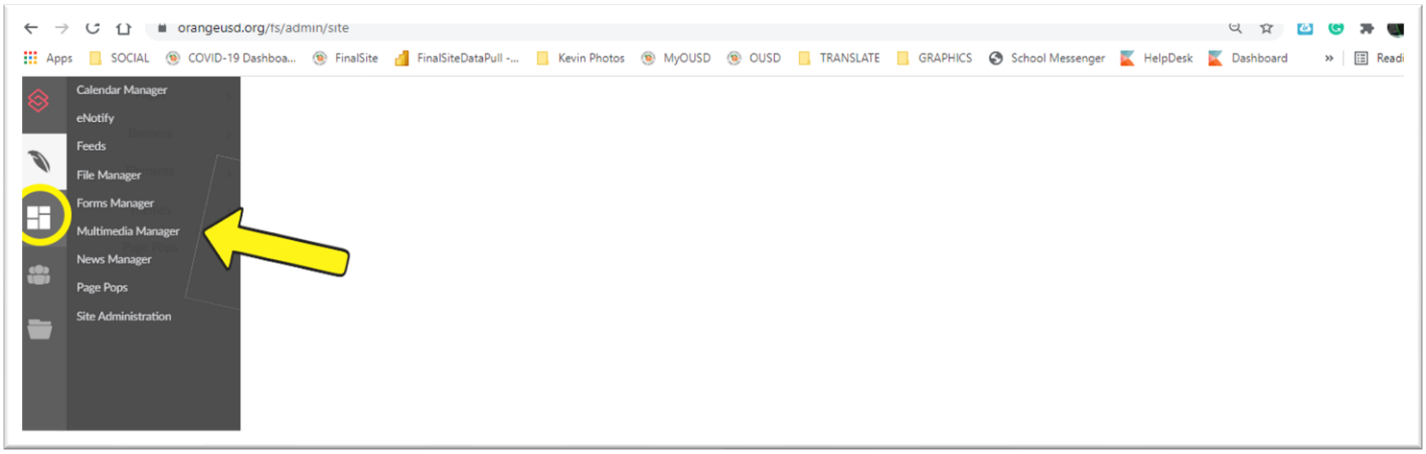
Uploading Photos to Homepage Slideshow

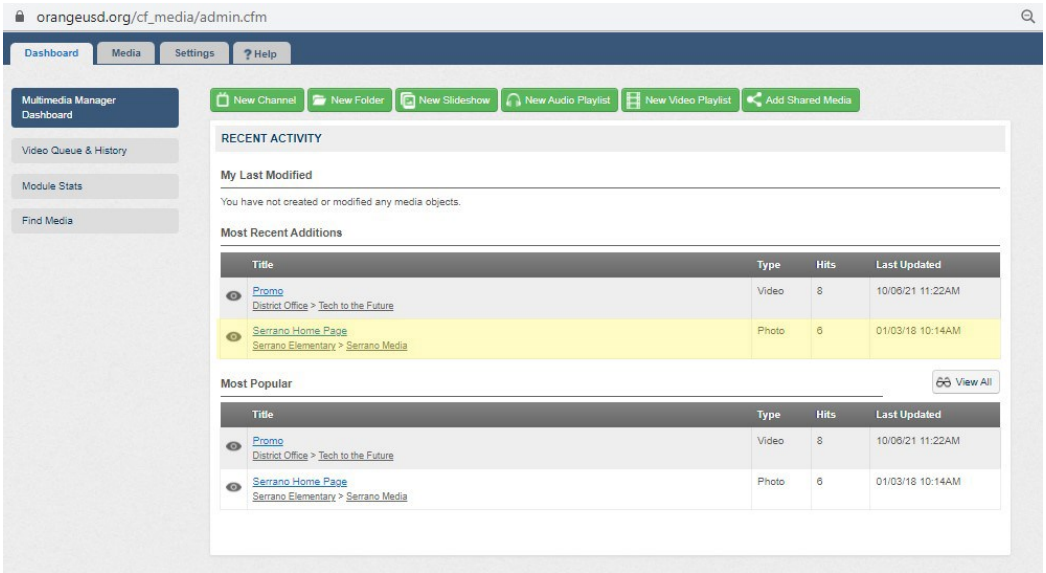
Image Sizes Quick List
Resize and crop your images in Photoshop or Canva prior to uploading to Finalsite.

Homepage slideshow: 1440 x 600 px. Images should be at least 2MB in size. If you are sending a photo from your phone, be sure to send the ACTUAL Size (iPhone) or ORIGINAL Size (Android).

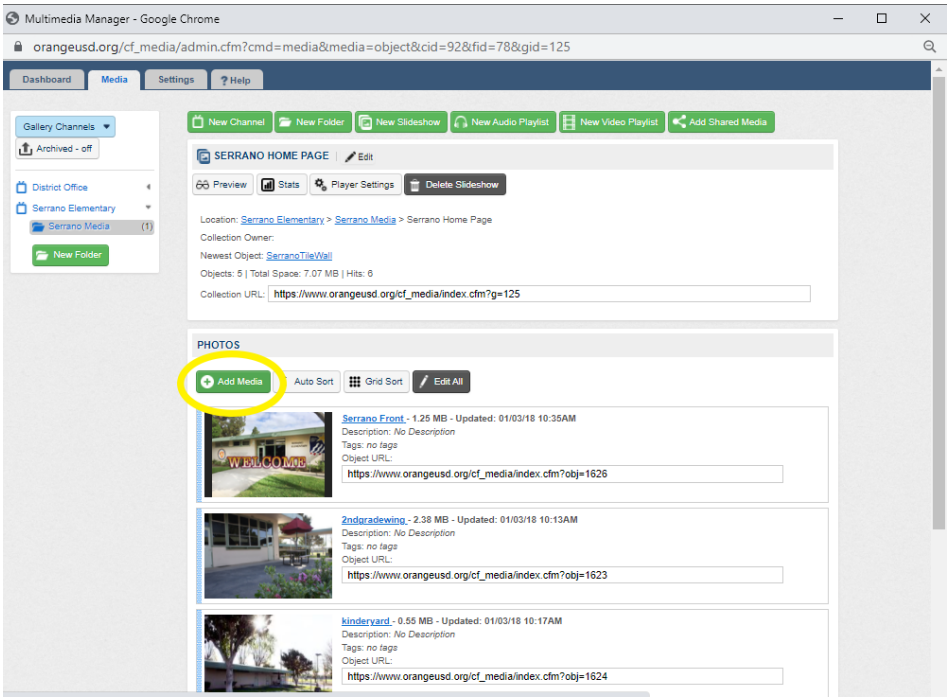
1) In Finalsite, click on the box icon underneath the feather, then click on Multimedia Manager.



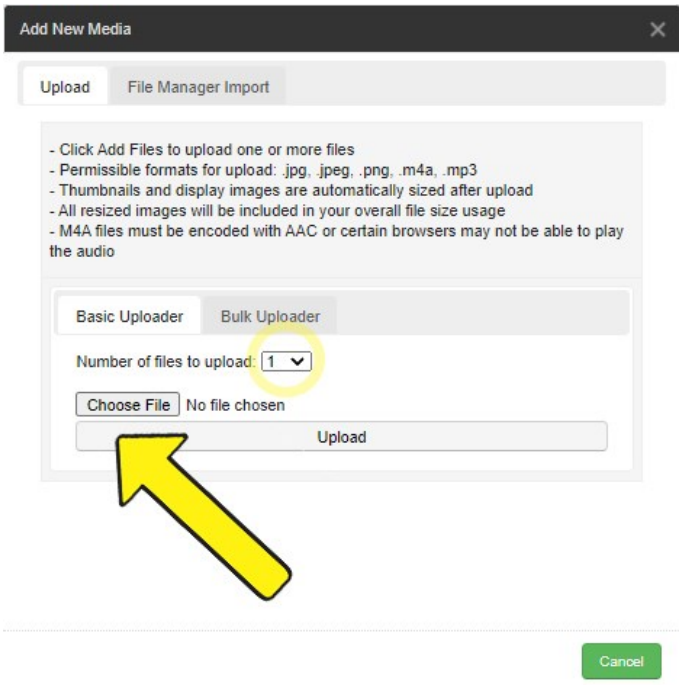
2) Click on the slideshow you want to add photos to.



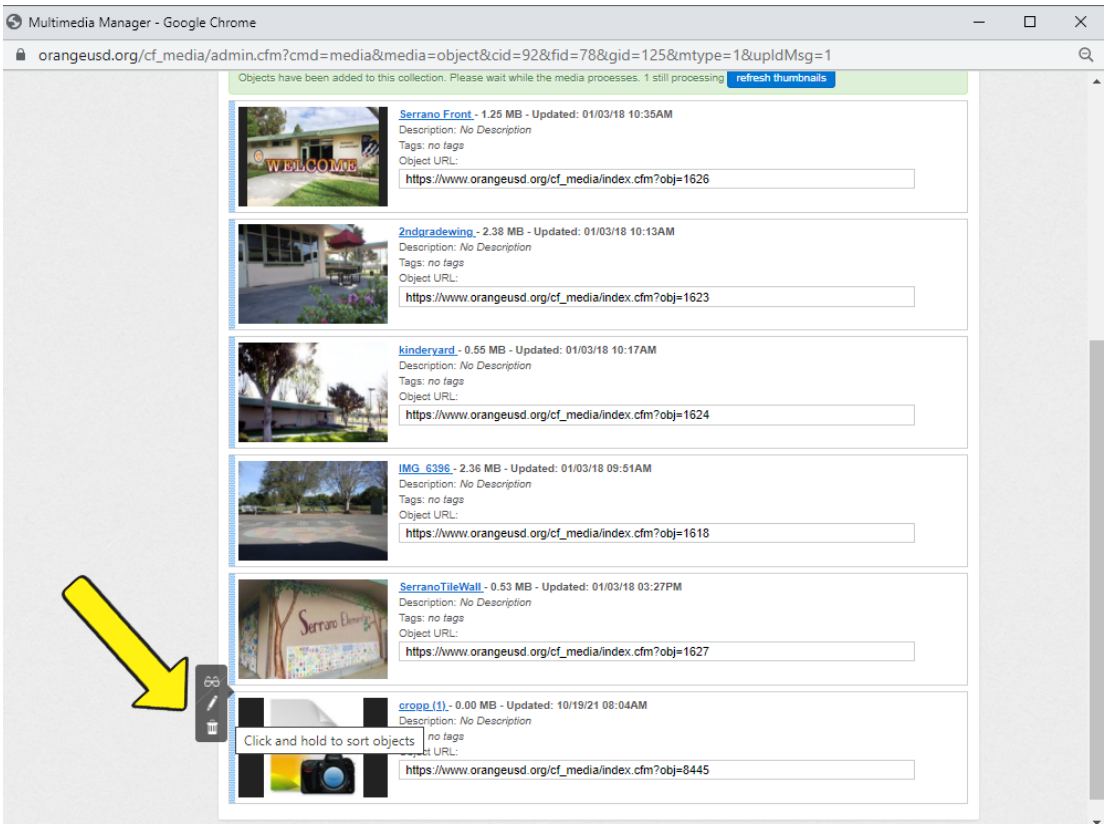
3) Click on “Add Media.”



4) Select how many files you want to upload to your slideshow (up to 10 images). Choose your file(s) from your computer. Click “Upload.”



5) Your photo will upload but the thumbnail image may not show up right away.



From this point, you can:

a. Change the order of your images by holding down the mouse and moving the pictures around.

b. Add a caption by clicking on the pencil icon.

c. Preview the slideshow by clicking on the glasses icon.

d. Delete images by clicking on the trash can icon.