item 10.B. Board Committee Appointments

Board Bylaw 9100 provides that the Board of Education shall designate Board representatives at the Annual Organizational meeting. Board Bylaw 9140 further provides that when making such appointments, the Board shall clearly specify the authority and responsibilities of the representative(s), including, but not limited to, reporting back to the Board regarding committee activities and/or actions. Additionally, Board representatives shall not exercise the authority of the Board without prior Board approval. The Board appointed representatives as follows:

Orange City/Schools Coordinating Committee

- 1) John Ortega
- 2) Andrea Yamasaki
- 3) Kris Erickson

Villa Park School Representative Committee

- 1) Alexia Deligianni-Brydges
- 2) Kathryn Moffat
- 3) Andrea Yamasaki

Legislative Coalition

- 1) Alexia Deligianni-Brydges
- 2) Kathryn Moffat

3) Andrea Yamasaki

Motion No. 44

It was moved by Mrs. Erickson, seconded by Mr. Ledesma and carried by a vote of 6-0-1 (Absent: Lebsack) to approve the committee appointment as noted above.

Item 10.B. 2019 Calendar of Regular Board Meetings

The regular meetings as noted below will be held at 7:00 p.m. at the District Education Center, 1401 N. Handy Street. The Board considered the following proposed Board meeting calendar for 2019:

January 17	July 25
February 14	August 15
February 12 (Tuesday)	September 12
March 14	October 17
April 18	November 14
May 9	December 19
June 6	

Placeholder dates are proposed as follows:

February 28
May 23
June 20
September 26

The Board discussed moving the February 14 meeting to Tuesday, February 12, noting that February 14 was Valentine's Day.

Motion No. 45

It was moved by Mrs. Moffat, seconded by Mr. Ortega, and carried by a vote of 6-0-1 (Absent: Lebsack) to adopt the regular Board meeting calendar, with changing the February 14 meeting to February 12, as noted above for the year 2019.

11. ANNOUNCEMENTS AND ACKNOWLEDGMENTS

Item 11.A. Superintendent's Report

Dr. Hansen congratulated the newly elected and re-elected board members and added that she is looking forward to working with all members of the Board. Dr. Hansen thanked staff from Educational Services, Business Services and the Facilities Department for pulling together last night a great closing ceremony for Fred Kelly Stadium. Principals, students, and staff were in attendance and everyone enjoyed the student showcase performances and groundbreaking.

Additionally, Dr. Hansen recognized the contributions and dedication of Katherine Topor, Executive Assistant to the Board of Education/Superintendent, who is retiring at the end of the month, having worked for the District for 31 years, 17 of which was in the Superintendent's Office. She was presented with a plaque and a congressional certificate from Congressman Lou Corrales's office.

Dr. Deligianni called for a ten-minute recess for cake and cupcakes in honor of Mrs. Topor's retirement.

Dr. Deligianni called the meeting to order at 8:01 p.m.

Item 11.B. Board Presidents Report

There was no Board President's Report

Item 11.C. Board Recognition of Students, Staff and Community

Mrs. Moffat noted that the Board members attended the Annual CSBA Educational conference. It was a productive several days where there was a lot to learn and heard a lot of advice from learned presenters. A couple of things were noted: There is great anticipation because of the change in governorship, Governor-elect Newsom is a strong supporter of early education – there may be legislation coming forward to establish more opportunities to receive early education. Also, there is possible legislation coming forward in support of transparency for charter schools to be accountable to the public school system. She was relieved to hear that the retirement system for employees, rising costs to health and special education costs will be address for the upcoming budget. CSBA is doing research to put forward a concerted effort to achieve fair and full funding of education.

Mrs. Yamasaki thanked Communications Lab and staff for their efforts for the closing ceremony at Fred Kelly stadium.

Rachel Rolnicki presented the District with a Certificate of Congressional Recognition in honor of the closing of Fred Kelly Stadium.

Item 11.D. State of the School Report – Richland High School

Elsie introduced David Holtman , ASB President, from Richland High School, presented his state of the school report commenting on mental health, a main concern of students at Richland HS.

Item 11.E. Board Proclamation: School Volunteers

The Board of Education proclaimed its gratitude to school volunteers and urge all citizens to join in recognizing the dedication and hard work of local volunteers. Volunteers often donate their time to find personal fulfillment in one way or another. They want to learn new skills, develop existing ones, make social connections, etc. Whatever the reason, each aspires to grow and find something personally meaningful within community and school programs.

12. APPROVAL OF MINUTES

None to approve

13. PUBLIC COMMENT: Non-Agenda Items

Kim Davidson commented regarding her son who she claimed was raped by a student at Canyon High School which did not occur on campus. She wants the student removed from the school. This matter is under police investigation.

Dr. Chris Koutures stated he was representing the parents and families of Vanguard Aquatics in support of building a 51 meter replacement pool at El Modena High School. He thanked the Board for holding stakeholder meetings to discuss the new pool.

14. ACTION ITEMS

Item 14.A. Resolution 23-18-19 Approving Amended and Restated Guidelines for the Citizens' Oversight Committee

This item was pulled for further review and legal consideration.

~~The Board of Education previously approved procedures, policies and guidelines with respect to the Citizens' Oversight Committee (the "Guidelines") on August 18, 2016 in connection with the Bond Measure. The Board of Education desires to amend and restate the Guidelines (the "Amended and Restated Guidelines") at the request of the Citizens' Oversight Committee. Such amendments include (1) removal of the conflict of interest provision as District staff determined the reporting requirements are not applicable and (2) revision to reflect the Citizens' Oversight Committee's preference that a member of District staff serve as the Secretary of the Citizens' Oversight Committee.~~

Item 14.B. California School Boards Association – Call for Nomination for Delegate Assembly

Board member Kathy Moffat has indicated that she would like to be nominated to the CSBA Delegate Assembly. Each year, member boards elect representatives from 21 geographic regions to CSBA's Delegate Assembly. Working with member boards, the Board of Directors, and Executive Committees, Delegates ensure that the association promotes the interests of school districts throughout the state. Board members elected to the Delegate Assembly serve a two-year term beginning April 1, 2019 through March 31, 2021. There are two Delegate Assembly meetings each year, one in May prior to CSBA's Legislative Action Conference in Sacramento and one preceding CSBA's Annual Education Conference and Trade Show in November/December.

Motion No. 46

It was moved by Dr. Deligianni, seconded by Ms. Erickson, and carried by a vote 6-0-1 (absent: Lebsack) to nominate Kathy Moffat to serve on CSBA's Delegate Assembly for a two-year term beginning April 1, 2019.

Item 14.C. First Interim Financial Report and Transfer Resolution No. 22-18-19

In accordance with state requirements, all school districts are required to file the First Interim Report by December 15 of each year to certify positive, qualified, or negative financial status based upon the most updated information available. The First Interim Report (Attachment A) not only reflects actual information as of October 31 (Column C), but also projects anticipated revenues and expenditures known to date (Column D). The District will file a positive certification in regard to the ability to meet its financial obligations.

Average Daily Attendance (ADA): The total budgeted attendance of 24,973.85 (not including District charter schools) reflects a .25 increase in ADA as compared to September estimates (Attachment B). The increase is due to an additional .25 in County Community Schools ADA. The

following chart is a summary composition of 2018/19 ADA:

ADA	
OUSD	24,268.66
SB 1446 declining enrollment protection	473.17
Non-Public Schools	48.07
Community Day School	33.42
County Special Education	13.51
County Community Schools	137.02
Subtotal	24,973.85
El Rancho Charter	1,167.08
Santiago Charter	938.60
Subtotal (Charter School Only)	2,105.68
GRAND TOTAL	27,079.53

Local Control Funding Formula (LCFF): The following chart shows driving factors of the LCFF which reflects no significant changes as compared to September estimates:

Cost of Living Adjustment (COLA)	2.71%
Unduplicated English Learner (EL), Free/Reduced (F/R) and Foster Youth (FY) Student Percentage	51.55%

Federal Revenue: The adjustment to federal income is an increase of \$87,029.

Title IV, Part A Student Support	+	\$368,179
Medi-Cal Administrative Activities	+	13,807
American Indian Education	+	119
Title I	-	282,741
Special Education-Mental Health	-	6,106
Vocational Education - Carl Perkins	-	5,990
Special Education-PreSchool Staff Development	-	239

Other State Income: A composite increase of \$1,906,372 is reflected in this area at this time.

Low Performing Students Block Grant	+	\$1,487,946
State Lottery	+	198,669
Specialized Secondary Programs	+	119,125
Special Education-Mental Health	+	102,171
Agriculture Vocational Education	-	1,539

Other Local Income: The adjustment to local income is an increase of \$296,250.

Special Education Transportation	+	\$196,500
CSUF Titan Educator Project	+	60,000
CTE Teacher Credentialing Program	+	18,400
CTE TEACH Cry ROP	+	15,000
Credentialing Support Services	+	3,350
OC Friday Night Live	+	3,000

Expenditures: Expenditures have been adjusted to conform to site and program budgets to date.

Ending Balance: The projected ending balance of \$58,106,145 is comprised of the following:

Revolving Cash	\$100,000
Stores	150,000
Non-Resident Tuition	84,295
FY20-FY22 STRS/PERS Increases	6,407,021
One-Time Mandated Cost per ADA	4,449,343
Reserve for Economic Uncertainties	8,985,215
Unappropriated Amount (Above 3%)	37,930,271

In approving the 2018-19 1st Interim Report the Board of Education understands its fiduciary responsibility to maintain fiscal solvency for the current and the subsequent two fiscal years. As such, the Board will continue to minimize deficit spending to address structural deficits caused by declining enrollment, rising costs of employee benefits, and additional general fund contributions to Special Education and Student Transportation. Based on the 2018-19 State Budget Act and expected increases in ongoing costs, the school district will implement \$14,000,000 in ongoing budget reductions to maintain fiscal solvency. Furthermore, it is recognized that a Board approved list of 2019-20 budget reductions will be included with the 2018-19 Second Interim Report submission.

Transfer Resolution: Resolution No. 22-18-19 is the technical mechanism, which the Orange County Department of Education utilizes to authorize and input the information shown in the First Interim Report.

Motion No. 47

It was moved by Mr. Moffat, seconded by Mr. Ortega, and carried by a vote of 6-0-1 (Absent: Lebsack) to certify and approve the positive financial status as shown in the District Certification of First Interim Report for the Fiscal Year 2018-19 and authorized staff to implement the necessary transfers as shown in Transfer Resolution No. 22-18-19.

Item 14.D. Approval of Bid 1819-786 – Fred Kelly Stadium Modernization

On April 28, 2017, the Division of the State Architect (DSA) approved plans, developed by Harley Ellis Devereaux, for the Fred Kelly Stadium Modernization at El Modena High School. As required by Public Contract Code 20112, the District advertised Bid No. 1819-786 Fred Kelly Stadium Modernization, in the Orange City News on October 4 and October 11, 2018. 57 prime contractors and 83 electrical, plumbing, and mechanical subcontractors were prequalified to bid the project, with

18 prime contractors obtaining the bid documents in order to potentially participate in bidding. Seven contractors submitted bids which were opened on December 3, 2018.

Motion No. 48

It was moved by Mr. Ortega, seconded by Mrs. Moffat, and carried by a vote of 6-0-1 (Absent: Lebsack) to award Bid No. 1819-786 Fred Kelly Stadium Modernization to the lowest responsive responsible bidder, Byrom-Davey, Inc., whose bid is also within the estimated budget for this project.

Item 14.E. Approval of Measure S Bid S1819-003 – Orange High School Science Center (rebid)

On October 11, 2018, after careful consideration, the Board rejected all bids for Bid No. S1819-001 Orange High School Science Center. The project was rebid, and as required by Public Contract Code 20112, the District advertised Bid No. S1718-003 Orange High Science Center (Rebid), in the Orange City News on October 25 and November 1, 2018. In addition to the required Public Notice, 382 contractors and five plan-rooms were provided notification on two separate marketing effort occasions. Seventeen prime contractors and 134 electrical, plumbing, and mechanical subcontractors were prequalified to bid the project, with seven prime contractors obtaining the bid documents in order to potentially participate in bidding. Five contractors submitted bids which were opened on November 28, 2018.

Motion No. 49

It was moved by Mr. Ortega, seconded by Mrs. Moffat, and carried by a vote of 6-0-1 (Absent: Lebsack) to award Bid No. S1819-003 Orange High School Science Center (Rebid) to the lowest responsive responsible bidder, Pinner Construction, whose bid is also within the estimated budget for this project.

Item 14.F. Approval of Measure S Bid S1819-002 – Villa Park High School Science Center

On August 16, 2018, the Division of the State Architect (DSA) approved plans, developed by LPA Architects, for the District's Measure S project Villa Park High School Interim Housing & Science Center at Villa Park High School.

As required by Public Contract Code 20112, the District advertised Bid No. S1819-002 Villa Park High School Interim Housing & Science Center, in the Orange City News on October 4 and October 11, 2018. In addition to the required Public Notice, 382 and five planrooms were provided notification on two separate marketing effort occasions. Seventeen prime contractors and 133 electrical, plumbing, and mechanical subcontractors were prequalified to bid the project, with nine prime contractors obtaining the bid documents in order to potentially participate in bidding. Five contractors submitted bids which were opened on November 30, 2018.

Motion No. 50

It was moved by Mrs. Moffat, seconded by Mrs. Yamasaki, and carried by a vote of 6-0-1 (Absent: Lebsack) to award Bid No. S1819-002 Villa Park High School Science Center to the lowest responsive responsible bidder, Angeles Contractor, Inc., whose bid is also within the estimated budget for this project.

15. INFORMATION/DISCUSSION ITEMS

Item 15.C. Annual Audit Report for Fiscal Year 2017-18 (*Moved to be first presentation per adoption of the agenda.*)

The accountancy firm of Christy White Associates will present information from the 2017-18 audit report. The Education Code requires that the independent audit be submitted to the State Controller's Office, federal agencies, and the Orange County Department of Education. The State Controller's Office reviews each independent audit and approves or disapproves the audit report within three to four months of receipt. The independent audit report for 2017-18 will be filed with the state by December 15, 2018, as required.

The general objectives of an audit are to determine whether: (1) the District's financial statements are presented fairly in accordance with generally accepted accounting principles; (2) there is effective district control over and proper accounting for revenues, expenditures, assets, and liabilities; (3) state and federal reports and claims for advances or reimbursements contain accurate and reliable financial data and are presented in accordance with the terms of applicable agreements; and (4) state and federal funds are being expended in accordance with the terms of applicable agreements and those provisions of law or regulations that could have a material effect on the financial statements and on the awards that were tested.

The independent audit of the 2017-18 District fiscal records indicates a positive financial status and ongoing maintenance and improvement of appropriate internal controls. The ending balances for all funds have been verified to be those previously stated in the District's Standardized Account Code Structure (SACS) Financial Reporting documents on file with the California Department of Education and those indicated in the independent accounting system of the Orange County Department of Education, which maintains ledgers on all payroll, warrant, and financial transactions of any sort of each school district located within Orange County.

Item 15.A. Graduation Venue 2018-19 Presentation

The Fred Kelley renovation project is scheduled to begin in January 2019 and will take at minimum 14 months to complete. Events normally held at Kelly Stadium will be displaced. Some of the displaced events include City of Orange 3rd of July 2019 event, Foundation Games 2019, OUSD High Schools' Commencement ceremonies in June 2019, as well as the entire 2019-20 football season. This is the first graduation since the mid-seventies that three of four OUSD's comprehensive high schools will not be able to participate in the graduation ceremonies at Fred Kelly Stadium. Student and Community Services presented a short presentation of need, process, and recommendation.

Following Board discussion, the Board members were polled as to their preference for a graduation venue. The polling results were:

- John Ortega – Angel Stadium
- Rick Ledesma – no opinion
- Alexia Deligianni – Angel Stadium
- Kris Erickson – Angel Stadium
- Andrea Yamasaki – Pacific Amphitheater
- Kathy Moffat – Angel Stadium

The Board gave direction to staff to move forward with contracting with Angel Stadium for the graduation venue in 2019.

Item 15.B. Proposed 2020-21 Student Calendar and Amended 2019-20 Student Calendar Based on an 80/100 Semester Model

A proposed student calendar for the 2020-21 school year and a proposed amendment to the Board approved student calendar for the 2019-20 school year, both incorporating an 80/100 semester model for high school students, are to be presented to the Board of Education for information. Draft copies of each proposed calendar are included as attachments to this item.

This item is based upon work completed by the District Student Calendar Committee in response to Board of Education discussion at the September 20, 2018 Board meeting. At that Board meeting, the concept of ending the first semester prior to winter break for high school students was discussed. In concert with that discussion, the District Student Calendar Committee reviewed various options to accomplish that end, and have settled on an 80/100 semester model, which was presented to the Board of Education for information.

The proposed student calendar for the 2020-21 school year, and the amended student calendar for the 2019-20 school year, have been reviewed by the Executive Cabinet following their completion by the District Student Calendar Committee.

Several of the traditional parameters used by the District in the annual construction of student calendars are used in the 80/100 calendar model, including a 180 day student schedule, a one week recess at Thanksgiving, three instructional weeks between Thanksgiving and Winter Break, a three week recess at Winter Break, and a one week recess at Spring Break.

The proposed student calendars in this item meet State requirements (California Education Code Sections 46200-46201) for the number of school days and instructional minutes for the school year. The District Student Calendar Committee is comprised of representatives from elementary, middle, and high schools, several District departments, as well as each of the two employee associations. The calendar will be brought back for action at the January meeting.

16. CONSENT ITEMS

Pulled Item

Item 16.A. Contract Services Report – Measure S

Pulled by Mr. Ortega for further discussion. Mr. Ortega suggested if there were no other requests to pull items then move forward with consent items and return after discussion to item 16.A.

Motion No. 51

It was moved by Mr. Ortega, seconded by Ms. Erickson, and carried by a vote of 6-0-1 (Absent: Lebsack) to approve the consent items minus Item 16.A.

Speakers

Joe Ferrentino commented on the contract proposals and particularly on the architectural work for Phase 2 of the Measure projects. He asked for a postponement until a clear scope design work can be presented. He is concerned that some of the basic needs of the high schools will not be taken care of.

Item 16.A. Contract Services Report – Measure S

This item was pulled for discussion and separate action. See Motion No. 52.

Item 16.B. Gifts

The attached list of cash donations totaling \$137,361.94 was donated to the District for use as indicated. A letter of appreciation will be forwarded to the benefactors.

Item 16.C. Purchase Orders List

The Board approved the Purchase Order List dated October 22 through November 18, 2018 in the amount of \$1,115,444.06.

Item 16.D. Warrants List

The Board of Education approved the Warrants List dated October 22 through November 18, 2018 in the amount of \$10,979,001.99.

Item 16.E. Contract Services Report – Business Services

The following contract services were approved.

ALEX MOVING & STORAGE, INC., RFP 180411 – RELOCATION (MOVING) SERVICES

The following Change Orders include a general descriptive summary of work that increases the contract value. Staff reviewed and found costs and scope reasonable.

RFP #180411 – Relocation (Moving) Services

Change Order No. 1:

Item 1 \$2,974 – Additional days for rental of computer and library material moving carts needed for all school sites.

Original Contract Amount	\$80,000
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Change Order No. 1	\$2,974
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Revised Contract Amount	\$82,974
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Percentage increase from original contract 3.7175%

Deferred Maintenance Fund

BELTMANN RELOCATION GROUP RFP 180411 – RELOCATION (MOVING) SERVICES

The following Change Orders include a general descriptive summary of work that increases the contract value. Staff reviewed and found costs and scope reasonable.

RFP #180411 – Relocation (Moving) Services

Change Order No. 1:

Item 1 \$11,594.30 – Additional days for rental of computer and library material moving carts needed for all school sites.

Original Contract Amount	\$125,510
Change Order No. 1	\$11,594
Revised Contract Amount	\$137,104
Percentage increase from original contract 9.2375%	

ECOMOTION

On June 18, 2018, the Board of Education approved Ecomotion to provide third party verification, analysis and consulting services to assist the District with procuring an energy services provider for the District’s photovoltaic (solar) initiative. Ecomotion provided services for a not-to-exceed fee of \$15,000. Based on refined scope of work and analysis needed to fully complete the project an additional amount of \$5,000 is needed to allow Ecomotion time to complete their full analysis and support District legal counsel with the solar project contract review process.

Building Measure S Projects.....\$5,000

KNOWLAND CONSTRUCTION SERVICES (FRED KELLY STADIUM)

In order to comply with the Division of State Architect (DSA) requirements for a certified DSA Project Inspector of Record (IOR) on all school construction projects, the District issued a formal Request for Qualifications and Proposals (RFQP) No. 171018-01 for DSA Project Inspector of Record Services on October 18, 2017.

IOR consultants on individual projects will perform on-site and in-plant construction inspections, compliance review, and reporting. In addition to the Public Notice, thirteen firms were notified and all documents were posted electronically. The District received sealed qualifications and proposals from sixteen firms, which opened on November 3, 2017. The proposals were reviewed and evaluated by the District’s evaluation team utilizing pre-established RFQP evaluation criteria. Based on the entirety of the evaluation process, inclusive of competitive fees, six firms are recommended for authorization to be utilized on Districtwide projects on an as-needed basis.

Although the Board approved the inspection firms previously under a blanket amount of \$2.7 Million under Measure S for DSA inspection services, this item is to clarify the use of Knowland Construction Services as the approved IOR for the Fred Kelly Stadium Project under the Capital Outlay Fund 40. A proposal for \$241,400 was submitted to the District in October and the approval amount has been rounded up to \$250,000 to account for possible overtime hours as needed.

Fred Kelly Stadium Modernization.....\$250,000

PBK ARCHITECTS – CHAPMAN HILLS ELEMENTARY

Professional architectural and planning services are required for site-specific projects. PBK is qualified to create construction documents for the Fire Alarm Upgrade at Chapman Hills Elementary for a fee of \$33,823 plus reimbursable costs. Staff reviewed the proposals determining costs to be reasonable. An additional amount of \$1,000 is to cover reimbursable costs and contingency for a total authorization of \$34,823.

Deferred Maintenance Fund.....not to exceed.....\$34,823

PBK ARCHITECTS – WEST ORANGE ELEMENTARY Professional architectural and planning services are required for site-specific projects. PBK is qualified to create construction documents for the Fire Alarm Upgrade at West Orange Elementary for a fee of \$35,265 plus reimbursable costs. Staff reviewed the proposals determining costs to be reasonable. An additional amount of \$1,000 is to cover reimbursable costs and contingency for a total authorization of \$36,265. Deferred Maintenance Fund.....not to exceed.....\$36,265

**SHADE STRUCTURES, INC., FULLERTON JOINT UNION HIGH SCHOOL DISTRICT
BID PACK- 1516-15: SHADE STRUCTURES BRAND DSA PREAPPROVED SHADE
STRUCTURES – “OR EQUAL”**

Public Contract Code Section 20118 allows school districts the opportunity to utilize competitively bid contracts from other public agencies. Fullerton Joint Union High School District: Bid Pack- 1516-15: Shade Structures Brand DSA Preapproved Shade Structures – “Or Equal” awarded to Shade Structures, Inc., provides competitive pricing and was made available for use to all public agencies and school districts. Staff has determined that it is in the best interest of the District to utilize Fullerton Joint Union High School District: Bid Pack- 1516-15: Shade Structures Brand DSA Preapproved Shade Structures – “Or Equal” through June 30, 2019. The contract term is one year after award of bid, and may be extended for an additional one year periods in accordance with Ed Code 17596 for a total of five years. This is not a request for any additional budgetary appropriation

Item 16.F. Notices of Completion

The following Notices of Completion were completed and accepted by the Board:

BID NO. 1718-760 – Interior Paint at Multiple Sites

Project(s): Chapman Hills ES, District Office,
Handy ES, and McPherson MS
Board Approval Date: May 10, 2018
Original Purchase Order: 185058
Completion Date: August 10, 2018
Contractor: Alpha Décor & Painting Inc.
Original Project Amount: \$126,000
Change Order Amount: \$4,000
Total Project Amount: \$130,000
Fund(s): Maintenance (14)

BID NO. 1718-769 – Interior Paint at Multiple Sites

Project(s): Canyon HS, Crescent ES, Nohl
Canyon ES, Olive ES, Orange
Pre-K, and Running Springs
Board Approval Date: May 10, 2018
Original Purchase Order: 185059
Completion Date: August 10, 2018
Contractor: Alpha Décor & Painting Inc.
Original Project Amount: \$179,000

Change Order Amount:	\$2,000
Total Project Amount:	\$181,000
Fund(s):	Maintenance (14)

BID NO. 1718-778– Network Bell Systems Upgrade

Project(s):	Cerro Villa MS, Crescent ES, Fairhaven ES, Fletcher ES, Handy ES, Linda Vista ES, Cambridge ES, and McPherson MS
Board Approval Date:	June 07, 2018
Original Purchase Order:	185200
Completion Date:	September 05, 2018
Contractor:	Network Integrated Company Partners
Original Project Amount:	\$155,021
Total Project Amount:	\$154,968
Fund(s):	Maintenance (14)

BID NO. 1718-781 – HVAC Replacement

Project(s):	Fletcher Elementary School
Board Approval Date:	June 18, 2018
Original Purchase Order:	185179
Completion Date:	October 24, 2018
Contractor:	NKS Mechanical Contracting Inc.
Original Project Amount:	\$437,000
Change Order Amount:	\$42,418
Total Project Amount:	\$479,418
Fund(s):	Maintenance (14)

BID NO. 1718-784– Unit Price Contract – Electrical Services

Project(s):	36 x 60 Trailer Power and Systems/ District Office
Board Approval Date:	June 7, 2018
Original Purchase Order:	191408
Completion Date:	October 1, 2018
Contractor:	Giannelli Electric Inc.
Original Project Amount:	\$56,152
Total Project Amount:	\$56,152
Fund(s):	Maintenance (14)

Item 16.G. Declaration of Surplus Items

The Board declared the listed item and described as surplus and approve the public and private disposition of the surplus item in accordance with Education Code Section 17545 and Board Policy 3270.

Vehicle No.

VIN No.

Bus #104	1GJG316341213211 CHEVY
Bus #105	1GBJG31U241212292 CHEVY

Item 16.H. Personnel Report

The Board approved the attached Personnel Report.

Item 16.I. Contract Services Report – Educational Services

The following is a report of contract services items for Educational Services.

APEX LEARNING Apex Learning is an online program that provides a wide range of solutions for original credit, credit recovery, Advanced Placement and Common Core readiness. Apex is a rigorous, standards-based program that meets high school graduation requirements and provides a complete course of study that offers a breadth of standards coverage, depth of instruction and integrated formative and summative assessment. Software subscription for Comprehensive Courses, including summer programs and professional development will be purchased to continue this program.

Educational Services.....not-to-exceed.....\$112,200

CATAPULT LEARNING

School Districts are required to provide an equitable share of federal monies to the private schools within their attendance boundaries. Catapult Learning, LLC will provide one three-hour professional development starting in 2019 for the staff of St. Norbert's Catholic School. Participants will learn about assessment techniques, formats, learning goals, depth of knowledge and designing performance tasks. Teachers will build on their ability to plan and implement formative assessments and practices to benefit student learning.

Title II, Part A.....not-to-exceed \$2,095

CSUF SMALL BUSINESS INSTITUTE El Modena High School's Nature Center advisor, Jeanne Carter, will enter into an agreement to partner with California State University Fullerton students who will serve as consultants to provide improvements to the Nature Center. Cal State University Fullerton students will offer their recommendations based on discussions, observations, investigations and analysis of the Nature Center operations and environment. Recommendation of services under this agreement will be rendered during the 2018-19 school year. The cost of this service is \$995 and will be funded through donations.

Site Discretionary/Donation.....not-to-exceed.....\$ 995

DISCIPLINA POSITIVA

Disciplina Positiva will provide a parent training workshop to parents of students at Jordan Elementary. The Positive Discipline Workshop that will be offered is Phase I, which is for Parents at the Elementary School Level. The workshop will be held from January 25, 2019 through June 30, 2019 at a cost of \$4,000 for the six-week session. The workshop is designed to help parents face challenges, which will enable them to address the educational needs of their school-aged children.

Title I Funds..... not-to-exceed.....\$4,000

FRECKLE EDUCATION

Jordan will enter into an agreement with Freckle Education to provide a three hour onsite training for teachers, and purchase software licenses to support math, English and science. This program will provide supplemental targeted practice to improve student achievement.

Title I..... not-to-exceed.....\$4,586

OUTDOOR JOURNEYS

The staff of Outdoor Journeys, in partnership with Camp Fire Inland Southern California, will provide a high quality lunchtime recreation program to students at Cambridge Elementary School. The four day a week program will serve up to 180 students per session. As part of the Multi-tiered System of Supports (MTSS) at Cambridge Elementary School, this program is designed to add behavioral interventions and structure during lunchtime in order to support the whole child and help ensure that our students are engaged and reach their full potential. The lunchtime activity program will take place Mondays, Tuesdays, Thursdays, and Fridays from October 2018 through May 2019 for all first through sixth graders. During these highly preferred activities, such as Lego Engineering, Pep Squad, Sports Tournaments, Arts and Crafts, etc., adults facilitate positive interactions, teach social skills and model expected behavior through structured and supervised activities.

Title 1 Funding.....not to exceed.....\$19,500

SOCIAL SENTINEL

Social Sentinel is a school safety service which provides near real-time awareness of possible safety and security threats made on public social media. Social Sentinel’s service is built to assess public social media across multiple platforms to detect potential acts of harm or a relevant threat. Partnering with Social Sentinel will give the District insights needed to ensure the safety of the schools, students and staff. The agreement will be for a period of one year with an opt-in or out of subsequent years over a three-year period beginning in January 2019.

Ed Services.....not-to-exceed.....\$44,354

AUGUSTIN EGELSEE, LLP

The District will pay for attorney’s fees as the result of a settlement agreement.

Special Education not-to-exceed \$4,900

DR. CHRIS DAVIDSON

Provide independent psycho-educational evaluation for student with exceptional needs.

Special Education not-to-exceed \$6,700

LAW OFFICES OF MAUREEN GRAVES

The District will pay for attorney’s fees as the result of a settlement agreement.

Special Education not-to-exceed \$15,000

OCEAN VIEW SCHOOL Provide special education and/or related services to students with exceptional needs.

Special Education not-to-exceed \$60,000

Item 16.J. Study Trips

The following study trips were approved by the Board of Education:

La Veta Elementary – 4th Grade GATE Class – Ocean Institute – Dana Point – January 24 -25, 2019

The fourth grade GATE class from La Veta Elementary, under the supervision of teacher Karin Barone, as well as parent chaperones and Ocean Institute personnel, will participate in an overnight science program. This trip consists of a living systems lab/cruise with activities that explore the fascinating world of nocturnal and deep-sea animal adaptations. This overnight fieldtrip addresses the Next Generation Science Standards. Transportation to and from this fieldtrip is provided by OUSD transportation. The cost is approximately \$115.00 per student and will be funded by donations. No student is prevented from attending the fieldtrip due to lack of sufficient funds per Education Code 35330(b), 35331.

Serrano Elementary School – 5th grade class – Dana Point Ocean Institute – Life in the Abyss – February 4 - 5, 2019

Fifth grade students from Serrano Elementary School, under the supervision of teacher Victoria Schmuhl, as well as trained Ocean Institute staff, will participate in the Ocean Institute Life in the Abyss Program in Dana Point. This overnight program provides students an opportunity to discover how blood circulates through the heart chambers, lungs and body and how carbon dioxide and oxygen are exchanged in the lungs and tissues. Students will collect data and draw conclusions from the findings. The curriculum is aligned with the California Science Content Standards and the California Science Framework. Transportation to and from the event will be provided by OUSD transportation. The student cost will be funded by donations from individual parent organizations. The cost will not exceed \$100 per student and scholarships are available. No student is prevented from making the field trip due to lack of sufficient funds per Education Code 35330 (b), 35331. There is no impact to the general fund.

Serrano Elementary School – 5th grade class – Dana Point Ocean Institute – Life in the Abyss – February 5 - 6, 2019

Fifth grade students from Serrano Elementary School, under the supervision of teacher Linda Harestad, as well as trained Ocean Institute staff, will participate in the Ocean Institute Life in the Abyss Program in Dana Point. This overnight program provides students an opportunity to discover how blood circulates through the heart chambers, lungs and body and how carbon dioxide and oxygen are exchanged in the lungs and tissues. Students will collect data and draw conclusions from the findings. The curriculum is aligned with the California Science Content Standards and the California Science Framework. Transportation to and from the event will be provided by OUSD transportation. The student cost will be funded by donations from individual parent organizations. The cost will not exceed \$100 per student and scholarships are available. No student is prevented from making the field trip due to lack of sufficient funds per Education Code 35330 (b), 35331. There is no impact to the general fund.

Canyon HS – Boys' Wrestling Team, Chico, CA – January 2-6, 2019

Canyon High's Boys' Wrestling Team, under the supervision of Coach Richard O'Connor, will compete in the 6th Annual Joe Rios Memorial Wrestling Tournament. The student athletes will gain wrestling skills at a highly competitive level. The twenty male students will be accompanied by four male and five female adult chaperones. Parents will provide transportation for their own student. Any parent driving a student other than their own will have an approved OUSD Driver Certification on file prior to this trip. The chaperones and students will stay at the Ramada Inn. The cost is \$100 per student, funded by parent donations. No student is prevented from making the field trip due to lack of sufficient funds per Education Code 35330(b), 35331. The students will not miss any school and no substitute is required.

Villa Park HS Wrestling – Clovis, CA – January 3 -5, 2019

The Villa Park High School wrestling team, under the supervision of Coach Aaron Cross, will participate in the Doc Buchanan Invitational Wrestling Tournament. The athletes will have the opportunity to compete against wrestlers from the most competitive area in the state. This is an opportunity for Villa Park's students to experience and compete in a multi-state wrestling tournament in preparation for Century League competition. The fourteen male students will be accompanied by two male adult chaperones. Chaperones and students will stay at Americas Best Value Inn and Suites in Clovis. Parents will provide transportation for their student. Any parent driving a student other than their own will have an approved OUSD Driver Certification on file with Risk Management prior to this trip. The cost per student is \$100 and will be funded by the booster club. No student is prevented from making the field trip due to lack of sufficient funds per Education Code 35330(b), 35331. A substitute is not required and the students will not miss any school.

Orange High School – Agriculture Program – Ontario, CA - February 1-2, 2019

Orange High School's Agriculture students, under the supervision of teacher Shannon Deskin, will participate in the Made for Excellence (MFE) and Advanced Leadership Academy (ALA) Conference. Students will attend workshops to gain knowledge and experience in Future Farmers of America (FFA) and Leadership. The one female student and four male students will be accompanied by one female and one male adult chaperones. Transportation will be provided by OHS vehicle. The students will be housed at the Double Tree by Hilton at the Ontario Airport. The cost per person is \$175 and will be funded by CTE. No student is prevented from making the field trip due to lack of funds per Education Code 35330(b), 35331. The students will miss one day of school and a substitute is required.

Villa Park High School Boys Wrestling – Bakersfield, CA – February 20 - 24, 2019

The Villa Park High School Boys' Wrestling team under the supervision of coach Aaron Cross, will compete in the CIF State Wrestling Championships. Coaches from all levels of colleges will be in attendance to observe athletes. The trip will provide an excellent opportunity for the student athletes to engage in team and personal growth building activities, as well as participation in the state championships. The seven male students will be accompanied by two male adult chaperones. Parents will provide transportation for their own student and any parent driving a student other than their own will have an approved OUSD Driver Certification on file prior to this trip. The students and chaperones will be housed at the La Quinta Inn in Bakersfield. The cost per student is \$200 and will be funded by Villa Park's wrestling booster club. The students will miss three days of school and a substitute will be required for three days.

Villa Park High School - Foreign Language Immersion Camp - Big Bear, CA – March 8 –10, 2019

The Villa Park High School Foreign Language Department, under the direction of their teacher Jenna Andersen, will participate in a German Language Immersion Camp. This camp is the most valuable experience for the students who study the respective language. The only thing more beneficial than this camp, is living and being in the country in which the language one studies. It is also the best preparation for the AP test. Students will have the opportunity to converse with many students from other schools. The five male and five female students will be accompanied by one female adult chaperone. They will be housed at the Christian Conference Center in Big Bear. Students will be transported by Charter Services, Inc. The cost per student is \$175 and is being funded by donations. No student is prevented from making the field trip due to lack of sufficient funds per Education Code 35330(b), 35331. The students will miss one day of school and a substitute will be required.

Canyon High School - Swim Team - Clovis, CA – March 15 – 16, 2019

Canyon High School Boys' and Girls' Swim teams, under the supervision of coach Steve Anderson, will compete in the CIF Central Section swim relays. The students will have the opportunity to compete against teams from Central and Northern California and experience a higher level of competition at an outstanding facility. The 28 male and 34 female student athletes will be accompanied by 4 male and 6 female adult chaperones. The students will be transported by OUSD Chartered transportation. The students and chaperones will be housed at the Holiday Inn Express Hotel and Suites. Total cost per student is \$100 and is funded by donations. The student will miss one day of school and no substitute is required.

Canyon High School – Advanced Choir Tour – San Diego, CA - April 11 – 13, 2019

Canyon High School's Advanced Choir students, under the supervision of teacher Ariel Lambrecht, will participate in an Academic Music Tour. Students will participate in a private vocal clinic with a college professor of music and will perform in multiple venues. The thirteen male and thirty-seven female students will be accompanied by two male and four female adult chaperones. The students will travel by OUSD bus. The students and chaperones will be housed at the Holiday Inn Express. The cost is \$430 per student funded by donations. No student will be prevented from making the field trip due to lack of insufficient funds per Education Code 35330(b), 35331. The students will miss two days of school. A substitute will be required for both days.

McPherson Magnet School – Sixth Grade Class – San Diego Wild Animal Park Roar 'n Snore - Escondido, CA - April 11 – 12, 2019

McPherson Magnet School's sixth grade class, under the direction of their teachers Shannon Duncan, Patricia Marzolo, Cathy Priest and Linda Simon, will travel to San Diego Wild Animal Park in Escondido. Students will learn about plant and animal conservation, focusing on how different animal adaptations help the animal to survive in their habitat. The Roar 'n Snore program is aligned to CA Literacy Standards and Next Generation Science Standards. The 63 male and 39 female students will be accompanied by four female sixth grade teachers and sixteen male as well as seven female parent volunteer chaperones. The sixth grade students, teachers and chaperones will travel by district bus. The cost per student is \$175, funded by donations. No student is prevented from making the field trip due to lack of sufficient funds per Education Code 35330(b), 35331 as scholarships are available. The students will miss two days of school and a substitute is required for

one day. The cost of the substitute will be funded by donated funds.

El Modena High School – State Track Meet – Clovis, CA – May 23 – 25, 2019

El Modena High School's Track and Field athletes under the supervision of coach Miguel Alcazar, will participate in the CIF State Track Meet. The qualifying students will compete in the State Track Meet representing El Modena High School and will see the benefits of hard work and commitment. Three male and two female adult chaperones will accompany the two male and two female students. Transportation will be provided by parents who will be transporting their own student. The students and chaperones will stay at The Comfort Suites in Clovis. The cost of this event is \$318 and will be funded by the boosters. No student is prevented from making the field trip due to lack of sufficient funds per Education Code 35330(b), 35331. The students will miss two days of school and no substitute is required.

Item 16.K. School Plans for Student Achievement for the 2018-19 School Year

The Board accepted and approved the Single Plans for Student Achievement.

Item 16.L. Memorandum of Understanding – Induction Support and Credentialing Services Single Subject, and Multiple Subject Teaching Credentials

The Board approved the MOU as presented for each partnering district. This agreement, in effect through June 30, 2019, shall be renewable annually by mutual written agreement.

Item 16.M. Memorandum of Understanding – Mercy House Family Care Center

The Board authorized the District to enter into the Memorandum of Understanding with Mercy House Family Care Center. The District will provide an emergency shelter program to students and their families in need in Orange Unified School District. The District will provide a partner agency point person for coordination of services.

Item 16.N. Amendment: Vendor Name Change ASES Program

The Board accepted this ASES Program amendment for the 2018-19 school year. Amendment – YMCA of Orange is changed/amended to reflect the following name and operational management change: YMCA of Orange County (YMCAOC). Other ASES vendors will remain the same.

Item 16.O. Amendment to Resolution No. 14-18-19: Acceptance of Amended Funds for 2018-19 California State Preschool Programs

The Board accepted the amendment to Resolution No. 04-18-19 and the additional child development funds for the 2018-19 fiscal year.

Item 16.P. Three-Party Agreement for Quality Rating and Improvement Implementation and Data Management

The Board accepted the Quality Rating and Improvement System Implementation and Data Management agreement for the contract period July 1, 2018 through June 30, 2019 and authorized the Superintendent/ designee to sign the necessary documents.

Item 16.Q. Agricultural Career Technical Education Incentive Grant Award

The Board authorized the Superintendent or designee to accept the Agricultural Career Technical

Education Incentive Grant Award for the 2018–19 school year. The purpose of the Agricultural Career Technical Education Incentive Grant is to improve the quality of the Agricultural Career Technical Education program at Orange High School by meeting the state-approved career technical education standards and upgrading agricultural materials and equipment at Orange High School.

Pulled Item

Item 16.A. Contract Services Report – Measure S

Mr. Ortega expressed the same concerns as Mr. Ferrentino noting that the District is doing a lot of architectural work. With phase 2 we don't know; what could have been is that what is going to be in the future. He would like to hold off on phase 2, noting that we will be going through declining enrollment.

Mr. Harvey clarified that in 2014 for Measure K, there was a re-done master plan for the four high schools. Stakeholder and town hall meetings were held to introduce what those items were. The plan was introduced to the Board and is posted on the District's website under Measure K, mastering planning, which became Measure S because Measure K did not pass in the election. Measure S did a revised version of those master plans to update them and gave several presentations as well. Based on that information, a preliminary meeting was held with each architect to develop those master plans and asked them for a proposal. Each member of that committee met to go over phase 2 and was vetted by many, many meetings with stakeholders, faculty, students, and more. The phase 2 discussion was strictly related to Measure K and Measure S, which had updated information. Each proposal is a stakeholder driven process to take what was already in the master plan, receive more input and concentrate on modernization.

Motion No. 52

It was moved by Mr. Ortega, seconded by Ms. Erickson, and carried by a vote of 6-0-1 (Absent: Lebsack to approve the contract service report for Measure S as follows:

BALFOUR BEATTY, CONSTRUCTION, LLC

On March 9, 2017, the Board of Education approved a Master Agreement with Balfour Beatty Construction, LLC to provide construction management services for Measure S projects at Orange High School. In order to clarify Master Agreement language in terms of the onsite construction trailer rental for the Balfour Beatty staff and the District Inspector of Record offices, District staff is proposing to submit Amendment #2 which allows for the trailer rental to be removed as a contract deliverable (Exhibit E, Item 114) and submitted as a reimbursable cost under the current contract language previously approved in Amendment #1. Along with staff hours, Balfour Beatty will submit a line item cost for the construction trailer rental along with invoices as back up documentation on their monthly invoices.

Building Measure S Projects.....No Fiscal Impact

GAFCON

On March 9, 2017, the Board of Education approved a Master Agreement with Gafcon to provide construction management services for Measure S projects at Canyon High School. In order to clarify Master Agreement language in terms of the onsite construction trailer deliverable (Exhibit E, Item 114), District staff is proposing to submit Amendment #2. The proposed amendment transfers the

responsibility to provide offices for the construction management staff and Inspector of Record to the awarded contractor for the science center project and will be included in the hard cost construction bid.

Building Measure S Projects.....No Fiscal Impact

CORDOBA CORPORATION

On March 9, 2017, the Board of Education approved a Master Agreement with Cordoba Corporation to provide construction management services for Measure S projects at Canyon High School. In order to clarify Master Agreement language in terms of the onsite construction trailer deliverable (Exhibit E, Item 114), District staff is proposing to submit Amendment #2. The proposed amendment transfers the responsibility to provide offices for the construction management staff and Inspector of Record to the awarded contractor for the science center project and will be included in the hard cost construction bid.

Building Measure S Projects.....No Fiscal Impact

P2S ENGINEERING, INC., CONTRACT AMENDMENT # 1

In order to comply with Title 24 2016 Commissioning Requirements, the District requires the services of a commissioning agent. Project commissioning is the process of assuring that all systems and components of a building are designed, installed, tested, operated, and maintained according to the operational requirements of the owner or final client.

Request for Proposals No. 170831 was issued on August 31, 2017, and sent to ten firms; the District received proposals from six firms. The proposals were reviewed and evaluated; two firms were selected for interviews which were held on October 12, 2017. Reference checks were conducted on the recommended firm subsequent to the interview.

Based on the entirety of the evaluation process, PS2 Engineering, Inc. was recommended by Staff for Board approval for the Measure S Science Centers at the four high schools. The Board of Education approved this recommendation on November 9, 2017. PS2 Engineering, Inc. original proposed to perform these services for an estimated cost of \$156,980. Due to the addition of the satellite kitchen scope of work for Orange High School Increment #1 (Site Improvements), additional commissioning services are needed for the following:

Split System Indoor Fan Coil Units (x2); 2. Split System Outdoor Heat Pump (x2); 3. Exhaust Fan (x1), which will increase the contract by \$4,755. Approved reimbursable amounts will not change.

Original Contract (BA 11/9/17):	\$156,980
<u>Amendment No. 1 (Proposed):</u>	<u>\$4,755</u>
Revised Contract Amount:	\$161,735
Building Measure S Projects.....	\$4,755

HARLEY ELLIS DEVEREAUX

On March 9, 2017, the Board of Education approved a Master Agreement with Harley Ellis Deveraux (HED) to provide architectural and engineering services for Measure S projects at El Modena High School. Superintendent Hansen and District staff met with HED in October to further discuss the Phase I (Science Center) design services completion process and also began planning

discussions regarding Phase 2 design. To remain in alignment with the Master Plan for El Modena High School and to stay consistent with concepts developed by the community stakeholder process, HED has proposed to provide conceptual “basis of design” Phase 2 drawings/renderings for a fee of \$28,560. If this contract amendment is approved, HED will present conceptual design drawings to the Board at a later meeting prior to the end of the 2018-19 school year.

The Program Manager and District staff have reviewed the proposal and believe the cost to be reasonable. An additional amount of \$2,000 is being added to cover reimbursable costs and contingency for a total authorization of \$30,560. If approved, this request will become an amendment to HED’s Architectural Services Master Agreement approved by the Board of Trustees on March 9, 2017. The contract breakdown follows:

Project Authorization No. 1:	\$280,000
Project Authorization No. 2:	\$250,000
Project Authorization No. 3:	\$1,400,144
Amendment No. 1:	\$14,908
Amendment No. 2:	\$11,880
Amendment No. 3:	\$10,900
<u>Amendment No. 4 (Proposed):</u>	<u>\$30,560</u>
Revised Contract Amount:	\$1,998,392
Building Measure S Projects.....	\$30,560

LPA, INC.

On March 9, 2017, the Board of Education approved a Master Agreement with LPA, Inc. to provide architectural and engineering services for Measure S projects at Villa Park High School. Superintendent Hansen and District staff met with LPA in October to further discuss the Phase I (Science Center) design services completion process and also began planning discussions regarding Phase 2 design. To remain in alignment with the Master Plan for Villa Park High School and to stay consistent with concepts developed by the community stakeholder process, LPA has proposed to provide conceptual “basis of design” Phase 2 drawings/renderings for a fee of \$76,000. If this contract amendment is approved, LPA will present conceptual design drawings to the Board at a later meeting prior to the end of the 2018-19 school year.

The Program Manager and District staff have reviewed the proposal and believe the cost to be reasonable. An additional amount of \$1000 is being added to cover reimbursable costs and contingency for a total authorization of \$77,000. If approved, this request will become an amendment to LPA’s Architectural Services Master Agreement approved by the Board of Trustees on March 9, 2017.

The contract breakdown follows:

Project Authorization No. 1:	\$280,000
Project Authorization No. 2:	\$250,000
Project Authorization No. 3:	\$1,744,502
Amendment No. 1:	\$46,856
Amendment No. 2:	\$107,305
<u>Amendment No. 3 (Proposed):</u>	<u>\$77,000</u>
Revised Contract Amount:	\$2,505,663

Building Measure S Projects.....\$77,000

**LIONAKIS MASTER AGREEMENT AMENDMENT NO. 3: OHS REBID
AMENDMENT NO. 4: PHASE 2 CONCEPTUAL**

On March 9, 2017, the Board of Education approved a Master Agreement with Lionakis to provide architectural and engineering services for Measure S projects at Orange High School.

Amendment #3- OHS Rebid

Due to the recent rejection of bids and subsequent rebidding of the new Science Center building at Orange High School, it was determined there is a need for additional bid administration services related to answering Requests for Information and providing support to the procurement team.

Lionakis has proposed to perform the required architectural bid support services for a fee of \$16,995. The Program Manager and District staff has reviewed the proposal and believe the cost to be reasonable. An additional amount of \$1,705 (10%) is being added to cover reimbursable costs and contingency for a total authorization of \$18,700. If approved, this request will become an amendment to Lionakis Architectural Services Master Agreement.

Amendment #4- OHS Phase 2 Conceptual

Superintendent Hansen and District Staff met with Lionakis in early November to further discuss the Phase I (Science Center) design services completion process and also began planning discussions regarding Phase 2 design. To remain in alignment with the Master Plan for Orange High School and to stay consistent with concepts developed by the community stakeholder process, Lionakis has proposed to provide conceptual “basis of design” Phase 2 drawings/renderings and a Tier I Seismic Assessment of Building 100/200 for a fee of \$58,500, plus an allowance for extended engineering on the Tier I assessment of \$20,000 for a total of \$78,500. If this contract amendment is approved, Lionakis will present conceptual design drawings to the Board at a later meeting prior to the end of the 2018-19 school year.

The Program Manager and District staff have reviewed the proposal and believe the cost to be reasonable. An additional amount of \$2000 is being added to cover reimbursable costs and contingency for a total authorization of \$80,500. If approved, this request will become an amendment to LPA’s Architectural Services Master Agreement approved by the Board of Trustees on March 9, 2017.

The contract breakdown is as follows:

Project Authorization No.1 (BA 3/9/17):	\$280,000
Project Authorization No.1 (BA 5/25/17):	\$159,900
Project Authorization No. 3 (BA 5/25/17):	\$1,778,700
Amendment No. 1 (BA 1/18/18):	\$57,550
Amendment No. 2 (BA 3/8/18):	\$11,880
<i>Amendment No. 3 (Proposed):</i>	<i>\$18,700</i>
<i>Amendment No. 4 (Proposed):</i>	<i>\$80,500</i>
Revised Contract Amount:	\$2,387,430

Building Measure S Projects.....\$99,200

17. PUBLIC COMMENT: Non-Agenda Items

No speakers

18. OTHER BUSINESS

Mrs. Moffat thanked staff for postponing the action item regarding the Citizens' Oversight Committee. As a Board, she stated that they need to understand what their objections are. Transparency is needed so they can understand where everyone is coming from.

Mr. Ledesma stated he wanted to put an item on the next agenda regarding Capital Outlay Fund 40. He would like to discuss some of the decisions made on the spending in the fund.

19. ADJOURNMENT

By call of the chair, the meeting adjourned at 10:53 p.m.



Andrea Yamasaki
Clerk of the Board